
Esau, Rebecca Calendar

Monday, April 17, 2017 – Sunday, April 23, 2017

April 2017

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

April 2017

▲ Mon, Apr 17

- 8:30 AM – 9:00 AM Elshad Hajiyev (Finance Services Manager)
re: [Budget discussion](#)
Elshad's office
Esau, Rebecca
- 9:30 AM – 10:30 AM Elshad Hajiyev (Finance Services Manager)
[meeting with Mayor re: budget - Monday AM \(9:45-10:00 AM\)](#)
Mayor's office
Esau, Rebecca
- 11:00 AM – 1:00 PM Commissioner Eudaly and BDS Liaison
Marshall Runkel [BDS Tour \(Mayor to arrive at 11:15am\)](#)
1900 SW 4th Ave
Eudaly, Chloe
- 12:30 PM – 12:45 PM Commissioner Eudaly and BDS Liaison
Marshall Runkel re: [Historic Landmarks Commission Retreat](#)
CH2M Building Conf #300 Lincoln Room -
2020 SW 4th Ave
BDS Hearings Calendar
- 3:00 PM – 4:00 PM [Leanne Torgerson \(Executive Assistant\) one on one](#)
Rebecca's Office
Torgerson, Leanne
- 4:00 PM – 4:30 PM [Andy Peterson \(Plan Review & Permitting Services Manager\) one on one](#)
Rebecca's Office
Torgerson, Leanne
- 4:30 PM – 5:30 PM [Technology Oversight Committee March-December 2017](#)

Bubble Conference room, Portland Building
4th floor
Clodius, Jen

▲ **Tue, Apr 18**

- 9:00 AM – 11:00 AM [April Leadership Team Meeting](#)
2500B
Torgerson, Leanne
 - 2:00 PM – 3:00 PM [Technology Executive Steering Committee Meeting](#)
Portland Building, Room B, 2nd Floor
Abiodun, Tosin
-

▲ **Wed, Apr 19**

- 9:00 AM – 9:30 AM HR Issue
 - 10:00 AM – 11:00 AM
AM
 - 11:00 AM – 12:00 PM [Leanne Torgerson \(Executive Assistant\) and Colleen Poole \(Customer Service & Outreach Coordinator\) meeting](#)
Rebecca's Office
Torgerson, Leanne
 - 1:30 PM – 3:30 PM [City Council -- 2:00-2:30 \(Design 101\) 2:30-3:30 PM \(Design Commission - State of the City Report to Council\)](#)
-

▲ **Thu, Apr 20**

- 8:00 AM – 10:00 AM [Development Review Advisory Committee](#)
1900 Building, 2nd floor, Room 2500B
Fetters, Mark
 - 2:00 PM – 3:00 PM [Deborah Sievert Morris \(Business Operations & Finance Services Manager\) one on one](#)
Rebecca's Office
Torgerson, Leanne
 - 4:00 PM – 4:30 PM [Andy Peterson \(Plan Review & Permitting Services Manager\), Elshad Hajiyev \(Finance Manager\), Kyle O'Brien \(Sr. Finance Analyst\), Kim Tallant \(Interim Principal Planner\) re: dashboards for meetings with IA Bureau Directors](#)
Director's Conf Room
Esau, Rebecca
-

▲ **Fri, Apr 21**

- 9:00 AM – 10:00 AM [LMC Hiring Subcommittee Meeting](#)
5b
Storey, Oretha
- 10:00 AM – 10:30 AM [Rachel Whiteside \(LMC Labor Co-Chair\) re: LMC Agenda](#)
Rebecca's Office
Torgerson, Leanne
- 10:30 AM – 11:30 AM [Mitch Nickolds \(Inspection Services Manager\) one on one](#)
Rebecca's Office
Torgerson, Leanne
- 11:30 AM – 12:00 PM [Ross Caron \(Public Information & Enforcement Services Manager\) one on one](#)
Rebecca's Office
Torgerson, Leanne
- 1:00 PM – 2:00 PM [Kim Tallant \(Interim Principal Planner\) one on one](#)
- 2:00 PM – 3:00 PM [Andy Peterson \(Plan Review & Permitting Services Manager\) one on one](#)
Rebecca's Office
Torgerson, Leanne
- 3:30 PM – 4:30 PM [Dave Austin \(Interim Office of Neighborhood Director\)](#)
City Hall
Esau, Rebecca

