
Scarlett, Paul Calendar

Monday, January 23, 2017 – Sunday, January 29, 2017

January 2017

| Su | Mo | Tu | We | Th | Fr | Sa |
|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

January 2017

▲ Mon, Jan 23

- 8:30 AM – 9:30 AM [Equity in Motion-Dante James topic: Why We Lead with Race](#)
2500A
Singh-Ji, Hakim
 - 10:00 AM – 11:00 AM [Colleen Poole](#) (Acting Executive Assistant) one on one
Paul's Office
Torgerson, Leanne
 - 11:00 AM – 12:00 PM [CH2M 10th Floor](#)
Director's Conf. Room
Torgerson, Leanne
 - 2:00 PM – 2:30 PM [Brief BDS Director on Bureau Equity Committee](#)
Director's Conf. Room
Torgerson, Leanne
 - 2:50 PM – 3:40 PM [Greg Wolley \(Training & Workforce Development Manager\), Tammy Croll \(Training staff\), Adrienne Edwards \(Training staff\) to join Paul and Deborah's one on one re: Review update to Customer Service Training Proposal](#)
Director's Conf. Room
Torgerson, Leanne
 - 2:50 PM – 3:40 PM [Deborah Sievert Morris \(Business Operations & Finance Services Manager\) one on one](#)
Paul's Office
Torgerson, Leanne
-

▲ Tue, Jan 24

- 9:30 AM – 11:30 AM [BDS Leadership Team \(April 2016 - Jan. 2017\)](#)
2500B
Torgerson, Leanne
- 2:00 PM – 2:15 PM [Bureau Equity Committee](#)

- 2500B
- 2:15 PM – 2:35 PM [HR Issue](#)
Paul's conference room
Torgerson, Leanne
 - 3:00 PM – 4:30 PM [OMF Advisory Committee](#)
City Hall - Lovejoy
Massenburg, Julian
-

▲ **Wed, Jan 25**

- 1:30 PM – 3:00 PM [Labor-Management Committee Meeting](#)
1900 building, Conference room 2500 A
Storey, Oretha
-

▲ **Thu, Jan 26**

- 11:30 AM – 12:00 PM [Nancy Thorington \(Sr. Code & Policy Analyst\), Terry Whitehill \(Building Official\) re: Demo/Hazardous Materials](#)
Director's Conf. Room
Torgerson, Leanne
 - 1:30 PM – 2:30 PM [Building Official's Meeting](#)
Director's Conference Room
Ruark, Donna
 - 2:30 PM – 3:30 PM [Mitch Nickolds \(Inspection Services Manager\) one on one](#)
Paul's Office
Torgerson, Leanne
-

▲ **Fri, Jan 27**

- 9:00 AM – 10:00 AM [LMC Hiring Subcommittee Meeting](#)
5b
Storey, Oretha
 - 10:00 AM – 10:30 AM [Connie Jones \(Plan Review staff\) one on one](#)
via phone
Torgerson, Leanne
 - 11:00 AM – 11:30 AM [Ross Caron \(Public Information & Enforcement Services Manager\) one on one](#)
Paul's Office
Torgerson, Leanne
 - 11:30 AM – 12:00 PM [Deborah Sievert Morris \(Business Operations & Finance Services Manager\), Kathy Sharp \(BHR Business Partner\) Re: a recruitment](#)
Director's Conf. Room
Torgerson, Leanne
-

▲ Sun, Jan 29

All Day [Worked in office 9:30AM to 3:00PM; Reviewing budget documents and preparing agenda for Comm. Eudaly Office](#)

