
Esau, Rebecca Calendar

Monday, August 14, 2017 – Sunday, August 20, 2017

August 2017

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August 2017

▲ Mon, Aug 14

- 10:00 AM – 11:00 AM [Leanne Torgerson \(Executive Assistant\), Colleen Poole \(Customer Service & Outreach Coordinator\) meeting](#)
Rebecca's Office
Torgerson, Leanne
- 11:00 AM – 11:45 AM [Elshad Hajiyev \(Interim Business Operations & Finance Services Manager\), Mark Fetters \(Business Operations staff\) re: Development Review Advisory Committee member applications](#)
Director's Conf. Room
Torgerson, Leanne
- 1:30 PM – 2:00 PM [Janell Piercy \(Residential Inspections Manager\), Tim Morris \(Residential Inspections Manager\), Mike Liefeld \(Enforcement Program Manager\), Kathy Sharp \(BHR Business Partner\) re: staffing](#)
Directors Conf. Room
Torgerson, Leanne
- 2:00 PM – 3:00 PM [Elshad Hajiyev \(Interim Business Operations & Finance Services Manager\) one on one](#)
Rebecca's Office
Torgerson, Leanne
- 3:00 PM – 4:00 PM [Andy Peterson \(Plan Review & Permitting Services Manager\), Laurie Levý \(Portland Online Permitting System Manager\), Elshad Hajiyev \(Interim Business Operations & Finance Services Manager\), Chris Corr \(Digitization staff\) re: Digitization](#)
Director's Conf. Room
Torgerson, Leanne

▲ Tue, Aug 15

- All Day [Sick Leave](#)

■ 9:00 AM – 10:00 AM [Call from Marshall Runkel](#) (Commissioner of Public Safety Chief of staff)

▲ **Wed, Aug 16**

■ 11:00 AM – 12:00 PM [Laurie Levý \(Portland Online Permitting System Manager\) one on one](#)
Rebecca's Office
Torgerson, Leanne

■ 2:00 PM – 3:00 PM [Elshad Hajiyev \(Interim Business Operations & Finance Services Manager\), David O'Langaigh \(Bureau of Internal Business Services Manager\) meeting](#)
1900 SW 4th - 5th floor - Director's Conf. Room
Torgerson, Leanne

■ 3:00 PM – 4:00 PM [Mitch Nickolds \(Inspection Services Manager\), Dan Coté \(Facility Permit Program/Field Issuance Remodel \(FPP/FIR\) Manager\), Kathy Sharp \(BHR Business Partner\) re: FPP/FIR Inspector Classification](#)
Directors Conference Room
Nickolds, Mitch

■ 4:00 PM – 4:15 PM [Mike Liefeld \(Enforcement Program Manager\) re: hiring questions](#)
Rebecca's Office
Torgerson, Leanne

▲ **Thu, Aug 17**

■ **Before 7:30 AM** **Free**

■ 7:30 AM – 12:00 PM [Rebecca to job shadow with Joe Disciocio](#)
Meet at Joe's Office at CH2M
Torgerson, Leanne

■ 2:00 PM – 3:00 PM [Leanne Torgerson \(Executive Assistant\), Colleen Poole \(Customer Service & Outreach Coordinator\) meeting](#)
Rebecca's Office
Torgerson, Leanne

■ 3:00 PM – 4:00 PM [Dan Coté \(Facility Permit Program/Field Issuance Remodel Manager\) re: Accessory Dwelling Unit project with PHB and one on one](#)
Rebecca's Office
Torgerson, Leanne

▲ **Fri, Aug 18**

■ 9:30 AM – 10:00 AM [Terry Whitehill \(Code & Policy Manager\), Mark Moffett \(Land Use Services staff\) re: Arts Affordability Policy Meeting](#)
Director's Conf. Room
Torgerson, Leanne

■ 10:30 AM – 11:00 AM [Ariana Denney \(Front Desk/Admin Support Manager\)](#)

- [re: Customer Call Center Presentation](#)

Director's Conf. Room
Torgerson, Leanne
- 11:00 AM – 11:30 AM [Mieke Keenan \(Code & Policy Management Analyst\), Robert Walker \(Technology Team\) re: Records Retention Pilot Project update and next steps](#)