Details

Monday, April 17, 2017

▲ **Time** 8:30 AM – 9:00 AM
Subject Budget discussion
Location Elshad's office
Show Time Busy
As

Attendees	Name <E-mail>	Attendance
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Organizer
	Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Required

▲ **Time** 9:30 AM – 10:30 AM
Subject URGENT - meeting with Mayor and me about budget - Monday AM (9:45-10:00 AM)
Location Mayor's office
Importance High

Show Time Busy
As

Message from Andrew Scott:

As the Mayor works through decisions in his Proposed Budget, he has asked to meet with each of you to talk more specifically about major issues in your budget and share some of his initial thinking. These are very short meetings intended to identify areas where he needs more information before making a final decision.

I've outlined a possible schedule below, but I realize this is unlikely to work for everyone. Please let Claudio and me know ASAP if the time below does not work for you and if there is an alternate time in those blocks that does and we'll do what we can to accommodate. If you or a deputy are not available during either of these blocks we will try to find another time, but it may be difficult to schedule the Mayor.

Feel free to bring a deputy and/or finance person to the meeting. Once we have the schedule set, the Mayor's office will be inviting Council execs to attend with their bureaus as well.

Give me a call with questions, and thanks in advance for carving out time.

Friday April 14 (3:00 – 5:00 p.m.)

* 3:00-3:15pm Mike Jordan, BES

* 3:15-3:30pm Mike Stuhr, Water

Monday April 17 (9:00 – 11:00 a.m.)

* 9:00-9:15am Leah Treat, PBOT

* 9:15-9:30am Mike Abbate, PP&R

* 9:30-9:45am Kimberly Branam, PDC

* 9:45-10:00am Rebecca Esau, BDS

* 10:00-10:15am Kurt Creager, PHB

* 10:15-10:30am Carmen Merlo, PBEM

* 10:30-10:45am Mike Myers, PF&R

Andrew Scott
Budget Director
City of Portland
503-823-6845

Attendees	Name <E-mail>	Attendance
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Organizer
	Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Required

▲ **Time** 11:00 AM – 1:00 PM
Subject BDS Tour (Mayor to arrive at 11:15am)
Location 1900 SW 4th Ave
Show Time Busy
As
In attendance:
Commissioner Eudaly
Marshall Runkel
Mayor will be there at 11:15am.
Request: Rebecca Esau

Attendees	Name <E-mail>	Attendance
	Eudaly, Chloe <Chloe.Eudaly@portlandoregon.gov>	Organizer
	Wheeler, Ted <Ted.Wheeler@portlandoregon.gov>	Required
	Runkel, Marshall <Marshall.Runkel@portlandoregon.gov>	Required
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required

▲ **Time** 12:30 PM – 12:45 PM
Subject FW: Historic Landmarks Commission Retreat
Location CH2M Building Conf #300 Lincoln Room - 2020 SW 4th Ave
Show Time Busy
As

From: BDS Hearings Calendar
Sent: Monday, March 20, 2017 11:28:37 PM UTC
To: BDS Hearings Calendar; Annie Mahoney ; Carlson, Carin; Minor, Kristen; Ranzetta, Kirk; Roman, Matthew; Wendy Chung ; Heron, Tim; Monroe, Staci; Adam, Hillary; Fioravanti, Kara; BDS Hearings Clerk
Cc: Ranzetta, Kirk; BDS LUS Design and Historic Team; Spencer-Hartle, Brandon; Paglia, Tanya; Bhutani, Puja; 'Solimano. Paul'; (Jessica@venerableproperties.com); Rahali, Meriam; Jeffreys, Grace; Rhoads, Amanda; Bryant, Hannah
Subject: FW: Historic Landmarks Commission Retreat
When: Monday, April 17, 2017 7:30 PM-11:30 PM.
Where: CH2M Building Conf #300 Lincoln Room - 2020 SW 4th Ave

Team,

Wanted to get this on your calendar.

