
Esau, Rebecca Calendar
Monday, October 09, 2017 – Sunday, October 15, 2017

October 2017

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

October 2017

▲ **Mon, Oct 9**

- 9:00 AM – 10:00 AM [Leanne Torgerson \(Executive Assistant\), Colleen Poole \(Customer Service & Outreach Coordinator\) meeting](#)
Rebecca's Office
Torgerson, Leanne
 - 11:00 AM – 11:30 AM [Marshall Runkel \(Commissioner of Public Safety Chief of Staff\) one on one](#)
Marshall's Office
Torgerson, Leanne
 - 1:30 PM – 2:00 PM [Elshad Hajiyev \(interim Business Operations & Finance Services Manager\), Katie Salazar \(BDS Facilities Coordinator\), Randi Selleck \(BIBS Project Manager\) re: Toilet Room Finishes](#)
BDS Director's Conf. Room
Torgerson, Leanne
 - 2:00 PM – 2:45 PM [Jeff Baer \(Chief Technology Officer\), Laurie Levý \(Portland Online Permitting System Manager\), Elshad Hajiyev \(Interim Business Operations & Finance Services Manager\) re: Functional Oversight Team](#)
1900 Building - Director's Conf. Room
Torgerson, Leanne
 - 3:00 PM – 4:00 PM [Commissioner of Public Safety and East Portland Action Plan \(EPAP\) advocates](#)
Portland City Hall, 1221 SW 4th Ave - Pettygrove Room
Eudaly, Chloe
-

▲ **Tue, Oct 10**

- 9:00 AM – 10:00 AM [Kim Tallant \(Interim Principal Planner\) one on one](#)
Rebecca's Office
Torgerson, Leanne

- 1:30 PM – 2:00 PM [Dora Perry \(Equity & Policy Manager\), Elshad Hajiyev \(Interim Business Operations & Finance Manager\), Hakim Singh-Ji \(Equity staff\), Priscilla Partch \(Permitting Services staff\), Mieke Keenan \(Code & Policy staff\) re: Cannabis Equity Pilot next steps](#)
Director's Conf. Room
Torgerson, Leanne
 - 3:00 PM – 4:30 PM [OMF Advisory Committee - series](#)
City Hall - Lovejoy Room
Massenburg, Julian
-

▲ Wed, Oct 11

- 9:00 AM – 9:30 AM Facility Permit Program staff
 - 9:30 AM – 10:00 AM [Kim Freeman \(Portland Online Permitting System\), Raul Torres \(Technology Team\), Ariana Denney \(Front Desk/Admin Support Manager\) re: Clarification on Customer Service Committee goals for Call Center](#)
Director's Conf. Room
Torgerson, Leanne
 - 2:00 PM – 3:00 PM [Mitch Nickolds \(Inspection Services Manager\) one on one](#)
Rebecca's Office
Torgerson, Leanne
 - 3:00 PM – 3:30 PM [Laurie Levý \(Portland Online Permitting Services Manager\) one on one](#)
Rebecca's Office
Torgerson, Leanne
 - 3:30 PM – 4:00 PM [Elshad Hajiyev \(Interim Business Operations & Finance Services to join Laurie Levý one on one re: Digi Team](#)
Director's Conf. Room
Torgerson, Leanne
-

▲ Thu, Oct 12

- 9:00 AM – 10:00 AM [Leanne Torgerson \(Executive Assistant\), Colleen Poole \(Customer Service & Outreach Coordinator\) meeting](#)
Rebecca's Office
Torgerson, Leanne
- 10:30 AM – 12:00 PM [Planning & Development Directors Meeting](#)
Steel Room -- Commonwealth Building, 5th Floor,
Portland Housing Bureau
Dacanay, Radcliffe
- 2:00 PM – 2:30 PM [Dave Austin \(Interim Communications Manager\) one on one](#)
Rebecca's Office
Torgerson, Leanne

■ 2:30 PM – 3:00 PM [Safety & Risk Officer I Candidate to join Rebecca & Elshad one on one](#)
Director's Conf. Room
Torgerson, Leanne

▲ **Fri, Oct 13**

■ 8:00 AM – 5:00 PM [Office Work](#)

Details

Monday, October 09, 2017

▲ **Time** 9:00 AM – 10:00 AM
Subject Rebecca, Leanne, and Colleen meeting
Location Rebecca's Office
Recurrence Occurs every Monday effective 10/9/2017 until 10/9/2017 from 9:00 AM to 10:00 AM
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Poole, Colleen <Colleen.Poole@portlandoregon.gov>	Required

▲ **Time** 11:00 AM – 11:30 AM
Subject Rebecca and Marshall one on one
Location Marshall's Office
Recurrence Occurs every Monday effective 10/9/2017 until 10/9/2017 from 11:00 AM to 11:30 AM
Show Time As Busy
Commissioner Eudaly will join this meeting on the 1st Monday of each month.

