
Esau, Rebecca Calendar

Monday, May 15, 2017 – Sunday, May 21, 2017

May 2017

Su Mo Tu We Th Fr Sa

		1	2	3	4	5	6
7	8	9	10	11	12	13	
14	15	16	17	18	19	20	
21	22	23	24	25	26	27	
28	29	30	31				

May 2017

▲ Mon, May 15

- 9:00 AM – 10:00 AM [Leanne Torgerson \(Executive Assistant\) meeting](#)
Rebecca's Office
Torgerson, Leanne
- 10:30 AM – 10:45 AM [PHONE CALL: Christine Leon \(PBOT Manager\)](#)
Leon, Christine
- 11:00 AM – 11:30 AM [Chloe Eudaly \(Commissioner of Public Safety\)](#)
Commissioner Eudaly's Office
Eudaly, Chloe
- 1:00 PM – 2:00 PM [BDS and NW Sign Council/International Sign Association meeting](#)
1900 SW 4th Ave - 5th Floor - BDS Conf.
Room 5E
Torgerson, Leanne
- 3:00 PM – 3:30 PM [Jeff Baer \(Chief Technology Officer\), Laurie Levý \(Portland Online Permitting System\) Check-in](#)
Rebecca's Office
Baer, Jeff
- 3:30 PM – 4:30 PM [BDS Managers and staff re: Shell permit acknowledgement form \(see below\) - change in practice](#)
BDS Conf 5e (10)
Esau, Rebecca

▲ Tue, May 16

■ All Day [Out of the Office](#)

▲ **Wed, May 17**

■ All Day [Out of the Office](#)

▲ **Thu, May 18**

■ All Day [Out of the Office](#)

▲ **Fri, May 19**

- 8:45 AM – 9:00 AM [HR Issue](#)
Director's Conf. Room
Torgerson, Leanne
 - 9:00 AM – 10:00 AM [LMC Hiring Subcommittee Meeting](#)
5b
Storey, Oretha
 - 10:00 AM – 11:00 AM [Mark Fetters \(Development Review Advisory Committee Coordinator\), Deborah Sievert Morris \(Business Operations & Finance Services Manager\) re: DRAC \(memberships, meeting planning and DRAC Workplan\)](#)
Rebecca's Office
Torgerson, Leanne
 - 11:00 AM – 11:30 AM [Elshad Hajiyev \(Finance Services Manager\), Kyle Obrien \(Sr. Financial Analyst\) re: Bureau Director Reporting needs](#)
Director's Conf. Room
Torgerson, Leanne
 - 11:30 AM – 12:00 PM [Dan Coté \(Facility Permit Program\) one on one](#)
Rebecca's Office
Torgerson, Leanne
 - 1:30 PM – 2:30 PM [Andy Peterson \(Plan Review & Permitting Services Manager\)- check-in](#)
Rebecca's office
Esau, Rebecca
-

Details

Monday, May 15, 2017

- ▲ **Time** 9:00 AM – 10:00 AM
Subject Rebecca and Leanne meeting
Location Rebecca's Office
Show Time Busy

As

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required

▲ **Time** 10:30 AM – 10:45 AM
Subject PHONE CALL: Rebecca and Christine
Location
Show Time Busy
As
Hi Leanne –

Is this the best number to call Rebecca? Please refer to voicemail message I left you. Thank you!

Maria

Attendees	Name <E-mail>	Attendance
	Leon, Christine <Christine.Leon@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required

▲ **Time** 11:00 AM – 11:30 AM
Subject Check-in with Rebecca Esau
Location Commissioner Eudaly's Office
Show Time Busy
As
Meeting Coordinator: Leanne Torgerson x37937

In attendance:
Rebecca Esau, BDS Director
Commissioner Chloe Eudaly
Marshall Runkel, Chief of Staff

Attendees	Name <E-mail>	Attendance
	Eudaly, Chloe <Chloe.Eudaly@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Runkel, Marshall <Marshall.Runkel@portlandoregon.gov>	Required

▲ **Time** 1:00 PM – 2:00 PM
Subject BDS and NW Sign Council/International Sign Association meeting

Location 1900 SW 4th Ave - 5th Floor - BDS Conf. Room 5E

Show Time Busy

As

This meeting will be an opportunity for the sign industry to introduce themselves and discuss some of the ongoing administrative issues they have been experiencing and how they can assist BDS with these issues.