HLC Retreat on Monday April 17th.
Will be just like the Design Commission retreat, except historic.

~Hillary

-----Original Appointment-----

From: BDS Hearings Calendar

Sent: Monday, March 20, 2017 4:29 PM

To: BDS Hearings Calendar; Annie Mahoney ; Carlson, Carin; Minor, Kristen; Ranzetta, Kirk; Roman, Matthew; Wendy Chung ; Heron, Tim; Monroe, Staci; Adam, Hillary; Fioravanti, Kara; BDS Hearings Clerk

Cc: Ranzetta, Kirk

Subject: Historic Landmarks Commission Retreat

When: Monday, April 17, 2017 12:30 PM-4:30 PM (UTC-08:00) Pacific Time (US & Canada).

Where: CH2M Building Conf #300 Lincoln Room - 2020 SW 4th Ave

Importance: High

Event: Historic Landmarks Commission Retreat

Location: 2020 SW 4th Avenue #300 Lincoln Room

Portland, Oregon 97201

Time: 12:30pm – 4:30pm

Lunch will be served at 12:30 pm

Attendees	Name <E-mail>	Attendance
	BDS Hearings Calendar <bdshc@portlandoregon.gov>	Organizer
	Annie Mahoney <anniem@gbdachitects.com>	Required
	Carlson, Carin <CCarlson@henneberyeddy.com>	Required
	Minor, Kristen <KristenM@pmapdx.com>	Required
	Ranzetta, Kirk <kirk.ranzetta@urs.com>	Required
	Roman, Matthew <mroman@roman-design.com>	Required
	Wendy Chung <wcrossiter@yahoo.com>	Required
	Heron, Tim	Required

<Tim.Heron@portlandoregon.gov>	
Monroe, Staci <Staci.Monroe@portlandoregon.gov>	Required
Adam, Hillary <Hillary.Adam@portlandoregon.gov>	Required
Fioravanti, Kara <Kara.Fioravanti@portlandoregon.gov>	Required
BDS Hearings Clerk <BDSHearingsClerk@portlandoregon.gov>	Required
Ranzetta, Kirk <kirk.ranzetta@aecom.com>	Optional
BDS LUS Design and Historic Team <PlanningDT@portlandoregon.gov>	Optional
Spencer-Hartle, Brandon <Brandon.Spencer@portlandoregon.gov>	Optional
Paglia, Tanya <Tanya.Paglia@portlandoregon.gov>	Optional
Bhutani, Puja <Puja.Bhutani@portlandoregon.gov>	Optional
'Solimano. Paul' <paul@willamettecra.com>	Optional
(Jessica@venerableproperties.com) <Jessica@venerableproperties.com>	Optional
Rahali, Meriam <Meriam.Rahali@portlandoregon.gov>	Optional
Jeffreys, Grace <Grace.Jeffreys@portlandoregon.gov>	Optional
Rhoads, Amanda <Amanda.Rhoads@portlandoregon.gov>	Optional
Bryant, Hannah <Hannah.Bryant@portlandoregon.gov>	Optional
Tallant, Kimberly	Optional

<Kimberly.Tallant@portlandoregon.gov>

Esau, Rebecca Optional
<Rebecca.Esau@portlandoregon.gov>

Hays, Emily Optional
<Emily.Hays@portlandoregon.gov>

Mitchem, Jeffrey Optional
<Jeffrey.Mitchem@portlandoregon.gov>

Graves, Arthur Optional
<Arthur.Graves@portlandoregon.gov>

Gushard, Mike Optional
<Mike.Gushard@portlandoregon.gov>

Nielsen, Benjamin Optional
<Benjamin.Nielsen@portlandoregon.gov>

▲ **Time** 3:00 PM – 4:00 PM
Subject Rebecca and Leanne one on one
Location Rebecca's Office
Show Time Busy
As
Attendees

Name <E-mail>	Attendance
Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required

▲ **Time** 4:00 PM – 4:30 PM
Subject Rebecca and Andy one on one
Location Rebecca's Office
Show Time Busy
As
Attendees

Name <E-mail>	Attendance
Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
Peterson, Andy	Required