Director's Conf. Room
Torgerson, Leanne
- 11:30 AM – 11:45 AM [Kim Tallant \(Interim Principal Planner\) one on one](#)

Rebecca's Office
Esau, Rebecca
- 11:45 AM – 12:00 PM [Susan Ellis to introduce Keshia Owens - New Planning and Zoning Planner](#)

Your office
Ellis, Susan
- 2:00 PM – 2:15 PM [Jay Shoemaker \(Plan Review Manager\) one on one](#)

Rebecca's Office
Torgerson, Leanne
- 2:30 PM – 2:45 PM [Ariana Denney \(Front Desk/Admin Support Manager\) re: Call-in Customer Services Committee](#)

Director's Office
Torgerson, Leanne
- 3:10 PM – 3:40 PM [Terry Whitehill \(Code & Policy Manager\) one on one](#)

Rebecca's Office
Torgerson, Leanne

▲ **Sun, Aug 20**

- 5:00 PM – 5:30 PM [Disaster Policy Council - Solar Eclipse Check-In](#)

Teleconference bridge: Teleconference bridge: 888-204-5987; passcode 9779009#
Merlo, Carmen

Details

Monday, August 14, 2017

- ▲ **Time** 10:00 AM – 11:00 AM

Subject Rebecca, Leanne, and Colleen meeting

Location Rebecca's Office

Show Time As Busy

Attendees

Name <E-mail>	Attendance
Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
Poole, Colleen <Colleen.Poole@portlandoregon.gov>	Required

▲ **Time** 11:00 AM – 11:45 AM
Subject Rebecca, Elshad, Mark re: DRAC member applications
Location Director's Conf. Room
Show Time As Busy

Attendees

Name <E-mail>	Attendance
Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Required
Fetters, Mark <Mark.Fetters@portlandoregon.gov>	Required

▲ **Time** 1:30 PM – 2:00 PM
Subject Rebecca, Janell, Tim, Mike L., Kathy S. re: staffing
Location Directors Conf. Room
Show Time As Busy
Rescheduling this meeting to 8/14/17 at 1:30 due to a calendar conflict.

Attendees

Name <E-mail>	Attendance
Leanne Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
Piercy, Janell <Janell.Piercy@portlandoregon.gov>	Required
Morris, Tim <Tim.Morris@portlandoregon.gov>	Required
Liefeld, Michael <Michael.Liefeld@portlandoregon.gov>	Required
Sharp, Kathy <Kathy.Sharp@portlandoregon.gov>	Required

▲ **Time** 2:00 PM – 3:00 PM
Subject Rebecca and Elshad one on one
Location Rebecca's Office
Recurrence Occurs every Monday effective 8/14/2017 until 8/14/2017 from 2:00 PM to 3:00 PM
Show Time As Busy

New series starting 7/31/17 (Mondays at 2:00)

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Required

Time	3:00 PM – 4:00 PM	
Subject	Rebecca, Andy, Laurie, Elshad, Chris re: Digitization	
Location	Director's Conf. Room	
Show Time As	Busy	
Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Peterson, Andy <Andy.Peterson@portlandoregon.gov>	Required
	Levy, Laurie <Laurie.Levy@portlandoregon.gov>	Required
	Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Required
	Corr, Chris <Chris.Corr@portlandoregon.gov>	Required

Tuesday, August 15, 2017

Time	All Day
Subject	Sick Leave
Show Time As	Out of Office

Time	9:00 AM – 10:00 AM
Subject	Call from Marshall Runkel
Show Time As	Busy

Wednesday, August 16, 2017

Time	11:00 AM – 12:00 PM
Subject	Rebecca and Laurie one on one
Location	Rebecca's Office
Recurrence	Occurs every 2 week(s) on Wednesday effective 8/16/2017 until 8/16/2017 from 11:00 AM to 12:00 PM
Show Time As	Busy

Extending this meeting to 1 hour.

