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**Esau, Rebecca Calendar**  
Monday, December 04, 2017 – Sunday, December 10, 2017

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**December 2017**  
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**December 2017**

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▲ **Mon, Dec 4**

- 11:00 AM – 11:30 AM [CHECK IN: Rebecca Esau, Bureau of Development Services Director](#)  
Office of Commissioner Eudaly, 1221 SW 4th Avenue  
Suite 200  
Eudaly, Chloe
  - 2:00 PM – 3:00 PM [Colleen Poole \(Customer Service & Outreach Coordinator\), Leanne Torgerson \(Executive Assistant\) meeting](#)  
Rebecca's Office  
Torgerson, Leanne
  - 3:00 PM – 4:00 PM [People's Institute Debrief](#)  
BDS Conf 5b (14)  
Maris, Peter
  - 4:00 PM – 4:30 PM [Terry Whitehill \(Building Official\) re: Arts Affordability DRAFT Recommendations](#)  
Director's Conf. Room  
Torgerson, Leanne
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▲ **Tue, Dec 5**

- 9:00 AM – 9:30 AM [Ross Caron \(Bureauwide Projects Manager\), Jay Shoemaker \(Plan Review Manager\) re: DSC Improvement Committee Recommendations](#)  
Director's Conf. Room  
Torgerson, Leanne
- 10:00 AM – 11:00 AM [Kim Tallant \(Interim Principal Planner\) one on one](#)  
Rebecca's Office  
Torgerson, Leanne

- 11:00 AM – 11:15 AM [Bureau Equity Committee to brief BDS Director](#)  
Director's Conf. Room  
Torgerson, Leanne
  - 11:15 AM – 12:00 PM [Dora Perry \(Equity & Policy Manager\) one on one](#)  
Rebecca's Office  
Torgerson, Leanne
  - 2:00 PM – 3:30 PM [Development Directors Meeting](#)  
CH2M Center, 2020 SW 4th Ave, Lincoln Room on the first floor  
Torgerson, Leanne
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### ▲ Wed, Dec 6

- 8:00 AM – 9:00 AM [1-1 Mike Jordan \(Bureau of Environmental Services Director\)](#)  
Nel Centro - 1408 SW 6th Ave - reservations under Mike Jordan  
Jordan, Michael
  - 9:00 AM – 10:00 AM [Leanne Torgerson \(Executive Assistant\), Colleen Poole \(Customer Service & Outreach Coordinator\) meeting](#)  
Rebecca's Office  
Torgerson, Leanne
  - 10:00 AM – 10:30 AM [Ross Caron \(Bureauwide Projects Manager\) one on one](#)  
Rebecca's Office  
Torgerson, Leanne
  - 11:00 AM – 11:30 AM [David Kuhnhausen \(Process Management staff\). one on one](#)  
Rebecca's Office  
Torgerson, Leanne
  - 11:00 AM – 12:00 PM [Laurie Levý \(Portland Online Permitting System Manager\) one on one](#)  
Rebecca's Office  
Torgerson, Leanne
  - 11:30 AM – 11:45 AM [Betsy Ames \(Office of Management & Finance staff\) Check-In via Phone](#)  
Ames, Betsy
  - 12:00 PM – 1:00 PM [Info Session: Residential Inspection Division Manager](#)  
BDS CH2M Conf Lincoln Room (80)  
BDS Recruitment Activity Calendar
  - 1:30 PM – 3:00 PM [Labor-Management Committee Meeting](#)  
1900 building, Conference room 2500 B  
Storey, Oretha
  - 4:00 PM – 4:30 PM [Dave Austin \(Interim Communications Manager\) one on one](#)  
Rebecca's Office  
Torgerson, Leanne
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### ▲ Thu, Dec 7

- 8:00 AM – 2:30 PM [Bureau Directors Off-site](#)  
World Trade Center - 121 SW Salmon  
Rinehart, Tom
- 3:00 PM – 3:30 PM Will Morita (Enforcement staff) one on one
- 4:00 PM – 4:30 PM Dan Coté (Facility Permit Program & Field Issuance Remodel Manager)