Details

Monday, January 23, 2017

▲ **Time** 8:30 AM – 9:30 AM
Subject Equity in Motion-Dante James topic: Why We Lead with Race
Location 2500A
Show Time As Busy

| Attendees | Name <E-mail> | Attendance |
|------------------|--|-------------------|
| | Singh-Ji, Hakim <Hakim.Singh-Ji@portlandoregon.gov> | Organizer |
| | BDS Equity Committee Members <BDSECM@portlandoregon.gov> | Required |
| | BDS Events Calendar <BDSEventsCal@portlandoregon.gov> | Required |
| | Maris, Peter <Peter.Maris@portlandoregon.gov> | Required |
| | Perry, Dora <Dora.Perry@portlandoregon.gov> | Required |
| | Greenauer, Megan <Megan.Greenauer@portlandoregon.gov> | Optional |
| | Schneider, Jennifer <Jennifer.Schneider@portlandoregon.gov> | Optional |
| | Butler-Brown, Jason <Jason.Butler-Brown@portlandoregon.gov> | Optional |
| | Caruso, Christine <Christine.Caruso@portlandoregon.gov> | Optional |
| | Thorington, Nancy <Nancy.Thorington@portlandoregon.gov> | Optional |
| | Langi, Norma <Norma.Langi@portlandoregon.gov> | Optional |
| | Parke, Diane <Diane.Parke@portlandoregon.gov> | Optional |
| | Jonak, Ross <Ross.Jonak@portlandoregon.gov> | Optional |

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|---|----------|
| Walker Jr, Robert <Robert.Walker@portlandoregon.gov> | Optional |
| BDS IT Team Calendar <BDSTT@portlandoregon.gov> | Optional |
| Piercy, Janell <Janell.Piercy@portlandoregon.gov> | Optional |
| Ngene, Krystal <Krystal.Ngene@portlandoregon.gov> | Optional |
| Caron, Ross <Ross.Caron@portlandoregon.gov> | Optional |
| Bhutani, Puja <Puja.Bhutani@portlandoregon.gov> | Optional |
| Truong, Andy <Andy.Truong@portlandoregon.gov> | Optional |
| Rhoads, Amanda <Amanda.Rhoads@portlandoregon.gov> | Optional |

▲ **Time** 10:00 AM – 11:00 AM
Subject Paul and Leanne one on one
Location Paul's Office
Show Time As Busy

| Attendees | Name <E-mail> | Attendance |
|------------------|--|-------------------|
| | Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov> | Organizer |
| | Scarlett, Paul <Paul.Scarlett@portlandoregon.gov> | Required |
| | Poole, Colleen <Colleen.Poole@portlandoregon.gov> | Required |

▲ **Time** 11:00 AM – 12:00 PM
Subject CH2M 10th Floor
Location Director's Conf. Room
Show Time As Busy
 This meeting will be to discuss the CH2M 10th floor demo, groups moving over, etc.

| Attendees | Name <E-mail> | Attendance |
|------------------|--|-------------------|
| | Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov> | Organizer |
| | Scarlett, Paul <Paul.Scarlett@portlandoregon.gov> | Required |
| | Morris, Deborah Sievert | Required |

<Deborah.SievertMorris@portlandoregon.gov>

Salazar, Katie <Katie.Salazar@portlandoregon.gov> Required

Selleck, Randi <Randi.Selleck@portlandoregon.gov> Required

Nickolds, Mitch <Mitch.Nickolds@portlandoregon.gov> Required

Andrea Bainbridge <ab@bainbridgedesign.com> Optional

Dean Russell <dr@bainbridgedesign.com> Optional

▲ **Time** 2:00 PM – 2:30 PM
Subject Brief BDS Director on BEC
Location Director's Conf. Room
Show Time As Busy
This is to reschedule the 1/19/17 meeting due to a calendar conflict.

