
Esau, Rebecca Calendar
Monday, December 11, 2017 – Sunday, December 17, 2017

December 2017
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December 2017

▲ **Mon, Dec 11**

- 8:30 AM – 8:45 AM Dan Coté (Facility Permit Program/Field Issuance Remodel Manager) one on one
- 9:00 AM – 9:30 AM [Jeff Baer \(Chief Technology Officer\), Laurie Levý \(Portland Online Permitting System Manager\) Check-in](#)
Rebecca's Office
Baer, Jeff
- 11:00 AM – 11:30 AM [Marshall Runkel \(Chief of Staff, Commissioner of Public Safety Office\) one on one](#)
Marshall's Office
Torgerson, Leanne
- 1:00 PM – 1:45 PM [Building Developers Mid-December Monthly Meeting with BDS Director Rebecca Esau](#)
1900 SW 4th Ave - 5th floor - Director's Conf. Room
Torgerson, Leanne
- 2:00 PM – 3:00 PM [Colleen Poole \(Customer Service & Outreach Coordinator\), Leanne Torgerson \(Executive Assistant\) meeting](#)
Rebecca's Office
Torgerson, Leanne
- 3:00 PM – 4:00 PM [Elshad Hajiyev \(Business Operations & Finance Services Manager\) one on one](#)
Rebecca's Office
Torgerson, Leanne
- 4:00 PM – 4:30 PM [Kim Tallant \(Interim Principal Planner\), Elshad Hajiyev \(Business Operations & Finance Services Manager\) re: LUS Cost Recovery](#)
Director's Conf. Room
Torgerson, Leanne

- 5:30 PM – 6:30 PM [Info Session: Residential Inspection Division Manager](#)
BDS Conf 5a (14)
BDS Recruitment Activity Calendar
- 5:30 PM – 6:30 PM [Skype INFO SESSION Residential Inspection Division Manager](#)
Skype Meeting
Garduno, Sara Flores

▲ Tue, Dec 12

■ All Day [Work from home](#)

▲ Wed, Dec 13

■ All Day [Sick](#)

▲ Thu, Dec 14

- 11:30 AM – 12:00 PM HR Issue
- 1:00 PM – 2:00 PM [Short-term rentals audit: Check-in meeting](#)
Commissioner Eudaly's Office - Conference Room
Gonta, Tenzin
- 2:30 PM – 3:00 PM [Leanne Torgerson \(Executive Assistant\), Colleen Poole \(Customer Service & Outreach Coordinator\) meeting](#)
Rebecca's Office
Torgerson, Leanne
- 3:00 PM – 3:30 PM [Dan Coté \(Portland Online Permitting System & Inspections Services Manager one on one](#)

▲ Fri, Dec 15

■ 8:00 AM – 5:00 PM [Vacation \(Return 12/18/17\)](#)

Details

Monday, December 11, 2017

▲ **Time** 8:30 AM – 8:45 AM
Subject Dan Coté one on on
Recurrence from 8:30 AM to 8:45 AM
Show Time As Busy

▲ **Time** 9:00 AM – 9:30 AM
Subject Rebecca Esau/Laurie Check-in
Location Rebecca's Office

Recurrence Occurs every 2 week(s) on Monday effective 12/11/2017 until 12/11/2017 from 9:00 AM to 9:30 AM

Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Baer, Jeff <Jeff.Baer@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Levy, Laurie <Laurie.Levy@portlandoregon.gov>	Required



Time 11:00 AM – 11:30 AM

Subject Rebecca and Marshall one on one

Location Marshall's Office

Recurrence Occurs every Monday effective 12/11/2017 until 12/11/2017 from 11:00 AM to 11:30 AM

Show Time As Busy

Commissioner Eudaly will join this meeting on the 1st Monday of each month.

Leanne
X37937

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Runkel, Marshall <Marshall.Runkel@portlandoregon.gov>	Required



Time 1:00 PM – 1:45 PM

Subject Mid-December Monthly Meeting with BDS Director Rebecca Esau

Location 1900 SW 4th Ave - 5th floor - Director's Conf. Room

Show Time As Busy

This is an opportunity for you to meet with BDS Director Rebecca Esau. This meeting takes the place of the 11/22 and 12/27 meetings that are canceled.

Happy Thanksgiving to you and yours!

Best regards,
Leanne

Leanne Torgerson
Director's Executive Assistant
Bureau of Development Services
1900 SW Fourth Avenue, Suite 5000

Portland, OR 97201
503.823.7937
503.823.7250 (fax)
Leanne.Torgerson@portlandoregon.gov
<mailto:Leanne.Torgerson@portlandoregon.gov>

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Paul Grove (paulg@hbapdx.org) <paulg@hbapdx.org>	Required
	Vic Remmers <vic@everetthomesnw.com>	Required
	rob@fasterpermits.com <rob@fasterpermits.com>	Required
	Roseann Johnson <roseann@bluestonehomes.net>	Required
	Douglas MacLeod <douglas@blueskynw.com>	Required

▲ **Time** 2:00 PM – 3:00 PM
Subject Rebecca, Colleen, Leanne meeting
Location Rebecca's Office
Recurrence Occurs every Monday effective 12/11/2017 until 12/11/2017 from 2:00 PM to 3:00 PM
Show Time As Busy
New meeting series with 2:00 start time.

Attendees	Name <E-mail>	Attendance
	Leanne Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Poole, Colleen <Colleen.Poole@portlandoregon.gov>	Required

▲ **Time** 3:00 PM – 4:00 PM
Subject Rebecca and Elshad one on one
Location Rebecca's Office
Recurrence Occurs every Monday effective 12/11/2017 until 12/11/2017 from 3:00 PM to 4:00 PM
Show Time As Busy

New series with 3:00 start time.

