
Esau, Rebecca Calendar

Monday, December 18, 2017 – Sunday, December 24, 2017

December 2017

Su Mo Tu We Th Fr Sa

					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

December 2017

▲ Mon, Dec 18

- 9:00 AM – 10:00 AM [Portland Water Bureau Strategic Business Plan Interview with BDS Stakeholders](#)
1900 SW 4th Ave, 5th floor, Director's Conf. Room
Letteney, Jessica
- 10:00 AM – 10:45 AM [Ross Caron \(Bureauwide Projects Manager\), Jamie Waltz \(Office of Management and Finance staff\) re: summary of tools developed at Fast Track Permitting Meeting](#)
1900 Bldg - 5th floor - Director's Conf. Room
Torgerson, Leanne
- 11:00 AM – 11:30 AM [Marshall Runkel \(Chief of Staff, Commissioner of Public Safety Office\) one on one](#)
Rebecca's Office
Torgerson, Leanne
- 11:30 AM – 12:30 PM [Interagency Managers Fast Track Permit Follow up Meeting w/Rebecca](#)
BDS Conf 5e (10)
Caron, Ross
- 1:00 PM – 2:00 PM [Bureau of Development Services/Portland Public Schools Meeting re: Portland Public Schools Construction Projects](#)
1900 SW 4th Ave, 5th Floor, BDS Conf. 5E
Torgerson, Leanne
- 2:00 PM – 2:30 PM [Susan Anderson \(Planning & Sustainability Director and staff\), Andrew Scott \(City Budget Office Director and staff\), Elshad Hajiyev \(Business Operations & Finance Services Manager\), Kim Tallant \(Principal Planner\) re: Land Use fees and ongoing code work funding](#)
BPS Executive Conference Room
Anderson, Susan
- 2:30 PM – 3:00 PM [Colleen Poole \(Customer Service & Outreach Coordinator\), Leanne Torgerson \(Executive Assistant\)](#)

[meeting](#)

Rebecca's Office

Torgerson, Leanne

■ 3:00 PM – 4:00 PM [Elshad Hajiyev \(Business Operations & Finance Services Manager\) one on one](#)

Rebecca's Office

Torgerson, Leanne

■ 4:30 PM – 6:30 PM [Technology Oversight Committee](#)

Columbia Square, Rm 415, Floor 4, 10-12 ppl

Columbia Square, Rm 415, Floor 4, 10-12 ppl

▲ **Tue, Dec 19**

■ 8:45 AM – 9:00 AM [Laurie Levý \(Portland Online Permitting System Manager\) one on one](#)

Rebecca's Office

Torgerson, Leanne

■ 9:00 AM – 9:30 AM [Jeff Baer \(Chief Technology Officer\) one on one](#)

Rebecca's Office - 1900 Bldg - 5th floor

Torgerson, Leanne

■ 9:30 AM – 10:00 AM [Jeff Baer \(Chief Technology Officer\), Dave Austin \(Interim Communications Manager\), Dan Coté \(Portland Online Permitting System & Inspection Services Manager\), Marshall Runkel \(Chief of Staff, Commissioner of Public Safety Office\), Tom Rinehart \(Chief Administrative Officer, Office of Management & Finance\) re: Portland Online Permitting System](#)

1900 Building - 5th Floor - Director's Conf. Room

Torgerson, Leanne

■ 10:30 AM – 11:30 AM [2017 BDS Leadership Team](#)

2500B

Torgerson, Leanne

■ 11:30 AM – 12:00 PM [HR Issue](#)

2500B or Rebecca's Office for privacy

Torgerson, Leanne

■ 1:45 PM – 2:00 PM [Philip Wafula \(Technology Team staff\) re: Re-org update](#)

Rebecca's Office

Torgerson, Leanne

■ 2:00 PM – 2:30 PM [Doug Morgan \(Engineering Plan Review Manager\) re: Pre FEMA BiOp Director meeting](#)

Director's Conf. Room

Torgerson, Leanne

■ 2:40 PM – 3:00 PM [Ariana Denney \(Front Desk Admin Support Manager\) re: results of the Call-in Customer Service Committee](#)

Director's Conf. Room

Torgerson, Leanne

■ 3:30 PM – 4:30 PM [Labor Relations staff, BHR staff, Elshad Hajiyev \(Business Operations & Finance Services Manager\) re: Letter of Agreement with DCTU](#)

BDS Conf 5f (6)

Hajiyev, Elshad

- 4:30 PM – 4:45 PM [Anastasia Howard \(Enforcement Program staff\) re: Interview Feedback](#)
Rebecca's Office
Torgerson, Leanne
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▲ Wed, Dec 20