Attendees are:
Paul Scarlett
Dora Perry
Deborah Sievert Morris
Nancy Thorington
Rochelle Hunter-James
Jason Butler-Brown

| Attendees | Name <E-mail> | Attendance |
|------------------|---|-------------------|
| | Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov> | Organizer |
| | Scarlett, Paul <Paul.Scarlett@portlandoregon.gov> | Required |
| | Perry, Dora <Dora.Perry@portlandoregon.gov> | Required |
| | Morris, Deborah Sievert <Deborah.SievertMorris@portlandoregon.gov> | Required |
| | Thorington, Nancy <Nancy.Thorington@portlandoregon.gov> | Required |
| | Hunter-James, Rochelle <Rochelle.Hunter-James@portlandoregon.gov> | Required |
| | Butler-Brown, Jason <Jason.Butler-Brown@portlandoregon.gov> | Required |



Time 2:50 PM – 3:40 PM

Subject Greg, Tammy, Adrienne (optional) to join Paul and Deborah's one on one re: Review update to Customer Service Training Proposal

Location Director's Conf. Room

Show Time As Busy

Greg, Tammy and Adrienne (optional) will join the first 30 minutes of Paul and Deborah's one on one.

This meeting is to review updates to the Customer Service training proposal.

Leanne
X37937

| Attendees | Name <E-mail> | Attendance |
|------------------|---|-------------------|
| | Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov> | Organizer |
| | Scarlett, Paul <Paul.Scarlett@portlandoregon.gov> | Required |
| | Morris, Deborah Sievert <Deborah.SievertMorris@portlandoregon.gov> | Required |
| | Wolley, Greg <Greg.Wolley@portlandoregon.gov> | Required |
| | Croll, Tammy <Tammy.Croll@portlandoregon.gov> | Required |
| | Edwards, Adrienne <Adrienne.Edwards@portlandoregon.gov> | Optional |



Time 2:50 PM – 3:40 PM

Subject Paul and Deborah one on one

Location Paul's Office

Show Time As Busy

Rescheduling your one on one – I'm thinking you'll need time re: the Budget? If not, we can cancel.

Leanne

| Attendees | Name <E-mail> | Attendance |
|------------------|---|-------------------|
| | Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov> | Organizer |
| | Scarlett, Paul <Paul.Scarlett@portlandoregon.gov> | Required |
| | Morris, Deborah Sievert <Deborah.SievertMorris@portlandoregon.gov> | Required |

Tuesday, January 24, 2017

▲ **Time** 9:30 AM – 11:30 AM
Subject BDS Leadership Team (April 2016 - Jan. 2017)
Location 2500B
Show Time As Busy
Rescheduling the 1/17/17 meeting to 1/24/17, 9:30 to 11:30 in 2500B.

Leanne
X37937

| Attendees | Name <E-mail> | Attendance |
|------------------|---|-------------------|
| | Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov> | Organizer |
| | BDS Division & Section Managers <BDS-M&S@portlandoregon.gov> | Required |
| | Garcia, Tony <Tony.Garcia@portlandoregon.gov> | Required |
| | Whitehill, Terry <Terry.Whitehill@portlandoregon.gov> | Required |
| | Kraut, Lory <Lory.Kraut@portlandoregon.gov> | Required |
| | Meyer, Cindy <Cindy.Meyer@portlandoregon.gov> | Required |
| | Pierce, Christy <Christine.Pierce@portlandoregon.gov> | Required |
| | Levy, Laurie <Laurie.Levy@portlandoregon.gov> | Required |
| | Jonak, Ross <Ross.Jonak@portlandoregon.gov> | Optional |
| | Appleyard, Richard <Richard.Appleyard@portlandoregon.gov> | Optional |
| | Morris, Deborah Sievert <Deborah.SievertMorris@portlandoregon.gov> | Optional |
| | Peterson, Andy <Andy.Peterson@portlandoregon.gov> | Optional |
| | Tallant, Kimberly <Kimberly.Tallant@portlandoregon.gov> | Optional |
| | Fetters, Mark <Mark.Fetters@portlandoregon.gov> | Optional |
| | Caron, Ross <Ross.Caron@portlandoregon.gov> | Optional |
| | Rozzell, Matt <Matthew.Rozzell@portlandoregon.gov> | Optional |
| | Perkins, Kareen <Kareen.Perkins@portlandoregon.gov> | Optional |

