Esau, Rebecca Calendar

Monday, October 02, 2017 – Sunday, October 08, 2017

October 2017

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October 2017

| ▲ Mon, Oct 2 | | |
|--------------|---------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| • | 11:00 AM – 11:30 AM | Commissioner Eudaly check-in Office of Commissioner Eudaly, 1221 SW 4th Avenue Suite 200 Eudaly, Chloe |
| • | 11:45 AM – 12:45 PM | Suk Rhee Office of Neighborhood Involvement Director Lunch Meeting Q Restaurant, 828 SW 2nd (& SW Taylor) Torgerson, Leanne |
| • | 1:00 PM – 1:30 PM | Tom Rinehart Office of Management & Finance Tom's Office's office was the first meeting. Rinehart, Tom |
| • | 2:00 PM – 2:15 PM | 2:00 Elshad Hajiyev (Interim Business Operations & Finance Services Manager), Katie Salazar (BDS Facilities Coordinator), Dave Austin (Interim Communications Manager) re: Space Plan for Communications Team Rebecca's Office Torgerson, Leanne |
| • | 2:15 PM – 3:00 PM | Elshad Hajiyev (Interim Business Operations & Finance Services Manager) one on one Rebecca's Office Torgerson, Leanne |
| • | 2:30 PM – 3:30 PM | BDS Interim Director Rebecca Esau and staff and BIBS Director Bryant Enge and staff re: security at 1900 Building 1900 SW 4th Ave, 5th floor, BDS Conf 5B Torgerson, Leanne |
| | 3:30 PM – 4:00 PM | Jeff Baer (Chief Technology Officer), Laurie Levý (Portland Online Permitting System Manager) Check-in Rebecca's Office |

Baer, Jeff

4:00 PM – 4:15 PM Elshad Hajiyev (Interim Business Operations & Finance

Services Manager), Dave Austin (Interom

Communications Manager) to view 360-degree training

<u>video</u>

Director's Conf. Room Torgerson, Leanne

▲ Tue, Oct 3

9:15 AM – 10:45 AM Kim Tallant (Interim Principal Planner) one on one

Rebecca's Office Torgerson, Leanne

10:30 AM – 11:00 AM Dave Austin (Interim Communications Manager) one on

one

Rebecca's Office Torgerson, Leanne

1:00 PM – 2:00 PM Executive Equity Committee Quarterly Meeting

City Hall - Lovejoy Room

Foster, Kapua

2:30 PM – 3:00 PM Natalie Davis (Plans Examiner) one on one

Director's Conf. Room Torgerson, Leanne

3:00 PM – 3:45 PM Leanne Torgerson (Executive Assistant), Colleen Poole

(Customer Service & Outreach Coordinator) meeting

Wed, Oct 4

8:45 AM – 9:00 AM Kareen Perkins (Permitting Services Manager), Christy

<u>Pierce (Permitting Services Manager) to introduce 3</u>

new employees Rebecca's Office Torgerson, Leanne

9:00 AM – 10:00 AM Andy Peterson (Plan Review & Permitting Services

Manager) one on one Rebecca's Office Torgerson, Leanne

10:00 AM – 10:45 AM Rescheduled Home Builders Group Monthly Meeting

1900 SW 4th Ave - 5th floor - Director's Conf. Room

Torgerson, Leanne

11:00 AM – 11:30 PM Dora Perry (Equity & Policy Manager) one on one

Rebecca's Office Torgerson, Leanne

11:30 AM – 12:00 PM Bureau Equity Committee to brief BDS Director

Director's Conf. Room Torgerson, Leanne

1:30 PM – 3:00 PM <u>Labor-Management Committee Meeting</u>

1900 building, Conference room 2500 B

Storey, Oretha

3:15 PM – 3:45 PM <u>Jeff Baer (Chief Technology Officer)</u>, Laurie Levý

(Portland Online Permitting System Manager) re: Prep

for Development Directors Meeting

2020 SW 4th, in Laurie's Office

Torgerson, Leanne

▲ Thu, Oct 5

7:45 AM – 8:15 AM Commercial Inspections Section Meeting

CH2M, Mt. Bailey Room Torgerson, Leanne

8:45 AM – 9:00 AM Amanda 6 Upgrade Celebration!!!!

1900 Building, Room 4a Baumgartner, Lori

10:00 AM – 11:30 AM Development Directors Meeting

City Hall, The Lovejoy Room

Torgerson, Leanne

1:30 PM – 2:00 PM Dave Austin (Interim Communications Manager), Lisa

Gill (Portland Online Permitting System staff) meeting

2:00 PM – 2:30 PM Permitting Services 6a - memorial discussion

3:00 PM – 3:30 PM Tiny Home Enforcement

City Attorney's Office Runkel, Marshall

Fri, Oct 6

9:00 AM – 10:00 AM LMC Hiring Subcommittee Meeting

5b

Storey, Oretha

10:45 AM – 11:15 AM Andy Peterson (Plan Review & Permitting Services

Manager), Kathy Saunders (Permitting Services Staff)

meeting.

Rebecca's Office Torgerson, Leanne

11:15 AM – 12:00 PM DRAC Agenda Planning Meeting

1900 Bldg, 5th Floor, Conf. Room 5A

Fetters, Mark

2:00 PM – 2:30 PM Colleen Poole (Customer Service & Outreach

Coordinator) one on one

Rebecca's Office Poole, Colleen