- 8:00 AM – 9:00 AM [FEMA BiOp Mtg](#)
Congress Center, 1001 SW 5th Avenue, 5th floor, Room 513
Jordan, Michael
 - 10:00 AM – 10:30 AM [Ross Caron \(Bureauwide Projects Manager\) one on one](#)
Rebecca's Office
Torgerson, Leanne
 - 10:30 AM – 11:00 AM [Dave Austin \(Interim Communications Manager\) one on one](#)
Rebecca's Office
Torgerson, Leanne
 - 11:00 AM – 12:00 PM [Laurie Levý \(Portland Online Permitting System Manager\) one on one](#)
Rebecca's Office
Torgerson, Leanne
 - 1:00 PM – 2:00 PM [Development Directors re: Expedited Permitting-Fast Track Pilot Project recommendations](#)
1900 SW 4th Ave - 5th floor - Director's Conf. Room
Torgerson, Leanne
 - 2:00 PM – 3:00 PM [Portland Online Permitting System Schedule and Milestones](#)
1900 SW 4th - 5th floor - Director's Conf. Room
Torgerson, Leanne
 - 3:00 PM – 4:00 PM [Dora Perry \(Equity & Policy Manager\) one on one](#)
Rebecca's Office
Torgerson, Leanne
 - 4:30 PM – 4:45 PM [Ed Marihart \(Enforcement Program staff\) re: Interview Feedback](#)
Rebecca's Office
Torgerson, Leanne
 - 4:45 PM – 5:00 PM [Rich Eisenhauer \(Bureau of Transportation staff\) re: Interview Feedback](#)
Rebecca's Office on the 5th floor
Torgerson, Leanne
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▲ Thu, Dec 21

- 8:00 AM – 10:00 AM [Development Review Advisory Committee](#)
1900 Building, 2nd floor, Room 2500B
Fetters, Mark
- 10:15 AM – 11:00 AM [David O'Langaigh \(Bureau of Internal Business Services Manager\), Elshad Hajiyev \(Business Operations & Finance Services Manager\) meeting](#)
1900 SW 4th - 5th floor - Director's Conf. Room
Torgerson, Leanne

- 1:00 PM – 2:00 PM [Leanne Torgerson \(Executive Assistant\) meeting](#)
Rebecca's Office
Torgerson, Leanne
- 2:00 PM – 3:00 PM [Kim Tallant \(Interim Principal Planner\) one on one](#)
Rebecca's Office
Torgerson, Leanne
- 3:00 PM – 4:00 PM Marshall Runkel (Chief of Staff, Commissioner of Public Safety), Dan Coté (Portland Online Permitting System & Inspection Services Manager), Dave Austin (Internal Communications Manager, Elshad Hajiyev (Business Operations & Finance Services Manager) re: Portland Online Permitting System de-brief and next steps

▲ **Fri, Dec 22**

- 8:00 AM – End of Day [Vacation \(Return on 1/2/18\)](#)

Details

Monday, December 18, 2017

- ▲ **Time** 9:00 AM – 10:00 AM
Subject PWB Strategic Business Plan Interview with BDS Stakeholders
Location 1900 SW 4th Ave, 5th floor, Director's Conf. Room
Show Time As Busy
Attendees

Name <E-mail>	Attendance
Letteney, Jessica <Jessica.Letteney@portlandoregon.gov>	Organizer
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
Peterson, Andy <Andy.Peterson@portlandoregon.gov>	Required
Chris Wallace Caldwell <cwallace@catalysisllc.com>	Required

- ▲ **Time** 10:00 AM – 10:45 AM
Subject Rebecca, Ross, Jamie re: summary of tools developed at Fast Track Permitting Meeting
Location 1900 Bldg - 5th floor - Director's Conf. Room
Show Time As Busy
 Just updating to reflect the time you actually met.

Attendees

Name <E-mail>	Attendance
LT Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required

Caron, Ross <Ross.Caron@portlandoregon.gov> Required
 Waltz, Jamie <Jamie.Waltz@portlandoregon.gov> Required

▲ **Time** 11:00 AM – 11:30 AM
Subject Rebecca and Marshall one on one
Location Rebecca's Office
Show Time As Busy
 Commissioner Eudaly will join this meeting on the 1st Monday of each month.

Leanne
 X37937

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Runkel, Marshall <Marshall.Runkel@portlandoregon.gov>	Required

▲ **Time** 11:30 AM – 12:30 PM
Subject FW: Fast Track Permit Follow up Meeting w/Rebecca
Location BDS Conf 5e (10)
Importance High
Show Time As Busy

-----Original Appointment-----
 From: Caron, Ross
 Sent: Monday, December 18, 2017 9:03 AM
 To: Caron, Ross; Reese Cadigan, Elisabeth; Krueger, Kurt; Peterson, Andy; Tallant, Kimberly; Jogerst, Casey; Waltz, Jamie; Kuhnhausen, David
 Subject: Fast Track Permit Follow up Meeting w/Rebecca
 When: Monday, December 18, 2017 11:30 AM-12:30 PM (UTC-08:00) Pacific Time (US & Canada).
 Where: BDS Conf 5e (10)
 Importance: High

Managers,

This is separate meeting to go over the proposed Pilot Project Tools with Rebecca. She's not able to make this afternoons meeting and want to review the ideas that were generated last week. We'll keep the afternoon meeting to more fully review and update the proposal.