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| Esau, Rebecca <Rebecca.Esau@portlandoregon.gov> | Optional |
| Fioravanti, Kara <Kara.Fioravanti@portlandoregon.gov> | Optional |
| Sponsel, Rebecca <Rebecca.Sponsel@portlandoregon.gov> | Optional |
| Deis, Fred <Fred.Deis@portlandoregon.gov> | Optional |
| Morris, Tim <Tim.Morris@portlandoregon.gov> | Optional |
| Piercy, Janell <Janell.Piercy@portlandoregon.gov> | Optional |
| Sharp, Kathy <Kathy.Sharp@portlandoregon.gov> | Optional |
| Hardy, Douglas <Douglas.Hardy@portlandoregon.gov> | Optional |
| Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov> | Optional |
| Perry, Dora <Dora.Perry@portlandoregon.gov> | Optional |
| Marihart, Ed <Ed.Marihart@portlandoregon.gov> | Optional |
| Liefeld, Michael <Michael.Liefeld@portlandoregon.gov> | Optional |
| Nickolds, Mitch <Mitch.Nickolds@portlandoregon.gov> | Optional |
| Grenda, Jill <Jill.Grenda@portlandoregon.gov> | Optional |
| Scarlett, Paul <Paul.Scarlett@portlandoregon.gov> | Optional |
| Morgan, Douglas <Douglas.Morgan@portlandoregon.gov> | Optional |
| Wolley, Greg <Greg.Wolley@portlandoregon.gov> | Optional |

▲ **Time** 2:00 PM – 2:15 PM
Subject Bureau Equity Committee
Location 2500B
Show Time As Busy

▲ **Time** 2:15 PM – 2:35 PM
Subject HR Issue
Location Paul's conference room
Show Time As Busy

Just updating the time.

LT

| Attendees | Name <E-mail> | Attendance |
|------------------|--|-------------------|
| | Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov> | Organizer |

▲ **Time** 3:00 PM – 4:30 PM
Subject OMF Advisory Committee
Location City Hall - Lovejoy
Show Time As Busy
OMF Advisory Committee:

This is a calendar hold for our second January meeting scheduled for Tuesday, January 24, from 3:00 – 4:30 p.m. in City Hall's Lovejoy room.

Let me know if you have any questions.

Thanks,
Julian
Julian Massenburg
Management Analyst, Communications
Business Operations Division
Office of Management & Finance
1120 SW 5th Avenue Suite 1250
Portland, OR 97204
503.823.7674

| Attendees | Name <E-mail> | Attendance |
|------------------|---|-------------------|
| | Massenburg, Julian <Julian.Massenburg@portlandoregon.gov> | Organizer |
| | OMF Advisory Committee/BAC <OMFAdvisoryCommitteeBAC@portlandoregon.gov> | Required |
| | OMF Advisory Committee Notification List <OMFAdvisoryCommitteeNotificationList@portlandoregon.gov> | Required |
| | Enge, Bryant <Bryant.Eng@portlandoregon.gov> | Optional |
| | Rinehart, Tom <Tom.Rinehart@portlandoregon.gov> | Optional |
| | Rust, Ken <Ken.Rust@portlandoregon.gov> | Optional |
| | Storm, Janet <Janet.Storm@portlandoregon.gov> | Optional |
| | Baer, Jeff <Jeff.Baer@portlandoregon.gov> | Optional |

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| Ames, Betsy <Betsy.Ames@portlandoregon.gov> | Optional |
| Scarlett, Paul <Paul.Scarlett@portlandoregon.gov> | Optional |
| Rivera, Aaron <Aaron.Rivera@portlandoregon.gov> | Optional |
| Ball, Kelly <Kelly.Ball@portlandoregon.gov> | Optional |
| Smith, Ralph <Ralph.Smith@portlandoregon.gov> | Optional |

Wednesday, January 25, 2017

▲ **Time** 1:30 PM – 3:00 PM
Subject Labor-Management Committee Meeting
Location 1900 building, Conference room 2500 A
Show Time As Busy

Hi All,

The January LMC meeting is being rescheduled to allow time for the Fiscal Year 2017/2018 Budget to be discussed rather than scheduling an additional “special” LMC budget meeting. There will be no February Meeting.

