

INTER-BUREAU CODE CHANGE PROJECT LIST

Last Updated July 20, 2017

Lead Bureau	Title/Code Guide/ Program Guide/ Admin Rule	Project Name	Step (1-5)	Project Lead	Reviewers	Next Steps & Key Dates	Online Document/Draft
BDS	Title 24	Demolition Ordinance	2	Nancy Thorington	DRAC Demo Subcommittee/BDS Staff	Implementation Report presented to City Council January 18, 2017; continue convening DRAC Demolition Subcommittee to draft proposed code changes	
BDS	Title 24	Seismic Upgrades for URMs	1	Nancy Thorington/ Amit Kumar	Amit Kumar, Emily Sandy, Seismic Advisory Committee	Draft ordinance including timelines for seismic upgrades to URM buildings	
BDS	Title 32	Sign Code Amendments	2	Nancy Thorington/ Mieke Keenan	Various	Drafting matrix of proposed amendments to Sign Code based on input from City staff and outside stakeholders	
BDS	Titles 4,11,24, 25, 26, 27, 28, 29, 32	Gender-Neutral References	3	Nancy Thorington/ Emily Sandy/ Mieke Keenan	Various	Identify code provisions that have gender-specific language in all City Code titles administered by BDS	
BDS	Admini Rule	Special Inspection Program Admin Rules	3	Nancy Thorington, Mitch Nicholds, Cindy Meyer	Various	Rescinded prior version; added temporary rules to BDS website; update drafted to reflect current practices. Being reviewed by City staff, then to be circulated for final internal review, review by City Attorney and public comment	

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BDS	Title 24	Seismic Upgrade Triggers Code Guide	1	Mieke Keenan	Terry Whitehill, Andy Peterson, Doug Morgan, Amit Kumar	Project scope, objectives, options	
BDS	Code Guide	Emergency and Required Standby Power Systems	3	Emily Sandy	Fire/Inspections	Combining two existing generator-related code guides, clarifying when natural gas is allowed as fuel source. Internal draft circulated for review	
BDS	Code Guide	Requirement and Acceptance Standards for Slope Hazard Evaluations	3	Doug Morgan/Erick a Koss	Various	New code guide. Soliciting input from external stakeholders until 12/9/16. See web link.	https://www.portlandoregon.gov/bds/article/597687
BDS	Code Guide	Equipment and Furniture Allowances in Fire-Rated Corridors	4	Mieke Keenan	Various	Drafted updates to replace references to UBC with IBC; update internal OSSC references; minor language modifications; circulated for internal review	
BDS	Code Guide	Standby Power and Secondary Water Supplies in High Rise Buildings	3	Emily Sandy	Gary Boyles	Need to determine whether Code Guide should be rescinded; to Fire Marshal's Office for review and comment	
BDS	Code Guide	Greenhouse Structural Design Requirements	4	Mieke Keenan	Amit Kumar	Drafted update of internal OSSC references; minor language modifications; circulated for internal review	

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BDS	Code Guide	Adhesive Anchors in Existing Unreinforced Masonry Buildings	3	Mieke Keenan	Amit Kumar	Drafted updates to replace references to UBC with IBC; update internal OSSC references; minor language modifications; circulated for internal review	
BDS	Code Guide	Access Control systems Where Egress Is Restricted	3	Emily Sandy	Gary Boyles	Rescind and re-write section on access control systems in egress path to reflect current Building Code provisions	
BDS	Code Guide	Grouted Masonry Construction - Cleanouts	3	Mieke Keenan	Various	Drafted updates to replace references to UBC with IBC; update internal OSSC references; minor language modifications; to be circulated for internal review	
BDS	Code Guide	Wood Frame Rated Construction	3	Emily Sandy	Terry Whitehill	Met with internal and external stakeholders; in process of drafting updates to replace references to UBC with IBC; substantial language modifications; circulated for internal review; rescinded outdated version 9/1/15	
BDS	Code Guide	Bath Fans and Range Hoods in Residential Structures	1	Nancy Thorington	Various	Needs to be drafted	

