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## Scarlett, Paul Calendar

Monday, February 06, 2017 – Sunday, February 12, 2017

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### February 2017

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### February 2017

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#### ▲ Mon, Feb 6

- 9:00 AM – 9:30 AM [Jeff Baer \(Chief Technology Officer\) Laurie Levý \(Portland Online Permitting System Manager\) Check-in](#)  
Paul's Office  
Baer, Jeff
  - 10:30 AM – 11:00 AM [Leanne Torgerson \(Executive Assistant\) one on one](#)  
Paul's Office  
Torgerson, Leanne
  - 11:00 AM – 12:00 PM [Senior Managers re: Strategize Meet the Commissioner](#)  
Director's Conf. Room  
Torgerson, Leanne
  - 2:15 PM – 2:30 PM [HR Issue](#)  
Paul's Office  
Torgerson, Leanne
  - 2:30 PM – 3:00 PM [Deborah Sievert Morris \(Business Operations & Finance Services Manager\), and Ron Zito \(BHR Site Team Manager\) meeting](#)  
1900 SW 4th Ave, 5th Floor, Director's Conf. Room  
Torgerson, Leanne
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#### ▲ Tue, Feb 7

- 8:30 AM – 9:30 AM ["Meet the Commissioner" bureau-wide](#)  
2500 A/B  
Moore, Beth
- 10:00 AM – 10:30 AM [Krystal Ngene \(Recruitment & Hiring staff\)](#)

- 10:30 AM – 11:00 AM [Andy Peterson \(Plan Review & Permitting Services Manger\) one on one](#)  
Paul's Office  
Torgerson, Leanne
  - 11:00 AM – 12:00 PM [Development Review Advisory Committee Agenda Planning Meeting](#)  
1900 SW 4th Ave- 5th floor - Director's Conf. Room  
Torgerson, Leanne
  - 2:00 PM – 2:45 PM [Catherine Heeb, Jody Orrison, Chris Pagnota \(Sr. Plans Examiners\) re: Plan Review and Catch-up](#)  
Director's Conf. Room  
Torgerson, Leanne
  - 3:00 PM – 3:30 PM [meet up with Kathy Sharp \(BHR Business Partner\)](#)  
deli  
BDS Leadership Team
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▲ **Wed, Feb 8**

- 9:30 AM – 10:00 AM [Ross Caron \(Public Information & Enforcement Services Manager\) one on one](#)  
Paul's Office  
Torgerson, Leanne
  - 10:30 AM – 11:00 AM [meet up with Christy Pierce \(Permitting Services Manager\)](#)  
Sunny's Deli  
BDS Leadership Team
  - 2:30 PM – 3:30 PM [Mitch Nickolds \(Inspections Services Manager\)](#)  
Paul's Office  
Torgerson, Leanne
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▲ **Thu, Feb 9**

- 9:30 AM – 10:15 AM [Leanne Torgerson \(Executive Assistant\) one on one](#)  
Paul's Office  
Torgerson, Leanne
  - 10:30 AM – 12:00 PM [P&D Directors Meeting](#)  
Bull Run Room -- Portland Buidling, 5th Floor, Water Bureau  
Dacanay, Radcliffe
  - 1:00 PM – 4:00 PM [Equity Consultant Training - 3 x 3 hour sessions](#)  
BDS CH2M Conf Lincoln Room (80)  
Maris, Peter
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▲ **Fri, Feb 10**

- 9:00 AM – 9:15 AM [Welcome Equity Training Attendees at the Lincoln Room](#)
  - 10:30 AM – 11:00 AM [Carmen Gaston re: Pre-meeting for Catholic Education Endowment Board](#)  
Starbucks, 603 SW Jackson St, #116,  
Portland, Oregon 97201  
Torgerson, Leanne
  - 11:30 AM – 12:30 PM [Becky Chiao \(Sr. Claims Analyst\) re: Complaint](#)  
1900 SW 4th Ave, 5th floor, Director's Conf. Room  
Torgerson, Leanne
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▲ **Sunday, Feb. 05, 2017**

- All Day [Worked from 9:45am to 12:45pm; filing, emails and reviewing documents](#)  
Office
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**Details**

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**Monday, February 06, 2017**