BDS LMC meeting occurs on the first Wednesday of every month from 1:30 p.m. to 3:00 p.m. in BDS Conference Room 2500A.

Updated members list below as of 11/02/16:

Labor:

COPPEA (PTE 17)

Lisa Buellesbach, Union Member, Engineering

Priscilla Partch, COPPEA Representative, Permitting Services

Kathleen Stokes, Union Member, LUS Title 33

Rachel Whiteside, COPPEA President, Technology Advancement

Project and LMC Co-Chair, (Co-Chair since 06/30/14; COPPEA

President since 08/01/15)

Breah Pike-Salas, Union Member, LUS Planning & Zoning

IBEW, Local 48

Brian Crise, Union Steward, Commercial Inspections

AFSCME, Local 189

Connie Jones, Chapter Chair, Plan Review

Jeff Donnelly, Union Member, Facility Permit Program

Brian Quattlebaum, Union Steward, Facility Permit Program

Laura Duvall, Union Member, Land Use Services

John Duran, Union Member, Finance

U.A. Local Union No. 290

McKenzie James, Union Member, Commercial Inspections

Non- Represented Members
Lisa Dibert, Compliance Services
Lisa Gill, ITAP

Management:
Rebecca Esau, Land Use Services Manager
Mitch Nickolds, Inspection Services Manager
Dora Perry, BDS Equity & Policy Manager
Andy Peterson, Plan Review & Permitting Services Manager
Paul Scarlett, Bureau Director & LMC Co-Chair, (Co-Chair since 7/7/05)
Deborah Sievert Morris, Business Operations & Finance Services
Tim Morris, Residential Inspections Manager
Ross Caron, Public Information & Enforcement Services Manager
Mike Liefeld, Enforcement Program Manager
Elshad Hajiyev, Budget & Finance Manager

| Attendees | Name <E-mail> | Attendance |
|------------------|--|-------------------|
| | Storey, Oretha <Oretha.Storey@portlandoregon.gov> | Organizer |
| | Buellesbach, Lisa <Lisa.Buellesbach@portlandoregon.gov> | Required |
| | Partch, Priscilla <Priscilla.Partch@portlandoregon.gov> | Required |
| | Stokes, Kathleen <Kathleen.Stokes@portlandoregon.gov> | Required |
| | Whiteside, Rachel <Rachel.Whiteside@portlandoregon.gov> | Required |
| | Pike-Salas, Breah <Breah.Pike-Salas@portlandoregon.gov> | Required |
| | Crise, Brian <Brian.Crise@portlandoregon.gov> | Required |
| | Jones, Connie <Connie.Jones@portlandoregon.gov> | Required |
| | Donnelly, Jeff <Jeff.Donnelly@portlandoregon.gov> | Required |
| | Quattlebaum, Brian <Brian.Quattlebaum@portlandoregon.gov> | Required |
| | Duvall, Laura <Laura.DuVall@portlandoregon.gov> | Required |
| | Duran, John <John.Duran@portlandoregon.gov> | Required |
| | James, Mc Kenzie <McKenzie.James@portlandoregon.gov> | Required |