<Andy.Peterson@portlandoregon.gov>

▲ **Time** 4:30 PM – 6:30 PM
Subject FW: TOC March-December 2017
Location Bubble Conference room, Portland Building 4th floor
Show Time Busy
As
-----Original Appointment-----
From: Clodius, Jen
Sent: Monday, December 19, 2016 8:24 AM
To: Clodius, Jen; Caron, Ross; bottsd@gmail.com
<mailto:bottsd@gmail.com> ; joshmitch@gmail.com
<mailto:joshmitch@gmail.com> ; ken@theneubauers.org
<mailto:ken@theneubauers.org> ; Mike Lynch; Wilf
Pinfold; Ananda, Archanaa; Appleyard, Richard; Cliff
Smith; David Sharon; Diamond, Aaron; Glass, Carolyn;
Levy, Laurie; Marchbanks, Phillip; Nath, Satish; Scarlett,
Paul; Waraich, Saby; Esau, Rebecca
Cc: Silverman, Kip; Nichols, Lee; Chee, Peili; Fries, Arron;
Baer, Jeff; Bauer, Dan; Bristol, Elonda; Ball, Kelly; Braaten,
Jane; Campuzano, Claudio; Grumm, Matt; Le, Doug;
Rinehart, Tom; Rosenberg, Elyse; Salazar, Ida; Shifley,
Katie; Smith, Ralph
Subject: TOC March-December 2017
When: Monday, April 17, 2017 4:30 PM-6:30 PM (UTC-
08:00) Pacific Time (US & Canada).
Where: Bubble Conference room, Portland Building 4th
floor

Attendees	Name <E-mail>	Attendance
	Clodius, Jen <Jen.Clodius@portlandoregon.gov>	Organizer
	bottsd@gmail.com <bottsd@gmail.com>	Required
	joshmitch@gmail.com <joshmitch@gmail.com>	Required
	ken@theneubauers.org <ken@theneubauers.org>	Required
	Wilf Pinfold <wilfred.pinfold@gmail.com>	Required
	Ananda, Archanaa <Archanaa.Ananda@portlandoregon.gov>	Required
	Appleyard, Richard <Richard.Appleyard@portlandoregon.gov>	Required
	Cliff Smith <cliff@caseassociates.com>	Required

David Sharon <daves@caseassociates.com>	Required
Diamond, Aaron <Aaron.Diamond@portlandoregon.gov>	Required
Glass, Carolyn <Carolyn.Glass@portlandoregon.gov>	Required
Levy, Laurie <Laurie.Levy@portlandoregon.gov>	Required
Marchbanks, Phillip <Phillip.Marchbanks@portlandoregon.gov>	Required
Nath, Satish <Satish.Nath@portlandoregon.gov>	Required
Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
Waraich, Saby <Saby.Waraich@portlandoregon.gov>	Required
Mike Lynch <mlynch@salesforce.com>	Required
Baer, Jeff <Jeff.Baer@portlandoregon.gov>	Optional
Bauer, Dan <Dan.Bauer@portlandoregon.gov>	Optional
Bristol, Elonda <Elonda.Bristol@portlandoregon.gov>	Optional
Ball, Kelly <Kelly.Ball@portlandoregon.gov>	Optional
Braaten, Jane <Jane.Braaten@portlandoregon.gov>	Optional
Campuzano, Claudio <Claudio.Campuzano@portlandoregon.gov>	Optional
Grumm, Matt <Matt.Grumm@portlandoregon.gov>	Optional
Le, Doug <Doug.Le@portlandoregon.gov>	Optional
Rinehart, Tom	Optional

<Tom.Rinehart@portlandoregon.gov>	
Rosenberg, Elyse <Elyse.Rosenberg@portlandoregon.gov>	Optional
Salazar, Ida <Ida.Salazar@portlandoregon.gov>	Optional
Shifley, Katie <Kathryn.Shifley@portlandoregon.gov>	Optional
Smith, Ralph <Ralph.Smith@portlandoregon.gov>	Optional
Silverman, Kip <Kip.Silverman@portlandoregon.gov>	Optional
Nichols, Lee <Lee.Nichols@portlandoregon.gov>	Optional
Chee, Peili <Peili.Chee@portlandoregon.gov>	Optional
Fries, Arron <Arron.Fries@portlandoregon.gov>	Optional
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Optional
Silverman, Kip <Kip.Silverman_del@portlandoregon.gov>	Optional
DeLozier, Cindy <Cindy.DeLozier@portlandoregon.gov>	Optional

