
Scarlett, Paul Calendar

Monday, October 31, 2016 – Sunday, November 06, 2016

October 2016							November 2016						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1			1	2	3	4	5
2	3	4	5	6	7	8	6	7	8	9	10	11	12
9	10	11	12	13	14	15	13	14	15	16	17	18	19
16	17	18	19	20	21	22	20	21	22	23	24	25	26
23	24	25	26	27	28	29	27	28	29	30			
30	31												

October 2016

▲ Mon, Oct 31

- 9:00 AM – 10:00 AM [Tree Code audit entrance conference](#)
1900 Building, 5th Floor, Director's
Conference Rm.
Prinz, Martha
- 10:00 AM – 10:30 AM [Travel](#)
- 10:15 AM – 11:00 AM [ITAP Subject Matter Expert Team](#)
AM
BDS CH2M Conf 8 (25)
Torgerson, Leanne
- 11:00 AM – 12:00 PM [Rebecca Esau \(Principal Planner\) one on one](#)
PM
Paul's Office
Torgerson, Leanne
- 2:00 PM – 2:15 PM [Nancy Thorington \(Sr. Code & Policy Analyst\) re: Gender Neutral Codes/Policies](#)
Paul's Office
Torgerson, Leanne
- 2:15 PM – 2:45 PM [Mark Fetters \(Business Operations staff\) Deborah Sievert Morris \(Business Operations & Finance Services Manager\) re: Budget Goals and Budget Advisory Committee](#)
Paul's office
Torgerson, Leanne
- 2:45 PM – 3:15 PM [Deborah Sievert Morris \(Business Operations & Finance Services Manager\) one on one](#)
Paul's Office
Torgerson, Leanne
- 3:15 PM – 3:45 PM [Ross Caron \(Public Information & Enforcement Services Manager\) one on one](#)

Paul's Office
Torgerson, Leanne

November 2016

▲ **Tue, Nov 1**

- 8:30 AM – 9:30 AM [Chat with the Director](#)
2500 A/B
Torgerson, Leanne
 - 10:00 AM – 10:30 AM [Ross Caron \(Public Information & Enforcement Services Manager\) one on one](#)
Paul's Office
Torgerson, Leanne
 - 10:30 AM – 11:30 AM [2016 Senior Managers Meeting](#)
Director's Conf. Room
Torgerson, Leanne
 - 11:30 AM – 12:00 PM [Leanne Torgerson \(Executive Assistant\) one on one](#)
Paul's Office
Torgerson, Leanne
 - 2:30 PM – 3:00 PM [Karl Harn Retirement Farewell](#)
2500A
Torgerson, Leanne
 - 3:00 PM – 3:30 PM [Rebecca Sponsel \(ITAP Manager\) one on one](#)
Paul's Office
Torgerson, Leanne
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▲ **Wed, Nov 2**

- 8:30 AM – 9:00 AM [Kathy Sharp \(BHR Business Partner\)](#)
- 9:00 AM – 10:00 AM [Andy Peterson \(Plan Review & Permitting Services Manager\) one on one](#)
Paul's Office
Torgerson, Leanne
- 10:00 AM – 11:00 AM [Get Legal Program discussion](#)
BDS Conf 5a (14)
Poole, Colleen
- 11:00 AM – 11:45 AM [Mark Feters \(DRAC coordinator\), Maryhelen Kincaid \(DRAC Chair\), Rob Humphry \(DRAC Vice-Chair\) re: 2016 DRAC Agenda Planning](#)
1900 SW 4th Ave, - 5th floor
Torgerson, Leanne
- 1:30 PM – 3:00 PM [LMC Committee Meeting](#)
Conference Room 2500A
Robertson, Kathy

- 3:00 PM – 3:05 PM [Yevgeniy Vitruk \(Commercial Building Inspector\) - Extra Mile Award](#)
Paul's office
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▲ **Thu, Nov 3**

- 9:00 AM – 10:00 AM [Leanne Torgerson \(Executive Assistant\) one on one](#)
Paul's Office
Torgerson, Leanne
 - 10:00 AM – 10:45 AM [Janell Piercy \(Residential Inspection Manager\) re: Buddy Follow-up on Trust/Communication Training](#)
Paul's office
Torgerson, Leanne
 - 11:30 AM – 1:00 PM [Bureau Directors Meeting](#)
Lovejoy Room, City Hall
Miller, Fred
 - 2:00 PM – 2:20 PM [Deborah Sievert Morris \(Business Operation & Finance Manager\)](#)
 - 2:30 PM – 2:45 PM [Kara Fioravanti \(Design/Historic Resource Manager\) re: The Yard](#)
Paul's Office
Torgerson, Leanne
 - 3:00 PM – 3:45 PM [HR Issue](#)
Paul's Office
Torgerson, Leanne
 - 4:30 PM – 5:30 PM [HR Issue](#)
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▲ **Fri, Nov 4**

- **Before 7:00 AM Free**
 - 7:00 AM – 9:30 AM [2017 Housing Forecast breakfast](#)
Oregon Convention Center, 777 NE Martin Luther King Jr Blvd
Poole, Colleen
 - 9:30 AM – 10:00 AM [LMC Hiring Subcommittee Meeting](#)
Conference Room 5b (except Feb 12 and Mar 11 will be in Conf Rm 5a)
Erlandsen, Linda
 - 11:30 AM – 12:00 PM [Kara Fioravanti \(Design/Historic Resource Manager\) and Jeff Pickhardt \(Development Customer\) via phone](#)
Jeff to call Paul at 11:30
Torgerson, Leanne
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