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- ▲ **Time** 9:00 AM – 9:30 AM  
**Subject** Paul S/Laurie Check-in  
**Location** Paul's Office  
**Recurrence** Occurs every 2 week(s) on Monday effective 2/6/2017 until 2/6/2017 from 9:00 AM to 9:30 AM  
**Show Time** Busy  
**As**  

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	Baer, Jeff <Jeff.Baer@portlandoregon.gov>	Organizer
	Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
	Levy, Laurie <Laurie.Levy@portlandoregon.gov>	Required

- ▲ **Time** 10:30 AM – 11:00 AM  
**Subject** Paul and Leanne one on one

**Location** Paul's Office

**Show Time** Busy

**As**

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
	Poole, Colleen <Colleen.Poole@portlandoregon.gov>	Required

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▲ **Time** 11:00 AM – 12:00 PM

**Subject** Senior Managers re: Strategize Meet the Commissioner

**Location** Director's Conf. Room

**Show** Busy

**Time As**

Rescheduling due to the inclement weather on Friday.

Hi, All –

Paul wants to meet to strategize regarding the Meet the Commissioner event on Tuesday, 2/7/17. I hope this time works for all.

Leanne

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	BDS Division Managers <BDSManagers@portlandoregon.gov>	Required
	Morris, Deborah Sievert <Deborah.SievertMorris@portlandoregon.gov>	Optional
	Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Optional
	Nickolds, Mitch <Mitch.Nickolds@portlandoregon.gov>	Optional
	Peterson, Andy <Andy.Peterson@portlandoregon.gov>	Optional
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Optional

Perry, Dora <Dora.Perry@portlandoregon.gov> Optional

Caron, Ross  
<Ross.Caron@portlandoregon.gov> Optional

Levy, Laurie  
<Laurie.Levy@portlandoregon.gov> Optional

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▲ **Time** 2:15 PM – 2:30 PM

**Subject** HR Issue

**Location** Paul's Office

**Show Time** Busy

**As**

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▲ **Time** 2:15 PM – 3:15 PM

**Subject** Paul and Deborah one on one

**Location** Paul's Office

**Recurrence** Occurs every Monday effective 2/6/2017 until 2/6/2017  
from 2:15 PM to 3:15 PM

**Show Time** Busy

**As**

Moving the time back to 2:15 due to Commissioner meeting.

Leanne

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
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	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
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	Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
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	Morris, Deborah Sievert <Deborah.SievertMorris@portlandoregon.gov>	Required
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▲ **Time** 2:30 PM – 3:00 PM

**Subject** Paul, Deborah, and Ron Zito meeting

**Location** 1900 SW 4th Ave, 5th Floor, Director's Conf. Room

**Show** Busy

**Time** As

This is an opportunity for Ron Zito to meet with Paul and Deborah to get to know the bureau and understand the HR priorities.

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
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	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
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Scarlett, Paul  
<Paul.Scarlett@portlandoregon.gov> Required

Morris, Deborah Sievert  
<Deborah.SievertMorris@portlandoregon.gov> Required

Zito, Ronald  
<Ronald.Zito@portlandoregon.gov> Required

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**Tuesday, February 07, 2017**

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▲ **Time** 8:30 AM – 9:30 AM  
**Subject** "Meet the Commissioner" bureau-wide  
**Location** 2500 A/B  
**Show Time** Busy  
**As**  
"Meet the Commissioner" bureau-wide on 2/7/17 from 8:30 - 9:30

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	Moore, Beth <Elizabeth.Moore@portlandoregon.gov>	Organizer
	Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
	BDS List (All Employees) <OPDRList@portlandoregon.gov>	Required

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▲ **Time** 8:30 AM – 9:30 AM  
**Subject** BDS bureau-wide meet the new Commissioner  
**Location** 1900 Building, 2nd floor room 2500A/B  
**Show** Busy  
**Time As**

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
	Poole, Colleen <Colleen.Poole@portlandoregon.gov>	Required
	Runkel, Marshall <Marshall.Runkel@portlandoregon.gov>	Required

