Esau, Rebecca Calendar

Monday, July 17, 2017 - Sunday, July 23, 2017

July 2017

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2 3 4 5 6 7 8 9 10 11 12 13 14 15

16 **17 18 19 20 21 22**

23 24 25 26 27 28 29

30 31

July 2017

Mon, Jul 17

9:00 AM – 10:00 AM <u>Leanne Torgerson (Executive Assistant, Colleen Poole</u>

(Customer Service & Outreach Coordinator) meeting

Rebecca's Office Torgerson, Leanne

10:30 AM – 11:15 AM Chloe Eudaly (Commissioner of Public Safety), Jeff Baer

(Chief Technology Officer) BRIEFING: Information Technology Advancement Program & Portland Online

Permitting System

Office of Commissioner Eudaly, 1221 SW 4th Avenue

Sutie 200 - Conference Room

Eudaly, Chloe

2:00 PM – 3:00 PM Deborah Sievert Morris (Business Operations & Finance

Services Manager) one on one

Rebecca's Office Torgerson, Leanne

3:00 PM - 4:00 PM Cliff Smith (Portland Online Permitting System Quality

Assurance Consultant) one on one

1900 SW 4th - 5th floor - Director's Conf. Room

Torgerson, Leanne

Tue, Jul 18

8:00 AM – 8:30 AM set up for open house

8:30 AM – 10:00 AM Open House Chat

4A

10:00 AM – 11:30 AM <u>2017 BDS Leadership Team</u>

CH2M Lincoln Room Torgerson, Leanne

1:30 PM – 2:00 PM Mitch Nickolds (Inspection Services Manager), Elshad

Hajiyev (Interim Business Operations & Finance

Services Manager), Kathy Sharp (BHR Business Partner)

re: Inspection Division reorganization

Rebecca's office Esau, Rebecca

2:00 PM – 3:00 PM Dan Coté (Facility Permit Program/Field Issuance

Remodel Manager) one on one

Rebecc's Office

3:00 PM – 3:30 PM Kim Freeman (Portland Online Permitting System staff)

one on one Rebecca's Office Torgerson, Leanne

4:30 PM – 5:00 PM Elshad Hajiyev (Interim Business Operations & Finance

Services Manager), Kathy Sharp (BHR Business Partner)

re: BDS re-org

Director's Conf. Room Torgerson, Leanne

Wed, Jul 19

9:30 AM – 10:00 AM Tom Rinehart (Chief Financial Officer) Jamie Waltz

(Office of Management & Finance staff) meeting

Rebecca's Office Rinehart, Tom

10:30 AM – 11:00 AM Ross Caron (Public Information & Enforcement Services

Manager) one on one Rebecca's Office Torgerson, Leanne

11:00 AM – 12:00 PM Laurie Levý (Portland Online Permitting System

Manager) one on one Rebecca's Office Torgerson, Leanne

2:00 PM – 3:00 PM Dora Perry (Equity & Policy Manager) one on one

Rebecca's Office Torgerson, Leanne

3:00 PM – 3:30 PM Erin Mick (Site Development staff) one on one

Rebecca's Office Torgerson, Leanne

3:30 PM – 4:00 PM meeting with customer - Jeff Yrazabal - - 1320 SW

Broadway (see email below) - I will arrive at 3:30, so

start without me please BDS Conf 5e (10) Esau, Rebecca

4:00 PM – 4:30 PM Andy Peterson (Plan Review & Permitting Services

Manager), Dan Coté (Facility Permit Program/Field Issuance Remodel Manager) post meeting discussion

with managers about above project

Thu, Jul 20

8:00 AM – 10:00 AM Development Review Advisory Committee

1900 Building, 2nd floor, Room 2500B

Fetters, Mark

10:15 AM – 10:45 AM <u>Leanne Torgerson (Executive Assistant), Colleen Poole</u> (Customer Service & Outreach Coordinator) meeting Rebecca's Office Torgerson, Leanne Jeff Baer (Chief Technology Officer) one on one 11:00 AM - 11:30 AM Jeff's Office, 106/450 Torgerson, Leanne 1:00 PM - 3:00 PM **Open House Chat** 3:00 PM - 3:30 PM Kathleen Stokes (Land Use Services staff) re: Exit Interview Rebecca's Office Torgerson, Leanne 3:30 PM - 4:00 PM Keith Hansen (Facility Permit Program staff) re: exit interview Rebecca's Office Torgerson, Leanne 4:00 PM - 4:30 PM Kara Fioravanti (Design/Historic Resources Manager), Stacy Monroe (Design staff) re: Design Overlay Zone Assessment overview Rebecca's office Fioravanti, Kara

Fri, Jul 21

All Day Vacation (Return 7/24/17)