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| Dibert, Lisa <Lisa.Dibert@portlandoregon.gov> | Required |
| Gill, Lisa <Lisa.Gill@portlandoregon.gov> | Required |
| Esau, Rebecca <Rebecca.Esau@portlandoregon.gov> | Required |
| Nickolds, Mitch <Mitch.Nickolds@portlandoregon.gov> | Required |
| Perry, Dora <Dora.Perry@portlandoregon.gov> | Required |
| Peterson, Andy <Andy.Peterson@portlandoregon.gov> | Required |
| Scarlett, Paul <Paul.Scarlett@portlandoregon.gov> | Required |
| Morris, Deborah Sievert <Deborah.SievertMorris@portlandoregon.gov> | Required |
| Morris, Tim <Tim.Morris@portlandoregon.gov> | Required |
| Caron, Ross <Ross.Caron@portlandoregon.gov> | Required |
| Liefeld, Michael <Michael.Liefeld@portlandoregon.gov> | Required |
| Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov> | Required |
| Sharp, Kathy <Kathy.Sharp@portlandoregon.gov> | Required |
| Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov> | Required |
| Bowles, Amy <amy@pte17.org> | Optional |
| Carroll, Bob <bob@ibew48.com> | Optional |
| Christensen, Pat <christensen@ua290.org> | Optional |
| Grumm, Matt <Matt.Grumm@portlandoregon.gov> | Optional |
| Hammond, Donna <Donna.Hammond@IBEW48.com> | Optional |
| Wheaton, Rob <rwheaton@oregonafscme.com> | Optional |
| Runkel, Marshall <Marshall.Runkel@portlandoregon.gov> | Optional |

Thursday, January 26, 2017

▲ **Time** 11:30 AM – 12:00 PM
Subject Paul, Nancy, Terry re: Demo/Hazardous Materials
Location Director's Conf. Room
Show Time As Busy

| Attendees | Name <E-mail> | Attendance |
|------------------|--|-------------------|
| | Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov> | Organizer |
| | Scarlett, Paul <Paul.Scarlett@portlandoregon.gov> | Required |
| | Thorington, Nancy <Nancy.Thorington@portlandoregon.gov> | Required |
| | Whitehill, Terry <Terry.Whitehill@portlandoregon.gov> | Required |

▲ **Time** 1:30 PM – 2:30 PM
Subject Building Official's Meeting
Location Director's Conference Room
Recurrence Occurs the fourth Thursday of every 1 month(s) effective 1/26/2017 until 1/26/2017 from 1:30 PM to 2:30 PM
Show Time As Busy

| Attendees | Name <E-mail> | Attendance |
|------------------|--|-------------------|
| | Ruark, Donna <Donna.Ruark@portlandoregon.gov> | Organizer |
| | Perkins, Kareen <Kareen.Perkins@portlandoregon.gov> | Required |
| | Whitehill, Terry <Terry.Whitehill@portlandoregon.gov> | Required |
| | Peterson, Andy <Andy.Peterson@portlandoregon.gov> | Required |
| | Scarlett, Paul <Paul.Scarlett@portlandoregon.gov> | Required |
| | Kumar, Amit <Amit.Kumar@portlandoregon.gov> | Required |
| | Morgan, Douglas <Douglas.Morgan@portlandoregon.gov> | Required |
| | Nickolds, Mitch <Mitch.Nickolds@portlandoregon.gov> | Required |
| | Rozzell, Matt <Matthew.Rozzell@portlandoregon.gov> | Required |
| | Thorington, Nancy <Nancy.Thorington@portlandoregon.gov> | Optional |
| | Liefeld, Michael <Michael.Liefeld@portlandoregon.gov> | Optional |

Shoemaker, Jay <Jay.Shoemaker@portlandoregon.gov> Optional

Scholte, Cassandra
<Cassandra.Scholte@portlandoregon.gov> Optional

▲ **Time** 2:30 PM – 3:30 PM
Subject Paul and Mitch one on one
Location Paul's Office
Show Time As Busy
Rescheduling due to a calendar conflict (LMC).

Attendees

| Name <E-mail> | Attendance |
|--|------------|
| Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov> | Organizer |
| Scarlett, Paul <Paul.Scarlett@portlandoregon.gov> | Required |
| Nickolds, Mitch <Mitch.Nickolds@portlandoregon.gov> | Required |

Friday, January 27, 2017

▲ **Time** 9:00 AM – 10:00 AM
Subject LMC Hiring Subcommittee Meeting
Location 5b
Recurrence Occurs every 2 week(s) on Friday effective 1/27/2017 until 1/27/2017 from 9:00 AM to 10:00 AM
Show Time As Busy
LMC Hiring Subcommittee Members,


Please accept this invitation to add the scheduled LMC Hiring Subcommittee meeting dates to your calendar for 2017.