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Levy, Laurie <Laurie.Levy@portlandoregon.gov>	Required

▲ **Time** 2:00 PM – 3:00 PM
Subject BDS/BIBS meeting
Location 1900 SW 4th - 5th floor - Director's Conf. Room
Recurrence Occurs the third Wednesday of every 2 month(s) effective 8/16/2017 until 8/16/2017 from 2:00 PM to 3:00 PM
Show Time As Busy
This is a bi-monthly meeting. Meetings will reoccur every even month, on the 3rd Wednesday from 2:00 pm to 3:00 pm in Director Esau's Conf. Room at the 1900 Building.

Please note: Date, time and location may change.

Best regards,
Leanne
X37937

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Morris, Deborah Sievert <DeborahSievert.Morris@portlandoregon.gov>	Required
	Enge, Bryant <Bryant.Eng@portlandoregon.gov>	Required
	O'Longaigh, David <David.OLongaigh@portlandoregon.gov>	Required
	Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Optional

▲ **Time** 3:00 PM – 4:00 PM
Subject FPP/FIR Inspector Classification
Location Directors Conference Room
Show Time As Busy
Rescheduled: Meeting to discuss impacts and consequences of requiring Plans Examiner certification and training for FIR and FPP

inspectors.

Attendees	Name <E-mail>	Attendance
	Nickolds, Mitch <Mitch.Nickolds@portlandoregon.gov>	Organizer
	Sharp, Kathy <Kathy.Sharp@portlandoregon.gov>	Required
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Cote, Dan <Dan.Cote@portlandoregon.gov>	Required
	Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Optional

▲ **Time** 4:00 PM – 4:15 PM

Subject Rebecca, Mike L. re: hiring questions

Location Rebecca's Office

Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Liefeld, Michael <Michael.Liefeld@portlandoregon.gov>	Required

Thursday, August 17, 2017

▲ **Time** 7:30 AM – 12:00 PM

Subject Rebecca to job shadow with Joe Disciascio

Location Meet at Joe's Office at CH2M

Show Time As Out of Office

Hi, Joe –

Rebecca will meet you at your office at 7:30 a.m. (6:00 a.m. was a bit early!) to job shadow your office work and also go on a ride-along with you until about 11:30 or 12:00. Let me know if something comes up between now and 8/17/17.

Thanks,
Leanne
X37937

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required

Disciascio, Joe <Joe.Disciascio@portlandoregon.gov> Required

▲ **Time** 2:00 PM – 3:00 PM
Subject Rebecca, Leanne, and Colleen meeting
Location Rebecca's Office
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Poole, Colleen <Colleen.Poole@portlandoregon.gov>	Required

▲ **Time** 3:00 PM – 4:00 PM
Subject Rebecca, Dan re: ADU project with PHB and one on one
Location Rebecca's Office
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Cote, Dan <Dan.Cote@portlandoregon.gov>	Required

Friday, August 18, 2017

▲ **Time** 9:30 AM – 10:00 AM
Subject Rebecca, Terry, Mark M. re: Arts Affordability Policy Meeting
Location Director's Conf. Room
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Whitehill, Terry <Terry.Whitehill@portlandoregon.gov>	Required
	Moffett, Mark <Mark.Moffett@portlandoregon.gov>	Required

▲ **Time** 10:30 AM – 11:00 AM

Subject Rebecca, Ariana re: Customer Call Center Presentation
Location Director's Conf. Room
Show Time As Busy

Attendees

Name <E-mail>	Attendance
Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
Denney, Ariana <Ariana.Denney@portlandoregon.gov>	Required

▲ **Time** 11:00 AM – 11:30 AM
Subject Rebecca, Mieke, Robert re: Records Retention Pilot Project update and next steps
Location Director's Conf. Room
Show Time As Busy
This meeting is an opportunity to brief Rebecca on the Records Retention Pilot Project and next steps.

Leanne
X37937

Attendees

Name <E-mail>	Attendance
Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
Keenan, Mieke <Mieke.Keenan@portlandoregon.gov>	Required
Walker Jr, Robert <Robert.Walker@portlandoregon.gov>	Required

▲ **Time** 11:30 AM – 11:45 AM
Subject Rebecca and Kim one on one
Location Rebecca's Office
Show Time As Busy
Just to get this on your calendars.

