



Implementation Program for a Convenience Store located at:

(Applicant Business) _____

Crime Prevention and Awareness Program:

(Applicant Business) _____ has developed, and continues to refine, a comprehensive crime prevention and awareness program. Attached as part of this Implementation Plan is written verification from the Portland Police Bureau that (Applicant Business) _____ training program is approved. Further, (Applicant Business) _____ also agrees to comply with the Bureau’s site-plan security review requirements.

Alcohol and Tobacco Awareness and Employee Training Program:

(Applicant Business) _____ has completed a review of the OLCC Law Orientation. A signed affirmation page confirming review of the Law Orientation is attached as part of this Implementation program.

Litter Control Program:

(Applicant Business) _____ places a great deal of emphasis on the appearance of our stores and surrounding area and recognizes an obligation to the community and our neighbors to manage litter created from our operation. We will implement a Litter Management Program that will consist of at least the following:

1. Two trash receptacles on-site for customer use, one inside and one outside, next to the on-site pedestrian circulation system;
2. Locked trash enclosure;
3. A minimum of once-weekly garbage service pick-up. (Applicant Business) _____ will monitor the volume of garbage and cardboard recycling and adjust the container sizes and/or pickup frequency as necessary;
4. Daily policing of litter on our property, parking lot, and the immediate vicinity of the store, including sidewalks and landscaping beds;
5. Other measures deemed necessary to meet our neighbors’ goals.

Loitering Control Program:

(Applicant Business) _____ discourages loitering and will take steps necessary to enforce a No Loitering Policy. This policy will include the following:

1. Well-lighted parking lot and the elimination of dark areas around the building;
2. No video games, or video games having hours limited to (number of hours) _____;
3. Telephone booths, benches, tables and other customer activity areas located where they can be viewed by store employees.

Landscape Maintenance Awareness:

(Applicant Business) _____ and its Landlord will be responsible for maintaining the landscaping for this site. We will also establish a comprehensive maintenance plan to ensure that our

investment will continue to enhance the aesthetics of our site and the neighborhood. Landscaping will be trimmed to prevent places of concealment for unauthorized users, and to prevent opportunities for stolen goods or drugs to be hidden. Further, (Applicant Business) _____ agrees to have an understanding of City Zoning Code, Chapter 33.248, Landscaping and Screening, and in particular 33.248.030, Plant Materials and 33.248.040, Installation and Maintenance.

Lighting Plan:

(Applicant Business) _____ will ensure that the lighting plan (attached) for our immediate building and parking area does, and will conform to applicable rules and ordinances, including the Portland Zoning and Planning Ordinance, Chapter 33.262 regarding glare standards and off-site impacts.

Neighborhood Communication Agreement:

As an active member of the community, (Applicant Business) _____ recognizes its obligation for open communication with citizens. If notified of problems that the Association or neighbors may have with our operation, the company will respond to each complaint.

The point of contact (POC**) for (Applicant Business) _____ is (POC) _____. (POC) _____ can be reached by phone at (Phone Number) _____ or by mail at (Applicant Business Address) _____.

Issues involving safety or security will be addressed immediately by telephone to responsible Management personnel. Non-emergency complaints will be investigated, with a telephone or email response provided within two (2) working days. More complex issues that require a more detailed formal response will be addressed in writing within thirty days of receiving a written notice of a problem.

We will keep a record of all such complaints and their resolution. We will also keep a file of all letters received and written in our corporate office and will make them available to the public upon request, to the extent permitted by law.

** Any changes to the designated point of contact or contact information will result in notice to the local organizations and property owners within 150 feet of the store site within 30 days of the change.

Participation in Neighborhood Mediation Program:

(Applicant Business) _____ agrees to participate in the city-endorsed neighborhood mediation program through Resolutions Northwest, or similar process, if so requested.

Written Verification Requirements:

This written Implementation Plan constitutes (Applicant Business) _____ written verifications and acknowledgements as required by the City of Portland Planning and Zoning Code, Chapter 33.219.060, paragraphs A through H relating to litter and loitering control, landscape maintenance, communication requirements, and the mediation program.

Conclusion:

(Applicant Business) _____ endorses “being a good neighbor” and will instill this philosophy, and ensure compliance with the Implementation Plan with all personnel involved in the operation of this facility.

(Applicant Business/Name of Owner)

Date