James – Please check-in at the 5th floor reception when your group arrives. Also, please feel free to contact me should something come up between now and 5/15/17.

BDS Attendees:

Interim Director Rebecca Esau
Plan Review & Permitting Services Manager Andy Peterson
Permitting Services Manager Kareen Perkins
Sr. Code & Policy Analyst Nancy Thorington
Sr. City Planner Tim Heron
City Planner Meriam Rahali

Northwest Sign Council (NWSC) and the International Sign Association Attendees:

Director of State & Local Government Affairs James Carpentier
Patti King (NWSC)
Jacob Tilton (Watch Fire Signs)
Joe Gibson (Ramsay Signs)
Garrett G. (Ramsay Signs)

Best regards,
Leanne Torgerson
Director's Executive Assistant
Bureau of Development Services
1900 SW Fourth Avenue, Suite 5000
Portland, OR 97201
503.823.7937
503.823.7250 (fax)
Leanne.Torgerson@portlandoregon.gov
<mailto:Leanne.Torgerson@portlandoregon.gov>

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required

Peterson, Andy <Andy.Peterson@portlandoregon.gov>	Required
Thorington, Nancy <Nancy.Thorington@portlandoregon.gov>	Required
Heron, Tim <Tim.Heron@portlandoregon.gov>	Required
James Carpentier <James.Carpentier@signs.org>	Required
Patti King <pking@nwsigncouncil.org>	Required
jacob.tilton@watchfiresigns.com <jacob.tilton@watchfiresigns.com>	Required
joeg@ramsaysigns.com <joeg@ramsaysigns.com>	Required
garrettg@ramsaysigns.com <garrettg@ramsaysigns.com>	Required
Rahali, Meriam <Meriam.Rahali@portlandoregon.gov>	Required

▲ **Time** 3:00 PM – 3:30 PM

Subject Rebecca Esau/Laurie Check-in

Location Rebecca's Office

Show Time Busy

As

Attendees	Name <E-mail>	Attendance
	Baer, Jeff <Jeff.Baer@portlandoregon.gov>	Organizer
	Levy, Laurie <Laurie.Levy@portlandoregon.gov>	Required
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Levy, Laurie <Laurie.Levy@portlandoregon.gov>	Required

▲ **Time** 3:30 PM – 4:30 PM

Subject Shell permit acknowledgement form (see below) -
change in practice

Location BDS Conf 5e (10)

Show Time Busy

As

There's a bunch of customer uproar about us "again changing our policy without informing customers", and taking them by surprise. I'd like this to be the last time we get that complaint. I know from our internal perspective it's about "getting consistency" in our practices, but the shift on our customers results in unanticipated delays and cost for them, so their frustration is understandable. I'm all for consistency, but we need to think through the impacts of these changes.

This is about the Shell Permit Acknowledgement Statement. The previous form said this:
Tenant Improvement Permits will not be accepted for review until the Shell Permit has been issued.

The newer form on the website says this:

- TI Permits will not be accepted for review until the Shell Permit has been issued.
- TI Permits will not be issued for construction until the Shell Permit has received approval of the Final Inspection or Temporary Certificate of Occupancy.

Let's meet to talk about:

- a) defining the core problem we're trying to solve;
- b) what is really needed and what are some ways to achieve that without a big sudden shift for many of our customers; and
- c) if things need to change, let's back up, and do it with plenty of communication with our customers, and advance warning, so they can plan for it with their project schedules, etc.

This is now on the DRAC agenda, but I want us to discuss and resolve it internally before the DRAC meeting.