▲ **Fri, Dec 8**

- 9:00 AM – 9:15 AM [Priscilla Partch \(Permitting Services staff\) re: Cannabis roles/responsibilities](#)  
Rebecca's Office  
Torgerson, Leanne
- 10:00 AM – 10:30 AM [Dan Coté \(Facility Permit Program & Field Issuance Remodel Manager\) re: Weekly IVR/Combo Project Meeting](#)  
Rebecca's Office  
Torgerson, Leanne
- 11:00 AM – 11:45 AM [DRAC Agenda Planning Meeting](#)  
Rebecca's Conference Room  
Fetters, Mark

**Details**

**Monday, December 04, 2017**

- ▲ **Time** 11:00 AM – 11:30 AM
- Subject** CHECK IN: Rebecca Esau, Bureau of Development Services Director
- Location** Office of Commissioner Eudaly, 1221 SW 4th Avenue Suite 200
- Recurrence** Occurs the first Monday of every 1 month(s) effective 12/4/2017 until 12/4/2017 from 11:00 AM to 11:30 AM
- Show Time As** Busy  
Meeting Coordinator: Leanne Torgerson x37937

In attendance:  
Rebecca Esau, BDS Director  
Marshall Runkel, Chief of Staff  
Commissioner Chloe Eudaly

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	Eudaly, Chloe <Chloe.Eudaly@portlandoregon.gov>	Organizer
	Runkel, Marshall <Marshall.Runkel@portlandoregon.gov>	Required
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required

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▲ **Time** 2:00 PM – 3:00 PM  
**Subject** Rebecca, Colleen, Leanne meeting  
**Location** Rebecca's Office  
**Recurrence** Occurs every Monday effective 12/4/2017 until 12/4/2017 from 2:00 PM to 3:00 PM  
**Show Time As** Busy  
New meeting series with 2:00 start time.

**Attendees**

<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
Leanne	
Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
Poole, Colleen <Colleen.Poole@portlandoregon.gov>	Required

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▲ **Time** 3:00 PM – 4:00 PM  
**Subject** People's Institute Debrief  
**Location** BDS Conf 5b (14)  
**Show Time As** Busy

**Attendees**

<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
Maris, Peter <Peter.Maris@portlandoregon.gov>	Organizer
Davis, Natalie <Natalie.Davis@portlandoregon.gov>	Required
Pickett, Brianne <Brianne.Pickett@portlandoregon.gov>	Required
Monroe, Staci <Staci.Monroe@portlandoregon.gov>	Required
Peterson, Andy <Andy.Peterson@portlandoregon.gov>	Required
Kass, Steven <Steven.Kass@portlandoregon.gov>	Required
O'Brien, Kyle <Kyle.O'Brien@portlandoregon.gov>	Required
Massarello, Chloe <Chloe.Massarello@portlandoregon.gov>	Required
Disciascio, Joe <Joe.Disciascio@portlandoregon.gov>	Required
Rauer, Mark <Mark.Rauer@portlandoregon.gov>	Required
Perry, Dora <Dora.Perry@portlandoregon.gov>	Required

Esau, Rebecca <Rebecca.Esau@portlandoregon.gov> Required

Torgerson, Leanne  
<Leanne.Torgerson@portlandoregon.gov> Optional

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▲ **Time** 4:00 PM – 4:30 PM  
**Subject** Rebecca, Terry re: Arts Affordability DRAFT Recommendations  
**Location** Director's Conf. Room  
**Show Time As** Busy  
This is the latest draft of the Arts Affordability Group. Terry requested this meeting to discuss the items that will affect BDS.

Leanne  
X37937

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Whitehill, Terry <Terry.Whitehill@portlandoregon.gov>	Required
	Hardy, Douglas <Douglas.Hardy@portlandoregon.gov>	Optional
	Shoemaker, Jay <Jay.Shoemaker@portlandoregon.gov>	Optional

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## Tuesday, December 05, 2017

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▲ **Time** 9:00 AM – 9:30 AM  
**Subject** Rebecca, Ross C., Jay re: DSC Improvement Committee Recommendations  
**Location** Director's Conf. Room  
**Show Time As** Busy  
This meeting is to discuss next steps for the DSC Improvement Project.