Tuesday, April 18, 2017

▲ **Time** 9:00 AM – 11:00 AM
Subject April Leadership Team Meeting
Location 2500B
Importance High
Show Time Busy
As
Attendees

Name <E-mail>	Attendance
Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer

BDS Division & Section Managers <BDS-M&S@portlandoregon.gov>	Required
Pierce, Christy <Christine.Pierce@portlandoregon.gov>	Optional
Morris, Deborah Sievert <Deborah.SievertMorris@portlandoregon.gov>	Optional
Tallant, Kimberly <Kimberly.Tallant@portlandoregon.gov>	Optional
Sharp, Kathy <Kathy.Sharp@portlandoregon.gov>	Optional
Liefeld, Michael <Michael.Liefeld@portlandoregon.gov>	Optional
Morgan, Douglas <Douglas.Morgan@portlandoregon.gov>	Optional
Fetters, Mark <Mark.Fetters@portlandoregon.gov>	Optional
Jonak, Ross <Ross.Jonak@portlandoregon.gov>	Optional
Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Optional
Marihart, Ed <Ed.Marihart@portlandoregon.gov>	Optional
Cote, Dan <Dan.Cote@portlandoregon.gov>	Optional
Meyer, Cindy <Cindy.Meyer@portlandoregon.gov>	Optional
Peterson, Andy <Andy.Peterson@portlandoregon.gov>	Optional
Caron, Ross <Ross.Caron@portlandoregon.gov>	Optional
Grenda, Jill <Jill.Grenda@portlandoregon.gov>	Optional

▲ **Time** 2:00 PM – 3:00 PM
Subject FW: TESC Meeting

Location Portland Building, Room B, 2nd Floor
Show Time Busy

As

-----Original Appointment-----

From: Abiodun, Tosin

Sent: Tuesday, July 12, 2016 12:08 PM

To: Abiodun, Tosin; Storm, Janet; Miller, Fred; Baer, Jeff;
Jordan, Michael; Scarlett, Paul; Henderson, Maurice;
Scott, Andrew; Leloff, Mike; Anderson, Susan; Abbate,
Mike; Myers, Mike; Rinehart, Tom; York, Kevin

Cc: Moore, Janice; Creager, Kurt; Raschke, Glenn; Martin,
Kevin; Nath, Satish; Braaten, Jane; Rust, Ken; Kanwit,
Anna; Guo, Jay; Mahar, Alissa; Appleyard, Richard; Patton,
Jeremy; Bailey, Susan; Clodius, Jen; Armstrong, Michael;
Ball, Kelly; Silverman, Kip; Bauer, Dan

Subject: TESC Meeting

When: Tuesday, April 18, 2017 2:00 PM-3:00 PM (UTC-
08:00) Pacific Time (US & Canada).

Where: Portland Building, Room B, 2nd Floor

New series for the Technology Executive Steering
Committee meetings.

Attendees	Name <E-mail>	Attendance
	Abiodun, Tosin <Tosin.Abiodun@portlandoregon.gov>	Organizer
	Storm, Janet <Janet.Storm@portlandoregon.gov>	Required
	Miller, Fred <Fred.Miller@portlandoregon.gov>	Required
	Baer, Jeff <Jeff.Baer@portlandoregon.gov>	Required
	Jordan, Michael <Mike.Jordan@portlandoregon.gov>	Required
	Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
	Henderson, Maurice <Maurice.Henderson@portlandoregon.gov>	Required
	Scott, Andrew <Andrew.Scott@portlandoregon.gov>	Required
	Leloff, Mike <Mike.Leloff@portlandoregon.gov>	Required

