

AFTER RECORDING, RETURN TO:

**ACKNOWLEDGEMENT OF EXEMPTION FOR
HEATING FACILITIES, CEILING HEIGHTS, AND/OR ROOM DIMENSIONS**

Owner(s) names: _____
(print all) _____

As owner(s) of record of: Lot: _____ Block: _____ Subdivision: _____

Section/ T/Range: _____ Tax Account #: _____ 1/4 Section #: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Have applied to the City of Portland, on the above property, for a Building Permit to:

Description of Work: _____

Building Permit Application #: _____

The Bureau of Development Services of the City of Portland will exempt a dwelling from compliance with the code provisions listed below under all of the following conditions:

1. The Building Permit applicant is the owner of record or contract purchaser of record (provide copy of contract); and
2. The owner has not obtained any of these exemptions for the 5 years prior to application for this building permit; and
3. The dwelling is owner-occupied; and
4. This Exemptions Acknowledgement form is completed, recorded at the Multnomah County Deed Records Office, and a copy of the recorded form is attached to the Building Permit application.

The owners, owners' successors and assigns shall indemnify, defend, and hold harmless the City of Portland, its officers, agents, officials, and employees against any and all claims, demands, actions, and suits, including attorneys' fees and costs brought against any of them arising out of or resulting from the terms of this Acknowledgment.

The dwelling is exempt from the following provisions of the Oregon Residential Specialty Code:

- Section R303.8 requires permanent heating facilities capable of maintaining a minimum room temperature of 68 degrees Fahrenheit at a point 3 feet above the floor and 2 feet from exterior walls in all habitable rooms. The following habitable rooms are not equipped with the required permanent heating facilities:

(list deficient room uses and locations)

Section R304 requires every dwelling unit to have at least one habitable room with a floor area not less than 120 square feet, other habitable rooms not less than 70 square feet, and all habitable rooms not less than 7 feet in any horizontal dimension. The following habitable rooms do not have the required minimum room areas:

_____ (list deficient room uses, locations and sizes)

Section R305 requires a minimum ceiling height of 7 feet with certain exceptions. The following habitable rooms do not have the required minimum ceiling height:

_____ (list deficient room uses, locations and ceiling heights)

Owner(s):

_____ Date: _____
(signature)

By: _____ Title: _____
(printed name)

_____ Date: _____
(signature)

By: _____ Title: _____
(printed name)

Done this _____ day of _____, 20

State of Oregon)
) ss.
County of Multnomah)

Personally appeared the above named:

State of Oregon)
) ss.
County of Multnomah)

Personally appeared the above named:

Acknowledged the foregoing instrument to be their voluntary act and deed.

Acknowledged the foregoing instrument to be their voluntary act and deed.

Notary Public for Oregon
My commission expires: _____

Notary Public for Oregon
My commission expires: _____

INSTRUCTIONS FOR RECORDING
ACKNOWLEDGEMENT OF EXEMPTION FORM

1. This form is required to be recorded when applying for a building permit and requesting exemption from building code requirements allowed by ORS 455.320.
2. Applicant(s) must complete each detail of the form.
3. The form must be signed before a notary public by the deed owners and contract purchasers.
4. The signed and notarized Acknowledgement of Exemption Form must be recorded by the applicant at the Multnomah County Deed Records Office, at 501 SE Hawthorne.
5. A copy of this form with the County Recording verification must be filed with the Bureau of Development Services, Document Services, prior to issuance of a permit.