Thank you,

Rebecca

Attendees	Name <E-mail>	Attendance
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Organizer
	Peterson, Andy <Andy.Peterson@portlandoregon.gov>	Required

Nickolds, Mitch <Mitch.Nickolds@portlandoregon.gov>	Required
Cote, Dan <Dan.Cote@portlandoregon.gov>	Required
Perkins, Kareen <Kareen.Perkins@portlandoregon.gov>	Required
Meyer, Cindy <Cindy.Meyer@portlandoregon.gov>	Required
Caron, Ross <Ross.Caron@portlandoregon.gov>	Required
Rago, Jeff <Jeff.Rago@portlandoregon.gov>	Required
Pitner, Jennifer <Jennifer.Pitner@portlandoregon.gov>	Required
Pierce, Christy <Christine.Pierce@portlandoregon.gov>	Required
Partch, Priscilla <Priscilla.Partch@portlandoregon.gov>	Required
Donnelly, Jeff <Jeff.Donnelly@portlandoregon.gov>	Optional
BDS Conf 5e (10) <BDS5e@portlandoregon.gov>	Resource

Tuesday, May 16, 2017

▲ **Time** All Day
Subject Out of the Office
Show Time Out of Office
As

Wednesday, May 17, 2017

▲ **Time** All Day
Subject Out of the Office
Show Time Out of Office
As

Thursday, May 18, 2017

▲ **Time** All Day
Subject Out of the Office
Show Time Out of Office
As

Friday, May 19, 2017

▲ **Time** 8:45 AM – 9:00 AM
Subject HR Issue
Location Director's Conf. Room
Show Time Busy
As

▲ **Time** 9:00 AM – 10:00 AM
Subject LMC Hiring Subcommittee Meeting
Location 5b
Recurrence Occurs every 2 week(s) on Friday effective 5/19/2017 until 5/19/2017 from 9:00 AM to 10:00 AM
Show Time Busy
As

LMC Hiring Subcommittee Members,

Please accept this invitation to add the scheduled LMC Hiring Subcommittee meeting dates to your calendar for 2017.

I have reserved Conference Room 5B for all of these dates.

The 2017 LMC Hiring Subcommittee meeting dates are:

January 13 and 27
February 10 and 24
March 10 and 24
April 7 and 21
May 5 and 19
June 2, 16 and 30
July 14, and 28
August 11 and 25
September 8 and 22
October 6 and 20
November 5 and 17
December 1, 15, 29

Division Managers and T&WD key staff have been included on this invite to “optionally” add these dates to your calendars, too.

Thank you.

Oretha Storey, x35764

LMC Support backup - Kathy Robertson, x37358

Attendees	Name <E-mail>	Attendance
	Storey, Oretha <Oretha.Storey@portlandoregon.gov>	Organizer

Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
Jones, Connie <Connie.Jones@portlandoregon.gov>	Required
Partch, Priscilla <Priscilla.Partch@portlandoregon.gov>	Required
Perry, Dora <Dora.Perry@portlandoregon.gov>	Required
Quattlebaum, Brian <Brian.Quattlebaum@portlandoregon.gov>	Required
Morris, Deborah Sievert <Deborah.SievertMorris@portlandoregon.gov>	Required
Whiteside, Rachel <Rachel.Whiteside@portlandoregon.gov>	Required
Sharp, Kathy <Kathy.Sharp@portlandoregon.gov>	Required
Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Optional
Wolley, Greg <Greg.Wolley@portlandoregon.gov>	Optional
Edwards, Adrienne <Adrienne.Edwards@portlandoregon.gov>	Optional
Lewis, Lynda <Lynda.Lewis@portlandoregon.gov>	Optional

▲ **Time** 10:00 AM – 11:00 AM

Subject Rebecca, Deborah, and Mark re: DRAC (memberships, meeting planning and DRAC Workplan

Location Rebecca's Office

Show Busy

Time As

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required

Fetters, Mark
<Mark.Fetters@portlandoregon.gov> Required

Morris, Deborah Sievert
<Deborah.SievertMorris@portlandoregon.gov> Optional

▲ **Time** 11:00 AM – 11:30 AM
Subject Rebecca, Elshad, Kyle re: Bureau Director Reporting needs
Location Director's Conf. Room
Show Time Busy
As

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Required
	O'Brien, Kyle <Kyle.OBrien@portlandoregon.gov>	Required

▲ **Time** 11:30 AM – 12:00 PM
Subject Rebecca and Dan one on one
Location Rebecca's Office
Show Time Busy
As

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Cote, Dan <Dan.Cote@portlandoregon.gov>	Required

▲ **Time** 1:30 PM – 2:30 PM
Subject Andy - check-in with Rebecca
Location Rebecca's office
Show Time Busy

As

Attendees	Name <E-mail>	Attendance
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Organizer
	Peterson, Andy <Andy.Peterson@portlandoregon.gov>	Required