LT

Attendees

Name <E-mail>	Attendance
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Organizer
Tallant, Kimberly <Kimberly.Tallant@portlandoregon.gov>	Required

▲ **Time** 11:45 AM – 12:00 PM
Subject Meet Keshia Owens - New Planning and Zoning Planner
Location Your office
Show Time As Busy
Hi Rebecca – Keshia started with us yesterday and I'd love to bring her by to meet you. Does this time work?

Attendees	Name <E-mail>	Attendance
	Ellis, Susan <Susan.Ellis@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Owens, Keshia <Keshia.Owens@portlandoregon.gov>	Required
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Optional

▲ **Time** 2:00 PM – 2:15 PM
Subject Rebecca, Jay one on one
Location Rebecca's Office
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Shoemaker, Jay <Jay.Shoemaker@portlandoregon.gov>	Required

▲ **Time** 2:30 PM – 2:45 PM
Subject Rebecca, Ariana re: Call-in Customer Services Committee
Location Director's Office
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Denney, Ariana <Ariana.Denney@portlandoregon.gov>	Required

▲ **Time** 3:10 PM – 3:40 PM
Subject Rebecca and Terry one on one
Location Rebecca's Office
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Whitehill, Terry <Terry.Whitehill@portlandoregon.gov>	Required

Sunday, August 20, 2017

▲ **Time** 5:00 PM – 5:30 PM
Subject Disaster Policy Council - Solar Eclipse Check-In
Location Teleconference bridge: Teleconference bridge: 888-204-5987;
passcode 9779009#
Show Time As Busy
Disaster Policy Council colleagues –

If assumptions hold true we'll start seeing impacts from travelers making their way through the city over the weekend. This will be a brief call to assess impacts to city services in preparation for Monday.

Attendees	Name <E-mail>	Attendance
	Merlo, Carmen <Carmen.Merlo@portlandoregon.gov>	Organizer
	Crail, Tim <Tim.Crail@portlandoregon.gov>	Required
	Creager, Kurt <Kurt.Creager@portlandoregon.gov>	Required
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Fritz, Amanda <Amanda.Fritz@portlandoregon.gov>	Required
	Jordan, Michael <Mike.Jordan@portlandoregon.gov>	Required
	Kanwit, Anna <Anna.Kanwit@portlandoregon.gov>	Required
	Marshman, Michael <Michael.Marshman@portlandoregon.gov>	Required
	Hull Caballero, Mary <Mary.HullCaballero@portlandoregon.gov>	Required
	Henderson, Maurice <Maurice.Henderson@portlandoregon.gov>	Required
	Cox, Michael <Michael.B.Cox@portlandoregon.gov>	Required

Myers, Mike <Mike.J.Myers@portlandoregon.gov>	Required
Perez, Elisabeth <Elisabeth.Perez@portlandoregon.gov>	Required
Reeve, Tracy <Tracy.Reeve@portlandoregon.gov>	Required
St. Helen, Lisa <Lisa.StHelen@portlandoregon.gov>	Required
Stuhr, Michael <Michael.Stuhr@portlandoregon.gov>	Required
Wheeler, Ted <Ted.Wheeler@portlandoregon.gov>	Required
Rinehart, Tom <Tom.Rinehart@portlandoregon.gov>	Required
Treat, Leah <Leah.Treat@portlandoregon.gov>	Required
PBEM Duty Officer <PBEMDutyOfficer@portlandoregon.gov>	Required
Hendricks, Art <Art.Hendricks@portlandoregon.gov>	Required
Uehara, Chris <Chris.Uehara@portlandoregon.gov>	Required
Picard, Laurent <Laurent.Picard@portlandoregon.gov>	Optional
Goodlow, Leslie <Leslie.Goodlow@portlandoregon.gov>	Optional
Mena, Javier <Javier.Mena@portlandoregon.gov>	Optional
Wolf, Katy <Katherine.Wolf@portlandoregon.gov>	Optional
Russ, Don <Don.Russ@portlandoregon.gov>	Optional
Douthit, Dan <Dan.Douthit@portlandoregon.gov>	Optional
Papaefthimiou, Jonna <Jonna.Papaefthimiou@portlandoregon.gov>	Optional
Patterson, Courtney <Courtney.Patterson@portlandoregon.gov>	Optional
Elliott, Daire <Daire.Elliott@portlandoregon.gov>	Optional