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Caron, Ross <Ross.Caron@portlandoregon.gov>	Required
	Shoemaker, Jay <Jay.Shoemaker@portlandoregon.gov>	Required

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▲ **Time** 10:00 AM – 11:00 AM

**Subject** Rebecca and Kim one on one  
**Location** Rebecca's Office  
**Show Time As** Busy  
Kim – I set your one on one with Rebecca every Tuesday at 9:00 but we can adjust, if needed.

Leanne  
X37937

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Tallant, Kimberly <Kimberly.Tallant@portlandoregon.gov>	Required

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▲ **Time** 11:00 AM – 11:15 AM  
**Subject** BEC to brief BDS Director  
**Location** Director's Conf. Room  
**Show Time As** Busy  
Moving and shortening this occurrence only to Tues, 12/5/17 due to a calendar conflict.

Leanne

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Perry, Dora <Dora.Perry@portlandoregon.gov>	Required
	Thorington, Nancy <Nancy.Thorington@portlandoregon.gov>	Required
	Butler-Brown, Jason <Jason.Butler-Brown@portlandoregon.gov>	Required
	Parke, Diane <Diane.Parke@portlandoregon.gov>	Required
	Strong, Robert <Robert.Strong@portlandoregon.gov>	Required
	Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Required

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▲ **Time** 11:15 AM – 12:00 PM

**Subject** Rebecca and Dora one on one  
**Location** Rebecca's Office  
**Show Time As** Busy  
Adjusting this to get the actual time you met on your calendars.

Leanne  
X37937

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Perry, Dora <Dora.Perry@portlandoregon.gov>	Required



**Time** 2:00 PM – 3:30 PM  
**Subject** Development Directors Meeting  
**Location** CH2M Center, 2020 SW 4th Ave, Lincoln Room on the first floor  
**Show Time As** Busy

Each of our bureaus have staff involved in reviewing applications for building permits, public works permits, land use reviews, etc. This meeting series is to provide a venue to support a more holistic, coordinated approach to this shared review/permitting work. I understand your bureaus also sometimes wear the hat of the applicant for CIP projects, etc. But for these meetings the focus is on your bureau's role as an application reviewer, and how our staff work together to provide permitting services to the community. This will also be a place to resolve conflicts, address systemic bottlenecks, identify priorities and resource needs, and share solutions to make the overall development review and permitting process work better.

This meeting day/time appeared to be the best time where most could attend.

There will be no meeting in November 2017. This series is scheduled for the 1st Tuesday of each month (2:00 to 3:30 pm) from December 5, 2017 through May 1, 2018.

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Boyles, Gary <Gary.Boyles@portlandoregon.gov>	Required
	Carney, Shannon <Shannon.Carney@portlandoregon.gov>	Required
	Chisek, Kyle <Kyle.Chisek@portlandoregon.gov>	Required

Collentine, Mary Ellen <MaryEllen.Collentine@portlandoregon.gov>	Required
Criblez, Matthew <Matthew.Criblez@portlandoregon.gov>	Required
Drake, Sara <Sara.Drake@portlandoregon.gov>	Required
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
Filsinger, Mark <Mark.Filsinger@portlandoregon.gov>	Required
Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Required
Jackson, AJ <AJ.Jackson@portlandoregon.gov>	Required
Jogerst, Casey <Casey.Jogerst@portlandoregon.gov>	Required
Jordan, Michael <Mike.Jordan@portlandoregon.gov>	Required
Krueger, Kurt <Kurt.Krueger@portlandoregon.gov>	Required
Leon, Christine <Christine.Leon@portlandoregon.gov>	Required
Levy, Laurie <Laurie.Levy@portlandoregon.gov>	Required
Peterson, Andy <Andy.Peterson@portlandoregon.gov>	Required
Reese Cadigan, Elisabeth <Elisabeth.Reese@portlandoregon.gov>	Required
Runkel, Marshall <Marshall.Runkel@portlandoregon.gov>	Required
Scott, Andrew <Andrew.Scott@portlandoregon.gov>	Required
Solmer, Gabriel <Gabriel.Solmer@portlandoregon.gov>	Required
Takara, Nate <Nate.Takara@portlandoregon.gov>	Required
Tallant, Kimberly <Kimberly.Tallant@portlandoregon.gov>	Required
Treat, Leah <Leah.Treat@portlandoregon.gov>	Required