I have reserved Conference Room 5B for all of these dates.
The 2017 LMC Hiring Subcommittee meeting dates are:
January 13 and 27
February 10 and 24
March 10 and 24
April 7 and 21
May 5 and 19
June 2, 16 and 30
July 14, and 28
August 11 and 25
September 8 and 22
October 6 and 20
November 5 and 17
December 1, 15, 29

Division Managers and T&WD key staff have been included on this invite to “optionally” add these dates to your calendars, too.

Thank you.
 Oretha Storey, x35764
 LMC Support backup - Kathy Robertson, x37358

| Attendees | Name <E-mail> | Attendance |
|------------------|---|-------------------|
| | Storey, Oretha <Oretha.Storey@portlandoregon.gov> | Organizer |
| | Scarlett, Paul <Paul.Scarlett@portlandoregon.gov> | Required |
| | Jones, Connie <Connie.Jones@portlandoregon.gov> | Required |
| | Partch, Priscilla <Priscilla.Partch@portlandoregon.gov> | Required |
| | Perry, Dora <Dora.Perry@portlandoregon.gov> | Required |
| | Quattlebaum, Brian <Brian.Quattlebaum@portlandoregon.gov> | Required |
| | Morris, Deborah Sievert <Deborah.SievertMorris@portlandoregon.gov> | Required |
| | Whiteside, Rachel <Rachel.Whiteside@portlandoregon.gov> | Required |
| | Sharp, Kathy <Kathy.Sharp@portlandoregon.gov> | Required |
| | Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov> | Optional |
| | Wolley, Greg <Greg.Wolley@portlandoregon.gov> | Optional |
| | Edwards, Adrienne <Adrienne.Edwards@portlandoregon.gov> | Optional |
| | Lewis, Lynda <Lynda.Lewis@portlandoregon.gov> | Optional |

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|  | Time 10:00 AM – 10:30 AM |
| | Subject Paul and Connie one on one |
| | Location Via phone |
| | Show Time As Busy |
| | Attendees |
| | Name <E-mail> |
| | Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov> |
| | Attendance |
| | Organizer |
| | Scarlett, Paul <Paul.Scarlett@portlandoregon.gov> |
| | Required |

Jones, Connie <Connie.Jones@portlandoregon.gov> Required

▲ **Time** 11:00 AM – 11:30 AM
Subject Paul and Ross one on one
Location Paul's Office
Show Time As Busy
Rescheduling due to a calendar conflict. I hope this time works for both of you.

LT

| Attendees | Name <E-mail> | Attendance |
|------------------|--|-------------------|
| | Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov> | Organizer |
| | Scarlett, Paul <Paul.Scarlett@portlandoregon.gov> | Required |
| | Caron, Ross <Ross.Caron@portlandoregon.gov> | Required |

▲ **Time** 11:30 AM – 12:00 PM
Subject Paul, Deborah, Kathy S. Re: a recruitment
Location Director's Conf. Room
Show Time As Busy

| Attendees | Name <E-mail> | Attendance |
|------------------|---|-------------------|
| | Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov> | Organizer |
| | Scarlett, Paul <Paul.Scarlett@portlandoregon.gov> | Required |
| | Morris, Deborah Sievert <Deborah.SievertMorris@portlandoregon.gov> | Required |
| | Sharp, Kathy <Kathy.Sharp@portlandoregon.gov> | Required |

Sunday, January 29, 2017

▲ **Time** All Day
Subject Worked in office 9:30AM to 3:00PM; Reviewing budget documents and preparing agenda for Comm. Eudaly
Location Office
Show Time As Free
