
Scarlett, Paul Calendar

Monday, November 07, 2016 – Sunday, November 13, 2016

November 2016

Su Mo Tu We Th Fr Sa

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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

November 2016

▲ Mon, Nov 7

- 9:00 AM – 9:45 AM [Deborah Sievert Morris \(BDS Business Operations & Finance Services Manager\), Katie Salazar \(BDS Facilities Coordinator\), Randi Selleck \(BIBS Project Manager\) re: building-wide space planning](#)
1900 Building - 5th floor- Director's Conf.
Torgerson, Leanne
 - 9:45 AM – 10:30 AM [Leanne Torgerson \(Executive Assistant\) one on one](#)
Paul's Office
Torgerson, Leanne
 - 11:00 AM – 11:10 PM [Commissioner of Public Affairs CHECK-IN 2016 c-leanne x-7937 MG](#)
Saltzman, Dan
 - 11:10 AM – 11:30 AM [Jeff Baer to join Paul and Commissioner Saltzman's one on one](#)
131/230
Torgerson, Leanne
 - 11:30 AM – 12:00 PM Commissioner of Public Affairs CHECK-IN 2016
 - 2:15 PM – 3:15 PM [Deborah Sievert Morris \(BDS Business Operations & Finance Services Manager\) one on one](#)
Paul's Office
Torgerson, Leanne
-

▲ Tue, Nov 8

- 8:30 AM – 9:00 AM [Mitch Nickolds \(BDS Inspection Services Manager\), Andy Peterson \(BDS Plan Review & Permitting Services Manager\), Emily Sandy \(BDS Code & Policy Management Analyst\) re: proposal for expiring and voiding trade permits](#)
Director's Conf. Room

- Torgerson, Leanne
- 9:00 AM – 10:00 AM [Rebecca Esau \(BDS Principal Planner\) one on one](#)
Paul's Office
Torgerson, Leanne
 - 10:30 AM – 10:45 AM [2016 BDS Senior Managers Meeting](#)
BDS Conf Room 5A
Torgerson, Leanne
 - 10:45 AM – 11:00 AM [Katie Salazar \(BDS Facilities Coordinator\) and Randi Selleck \(BIBS Project Manager\) to join BDS Senior Managers meeting](#)
5A
Torgerson, Leanne
 - 11:00 AM – 12:00 PM [Terry Whitehill \(BDS Plan Review Manager\), Nancy Thorington \(BDS Code & Policy Sr. Management Analyst\), Dan Eisenbeis \(Government Relations Lobbyist\), Elizabeth Edwards \(Government Relations Lobbyist\) to join the Senior Manager Meeting re: Upcoming Legislative Session](#)
1900 SW 4th Ave, 5th Floor, Conf. Room 5A
Torgerson, Leanne
 - 12:00 PM – 1:00 PM [HR Issue](#)
 - 12:00 PM – 2:30 PM [Reserved](#)
 - 2:30 PM – 3:00 PM [Reserved](#)
 - 3:00 PM – 3:30 PM [Rebecca Sponsel \(ITAP Manager\) one on one](#)
Paul's Office
Torgerson, Leanne
 - 3:00 PM – 4:30 PM [OMF Advisory Committee - Series](#)
City Hall - Lovejoy Room
Massenburg, Julian
-

▲ **Wed, Nov 9**

- 8:30 AM – 9:30 AM [Jeff Baer \(Chief Technology Officer\), Maurice Henderson \(Incoming Mayor's Chief of Staff\), Cliff Smith \(ITAP QA Consultant\) re: Virtual Information Executives \(VIE\) present their final assessment and recommendations](#)
TPB, 4th floor Bubble Room
Torgerson, Leanne
- 9:45 AM – 10:45 AM [9:45 TC Technology Oversight Committee \(TOC\) Quarterly Report at Council](#)
Council Chambers
- 2:30 PM – 3:00 PM [Ross Caron \(Public Information & Enforcement Services Manager\) one on one](#)
Paul's office
Torgerson, Leanne
- 3:00 PM – 3:30 PM [Dora Perry \(Equity & Policy Manager\) one on one](#)
Paul's office
Torgerson, Leanne