Leanne
X37937

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required

Runkel, Marshall
<Marshall.Runkel@portlandoregon.gov> Required

▲ **Time** 1:30 PM – 2:00 PM
Subject Rebecca, Elshad, Katie, Randi re: Toilet Room Finishes
Location BDS Director's Conf. Room
Show Time As Busy

Attendees

Name <E-mail>	Attendance
Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Required
Salazar, Katie <Katie.Salazar@portlandoregon.gov>	Required
Selleck, Randi <Randi.Selleck@portlandoregon.gov>	Required

▲ **Time** 2:00 PM – 2:45 PM
Subject Rebecca, Jeff, Laurie, Elshad re: FOT
Location 1900 Building - Director's Conf. Room
Show Time As Busy

Attendees

Name <E-mail>	Attendance
Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
Baer, Jeff <Jeff.Baer@portlandoregon.gov>	Required
Levy, Laurie <Laurie.Levy@portlandoregon.gov>	Required
Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Required

▲ **Time** 2:00 PM – 3:00 PM
Subject Rebecca and Elshad one on one
Location Rebecca's Office
Recurrence Occurs every Monday effective 10/9/2017 until 10/9/2017 from 2:00 PM to 3:00 PM
Show Time As Busy
New series starting 7/31/17 (Mondays at 2:00)

Attendees

Name <E-mail>	Attendance
---------------	------------

Torgerson, Leanne
<Leanne.Torgerson@portlandoregon.gov> Organizer

Esau, Rebecca <Rebecca.Esau@portlandoregon.gov> Required

Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov> Required

▲ **Time** 3:00 PM – 4:00 PM
Subject MEET: East Portland Action Plan (EPAP) advocates
Location Portland City Hall, 1221 SW 4th Ave - Pettygrove Room
Show Time As Busy
7 community members confirmed for the following date, but expect a couple more:

The purpose of the annual meeting is to share relevant progress and support needed on the 2017 – 2018 EPAP Strategic Priorities and East Portland Involuntary Displacement Recommendations that were established by full consensus of the EPAP. The EPAP charge is to provide leadership and guidance to public agencies on how to strategically address community-identified issues and allocate resources to improve livability and prevent displacement in East Portland.

EPAP is very excited for this opportunity to meet with you,

Attendees	Name <E-mail>	Attendance
	Eudaly, Chloe <Chloe.Eudaly@portlandoregon.gov>	Organizer
	Wintergreen, Lore <Lore.Wintergreen@portlandoregon.gov>	Required
	Rhee, Suk <hyosuk.rhee@portlandoregon.gov>	Required
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Duhamel, Jamey <Jamey.Duhamel@portlandoregon.gov>	Required
	Runkel, Marshall <Marshall.Runkel@portlandoregon.gov>	Required
	Armstrong, Tom <Tom.Armstrong@portlandoregon.gov>	Required
	Rhee, Suk <Suk.Rhee@portlandoregon.gov>	Optional
	Yohannes, Winta <Winta.Yohannes@portlandoregon.gov>	Optional

Tallant, Kimberly
<Kimberly.Tallant@portlandoregon.gov>

Optional

Tuesday, October 10, 2017

▲ **Time** 9:00 AM – 10:00 AM
Subject Rebecca and Kim one on one
Location Rebecca's Office
Recurrence Occurs every Tuesday effective 10/10/2017 until 10/10/2017 from 9:00 AM to 10:00 AM
Show Time As Busy
Kim – I set your one on one with Rebecca every Tuesday at 9:00 but we can adjust, if needed.

Leanne
X37937

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Tallant, Kimberly <Kimberly.Tallant@portlandoregon.gov>	Required

▲ **Time** 1:30 PM – 2:00 PM
Subject Rebecca, Dora, Hajiyev, Hakim, Priscilla, Mieke re: Cannabis Equity Pilot next steps
Location Director's Conf. Room
Show Time As Busy
This is an opportunity to brief Rebecca on the 9/28/17 discussion with the ONI Director and staff and determine next steps.