Attendees	Name <E-mail>	Attendance
	Leanne Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Required

▲ **Time** 4:00 PM – 4:30 PM
Subject Rebecca, Kim, Elshad re: LUS Cost Recovery
Location Director's Conf. Room
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Tallant, Kimberly <Kimberly.Tallant@portlandoregon.gov>	Required
	Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Required
	O'Brien, Kyle <Kyle.O'Brien@portlandoregon.gov>	Optional

▲ **Time** 5:30 PM – 6:30 PM
Subject Info Session: Residential Inspection Division Manager
Location BDS Conf 5a (14)
Show Time As Busy
Please arrive by 5:30pm promptly to start the Info Session on time.

Crystle will be hosting the session (unless she needs me to).

Thank you!
Brandi

Attendees	Name <E-mail>	Attendance
	BDS Recruitment Activity Calendar <BDSRecruitmentActCal@portlandoregon.gov>	Organizer
	Cowen, Crystle <Crystle.Cowen@portlandoregon.gov>	Required

Johnston, Brandi
<Brandi.Johnston@portlandoregon.gov> Required

Esau, Rebecca <Rebecca.Esau@portlandoregon.gov> Required

Garduno, Sara Flores <Sara.Flores@portlandoregon.gov> Required

▲ **Time** 5:30 PM – 6:30 PM
Subject Skype INFO SESSION Residential Inspection Division Manager
Location Skype Meeting
Show Time As Busy
Info Session Residential Inspection Division Manager

--> Join Skype Meeting
<<https://meet.lync.com/portlandoregongov/sara.flores/64JT1T6Q>>

Trouble Joining? Try Skype Web App
<<https://meet.lync.com/portlandoregongov/sara.flores/64JT1T6Q?sl=1>>

Join by Phone
Toll-free number: 8666708282, access code: 41628776
Toll number: 7209882090, access code: 41628776
Find a local number
<http://www.btconferencing.com/globalaccess/?bid=275_public>

Conference ID: 41628776 (same as access code above)
Help <<http://go.microsoft.com/fwlink/?LinkId=389737>>
[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Garduno, Sara Flores <Sara.Flores@portlandoregon.gov>	Organizer
	Cowen, Crystle <Crystle.Cowen@portlandoregon.gov>	Required
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required

Tuesday, December 12, 2017

▲ **Time** All Day
Subject Work from home
Show Time As Out of Office

Wednesday, December 13, 2017

▲ **Time** All Day
Subject Sick

Show Time As Out of Office

Thursday, December 14, 2017

▲ **Time** 9:00 AM – 10:30 AM
Subject BDS Budget Drop-in Session #2
Location CH2M, Lincoln Rm.
Show Time As Busy

Attendees

Name <E-mail>	Attendance
Fetters, Mark <Mark.Fetters@portlandoregon.gov>	Organizer
Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Required
O'Brien, Kyle <Kyle.O'Brien@portlandoregon.gov>	Required
Galinat, Ray <Ray.Galinat@portlandoregon.gov>	Required
Lyndon, Kathy <Kathleen.Lyndon@portlandoregon.gov>	Required
BDS Events & Training Calendar <BDSEventsCal@portlandoregon.gov>	Required
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Optional

▲ **Time** 11:30 AM – 12:00 PM
Subject HR Issue

▲ **Time** 1:00 PM – 2:00 PM
Subject Short-term rentals audit: Check-in meeting
Location Commissioner Eudaly's Office - Conference Room
Show Time As Out of Office

12/14/17 update: Robin Mullins in Commissioner Eudaly's office requested that we move the meeting location to City Hall since the Commissioner has an afternoon council session that day.

Rebecca and Elshad, it looks like you may have back-to-back meetings so please let me know if you have any challenges getting to the meeting.

Thanks in advance for your understanding,
Tenzin

Tenzin Gonta
Senior Management Auditor
(503) 823-3542

Email <mailto:tenzin.gonta@portlandoregon.gov> | Website
<http://www.portlandoregon.gov/auditservices> | Twitter
<http://twitter.com/PortlandAudits>

*Suggest <https://www.portlandoregon.gov/auditservices/70028> a
future audit topic | Anonymously report
<https://secure.ethicspoint.com/domain/media/en/gui/26190/index.html> suspected government misconduct *

Attendees	Name <E-mail>	Attendance
	Gonta, Tenzin <Tenzin.Gonta@portlandoregon.gov>	Organizer
	Guy, Kari <Kari.Guy@portlandoregon.gov>	Required
	Fercak, Alexandra <Alexandra.Fercak@portlandoregon.gov>	Required
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Required
	Liefeld, Michael <Michael.Liefeld@portlandoregon.gov>	Required
	Runkel, Marshall <Marshall.Runkel@portlandoregon.gov>	Optional
	Duhamel, Jamey <Jamey.Duhamel@portlandoregon.gov>	Optional

▲	Time	2:30 PM – 3:00 PM
	Subject	Rebecca, Leanne, and Colleen meeting
	Location	Rebecca's Office
	Show Time As	Busy
	Attendees	
	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Poole, Colleen <Colleen.Poole@portlandoregon.gov>	Required
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required

▲	Time	3:00 PM – 3:30 PM
	Subject	Dan Coté
	Show Time As	Busy

Friday, December 15, 2017

▲	Time	8:00 AM – 5:00 PM
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Subject Vacation (Return 12/18/17)
Show Time As Out of Office