McGee, Travis <Travis.McGee@portlandoregon.gov>	Required
BDS Division & Section Managers <BDS-M&S@portlandoregon.gov>	Required
Pierce, Christy <Christine.Pierce@portlandoregon.gov>	Optional
Perkins, Kareen <Kareen.Perkins@portlandoregon.gov>	Optional
Morris, Tim <Tim.Morris@portlandoregon.gov>	Optional
Nickolds, Mitch <Mitch.Nickolds@portlandoregon.gov>	Optional
Fetters, Mark <Mark.Fetters@portlandoregon.gov>	Optional
Levy, Laurie <Laurie.Levy@portlandoregon.gov>	Optional
Tallant, Kimberly <Kimberly.Tallant@portlandoregon.gov>	Optional
Piercy, Janell <Janell.Piercy@portlandoregon.gov>	Optional
Appleyard, Richard <Richard.Appleyard@portlandoregon.gov>	Optional
Liefeld, Michael <Michael.Liefeld@portlandoregon.gov>	Optional
Shoemaker, Jay <Jay.Shoemaker@portlandoregon.gov>	Optional
Meyer, Cindy <Cindy.Meyer@portlandoregon.gov>	Optional
Morris, Deborah Sievert <Deborah.SievertMorris@portlandoregon.gov>	Optional
Whitehill, Terry <Terry.Whitehill@portlandoregon.gov>	Optional

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▲ **Time** 10:00 AM – 10:30 AM  
**Subject** Krystal Ngene  
**Show Time** Busy  
**As**

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▲ **Time** 10:30 AM – 11:00 AM  
**Subject** Paul and Andy one on one  
**Location** Paul's Office  
**Show Time** Busy  
**As**

Bumping the start time and shortening the 2/7/17 meeting to 10:30 due to bureauwide event.

Leanne  
X37937

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
	Peterson, Andy <Andy.Peterson@portlandoregon.gov>	Required

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▲ **Time** 11:00 AM – 12:00 PM  
**Subject** DRAC Agenda Planning Meeting  
**Location** 1900 SW 4th Ave- 5th floor - Director's Conf. Room  
**Show** Busy  
**Time As**

Hope this time works for all.

Leanne

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
	Fetters, Mark <Mark.Fetters@portlandoregon.gov>	Required
	Mh Kincaid <jamasu88@msn.com>	Required



rob@fasterpermits.com Required  
<rob@fasterpermits.com>

Morris, Deborah Sievert Optional  
<Deborah.SievertMorris@portlandoregon.gov>

▲ **Time** 2:00 PM – 2:45 PM  
**Subject** Paul, Catherine, Jody, Chris re: Plan Review and Catch-up  
**Location** Director's Conf. Room  
**Show Time** Busy  
**As**  
This is an opportunity for Senior Plans Examiners to meet with Paul and discuss plan review and catch-up. I hope this time works for all. Another option would Mon, 2/6/17 at 10:30 to 11:15, if that works better.

Best,  
Leanne  
X37937

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
	Heeb, Catherine <Catherine.Heeb@portlandoregon.gov>	Required
	Orrison, Jody <Jody.Orrison@portlandoregon.gov>	Required
	Pagnotta, Chris <Chris.Pagnotta@portlandoregon.gov>	Required

▲ **Time** 3:00 PM – 3:30 PM  
**Subject** meet up of Kathy S and Paul  
**Location** deli  
**Show** Busy  
**Time As**  

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	BDS Leadership Team <BDSLeadershipTeam@portlandoregon.gov>	Organizer
	Sharp, Kathy <Kathy.Sharp@portlandoregon.gov>	Required

Scarlett, Paul  
<Paul.Scarlett@portlandoregon.gov> Required

Torgerson, Leanne  
<Leanne.Torgerson@portlandoregon.gov> Required

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**Wednesday, February 08, 2017**

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▲ **Time** 9:30 AM – 10:00 AM

**Subject** Paul and Ross one on one

**Location** Paul's Office

**Show Time** Busy

**As**

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
	Caron, Ross <Ross.Caron@portlandoregon.gov>	Required

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▲ **Time** 10:30 AM – 11:00 AM

**Subject** meet up with Christy P and Paul

**Location** Sunny's Deli

**Show** Busy

**Time As**

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	BDS Leadership Team <BDSLeadershipTeam@portlandoregon.gov>	Organizer
	Pierce, Christy <Christine.Pierce@portlandoregon.gov>	Required
	Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Optional

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▲ **Time** 2:30 PM – 3:30 PM

**Subject** Paul and Mitch one on one

**Location** Paul's Office

**Show Time** Busy  
**As**

Mitch - Your one on one meetings with Paul will be on the 2nd and 4th Wednesdays of each month beginning in June 2014. Please accept this meeting 2nd Wed. series to get this on your calendar. The 4th Wed. series will be coming soon.