Leanne
X37937

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Perry, Dora <Dora.Perry@portlandoregon.gov>	Required
	Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Required
	Partch, Priscilla <Priscilla.Partch@portlandoregon.gov>	Required

Keenan, Mieke <Mieke.Keenan@portlandoregon.gov> Required

▲ **Time** 3:00 PM – 4:30 PM
Subject OMF Advisory Committee - series
Location City Hall - Lovejoy Room
Recurrence Occurs the second Tuesday of every 1 month(s) effective 10/10/2017 until 10/10/2017 from 3:00 PM to 4:30 PM
Show Time As Busy

-----Original Appointment-----

From: Massenburg, Julian

Sent: Tuesday, September 05, 2017 10:17 AM

To: Massenburg, Julian; OMF Advisory Committee/BAC; Greenfield, Mike; Jordan, Michael; Justice, Carol; McCullough, Robert; Reiland, Catherine; Scarlett, Paul; Lois Cohen; Guo, Jay; Jividen, Crystine; ernest@harmocity.com <mailto:ernest@harmocity.com>

Cc: OMF Advisory Committee Notification List; Kanwit, Anna; Enge, Bryant; Braaten, Jane; Torgerson, Leanne; Baer, Jeff; Miner, Peggy

Subject: OMF Advisory Committee - series

When: Occurs the second Tuesday of every 1 month(s) effective 9/12/2017 from 3:00 PM to 4:30 PM (UTC-08:00) Pacific Time (US & Canada).

Where: City Hall - Lovejoy Room

OMF Advisory Committee:

This is a calendar hold for the 2017 – 2018 OMF Advisory Committee meeting series. The meetings will occur every second Tuesday of the month from 3:00 p.m. – 4:30 p.m. in City Hall’s Lovejoy room.

* Julian

Julian Massenburg

Management Analyst, Communications

Business Operations Division

Office of Management & Finance

1120 SW 5th Avenue Suite 1250

Portland, OR 97204

503.823.7674

Attendees	Name <E-mail>	Attendance
	Massenburg, Julian <Julian.Massenburg@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	OMF Advisory Committee/BAC <OMFAdvisoryCommitteeBAC@portlandoregon.gov>	Required
	OMF Advisory Committee Notification List <OMFAdvisoryCommitteeNotificationList@portl	Optional

andoregon.gov>	
Greenfield, Mike <orgreenfield@comcast.net>	Required
Jordan, Michael <Mike.Jordan@portlandoregon.gov>	Required
Justice, Carol <Carol.Justice@portlandoregon.gov>	Required
McCullough, Robert <Robert@mresearch.com>	Required
Reiland, Catherine <Catherine.Reiland@portlandoregon.gov>	Required
Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
Lois Cohen <lois@loisdcohen.com>	Required
Guo, Jay <Jay.Guo@portlandoregon.gov>	Required
Jividen, Crystine <Crystine.Jividen@portlandoregon.gov>	Required
ernest@harmocity.com <ernest@harmocity.com>	Required
Kanwit, Anna <Anna.Kanwit@portlandoregon.gov>	Optional
Enge, Bryant <Bryant.Engel@portlandoregon.gov>	Optional
Braaten, Jane <Jane.Braaten@portlandoregon.gov>	Optional
Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Optional
Baer, Jeff <Jeff.Baer@portlandoregon.gov>	Optional
Miner, Peggy <Peggy.Miner@portlandoregon.gov>	Optional

Wednesday, October 11, 2017

- ▲ **Time** 9:30 AM – 10:00 AM
 - Subject** Rebecca, Kim F, Raul, Ariana re: Clarification on Customer Service Committee goals for Call Center
 - Location** Director's Conf. Room
 - Show Time As** Busy
- This meeting will be to provide clarification on the 3 goals for the Customer Service Committee with respect to how we/BDS are intending to use the "Call Center".
- Rescheduling due to a calendar conflict and vacations.

Leanne
X37937

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Freeman, Kimberly <Kimberly.Freeman@portlandoregon.gov>	Required
	Torres, Raul <Raul.Torres@portlandoregon.gov>	Required
	Denney, Ariana <Ariana.Denney@portlandoregon.gov>	Required

▲ **Time** 2:00 PM – 3:00 PM

Subject Rebecca and Mitch

Location Rebecca's Office

Recurrence Occurs the second Wednesday of every 1 month(s) effective 10/11/2017 until 10/11/2017 from 2:00 PM to 3:00 PM

Show Time As Busy
2nd and 4th Wed from 2:00 to 3:00. This series is for the 2nd Wed.

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Nickolds, Mitch <Mitch.Nickolds@portlandoregon.gov>	Required

▲ **Time** 3:00 PM – 3:30 PM

Subject Rebecca and Laurie one on one

Location Rebecca's Office

Show Time As Busy
Rescheduling this occurrence due to a calendar conflict.