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BDS	Code Guide	Fire and Life-Safety Guide for Existing Buildings (FLExGuide): Alternate Design, Methods and materials of Construction for Existing Buildings	5	Nancy Thorington	Terry Whitehill/ Gary Boyles/ Catherine Heeb	Code Guide rescinded effective 6/21/17	
BDS	Code Guide	Breweries and Distilleries	3	Mieke Keenan	Plan Review/Fire	Occupancy classifications and hazardous materials standards. Draft distributed.	
BDS	Code Guide	Fire Rating Eaves	3	Emily Sandy	Plan Review/Inspections	Allowing alternative methods of fire rating close to property lines when accessory structures are converted to habitable space. Draft circulated for internal review.	
BDS	Code Guide	Fats, Oils and Grease (FOG) Program Review and Permitting Process	1	Nancy Thorington	Terry Whitehill/ BES	Draft Code Guide and related forms to address the permitting process for projects with FOG devices	
BDS	Code Guide	Marijuana Processing & Production Facilities	5	Mieke Keenan	Terry Whitehill, Kari Schimel	Complete. Available on the BDS Website under Codes/Rules/Guides	https://www.portlandoregon.gov/bds/article/637883
BDS	Code Guide	Gas Meter Locations	4	Emily Sandy	Tim Heron, PBOT	Proposed to rescind.	
BDS	Code Guide	Gas Meter Locations	4	Mieke Keenan	Tim Heron, PBOT	Draft almost complete. Will be distributed to BDS section and division managers in August, 2016.	

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BDS	Code Guide	Seismic Certification of Designated Non-Structural Components	5	Amit Kumar/ Nancy Thorington	Doug Morgan	Signed by the Interim Director 6/15/17.	
BDS	Program Guide	Temporary Certificate of Occupancy	3	Emily Sandy	Inspections/Permitting Services	Expanding to include new "substantial completion guidelines" and sequencing of shell/TI permit issuance discussed at 5/17 DRAC, general updates. Internal draft circulated for review.	
BDS	Program Guide	Permit Expiration, Reactivation	3	Emily Sandy	All	Updating to expand to include reactivations policies as well as extension and expiration, reorganization. Internal draft circulated for review.	
BDS	Manual	Tree and Landscaping Manual	3	Emily Sandy	Various, BES, Urban Forestry	Code references updated. Further update to include more suggested plants appropriate for both Title 33 and Stormwater requirements. Update to incorporate changes to Portland Plant List. Working with city stakeholders to prepare draft.	
BDS	Policy	Bureau Records Retention Project - Pilot	2	Mieke Keenan/ Ross Caron	BDS Leadership Team, City Attorney	Create project plan and scoping. Pilot team assembled.	
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BDS	Policy	Sewer Capping Notification	2	Emily Sandy	BES Nonconforming Sewer Group, BDS Site Development	For situations where property owners cap a private party sewer, transfer notification responsibilities from BDS to property owner and tracking responsibilities from BDS to BES, in line with current practice	
BDS	Handout	Floating Structures handout regarding applicable regulations	1	Nancy Thorington/ Mitch Nicholds	River Community Advisory Committee	Meet with stakeholders and draft handout.	
BPS	Policy direction for Title 33/Title 17/Others and Comp Plan Map	Comprehensive Plan Update	5	Eric Engstrom	Various	Council approved June 15, 2016.Submitted to LCDC for their review and approval. Anticipated effective date Jan 1, 2018	http://www.portlandoregon.gov/bps/57352
BPS	Zoning Map/Title 33/Title 17/Others	Comp Plan Early Implementation (Employment, Institutions, Mixed Use, Residential & OS, Community Involvement, TSP, and Misc. Zoning Amendments)	5	Eric Engstrom/ Staff	Various	Council approved Dec. 21, 2016. Submitted to LCDC to be reviewed with updated Comp Plan. Anticipated effective date Jan. 1, 2018	http://www.portlandoregon.gov/bps/71486
BPS	Title 33	Central City Plan District Updates	4	Rachel Hoy	Staci Monroe	PSC Recommend Plan to Council was available June 20. Council hearings Sept 7	http://www.portlandoregon.gov/bps/47907