▲ **Thu, Nov 10**

- 7:00 AM – 9:00 AM [Emerging Trends 2017](#)
The Governor Ballroom at the Sentinel, 614 SW 11th Ave, Portland, OR 97205
- 9:00 AM – 10:00 AM [Leanne Torgerson \(Executive Assistant\) one on one](#)
Paul's Office
Torgerson, Leanne
- 10:30 AM – 12:00 PM [Planning & Development \(P&D\) Directors Meeting](#)
Bull Run Room -- Portland Building, 5th Floor, Water Bureau
Dacanay, Radcliffe
- 2:00 PM – 2:30 PM [2:15 Picture with Veterans in 4A](#)
4A
- 2:00 PM – 3:00 PM [Veterans Celebration in 4A](#)
- 2:45 PM – 3:00 PM [Rebecca Sponsel \(ITAP Manager\) one on one](#)
Paul's Office
Torgerson, Leanne
- 3:00 PM – 4:00 PM [Mitch Nickolds \(Inspection Services Manager\) one on one](#)
Paul's Office
Torgerson, Leanne
- 4:00 PM – 4:30 PM [Brad Malsin \(Beam Development\) via phone](#)
Paul to call Brad at 503-542-8421
Torgerson, Leanne

▲ **Fri, Nov 11**

- All Day [Veterans Day Holiday](#)
Torgerson, Leanne

- All Day [\(Time TBA\) Stanford vs. Oregon](#)
@ Oregon
- Before 6:00 PM** **Free**
- 6:00 PM – 8:30 PM [Rosemary Anderson High School Gala](#)
Nike World HeadQuarters - Nike's Tiger Woods Center
Poole, Colleen
- After 8:30 PM** **Free**

Details

Monday, November 07, 2016

- ▲ **Time** 9:00 AM – 9:45 AM

Subject Paul, Deborah, Katie, Randi re: building-wide space planning
Location 1900 Buidling - 5th floor- Director's Conf.
Show Time As Busy
Randi – I hope this time works for you....it looks like you have something at 2:30? We can bump the start time to 2:00, if necessary.

Best,
Leanne
X37937

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
	Morris, Deborah Sievert <Deborah.SievertMorris@portlandoregon.gov>	Required
	Salazar, Katie <Katie.Salazar@portlandoregon.gov>	Required
	Selleck, Randi <Randi.Selleck@portlandoregon.gov>	Required

▲ **Time** 9:45 AM – 10:30 AM
Subject Paul and Leanne one on one
Location Paul's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer

▲ **Time** 11:00 AM – 12:00 PM
Subject BDS DIRECTOR PAUL SCARLETT CHECK-IN 2016 c-leanne x-7937 MG
Recurrence Occurs every 2 week(s) on Monday effective 11/7/2016 until 11/7/2016 from 11:00 AM to 12:00 PM
Show Time As Busy
Attendees

Name <E-mail>	Attendance
Saltzman, Dan <Dan.Saltzman@portlandoregon.gov>	Organizer
Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
Grumm, Matt <Matt.Grumm@portlandoregon.gov>	Required
Finn, Brendan <Brendan.Finn@portlandoregon.gov>	Required



Time 11:10 AM – 11:30 AM
Subject Jeff Baer to join Paul and Commissioner Saltzman's one on one
Location 131/230
Show Time As Busy
 Jeff –

Commissioner Saltzman is running about 10 minutes late. Please plan on joining the first 20 minutes of Paul's one on one with Commissioner Saltzman from 11:10 to 11:30 on Monday, 11/7/16.

Best,
 Leanne
 X37937

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
	Baer, Jeff <Jeff.Baer@portlandoregon.gov>	Required
	Grumm, Matt <Matt.Grumm@portlandoregon.gov>	Required



Time 2:15 PM – 3:15 PM
Subject Paul and Deborah one on one
Location Paul's Office
Recurrence Occurs every Monday effective 11/7/2016 until 11/7/2016 from 2:15 PM to 3:15 PM
Show Time As Busy

Ending this series and will send a new with at the new starting time.

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
	Morris, Deborah Sievert <Deborah.SievertMorris@portlandoregon.gov>	Required

Tuesday, November 08, 2016



Time 8:30 AM – 9:00 AM
Subject Paul, Mitch, Andy, Emily re: proposal for expiring and voiding trade permits
Location Director's Conf. Room
Show Time As Busy

Hope this time works for all. Another option is Thurs, 10/10/16 at 8:30.