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
	Nickolds, Mitch <Mitch.Nickolds@portlandoregon.gov>	Required

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#### Thursday, February 09, 2017

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▲ **Time** 9:30 AM – 10:15 AM

**Subject** Paul and Leanne one on one

**Location** Paul's Office

**Show Time** Busy  
**As**

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
	Poole, Colleen <Colleen.Poole@portlandoregon.gov>	Required

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▲ **Time** 10:30 AM – 12:00 PM

**Subject** P&D Directors Meeting

**Location** Bull Run Room -- Portland Buidling, 5th Floor, Water Bureau

**Show** Busy

**Time As**

Meeting announcement for 2017.

This is the MAIN MEETING for the P&D directors.  
We meet the 2nd Thursday of every month.

A supplementary meeting will be scheduled for the 4th Thursday every month, if necessary.

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
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Dacanay, Radcliffe <Radcliffe.Dacanay@portlandoregon.gov>	Organizer
Abbate, Mike <Mike.Abbate@portlandoregon.gov>	Required
Alarcon Morris, Amalia <Amalia.AlarconMorris@portlandoregon.gov>	Required
Anderson, Susan <Susan.Anderson@portlandoregon.gov>	Required
Creager, Kurt <Kurt.Creager@portlandoregon.gov>	Required
Jordan, Michael <Mike.Jordan@portlandoregon.gov>	Required
Merlo, Carmen <Carmen.Merlo@portlandoregon.gov>	Required
Myers, Mike <Mike.J.Myers@portlandoregon.gov>	Required
Reeve, Tracy <Tracy.Reeve@portlandoregon.gov>	Required
Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
Scott, Andrew <Andrew.Scott@portlandoregon.gov>	Required
Branam, Kimberly <BranamK@pdc.us>	Required
Kepler, Richard <Richard.Kepler@portlandoregon.gov>	Required
Rinehart, Tom <Tom.Rinehart@portlandoregon.gov>	Required
Stuhr, Michael <Michael.Stuhr@portlandoregon.gov>	Required
Treat, Leah <Leah.Treat@portlandoregon.gov>	Required
Ames, Betsy	Optional

<Betsy.Ames@portlandoregon.gov>	
Armstrong, Tom <Tom.Armstrong@portlandoregon.gov>	Optional
Bacchieri, Jane <Jane.Bacchieri@portlandoregon.gov>	Optional
Edmunds, Sallie <Sallie.Edmunds@portlandoregon.gov>	Optional
Horner, Brett <Brett.Horner@portlandoregon.gov>	Optional
Wood, Sandra <Sandra.Wood@portlandoregon.gov>	Optional
Zehnder, Joe <Joe.Zehnder@portlandoregon.gov>	Optional
Armstrong, Michael <Michael.Armstrong@portlandoregon.gov>	Optional
Braaten, Jane <Jane.Braaten@portlandoregon.gov>	Optional
Crail, Tim <Tim.Crail@portlandoregon.gov>	Optional
Gibson-Hartnett, Susan <Susan.Hartnett@portlandoregon.gov>	Optional
Lisle, Karl <Karl.Lisle@portlandoregon.gov>	Optional
Pearce, Art <Art.Pearce@portlandoregon.gov>	Optional
Uchiyama, Dawn <Dawn.Uchiyama@portlandoregon.gov>	Optional
Walkiewicz, Marie <Marie.Walkiewicz@portlandoregon.gov>	Optional
Chatman, Rich <Rich.Chatman@portlandoregon.gov>	Optional
Villalvazo, Ramiro <Ramiro.Villalvazo@portlandoregon.gov>	Optional

Engstrom, Eric  
<Eric.Engstrom@portlandoregon.gov> Optional

Abuaf, Lisa <AbuafL@pdc.us> Optional

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▲ **Time** 1:00 PM – 4:00 PM  
**Subject** Equity Consultant Training - 3 x 3 hour sessions  
**Location** BDS CH2M Conf Lincoln Room (80)  
**Show Time** Busy  
**As**