Uchiyama, Dawn <Dawn.Uchiyama@portlandoregon.gov>	Required
Waltz, Jamie <Jamie.Waltz@portlandoregon.gov>	Required
Warner, Chris <Chris.Warner@portlandoregon.gov>	Required
Yates, Jody <Jody.Yates@portlandoregon.gov>	Required
Cairo, Jenn <Jenn.Cairo@portlandoregon.gov>	Required
Grumm, Matt <Matt.Grumm@portlandoregon.gov>	Optional
Swanson, Ross <Ross.Swanson@portlandoregon.gov>	Optional
James, Angel <Angel.James@portlandoregon.gov>	Optional
Henderson, Maurice <Maurice.Henderson@portlandoregon.gov>	Optional

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### Wednesday, December 06, 2017



**Time** 8:00 AM – 9:00 AM  
**Subject** 1-1 Rebecca and Mike Jordan  
**Location** Nel Centro - 1408 SW 6th Ave - reservations under Mike Jordan  
**Show Time As** Busy

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	Jordan, Michael <Mike.Jordan@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required



**Time** 9:00 AM – 10:00 AM  
**Subject** Rebecca, Leanne, and Colleen meeting  
**Location** Rebecca's Office  
**Show Time As** Busy  
 Moving this occurrence only to Wed, 12/6/17 due to a calendar conflict.

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<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required

Poole, Colleen <Colleen.Poole@portlandoregon.gov> Required

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▲ **Time** 10:00 AM – 10:30 AM  
**Subject** Rebecca and Ross one on one  
**Location** Rebecca's Office  
**Recurrence** Occurs every Wednesday effective 12/6/2017 until 12/6/2017 from 10:00 AM to 10:30 AM  
**Show Time As** Busy

**Attendees**

Name <E-mail>	Attendance
Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
Caron, Ross <Ross.Caron@portlandoregon.gov>	Required

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▲ **Time** 11:00 AM – 11:30 AM  
**Subject** Rebecca and David K. one on one  
**Location** Rebecca's Office  
**Show Time As** Busy

**Attendees**

Name <E-mail>	Attendance
Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
Kuhnhausen, David <David.Kuhnhausen@portlandoregon.gov>	Required

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▲ **Time** 11:00 AM – 12:00 PM  
**Subject** Rebecca and Laurie one on one  
**Location** Rebecca's Office  
**Recurrence** Occurs every 2 week(s) on Wednesday effective 12/6/2017 until 12/6/2017 from 11:00 AM to 12:00 PM  
**Show Time As** Busy  
Extending this meeting to 1 hour.

**Attendees**

Name <E-mail>	Attendance
Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
Levy, Laurie <Laurie.Levy@portlandoregon.gov>	Required

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▲ **Time** 11:30 AM – 11:45 AM  
**Subject** Quick Check-In by Phone  
**Show Time As** Busy  
I'll call you. If this time doesn't work, feel free to suggest another.

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	Ames, Betsy <Betsy.Ames@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required

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▲ **Time** 12:00 PM – 1:00 PM  
**Subject** Info Session: Residential Inspection Division Manager  
**Location** BDS CH2M Conf Lincoln Room (80)  
**Show Time As** Busy  
Please arrive by 12:00pm promptly to start the Info Session on time.

Chloe? will be hosting this session.  
\* Brandi will be hosting the Comm. Plans Examiner info session also at 12-1pm and  
\* Crystle is out of the office in the afternoon.