Thanks,
Leanne

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
	Nickolds, Mitch <Mitch.Nickolds@portlandoregon.gov>	Required
	Peterson, Andy <Andy.Peterson@portlandoregon.gov>	Required
	Sandy, Emily <Emily.Sandy@portlandoregon.gov>	Required

▲ **Time** 9:00 AM – 10:00 AM
Subject Paul and Rebecca E. one on one
Location Paul's Office
Recurrence Occurs every 2 week(s) on Tuesday effective 11/8/2016 until 11/8/2016 from 9:00 AM to 10:00 AM
Show Time As Busy
New series begins March 17 – Tuesday of pay week at 9:00 a.m. Will end old series after March 2, 2:30 meeting.

Leanne
X37937

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required

▲ **Time** 10:30 AM – 12:00 PM
Subject 2016 Senior Managers Meeting
Location BDS Conf Room 5A
Show Time As Busy
Location change for 11/8/16 to 5A.

Thanks,
Leanne
X37937

Attendees	Name <E-mail>	Attendance
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Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
BDS Division Managers <BDSManagers@portlandoregon.gov>	Required
Sponsel, Rebecca <Rebecca.Sponsel@portlandoregon.gov>	Required
Morris, Deborah Sievert <Deborah.SievertMorris@portlandoregon.gov>	Optional
Caron, Ross <Ross.Caron@portlandoregon.gov>	Optional
Nickolds, Mitch <Mitch.Nickolds@portlandoregon.gov>	Optional
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Optional
Perry, Dora <Dora.Perry@portlandoregon.gov>	Optional
Peterson, Andy <Andy.Peterson@portlandoregon.gov>	Optional
Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Optional

▲ **Time** 10:45 AM – 11:00 AM

Subject Katie and Randi to join Senior Managers meeting

Location 5A

Show Time As Busy

Attendees

Name <E-mail>	Attendance
Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
Salazar, Katie <Katie.Salazar@portlandoregon.gov>	Required
Selleck, Randi <Randi.Selleck@portlandoregon.gov>	Required
Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required

▲ **Time** 11:00 AM – 12:00 PM

Subject Terry, Nancy, Dan E, Elizabeth E. to join the Senior Manager Meeting
re: Upcoming Legislative Session

Location 1900 SW 4th Ave, 5th Floor, Conf. Room 5A

Show Time As Busy

Hi, All – Terry, Nancy, Dan Eisenbeis and Elizabeth Edwards (both from Government Relations) will be joining the last hour of the 11/8/16 Senior Managers meeting from 11:00 to noon to brief us on the

upcoming legislative session. I have reserved Conf. Room 5A for our Senior Managers meeting that day.

Dan and Elizabeth – The meeting will be held at the 1900 Building (1900 SW 4th). Please check-in at the 5th floor reception when you arrive.

See you on Tuesday!

Best regards,
Leanne Torgerson
Director's Executive Assistant
Bureau of Development Services
1900 SW Fourth Avenue, Suite 5000
Portland, OR 97201
503.823.7937
503.823.7250 (fax)
Leanne.Torgerson@portlandoregon.gov
<mailto:Leanne.Torgerson@portlandoregon.gov>

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	BDS Division Managers <BDSManagers@portlandoregon.gov>	Required
	Whitehill, Terry <Terry.Whitehill@portlandoregon.gov>	Required
	Thorington, Nancy <Nancy.Thorington@portlandoregon.gov>	Required
	Eisenbeis, Dan <Dan.Eisenbeis@portlandoregon.gov>	Required
	Edwards, Elizabeth <Elizabeth.Edwards@portlandoregon.gov>	Required
	Nickolds, Mitch <Mitch.Nickolds@portlandoregon.gov>	Optional
	Peterson, Andy <Andy.Peterson@portlandoregon.gov>	Optional
	Sponsel, Rebecca <Rebecca.Sponsel@portlandoregon.gov>	Optional
	Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Optional
	Caron, Ross <Ross.Caron@portlandoregon.gov>	Optional



Time 12:00 PM – 1:00 PM

Subject HR Issue
Show Time As Busy

▲ **Time** 3:00 PM – 3:30 PM
Subject Paul and Rebecca S one on one
Location Paul's Office
Recurrence Occurs every Tuesday effective 11/8/2016 until 11/8/2016 from 3:00 PM to 3:30 PM
Show Time As Busy
New series starting 3/31/15 – Tuesdays at 3:00 to 3:30.