Anderson, Susan <Susan.Anderson@portlandoregon.gov>	Required
Abbate, Mike <Mike.Abbate@portlandoregon.gov>	Required
Myers, Mike <Mike.J.Myers@portlandoregon.gov>	Required
Rinehart, Tom <Tom.Rinehart@portlandoregon.gov>	Required
York, Kevin <Kevin.York@portlandoregon.gov>	Required
Moore, Janice <Janice.Moore@portlandoregon.gov>	Optional
Creager, Kurt <Kurt.Creager@portlandoregon.gov>	Optional
Raschke, Glenn <Glenn.Raschke@portlandoregon.gov>	Optional
Martin, Kevin <Kevin.Martin@portlandoregon.gov>	Optional
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Optional
Nath, Satish <Satish.Nath@portlandoregon.gov>	Optional
Braaten, Jane <Jane.Braaten@portlandoregon.gov>	Optional
Rust, Ken <Ken.Rust@portlandoregon.gov>	Optional
Kanwit, Anna <Anna.Kanwit@portlandoregon.gov>	Optional
Guo, Jay <Jay.Guo@portlandoregon.gov>	Optional
Mahar, Alissa <Alissa.Mahar@portlandoregon.gov>	Optional
Appleyard, Richard	Optional

<Richard.Appleyard@portlandoregon.gov>

Patton, Jeramy
<Jeramy.Patton@portlandoregon.gov> Optional

Bailey, Susan
<Susan.Bailey@portlandoregon.gov> Optional

Clodius, Jen
<Jen.Clodius@portlandoregon.gov> Optional

Armstrong, Michael
<Michael.Armstrong@portlandoregon.gov> Optional

Ball, Kelly <Kelly.Ball@portlandoregon.gov> Optional

Silverman, Kip
<Kip.Silverman@portlandoregon.gov> Optional

Bauer, Dan
<Dan.Bauer@portlandoregon.gov> Optional

Wednesday, April 19, 2017

▲ **Time** 9:00 AM – 9:30 AM
Subject HR Issue
Show Time Busy
As

▲ **Time** 10:00 AM – 11:00 AM
Subject HR Issue
Show Time Busy
As

▲ **Time** 11:00 AM – 12:00 PM
Subject Rebecca, Leanne, and Colleen meeting
Location Rebecca's Office
Show Time Busy
As

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Poole, Colleen <Colleen.Poole@portlandoregon.gov>	Required

▲ **Time** 1:30 PM – 3:30 PM
Subject City Council -- 2:00-2:30 (Design 101) 2:30-3:30 PM
(Design Commission - State of the City Report to
Council)
Show Time Busy
As

Thursday, April 20, 2017

▲ **Time** 8:00 AM – 10:00 AM
Subject Development Review Advisory Committee
Location 1900 Building, 2nd floor, Room 2500B
Recurrence Occurs the third Thursday of every 1 month(s) effective
4/20/2017 until 4/20/2017 from 8:00 AM to 10:00 AM
Show Time Busy
As

City Staff,

In canceling the July DRAC meeting, it appears that Outlook
also canceled all future DRAC meetings. I am sending this
request to put the meetings back in your calendar.

Mark Feters
BDS Business Operations
(503) 823-1028
Mark.feters@portlandoregon.gov
<mailto:Mark.feters@portlandoregon.gov>

Attendees	Name <E-mail>	Attendance
	Feters, Mark <Mark.Feters@portlandoregon.gov>	Organizer
	Adamsick, Claire <Claire.Adamsick@portlandoregon.gov>	Required
	Alpert, Josh <Josh.Alpert@portlandoregon.gov>	Required
	Anderson, Susan <Susan.Anderson@portlandoregon.gov>	Required
	Armstrong, Michael <Michael.Armstrong@portlandoregon.gov>	Required
	Bejarano, Alex <Alex.Bejarano@portlandoregon.gov>	Required
	Caron, Ross	Required

