#### **Scarlett, Paul Calendar**

Monday, April 10, 2017 - Sunday, April 16, 2017

#### **April 2017**

Su Mo Tu We Th Fr Sa

1

2 3 4 5 6 7 8 9 **10 11 12 13 14 15** 

**16** 17 18 19 20 21 22

23 24 25 26 27 28 29

23 24 25 26 27 28 2

# April 2017

### Mon, Apr 10

8:45 AM – 9:00 AM Kim Tallant (Land Use Services Manager) to introduce

new employee
Paul's Office

Torgerson, Leanne

9:15 AM – 9:30 AM Mandatory Senior Managers Meeting

Director's Conf. Room Torgerson, Leanne

9:45 AM – 10:00 AM Mandatory Leadership Team Meeting

BDS Conf 4a (30) Torgerson, Leanne

10:00 AM – 10:30 AM Leanne Torgerson (Director's Executive Assistant) one

on one Paul's Office Torgerson, Leanne

2:15 PM – 3:15 PM Deborah Sievert Morris (Business Operations &

Finance Services Manager) one on one

Paul's Office Torgerson, Leanne

#### Tue, Apr 11

9:00 AM – 10:00 AM Rebecca Esau (Principal Planner) one on one

Paul's Office Torgerson, Leanne

## Wed, Apr 12

10:00 AM – 10:30 AM Ross Caron (Public Information & Enforcement Services

Manager) one on one

Paul's office

Torgerson, Leanne

10:30 AM – 11:00 AM Commissioner Saltman (Commissioner of Public

Affairs) (via phone)

10:45 AM – 11:30 AM Rebecca Esau (Principal Planner), Deborah Sievert

Morris (Business Operations & Finance Services Manager) re: Transition Information Part 1

Director's Conf. Room Torgerson, Leanne

11:30 AM – 12:00 PM Laurie Levý (Portland Online Permit SystemManager)

one on one
Paul's Office
Torgerson, Leanne

1:30 PM – 2:30 PM Retirement Gathering for Fred Deis (Facility Permit

Program/Field Issuance Remodel Manager

Room 4a Nickolds, Mitch

#### Thu, Apr 13

1:30 PM – 2:30 PM Rebecca Esau (Principal Planner), Deborah Sievert

Morris (Business Operations & finance Services

Manager) re: Transition Part 2

Director's Conf. Room Torgerson, Leanne

#### Fri, Apr 14

11:20 AM – 11:40 AM BHR David Rhys

BDS Paul's Office Rhys, David

2:00 PM – 3:30 PM Paul's Farewell Gathering

2500 A/B

Torgerson, Leanne