Attendees

Name <E-mail>	Attendance
Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
Sponsel, Rebecca <Rebecca.Sponsel@portlandoregon.gov>	Required

▲ **Time** 3:00 PM – 4:30 PM
Subject OMF Advisory Committee - Series
Location City Hall - Lovejoy Room
Recurrence Occurs the second Tuesday of every 1 month(s) effective 11/8/2016 until 11/8/2016 from 3:00 PM to 4:30 PM
Show Time As Busy
Hello,

This is a calendar hold for the 2016-2017 OMF Advisory Committee series. The meetings will occur every second Tuesday of the month in City Hall's Lovejoy room.

- Julian
Julian Massenburg
Management Analyst, Communications
Business Operations Division
Office of Management & Finance
1120 SW 5th Avenue Suite 1250
Portland, OR 97204
503.823.7674

Attendees

Name <E-mail>	Attendance
Massenburg, Julian <Julian.Massenburg@portlandoregon.gov>	Organizer
Ball, Kelly <Kelly.Ball@portlandoregon.gov>	Required
Carroll, Bob <bob@ibew48.com>	Required
Crail, Tim <Tim.Crail@portlandoregon.gov>	Required

Greenfield, Mike <orgreenfield@comcast.net>	Required
Justice, Carol <Carol.Justice@portlandoregon.gov>	Required
McCullough, Robert <Robert@mresearch.com>	Required
Miller, Fred <Fred.Miller@portlandoregon.gov>	Required
Marshman, Chief <Chief.Marshman@portlandoregon.gov>	Required
OMF Leadership Team <OMFleadteam@portlandoregon.gov>	Required
Reiland, Catherine <Catherine.Reiland@portlandoregon.gov>	Required
Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
Bowles, Amy <amy@pte17.org>	Required
Lois Cohen <lois@loisdcohen.com>	Required
Jordan, Michael <Mike.Jordan@portlandoregon.gov>	Required
ernest@harmocity.com <ernest@harmocity.com>	Required
Braaten, Jane <Jane.Braaten@portlandoregon.gov>	Required
Storm, Janet <Janet.Storm@portlandoregon.gov>	Required
Bessee, Dominique <Dominique.Bessee@portlandoregon.gov>	Required
Bristol, Elonda <Elonda.Bristol@portlandoregon.gov>	Required
Campuzano, Claudio <Claudio.Campuzano@portlandoregon.gov>	Required
Mattys, Pamela <Pamela.Mattys@portlandoregon.gov>	Required
Miner, Peggy <Peggy.Miner@portlandoregon.gov>	Required
Nelson, Behnaz <behnaz@pte17.org>	Required
Schnoor, Katy <Katy.Schnoor@portlandoregon.gov>	Required

Shifley, Katie <Kathryn.Shifley@portlandoregon.gov>	Required
Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Required
Wheaton, Rob <rwheaton@oregonafscme.com>	Required
Beck, Aaron <Aaron.Beck@portlandoregon.gov>	Required
Smith, Ralph <Ralph.Smith@portlandoregon.gov>	Required
Rust, Ken <Ken.Rust@portlandoregon.gov>	Required
Baer, Jeff <Jeff.Baer@portlandoregon.gov>	Required
Goodlow, Leslie <Leslie.Goodlow@portlandoregon.gov>	Required
Nath, Satish <Satish.Nath@portlandoregon.gov>	Required
Enge, Bryant <Bryant.Engel@portlandoregon.gov>	Required
Ames, Betsy <Betsy.Ames@portlandoregon.gov>	Required
Guo, Jay <Jay.Guo@portlandoregon.gov>	Required

Wednesday, November 09, 2016



Time 8:30 AM – 9:30 AM
Subject Paul, Jeff, Maurice, Cliff re: VIE present their final assessment and recommendations
Location TPB, 4th floor Bubble Room
Show Time As Busy

Attached is an email from Jeff Baer.

The 11/9/16 meeting location has changed to the Portland Building, 4th floor Bubble Room.