<Ross.Caron@portlandoregon.gov>	
Collentine, Mary Ellen <MaryEllen.Collentine@portlandoregon.gov>	Required
Dietz, Cindy <Cindy.Dietz@portlandoregon.gov>	Required
Engstrom, Eric <Eric.Engstrom@portlandoregon.gov>	Required
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
Finn, Brendan <Brendan.Finn@portlandoregon.gov>	Required
Fioravanti, Kara <Kara.Fioravanti@portlandoregon.gov>	Required
Grumm, Matt <Matt.Grumm@portlandoregon.gov>	Required
Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Required
Hales, Charlie <Charlie.Hales@portlandoregon.gov>	Required
Heron, Tim <Tim.Heron@portlandoregon.gov>	Required
Huggins, Sarah <Sarah.Huggins@portlandoregon.gov>	Required
Kane, Alisa <Alisa.Kane@portlandoregon.gov>	Required
Krueger, Kurt <Kurt.Krueger@portlandoregon.gov>	Required
Lam, Trang <Trang.Lam@portlandoregon.gov>	Required
Leon, Christine <Christine.Leon@portlandoregon.gov>	Required
Martin, Lyne <Lyne.Martin@portlandoregon.gov>	Required
Morgan, Douglas	Required

<Douglas.Morgan@portlandoregon.gov>

Morris, Deborah Sievert Required
<Deborah.SievertMorris@portlandoregon.gov>

Nickolds, Mitch Required
<Mitch.Nickolds@portlandoregon.gov>

O'Brien, Kyle Required
<Kyle.O'Brien@portlandoregon.gov>

Perkins, Kareen Required
<Kareen.Perkins@portlandoregon.gov>

Perry, Dora <Dora.Perry@portlandoregon.gov> Required

Peterson, Andy Required
<Andy.Peterson@portlandoregon.gov>

Reese Cadigan, Elisabeth Required
<Elisabeth.Reese@portlandoregon.gov>

Saltzman, Dan Required
<Dan.Saltzman@portlandoregon.gov>

Sandy, Emily Required
<Emily.Sandy@portlandoregon.gov>

Scarlett, Paul Required
<Paul.Scarlett@portlandoregon.gov>

Shriver, Katie Required
<Katie.Shriver@portlandoregon.gov>

Spencer-Hartle, Brandon Required
<Brandon.Spencer@portlandoregon.gov>

Sponsel, Rebecca Required
<Rebecca.Sponsel@portlandoregon.gov>

Starin, Nicholas Required
<Nicholas.Starin@portlandoregon.gov>

Thorington, Nancy Required
<Nancy.Thorington@portlandoregon.gov>

Torgerson, Leanne Required
<Leanne.Torgerson@portlandoregon.gov>

Torres, Raul <Raul.Torres@portlandoregon.gov>	Required
Wadsworth, Jasmine <Jasmine.Wadsworth@portlandoregon.gov>	Required
Wier, Christopher <Christopher.Wier@portlandoregon.gov>	Required
Wood, Sandra <Sandra.Wood@portlandoregon.gov>	Required
Wood, Shawn <Shawn.Wood@portlandoregon.gov>	Required
Lawrence, Asena <Asena.Lawrence@portlandoregon.gov>	Required
Jogerst, Casey <Casey.Jogerst@portlandoregon.gov>	Required
Faber, Rick <Richard.Faber@portlandoregon.gov>	Required
Nameny, Phil <Phil.Nameny@portlandoregon.gov>	Optional
Yates, Jody <Jody.Yates@portlandoregon.gov>	Optional

▲ **Time** 2:00 PM – 3:00 PM

Subject Rebecca and Deborah one on one

Location Rebecca's Office

Show Busy

Time As

Attendees **Name <E-mail>**

Attendance

Torgerson, Leanne
<Leanne.Torgerson@portlandoregon.gov>

Organizer

Esau, Rebecca
<Rebecca.Esau@portlandoregon.gov>

Required

Morris, Deborah Sievert
<Deborah.SievertMorris@portlandoregon.gov>

Required

▲ **Time** 4:00 PM – 4:30 PM

Subject dashboards for my meetings with IA Bureau Directors
(see below)

Location Director's Conf Room

Show Time Busy

As

I don't want to re-create the wheel regarding existing dashboards and data we already produce, and know we have a lot of data already that we can use. I'm going to need some monthly data for these meetings I am setting up with the IA Bureau Directors, so we can at a glance see where bottlenecks are, and understand the causes, and be able to move forward to address those, and collectively keep a finger on the pulse of things.