Thank you!  
Brandi

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	BDS Recruitment Activity Calendar <BDSRecruitmentActCal@portlandoregon.gov>	Organizer
	Cowen, Crystle <Crystle.Cowen@portlandoregon.gov>	Required
	Johnston, Brandi <Brandi.Johnston@portlandoregon.gov>	Required
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Garduno, Sara Flores <Sara.Flores@portlandoregon.gov>	Required
	Massarello, Chloe <Chloe.Massarello@portlandoregon.gov>	Required

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▲ **Time** 1:30 PM – 3:00 PM  
**Subject** Labor-Management Committee Meeting  
**Location** 1900 building, Conference room 2500 B  
**Recurrence** Occurs the first Wednesday of every 1 month(s) effective 12/6/2017 until 12/6/2017 from 1:30 PM to 3:00 PM  
**Show Time As** Busy

Our meetings have resumed in the 1900 Building - 2500B as of 11/1/17

BDS LMC meeting occurs on the first Wednesday of every month from 1:30 p.m. to 3:00 p.m.

Updated members list below as of 09/06/2017:

Labor:

COPPEA (PTE 17)

Lisa Buellesbach, Union Member, Engineering Plan Review  
Priscilla Partch, COPPEA Representative, Permitting Services, LMC Co-Chair, (Co-Chair since 8/2017)  
Elizabeth Duncan, Union Member, LUS Records Management  
Breah Pike-Salas, Union Member, LUS Planning & Zoning  
Lauren Russell, Union Member, LUS Title 33

IBEW, Local 48

Brian Crise, Union Steward, Commercial Inspections

AFSCME, Local 189

Connie Jones, Chapter Chair, Plan Review  
Jeff Donnelly, Union Member, Facility Permit Program  
Laura Duvall, Union Member, LUS Records Management  
John Duran, Union Member, Budget & Finance

U.A. Local Union No. 290

McKenzie James, Union Member, Commercial Inspections

Non- Represented Members

Lisa Dibert, Compliance Services  
Lisa Gill, Portland Online Permitting System (POPS)

Management:

Kimberly Tallant, Interim Land Use Services Manager  
Mitch Nickolds, Inspection Services Manager  
Dora Perry, BDS Equity & Policy Manager  
Andy Peterson, Plan Review & Permitting Services Manager  
Rebecca Esau, Bureau Director & LMC Co-Chair, (Co-Chair since 4/2017)  
Elshad Hajiyev, Interim Business Operations & Finance Services Manager  
Tim Morris, Residential Inspections Manager  
Ross Caron, Public Information & Enforcement Services Manager  
Mike Liefeld, Enforcement Program Manager

LMC Support:

Oretha Storey

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	Storey, Oretha <Oretha.Storey@portlandoregon.gov>	Organizer

Buellesbach, Lisa <Lisa.Buellesbach@portlandoregon.gov>	Required
Partch, Priscilla <Priscilla.Partch@portlandoregon.gov>	Required
Pike-Salas, Brea <Brea.Pike-Salas@portlandoregon.gov>	Required
Crise, Brian <Brian.Crise@portlandoregon.gov>	Required
Jones, Connie <Connie.Jones@portlandoregon.gov>	Required
Donnelly, Jeff <Jeff.Donnelly@portlandoregon.gov>	Required
Duvall, Laura <Laura.DuVall@portlandoregon.gov>	Required
Duran, John <John.Duran@portlandoregon.gov>	Required
James, Mc Kenzie <McKenzie.James@portlandoregon.gov>	Required
Dibert, Lisa <Lisa.Dibert@portlandoregon.gov>	Required
Gill, Lisa <Lisa.Gill@portlandoregon.gov>	Required
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
Nickolds, Mitch <Mitch.Nickolds@portlandoregon.gov>	Required
Perry, Dora <Dora.Perry@portlandoregon.gov>	Required
Peterson, Andy <Andy.Peterson@portlandoregon.gov>	Required
Morris, Tim <Tim.Morris@portlandoregon.gov>	Required
Liefeld, Michael <Michael.Liefeld@portlandoregon.gov>	Required
Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Required
Sharp, Kathy <Kathy.Sharp@portlandoregon.gov>	Required
Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Required
Tallant, Kimberly <Kimberly.Tallant@portlandoregon.gov>	Required