Best regards,

Leanne Torgerson
Director's Executive Assistant
Bureau of Development Services
1900 SW Fourth Avenue, Suite 5000
Portland, OR 97201
503.823.7937
503.823.7250 (fax)
Leanne.Torgerson@portlandoregon.gov

	<mailto:Leanne.Torgerson@portlandoregon.gov>	
Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
	Baer, Jeff <Jeff.Baer@portlandoregon.gov>	Required
	Henderson, Maurice <Maurice.Henderson@portlandoregon.gov>	Required
	cliff@caseassociates.com <cliff@caseassociates.com>	Required
	Rinehart, Tom <Tom.Rinehart@portlandoregon.gov>	Optional
	Jordan, Michael <Mike.Jordan@portlandoregon.gov>	Optional

▲ **Time** 9:45 AM – 10:45 AM
Subject 9:45 TC Technology Oversight Committee (TOC) Quarterly Report at Council
Location Council Chambers
Show Time As Busy

▲ **Time** 2:30 PM – 3:00 PM
Subject Paul and Ross one on one
Location Paul's office
Show Time As Busy
Rescheduling due to a calendar conflict.

	LT	
Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
	Caron, Ross <Ross.Caron@portlandoregon.gov>	Required

▲ **Time** 3:00 PM – 3:30 PM
Subject Paul and Dora one on one
Location Paul's office
Show Time As Busy
Shortening the 11/9/16 meeting to 30 minutes.

LT

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
	Perry, Dora <Dora.Perry@portlandoregon.gov>	Required

Thursday, November 10, 2016

▲ **Time** 7:00 AM – 9:00 AM
Subject Emerging Trends 2017
Location The Governor Ballroom at the Sentinel, 614 SW 11th Ave, Portland, OR 97205
Show Time As Busy
 Buzz Ellis, Managing Director at JLL Capital Markets, Pacific Northwest
 Cell: 503-680-5100

Portland is ranked at number three in the Emerging Trends 2017 rankings. Come find out why on November 10! Emerging Trends is ULI Northwest's signature real estate trends and forecast event, featuring insights from leading local and national experts. Our local panelists will be examining what our top industries are, and what factors, such as talent, increasing costs, and education, are affecting their ability to thrive in the future of a changing landscape.

Thursday, November 10
 7:00 – 7:30 AM | Registration & Networking
 7:30 – 8:00 AM | Emerging Trends in Real Estate 2017 Report
 8:00 – 9:00 AM | Outlook for the Portland Area

The Governor Ballroom at the Sentinel
 614 SW 11th Avenue
 Portland, OR 97205
 Keynote Speaker
 Andy Warren | Director of Real Estate Research, PwC (Des Moines, IA)
 Moderator
 Dennis Allen | Managing Director, Holland Partner Group

Panelists
 Christian Kaylor | Economist, State of Oregon
 Patricia Raicht | Senior Vice President & National Director of Research, Jones Lang LaSalle
 Eric Winqvist | Chairman & Chief Strategy Officer, Jama Software

▲ **Time** 9:00 AM – 10:00 AM
Subject Paul and Leanne one on one
Location Paul's Office
Recurrence Occurs every Thursday effective 11/10/2016 until 11/10/2016 from 9:00 AM to 10:00 AM

Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
	Poole, Colleen <Colleen.Poole@portlandoregon.gov>	Required

▲ **Time** 10:30 AM – 12:00 PM
Subject P&D Directors Meeting
Location Bull Run Room -- Portland Building, 5th Floor, Water Bureau
Recurrence Occurs the second Thursday of every 1 month(s) effective 11/10/2016 until 11/10/2016 from 10:30 AM to 12:00 PM
Show Time As Free
Meeting announcement for 2016.

This is the main meeting for the P&D directors.
Occurs on the 2nd Thursday of every month.

A supplementary meeting will be scheduled for the 4th Thursday every month.

It will occur only if deemed necessary at the main meeting of each month.