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BPS	Title 33	Residential Infill Project (Update Single-Dwelling Zoning Regulations)	3	Morgan Tracy	Kristin Cooper	Developing code language and map amendments. Public review scheduled this fall (Sept/Oct). PSC hearings anticipated in Jan 2018.	www.portlandoregon.gov/bps/infill
BPS	Title 33	Better Housing by Design (Update Multi-Dwelling Zoning Regulations)	2	Bill Cunningham	Laura Lehman	Concept report available comments due by Aug. 7. Discussion Draft in Nov.	www.portlandoregon.gov/bps/betterhousing
BPS	Title 33	2035 Comp Plan Code Reconciliation Project (Task 5 and Inclusionary Housing)	2	Barry Manning		Discussion Draft available July 21. PSC hearings this fall; Council hearings winter 2018.	https://www.portlandoregon.gov/bps/72600 .
BPS	Assessment report for future Title 33 Amendments	Design Overlay Zoning Assessment (DOZA)	5	Lora Lillard/Phil Nameny	Kara Fioravanti, Jean Hester	BPS/BDS is scoping project to implement Council's direction on the accessment of city tools and processess in the design overlay zones. More information will be available in August.	http://www.portlandoregon.gov/bps/70324
BPS	Adopting area-specific design guidelines	New Chinatown/ Japantown Design Guidelines	4	Brandon Spencer-Hartle	Kara Fioravanti	Recommened draft available. Council will hold hearings as part of the Central City Update Sept. 7 and 14	https://www.portlandoregon.gov/bps/70480

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BPS	Title 33	Historic Resources Zoning Code Amendments	1	Brandon Spencer-Hartle	Hillary Adam	Scoping project; discussion draft available this winter.	
BPS	Policy direction	Portland Off-Road Cycling Master Plan	3	Michelle Kunec-North		Staff consolidating comments on locations for off-road cycling trails and parks. Summary available later this summer.	https://www.portlandoregon.gov/bps/68157
BPS	Possible code/map amendment recommendations	82nd Avenue Development and Transportation Plan	3	Radcliffe Dacanay		Outreach events June/July. Draft report late summer.	https://www.portlandoregon.gov/bps/72125
BPS	Policy direction	SW Corridor Equitable Housing Strategy	2	Ryan Curren		Community engagement events this summer. Draft strategy to PSC winter 2017	https://www.portlandoregon.gov/bps/article/635474
BPS	Comp Plan Map and/or Zoning Map	Map Refinement Project	2	Marty Stockton		Discussion Draft released June 15 with public comments due by July 31, 2017.	
BES	Rule and code update to improve transparency and consistency of BES administrative reviews and appeals	Rule and code changes to enhance transparency and consistency of BES administrative reviews and appeals. Drafting phase underway.	3	Rachele Altman		Drafting phase.	

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BES	ENB-4.29, Sewer Permit Refund Rules	Rulemaking to make existing temporary rules permanent; rules govern issuance of refunds for sewer connection and repair permit fees.	2	Rachele Altman		Drafting phase.	BES anticipates the proposed rules will not contain any substantive changes compared to the existing temporary rules.
BES	ENB-4.33, Cured in Place Pipe Lining Rules	Rulemaking to make existing temporary rules permanent.	5	Rachele Altman		Public comment period closed June 1; final rules to be adopted in June or July 2017	Rules were adopted by the Director on June 27, 2017 and are available on the Auditor's website here https://www.portlandoregon.gov/citycode/article/509598 . More details about the rulemaking can be found here: https://www.portlandoregon.gov/bes/72478 .
BES	Clean-Up Code and Rule Package	Clean-Up Code and Rule Package	2	Alice Brawley Chesworth		This code and rule package will correct typos and drafting errors, clarify confusing language, etc. The intent is to not make policy changes through this package. Drafting phase.	
BDS/ PBEM	Title 24	Seismic	1	Amit Kumar, Nancy Thorington, Dan Douthit	PBEM, BDS, BPS	Explore changes to City Code requiring seismic upgrades	