Alanna Hein <heinconsultinggroup@gmail.com>	Required
Russell, Lauren <Lauren.Russell@portlandoregon.gov>	Required
Austin, David <David.Austin@portlandoregon.gov>	Required
Carroll, Bob <bob@ibew48.com>	Optional
Christensen, Pat <christensen@ua290.org>	Optional
Grumm, Matt <Matt.Grumm@portlandoregon.gov>	Optional
Hammond, Donna <Donna.Hammond@IBEW48.com>	Optional
Wheaton, Rob <rwheaton@oregonafscme.com>	Optional
Runkel, Marshall <Marshall.Runkel@portlandoregon.gov>	Optional
Whiteside, Rachel <Rachel@pte17.org>	Optional



**Time** 4:00 PM – 4:30 PM  
**Subject** Rebecca and Dave one on one  
**Location** Rebecca's Office  
**Show Time As** Busy  
 Dave – Let me know if this time doesn't work and I'll look for other options.

Leanne X37937		
<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	
	<b>Attendance</b>	
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Austin, David <David.Austin@portlandoregon.gov>	Required
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Austin, David <David.Austin@portlandoregon.gov>	Required

### Thursday, December 07, 2017



**Time** 8:00 AM – 2:30 PM  
**Subject** Bureau Directors Off-site  
**Location** World Trade Center - 121 SW Salmon

**Show Time As** Busy  
Meeting: Bureau Directors Off-site

Thank you!

Kimberely Patterson  
Director's Executive Assistant for  
Tom Rinehart, Chief Administrative Officer &  
Ken Rust, Chief Financial Officer  
City of Portland, OR | Office of Management and Finance  
503.823.5160 | Kimberely.patterson@portlandoregon.gov  
<mailto:Kimberely.patterson@portlandoregon.gov>

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	Rinehart, Tom <Tom.Rinehart@portlandoregon.gov>	Organizer
	Abbate, Mike <Mike.Abbate@portlandoregon.gov>	Required
	Ames, Betsy <Betsy.Ames@portlandoregon.gov>	Required
	Anderson, Susan <Susan.Anderson@portlandoregon.gov>	Required
	Austin, David <David.Austin@portlandoregon.gov>	Required
	Baer, Jeff <Jeff.Baer@portlandoregon.gov>	Required
	Braaten, Jane <Jane.Braaten@portlandoregon.gov>	Required
	Branam, Kimberly <BranamK@prosperportland.us>	Required
	Creager, Kurt <Kurt.Creager@portlandoregon.gov>	Required
	Edwards, Elizabeth <Elizabeth.Edwards@portlandoregon.gov>	Required
	Enge, Bryant <Bryant.Engel@portlandoregon.gov>	Required
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Hull Caballero, Mary <Mary.HullCaballero@portlandoregon.gov>	Required
	Hutchison, Sam <Sam.Hutchison@portlandoregon.gov>	Required
	James, Dante <Dante.James@portlandoregon.gov>	Required
	Jordan, Michael <Mike.Jordan@portlandoregon.gov>	Required

Kanwit, Anna <Anna.Kanwit@portlandoregon.gov>	Required
Landis, Sarah <Sarah.Landis@portlandoregon.gov>	Required
Merlo, Carmen <Carmen.Merlo@portlandoregon.gov>	Required
Myers, Mike <Mike.J.Myers@portlandoregon.gov>	Required
Reeve, Tracy <Tracy.Reeve@portlandoregon.gov>	Required
Rhee, Suk <Suk.Rhee@portlandoregon.gov>	Required
Rust, Ken <Ken.Rust@portlandoregon.gov>	Required
Scott, Andrew <Andrew.Scott@portlandoregon.gov>	Required
St. Helen, Lisa <Lisa.StHelen@portlandoregon.gov>	Required
Treat, Leah <Leah.Treat@portlandoregon.gov>	Required
Uehara, Chris <Chris.Uehara@portlandoregon.gov>	Required
Taylor, Robert <Robert.Taylor@portlandoregon.gov>	Optional
Campuzano, Claudio <Claudio.Campuzano@portlandoregon.gov>	Optional
Zehnder, Joe <Joe.Zehnder@portlandoregon.gov>	Optional
Mena, Javier <Javier.Mena@portlandoregon.gov>	Optional
Callahan, Shannon <Shannon.Callahan@portlandoregon.gov>	Optional
Lam, Trang <Trang.Lam@portlandoregon.gov>	Optional
Ball, Kelly <Kelly.Ball@portlandoregon.gov>	Optional
Cooperman, Jennifer <Jennifer.Cooperman@portlandoregon.gov>	Optional
Summers-McGee, Serilda <Serilda.Summers-McGee@portlandoregon.gov>	Optional
Bauer, Dan <Dan.Bauer@portlandoregon.gov>	Optional



