



**City of  
Portland, Oregon**  
**Bureau of Development Services**  
FROM CONCEPT TO CONSTRUCTION

Dan Saltzman, Commissioner  
Paul L. Scarlett, Director  
Phone: (503) 823-7300  
Fax: (503) 823-6983  
TTY: (503) 823-6868  
[www.portlandoregon.gov/bds](http://www.portlandoregon.gov/bds)

## **BDS Budget Advisory Committee**

### **Meeting Agenda**

**Tuesday, December 20, 2016**

**11:30 a.m. – 1:00 pm**

**1900 SW Fourth Ave., 2<sup>nd</sup> floor, Room 2500A**

<b>1. 11:30 a.m.</b>	<b>Welcome</b>	Paul Scarlett
<b>2. 11:35 a.m.</b>	<b>Citywide Budget Update</b> <ul style="list-style-type: none"><li>• Mayor's Budget Guidance</li><li>• General Fund Status Update</li></ul>	Doug Le, City Budget Office
<b>3. 11:50 a.m.</b>	<b>Economic Outlook</b>	Elshad Hajiyev, BDS Kyle O'Brien, BDS
<b>4. 12:05 p.m.</b>	<b>BDS Equity Goals / Equity Assessment Tool</b>	Dora Perry, BDS Elshad Hajiyev, BDS
<b>5. 12:20 p.m.</b>	<b>BDS Budget Focus (discussion)</b> <ul style="list-style-type: none"><li>• Revisit Budget Goals Memo<ol style="list-style-type: none"><li>1. Enhance Access to Services and Programs</li><li>2. Workforce Development and Training</li><li>3. Equity – Internal and External Service Delivery</li><li>4. Leverage Advanced Technology</li></ol></li><li>• BDS Staffing / Workload</li><li>• General Fund Needs</li></ul>	Paul Scarlett, BDS
<b>6. 12:55 p.m.</b>	<b>Next Meeting (Wed. Jan. 18)</b>	

### **Handouts:**

1. BDS Director's Budget Goals Memo
2. BDS Organizational Chart
3. Economic Outlook
4. FY 2017-18 Budget Guidance Memo
5. Portland Financial Forecast December 2016
6. Equity Assessment Tool Form and Example

### Optional Materials

- FY 2016-17 Adopted Budget

## Bureau of Development Services

### FY 2017-18 Budget Advisory Committee (BAC) Roster

Name	Representing	Organization
Andre Baugh	Community	Group AGB, Ltd.
Barrett Karnes	Community	REACH CDC
Claire Carder	Development Review Advisory Committee (DRAC)	Neighborhood Coalitions
Joe Schneider	Development Review Advisory Committee (DRAC)	Skanska
Cristina Palacios	Community	Community Alliance of Tenants
Susan Steward	Industry	Building Owners & Managers' Association
Charles Myrick	Represented Staff (DCTU) Neighborhood Inspections	BDS
Raul Torres	Non-Represented Staff Business Operations	BDS
Kim Tallant	Management Land Use Services	BDS
Rachel Whiteside	Represented Staff (COPPEA) Information Technology Advancement Project	BDS