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	Maris, Peter <Peter.Maris@portlandoregon.gov>	Organizer
	Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Required
	Morgan, Douglas <Douglas.Morgan@portlandoregon.gov>	Required
	Butler-Brown, Jason <Jason.Butler-Brown@portlandoregon.gov>	Required
	Liefeld, Michael <Michael.Liefeld@portlandoregon.gov>	Required
	Suico, Theresa <Theresa.Suico@portlandoregon.gov>	Required
	Marihart, Ed <Ed.Marihart@portlandoregon.gov>	Required
	Seward, Michelle <Michelle.Seward@portlandoregon.gov>	Required
	Whitehill, Terry <Terry.Whitehill@portlandoregon.gov>	Required
	Thorington, Nancy <Nancy.Thorington@portlandoregon.gov>	Required
	Caron, Ross <Ross.Caron@portlandoregon.gov>	Required

Perry, Dora <Dora.Perry@portlandoregon.gov>	Required
Hale, Diane <Diane.Hale@portlandoregon.gov>	Required
Morris, Tim <Tim.Morris@portlandoregon.gov>	Required
Appleyard, Richard <Richard.Appleyard@portlandoregon.gov>	Required
BDS Events Calendar <BDSEventsCal@portlandoregon.gov>	Required
Whiteside, Rachel <Rachel.Whiteside@portlandoregon.gov>	Required
Bhutani, Puja <Puja.Bhutani@portlandoregon.gov>	Required
Langi, Norma <Norma.Langi@portlandoregon.gov>	Required
Hardy, Douglas <Douglas.Hardy@portlandoregon.gov>	Required
Chan, Betty <Betty.Chan@portlandoregon.gov>	Required
Sandy, Emily <Emily.Sandy@portlandoregon.gov>	Required
Keenan, Mieke <Mieke.Keenan@portlandoregon.gov>	Required
Ngene, Krystal <Krystal.Ngene@portlandoregon.gov>	Required
Schneider, Jennifer <Jennifer.Schneider@portlandoregon.gov>	Required
St Pierre, Gerry <Gerald.St.Pierre@portlandoregon.gov>	Required
Howard, Anastasia <Anastasia.Howard@portlandoregon.gov>	Required

Maynard, Jack <Jack.Maynard@portlandoregon.gov>	Required
Greenauer, Megan <Megan.Greenauer@portlandoregon.gov>	Required
Rhoads, Amanda <Amanda.Rhoads@portlandoregon.gov>	Required
Wolley, Greg <Greg.Wolley@portlandoregon.gov>	Required
Eudaly, Chloe <Chloe.Eudaly@portlandoregon.gov>	Optional
Runkel, Marshall <Marshall.Runkel@portlandoregon.gov>	Optional
McGee, Travis <Travis.McGee@portlandoregon.gov>	Optional
Edwards, Adrienne <Adrienne.Edwards@portlandoregon.gov>	Required

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**Friday, February 10, 2017**

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▲ **Time** 9:00 AM – 9:15 AM  
**Subject** Welcome Equity Training Attendees at the Lincoln Room  
**Show Time** Busy  
**As**

▲ **Time** 10:30 AM – 11:00 AM  
**Subject** Paul Scarlett and Carmen Gaston re: Pre-meeting for Catholic Education Endowment Board  
**Location** Starbucks, 603 SW Jackson St, #116, Portland, Oregon 97201  
**Show Time** Busy  
**As** Carmen's cell number is 971-219-3986.

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
	cgaston@archdpdx.org	Required



<cgaston@archdpdx.org>

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▲ **Time** 11:30 AM – 12:30 PM  
**Subject** Paul Scarlett and Becky Chiao re: Complaint  
**Location** 1900 SW 4th Ave, 5th floor, Director's Conf. Room  
**Show Time** Busy  
**As**  
Becky requested a 1-hour meeting to interview Paul re: a bullying complaint.

Becky, I hope this time works for you. Paul's calendar is booked next week and I would have to discuss any changes with him. I'll watch for your response to this meeting request.

Leanne

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
	Chiao, Becky <Becky.Chiao@portlandoregon.gov>	Required

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**Sunday, February 12, 2017**

▲ **Time** All Day  
**Subject** Worked from 9:45am to 12:45pm; filing, emails and reviewing documents  
**Location** Office  
**Show Time** Free  
**As**

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