Attendees	Name <E-mail>	Attendance
	Dacanay, Radcliffe <Radcliffe.Dacanay@portlandoregon.gov>	Organizer
	Abbate, Mike <Mike.Abbate@portlandoregon.gov>	Required
	Alarcon Morris, Amalia <Amalia.AlarconMorris@portlandoregon.gov>	Required
	Anderson, Susan <Susan.Anderson@portlandoregon.gov>	Required
	Creager, Kurt <Kurt.Creager@portlandoregon.gov>	Required
	Detweiler, Jillian <Jillian.Detweiler@portlandoregon.gov>	Required
	Gibson-Hartnett, Susan <Susan.Hartnett@portlandoregon.gov>	Required
	Janssens, Erin <Erin.Janssens@portlandoregon.gov>	Required
	Jordan, Michael <Mike.Jordan@portlandoregon.gov>	Required

Kepler, Richard <Richard.Kepler@portlandoregon.gov>	Required
Merlo, Carmen <Carmen.Merlo@portlandoregon.gov>	Required
Miller, Fred <Fred.Miller@portlandoregon.gov>	Required
Pellegrino, Martha <Martha.Pellegrino@portlandoregon.gov>	Required
Quinton, Patrick <QuintonP@pdc.us>	Required
Reeve, Tracy <Tracy.Reeve@portlandoregon.gov>	Required
Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
Scott, Andrew <Andrew.Scott@portlandoregon.gov>	Required
Stuhr, Michael <Michael.Stuhr@portlandoregon.gov>	Required
Treat, Leah <Leah.Treat@portlandoregon.gov>	Required
Myers, Mike <Mike.J.Myers@portlandoregon.gov>	Required
Ames, Betsy <Betsy.Ames@portlandoregon.gov>	Optional
Armstrong, Tom <Tom.Armstrong@portlandoregon.gov>	Optional
Bacchieri, Jane <Jane.Bacchieri@portlandoregon.gov>	Optional
Edmunds, Sallie <Sallie.Edmunds@portlandoregon.gov>	Optional
Engstrom, Eric <Eric.Engstrom@portlandoregon.gov>	Optional
Horner, Brett <Brett.Horner@portlandoregon.gov>	Optional
Stein, Deborah <Deborah.Stein@portlandoregon.gov>	Optional
Wood, Sandra <Sandra.Wood@portlandoregon.gov>	Optional
Zehnder, Joe <Joe.Zehnder@portlandoregon.gov>	Optional
Armstrong, Michael <Michael.Armstrong@portlandoregon.gov>	Optional
Bizeau, Tom <Tom.Bizeau@portlandoregon.gov>	Optional

Crail, Tim <Tim.Crail@portlandoregon.gov>	Optional
Howard, Patti <Patti.Howard@portlandoregon.gov>	Optional
Lisle, Karl <Karl.Lisle@portlandoregon.gov>	Optional
Pearce, Art <Art.Pearce@portlandoregon.gov>	Optional
Selley, Kia <Kia.Selley@portlandoregon.gov>	Optional
Walkiewicz, Marie <Marie.Walkiewicz@portlandoregon.gov>	Optional
Von Burg, Annie (Annie.VonBurg@portlandoregon.gov) <Annie.VonBurg@portlandoregon.gov>	Optional
Rinehart, Tom <Tom.Rinehart@portlandoregon.gov>	Optional
Uchiyama, Dawn <Dawn.Uchiyama@portlandoregon.gov>	Optional

▲ **Time** 2:00 PM – 2:30 PM
Subject 2:15 Picture with Veterans in 4A
Location 4A
Show Time As Busy

▲ **Time** 2:00 PM – 3:00 PM
Subject Veterans Celebration in 4A
Show Time As Busy

▲ **Time** 2:45 PM – 3:00 PM
Subject Paul and Rebecca S. one on one
Location Paul's Office
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
	Sponsel, Rebecca <Rebecca.Sponsel@portlandoregon.gov>	Required

▲ **Time** 3:00 PM – 4:00 PM
Subject Paul and Mitch one on one
Location Paul's Office
Show Time As Busy
Rescheduling this occurrence only due to a calendar conflict.

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
	Nickolds, Mitch <Mitch.Nickolds@portlandoregon.gov>	Required

▲ **Time** 4:00 PM – 4:30 PM
Subject Paul Scarlett and Brad Malsin via phone
Location Paul to call Brad at 503-542-8421
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
	Brad Malsin (brad@beamdevelopment.com) <brad@beamdevelopment.com>	Required

Friday, November 11, 2016

▲ **Time** All Day
Subject Veterans Day Holiday
Show Time As Out of Office

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
	Poole, Colleen <Colleen.Poole@portlandoregon.gov>	Required