Arreola, Mayra <ArreolaM@ProsperPortland.us>	Optional
Warner, Chris <Chris.Warner@portlandoregon.gov>	Optional
Tillstrom, Nils <Nils.Tillstrom@portlandoregon.gov>	Optional
Moynahan, Karen <Karen.Moynahan@portlandoregon.gov>	Optional
Rees, Linly <Linly.Rees@portlandoregon.gov>	Optional
Moede, Scott <Scott.Moede@portlandoregon.gov>	Optional
Amberg, Mark <Mark.Amberg@portlandoregon.gov>	Optional
Dessou, Koffi <Koffi.Dessou@portlandoregon.gov>	Optional
Burns, Ken <Ken.Burns@portlandoregon.gov>	Optional
Solmer, Gabriel <Gabriel.Solmer@portlandoregon.gov>	Optional
Elliott, Teresa <Teresa.Elliott@portlandoregon.gov>	Optional

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### Friday, December 08, 2017

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▲ **Time** 9:00 AM – 9:15 AM  
**Subject** Rebecca, Priscilla re: Cannabis roles/responsibilities  
**Location** Rebecca's Office  
**Show Time As** Busy  
 This meeting will be to discuss roles and responsibilities with Cannabis policies and processes. Mieke and Priscilla would like Rebecca's feedback on the changes that are being discussed to both permitting process and the code guide and moving forward in a coordinated way.

Leanne  
X37937

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Partch, Priscilla <Priscilla.Partch@portlandoregon.gov>	Required

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▲ **Time** 10:00 AM – 10:30 AM  
**Subject** Rebecca, Dan re: Weekly IVR/Combo Project Meeting

**Location** Rebecca's Office  
**Recurrence** Occurs every Friday effective 12/8/2017 until 12/8/2017 from 10:00 AM to 10:30 AM  
**Reminder** 15 minutes  
**Show Time As** Busy  
This meeting series is to meet weekly through December 2017 for 30 minutes re: the IVR/Combo Project. (Fridays at 10:00)

We can adjust as we go along, as needed.

Leanne  
X37937

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Cote, Dan <Dan.Cote@portlandoregon.gov>	Required

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▲ **Time** 11:00 AM – 11:45 AM  
**Subject** DRAC Agenda Planning Meeting  
**Location** Rebecca's Conference Room  
**Show Time As** Busy  
Everyone,

We're moving the meeting due to the City holiday on Nov. 24.

Mark Feters  
BDS Business Operations  
(503) 823-1028

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	Feters, Mark <Mark.Feters@portlandoregon.gov>	Organizer
	Leon, Christine <Christine.Leon@portlandoregon.gov>	Required
	Mai, Vu <Vu.Mai@portlandoregon.gov>	Required
	Filsinger, Mark <Mark.Filsinger@portlandoregon.gov>	Required
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Mh Kincaid <JAMASU88@msn.com>	Required
	Rob Humphrey <rob@fasterpermits.com>	Required

Dietz, Cindy <Cindy.Dietz@portlandoregon.gov>	Required
Krueger, Kurt <Kurt.Krueger@portlandoregon.gov>	Required
Wood, Sandra <Sandra.Wood@portlandoregon.gov>	Required
Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Required

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