
Scarlett, Paul Calendar

Monday, February 13, 2017 – Sunday, February 19, 2017

February 2017

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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

February 2017

▲ Mon, Feb 13

- 9:00 AM – 10:00 AM [Andy Peterson \(Plan Review & Permitting Services Manager\), Rebecca Esau \(Principal Planner\), Mitch Nickolds \(Inspection Services Manager\), Deborah Sievert Morris \(Business Operations & Finance Services Manager\), Elshad Hajiyev \(Finance Manager\) re: Mayor's Memo on waiving or reducing fees](#)
Director's Conf. Room
Torgerson, Leanne
 - 10:00 AM – 11:00 AM [Leanne Torgerson \(Executive Assistant\) one on one](#)
Paul's Office
Torgerson, Leanne
 - 2:15 PM – 3:15 PM [Deborah Sievert Morris \(Business Operations & Finance Services Manager\) one on one](#)
Paul's Office
Torgerson, Leanne
 - 2:30 PM – 3:30 PM [Andy Peterson \(Plan Review & Permitting Services Manager\), Vic Remmers \(Developer\) re: Follow up meeting DSC Issues](#)
1900 SW 4th Ave - 5th floor - Director's Conf. Room
Torgerson, Leanne
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▲ Tue, Feb 14

- 8:30 AM – 10:30 AM [Senior Managers only re: Communication & Trust Training with Rafael and Debbie](#)
CH2M Building - Lincoln Room

- 10:30 AM – 12:30 PM Torgerson, Leanne
[Leadership Team Communications & Trust Session with Rafael & Debbie](#)
 CH2M Lincoln Room
 Torgerson, Leanne
 - 12:30 PM – 1:00 PM [Leanne Torgerson \(Executive Assistant\), Katie Salazar \(BDS Facilities Coordinator\), Randi Selleck \(BIBS Project Manager\) re: CH2M 10th floor walk-through](#)
 meet in CH2M lobby
 Torgerson, Leanne
 - 2:15 PM – 2:45 PM [HR Issue](#)
 Paul's Office
 Poole, Colleen
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▲ **Wed, Feb 15**

- 8:30 AM – 8:45 AM [Permitting Services staff](#)
 Poole, Colleen
 - 9:00 AM – 9:20 AM [Kristin Cooper \(Sr. Planner\) to join Paul and Rebecca Esau's one on one re: Major changes in RICAP 8](#)
 Paul's Office
 Torgerson, Leanne
 - 9:00 AM – 10:00 AM [Rebecca Esau \(Principal Planner\) one on one](#)
 Paul's Office
 Torgerson, Leanne
 - 10:00 AM – 10:30 AM [Ross Caron \(Public Information & Enforcement Services Manager\) one on one](#)
 Paul's office
 Torgerson, Leanne
 - 11:30 AM – 12:00 PM [Laurie Levý \(Portland Online Permitting System Manager\) one on one](#)
 Paul's Office
 Torgerson, Leanne
 - 2:00 PM – 2:30 PM [Connie Jones \(Plan Review staff\) re: follow up meeting](#)
 Paul's Office
 Torgerson, Leanne
 - 3:00 PM – 5:00 PM [RICAP 8 at City Council, 3:00 TC](#)
 Council Chambers
 Torgerson, Leanne
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▲ **Thu, Feb 16**

- 8:00 AM – 10:00 AM [Development Review Advisory Committee](#)
 1900 Building, 2nd floor, Room 2500B
 Fetters, Mark
- 10:30 AM – 11:00 [Leanne Torgerson \(Executive Assistant\) one](#)

- AM [on one](#)
Paul's Office
Torgerson, Leanne
 - 11:00 AM – 12:00 PM [HR Issue](#)
Director's Conf. Room
Torgerson, Leanne
 - 2:00 PM – 3:00 PM [Strategic Plan Preview Meeting](#)
Conf. Rm. 4A (4th floor)
Fetters, Mark
 - 3:00 PM – 3:30 PM [Brief BDS Director on the Bureau Equity Committee](#)
Director's Conf. Room
Torgerson, Leanne
 - 3:00 PM – 3:45 PM [Dora Perry \(Equity & Policy Manager\) one on one](#)
Paul's office
Torgerson, Leanne
 - 3:50 PM – 4:00 PM [Aldo Gonzalez](#) (Graphic Designer)
Paul's Office
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▲ **Fri, Feb 17**

- 8:30 AM – 9:00 AM [Deborah Sievert Morris \(Business Operations & Finance Services Manager\) one on one](#)
Paul's Office
Torgerson, Leanne
 - 9:15 AM – 9:30 AM [Terry Whitehill \(Building Official\), Nancy Thorington \(Sr. Code & Policy Analyst\) re: HB Testimony in Salem](#)
Paul's Office
Torgerson, Leanne
 - 10:00 AM – 10:30 AM [DRAC Subcommittee re: Service Levels](#)
2500A
 - 10:30 AM – 11:30 AM [February Prep for Residential Permit Night](#)
BDS Conf 6g (20)
Peterson, Andy
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▲ **Sun, Feb 19**

- All Day [Worked 10:30am to 11:45am, emails, filing, etc.](#)
Paul's office
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