This meeting is to talk about the dashboard data I could use for those meetings, with some key services we provide (for example, LU, CO new const., NSFRs, RS Inspections, CO Inspections, etc.) and get regular data on:

- a) workload fluctuations in those areas;
- b) staffing levels assigned to those service areas (from the different review groups including IA partners), and # of vacant positions;
- c) turnaround times in those areas (from the different review groups, including IA partners).

Those are really the three legs of the stool (workload, staffing, and turnaround times).

I'll need to get things broken down by review group (including IA review groups), so we can identify, for example the three slowest review groups each month, and monitor progress.

Attendees	Name <E-mail>	Attendance
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Organizer
	Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Required
	O'Brien, Kyle <Kyle.O'Brien@portlandoregon.gov>	Required
	Tallant, Kimberly <Kimberly.Tallant@portlandoregon.gov>	Required
	Peterson, Andy <Andy.Peterson@portlandoregon.gov>	Required

Friday, April 21, 2017

▲ **Time** 9:00 AM – 10:00 AM

Subject LMC Hiring Subcommittee Meeting

Location 5b

Show Busy

Time As

LMC Hiring Subcommittee Members,

Please accept this invitation to add the scheduled LMC Hiring Subcommittee meeting dates to your calendar for 2017.

I have reserved Conference Room 5B for all of these dates.

The 2017 LMC Hiring Subcommittee meeting dates are:

January 13 and 27

February 10 and 24

March 10 and 24

April 7 and 21

May 5 and 19

June 2, 16 and 30

July 14, and 28

August 11 and 25

September 8 and 22

October 6 and 20

November 5 and 17

December 1, 15, 29

Division Managers and T&WD key staff have been included on this invite to “optionally” add these dates to your calendars, too.

Thank you.

Oretha Storey, x35764

LMC Support backup - Kathy Robertson, x37358

Attendees	Name <E-mail>	Attendance
	Storey, Oretha <Oretha.Storey@portlandoregon.gov>	Organizer
	Jones, Connie <Connie.Jones@portlandoregon.gov>	Required
	Partch, Priscilla <Priscilla.Partch@portlandoregon.gov>	Required
	Perry, Dora <Dora.Perry@portlandoregon.gov>	Required
	Quattlebaum, Brian <Brian.Quattlebaum@portlandoregon.gov>	Required

Morris, Deborah Sievert <Deborah.SievertMorris@portlandoregon.gov>	Required
Whiteside, Rachel <Rachel.Whiteside@portlandoregon.gov>	Required
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Optional
Wolley, Greg <Greg.Wolley@portlandoregon.gov>	Optional
Edwards, Adrienne <Adrienne.Edwards@portlandoregon.gov>	Optional

▲ **Time** 10:00 AM – 10:30 AM
Subject Rebecca and Rachel re: LMC Agenda
Location Rebecca's Office
Show Time Busy
As

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Whiteside, Rachel <Rachel.Whiteside@portlandoregon.gov>	Required

▲ **Time** 10:30 AM – 11:30 AM
Subject Rebecca and Mitch one on one
Location Rebecca's Office
Show Time Busy
As

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Nickolds, Mitch	Required

<Mitch.Nickolds@portlandoregon.gov>

▲ **Time** 11:30 AM – 12:00 PM
Subject Rebecca and Ross one on one
Location Rebecca's Office
Show Time Busy
As

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Caron, Ross <Ross.Caron@portlandoregon.gov>	Required

▲ **Time** 1:00 PM – 2:00 PM
Subject Rebecca and Kim one on one
Show Time Busy
As

▲ **Time** 2:00 PM – 3:00 PM
Subject Rebecca and Andy one on one
Location Rebecca's Office
Show Time Busy
As

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Peterson, Andy <Andy.Peterson@portlandoregon.gov>	Required

▲ **Time** 3:30 PM – 4:30 PM
Subject interim director discussion
Location City Hall
Show Time Busy
As

Attendees	Name <E-mail>	Attendance
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Organizer

Austin, David
<David.Austin@portlandoregon.gov>

Required