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Levy, Laurie <Laurie.Levy@portlandoregon.gov>	Required

▲ **Time** 3:30 PM – 4:00 PM
Subject Elshad to join Rebecca and Laurie one on one re: Digi Team
Location Director's Conf. Room
Show Time As Busy
Attendees

Name <E-mail>	Attendance
Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Required
Levy, Laurie <Laurie.Levy@portlandoregon.gov>	Required

Thursday, October 12, 2017

▲ **Time** 9:00 AM – 10:00 AM
Subject Rebecca, Leanne, and Colleen meeting
Location Rebecca's Office
Recurrence Occurs every Thursday effective 10/12/2017 until 10/12/2017 from 9:00 AM to 10:00 AM
Show Time As Busy
Attendees

Name <E-mail>	Attendance
Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
Poole, Colleen <Colleen.Poole@portlandoregon.gov>	Required

▲ **Time** 10:30 AM – 12:00 PM
Subject P&D Directors Meeting
Location Steel Room -- Commonwealth Building, 5th Floor, Portland Housing Bureau
Show Time As Busy
Attendees

Name <E-mail>	Attendance
Dacanay, Radcliffe <Radcliffe.Dacanay@portlandoregon.gov>	Organizer
Branam, Kimberly <BranamK@prosperportland.us>	Required
Kepler, Richard <Richard.Kepler@portlandoregon.gov>	Required
Rinehart, Tom <Tom.Rinehart@portlandoregon.gov>	Required

Abbate, Mike <Mike.Abbate@portlandoregon.gov>	Required
Anderson, Susan <Susan.Anderson@portlandoregon.gov>	Required
Creager, Kurt <Kurt.Creager@portlandoregon.gov>	Required
Jordan, Michael <Mike.Jordan@portlandoregon.gov>	Required
Merlo, Carmen <Carmen.Merlo@portlandoregon.gov>	Required
Rhee, Suk <Suk.Rhee@portlandoregon.gov>	Required
Myers, Mike <Mike.J.Myers@portlandoregon.gov>	Required
Reeve, Tracy <Tracy.Reeve@portlandoregon.gov>	Required
Scott, Andrew <Andrew.Scott@portlandoregon.gov>	Required
Stuhr, Michael <Michael.Stuhr@portlandoregon.gov>	Required
Treat, Leah <Leah.Treat@portlandoregon.gov>	Required
Chatman, Rich <Rich.Chatman@portlandoregon.gov>	Optional
Villalvazo, Ramiro <Ramiro.Villalvazo@portlandoregon.gov>	Optional
Whitaker, Mark <Mark.Whitaker@portlandoregon.gov>	Optional
Ames, Betsy <Betsy.Ames@portlandoregon.gov>	Optional
Armstrong, Tom <Tom.Armstrong@portlandoregon.gov>	Optional
Bacchieri, Jane <Jane.Bacchieri@portlandoregon.gov>	Optional
Edmunds, Sallie <Sallie.Edmunds@portlandoregon.gov>	Optional
Engstrom, Eric <Eric.Engstrom@portlandoregon.gov>	Optional
Horner, Brett <Brett.Horner@portlandoregon.gov>	Optional
Wood, Sandra <Sandra.Wood@portlandoregon.gov>	Optional
Zehnder, Joe <Joe.Zehnder@portlandoregon.gov>	Optional

Armstrong, Michael <Michael.Armstrong@portlandoregon.gov>	Optional
Braaten, Jane <Jane.Braaten@portlandoregon.gov>	Optional
Crail, Tim <Tim.Crail@portlandoregon.gov>	Optional
Gibson-Hartnett, Susan <Susan.Hartnett@portlandoregon.gov>	Optional
Lisle, Karl <Karl.Lisle@portlandoregon.gov>	Optional
Pearce, Art <Art.Pearce@portlandoregon.gov>	Optional
Uchiyama, Dawn <Dawn.Uchiyama@portlandoregon.gov>	Optional
Walkiewicz, Marie <Marie.Walkiewicz@portlandoregon.gov>	Optional
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Optional
Rees, Linly <Linly.Rees@portlandoregon.gov>	Optional
Howard, Alexandra <Alexandra.Howard@portlandoregon.gov>	Optional
Abuaf, Lisa <AbuafL@prosperportland.us>	Optional
Straussman, Kyra <straussmank@prosperportland.us>	Optional

▲ **Time** 2:00 PM – 2:30 PM
Subject Rebecca and Dave one on one
Location Rebecca's Office
Show Time As Busy
Rescheduling this occurrence only due to a calendar conflict.

Leanne
X37937

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Austin, David <David.Austin@portlandoregon.gov>	Required

▲ **Time** 2:30 PM – 3:00 PM
Subject Safety & Risk Officer I Candidate to join Rebecca & Elshad one on one
Location Director's Conf. Room
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Required

Friday, October 13, 2017

▲ **Time** 8:00 AM – 5:00 PM
Subject Office Work
Recurrence Occurs every Friday effective 10/13/2017 until 10/13/2017 from 8:00 AM to 5:00 PM
Show Time As Busy