Thanks,
 Ross

Attendees	Name <E-mail>	Attendance
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Caron, Ross <Ross.Caron@portlandoregon.gov>	Organizer
Reese Cadigan, Elisabeth <Elisabeth.Reese@portlandoregon.gov>	Required
Krueger, Kurt <Kurt.Krueger@portlandoregon.gov>	Required
Peterson, Andy <Andy.Peterson@portlandoregon.gov>	Required
Tallant, Kimberly <Kimberly.Tallant@portlandoregon.gov>	Required
Jogerst, Casey <Casey.Jogerst@portlandoregon.gov>	Required
Waltz, Jamie <Jamie.Waltz@portlandoregon.gov>	Required
Kuhnhausen, David <David.Kuhnhausen@portlandoregon.gov>	Required
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Optional



Time 1:00 PM – 2:00 PM
Subject BDS/PPS Meeting re: PPS Construction Projects
Location 1900 SW 4th Ave, 5th Floor, BDS Conf. 5E
Importance High
Show Time As Busy

This meeting will be to discuss and review upcoming Portland Public School Construction Projects. Courtney Westling will provide a list of projects prior to the meeting or at the meeting – both Bond projects and other projects that require permits.

Portland Public Schools Staff – Please check-in at the 5th floor reception when you arrive. Feel free to contact me should something come up between now and 12/18/17.

Best regards,
 Leanne Torgerson
 Director's Executive Assistant
 Bureau of Development Services
 1900 SW Fourth Avenue, Suite 5000
 Portland, OR 97201
 503.823.7937
 503.823.7250 (fax)
 Leanne.Torgerson@portlandoregon.gov
 <mailto:Leanne.Torgerson@portlandoregon.gov>

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required

Peterson, Andy <Andy.Peterson@portlandoregon.gov>	Required
Tallant, Kimberly <Kimberly.Tallant@portlandoregon.gov>	Required
Cote, Dan <Dan.Cote@portlandoregon.gov>	Required
Henderson, Maurice <Maurice.Henderson@portlandoregon.gov>	Required
Runkel, Marshall <Marshall.Runkel@portlandoregon.gov>	Required
Courtney Westling <cwestling@pps.net>	Required
Jerry Vincent <jvincent2@pps.net>	Required
Callison, Alice <Alice.Callison@portlandoregon.gov>	Optional
Theresa Fagin <tfagin@pps.net>	Optional
Hardy, Douglas <Douglas.Hardy@portlandoregon.gov>	Optional
Tebeau, David <David.Tebeau@portlandoregon.gov>	Optional
Steven Simonson <ssimonson@pps.net>	Optional
Rago, Jeff <Jeff.Rago@portlandoregon.gov>	Optional

	Time	2:00 PM – 2:30 PM
	Subject	Land Use fees and ongoing code work funding
	Location	BPS Executive Conference Room
	Show Time As	Busy
	Attendees	
	Name <E-mail>	Attendance
	Anderson, Susan <Susan.Anderson@portlandoregon.gov>	Organizer
	Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Required
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Scott, Andrew <Andrew.Scott@portlandoregon.gov>	Required
	Kaufman, Aaron <Aaron.Kaufman@portlandoregon.gov>	Required
	Zehnder, Joe <Joe.Zehnder@portlandoregon.gov>	Required

Tallant, Kimberly
<Kimberly.Tallant@portlandoregon.gov> Optional

Kinard, Jessica <Jessica.Kinard@portlandoregon.gov> Optional

▲ **Time** 2:30 PM – 3:00 PM
Subject Rebecca, Colleen, Leanne meeting
Location Rebecca's Office
Show Time As Busy
Shortening to 30 minutes.

Attendees	Name <E-mail>	Attendance
	Leanne	
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Poole, Colleen <Colleen.Poole@portlandoregon.gov>	Required

▲ **Time** 3:00 PM – 4:00 PM
Subject Rebecca and Elshad one on one
Location Rebecca's Office
Recurrence Occurs every Monday effective 12/18/2017 until 12/18/2017 from 3:00 PM to 4:00 PM
Show Time As Busy
New series with 3:00 start time.

Attendees	Name <E-mail>	Attendance
	Leanne	
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Required

▲ **Time** 4:30 PM – 6:30 PM
Subject FW: TOC
Location Columbia Square, Rm 415, Floor 4, 10-12 ppl
Show Time As Busy
-----Original Appointment-----
From: Columbia Square, Rm 415, Floor 4, 10-12 ppl
Sent: Tuesday, September 26, 2017 5:04 PM
To: Columbia Square, Rm 415, Floor 4, 10-12 ppl; Clodius, Jen
Subject: TOC
When: Monday, December 18, 2017 4:30 PM-6:30 PM (UTC-08:00)

Pacific Time (US & Canada).

Where: Columbia Square, Rm 415, Floor 4, 10-12 ppl

Attendees	Name <E-mail>	Attendance
	Columbia Square, Rm 415, Floor 4, 10-12 ppl <csrm415@portlandoregon.gov>	Organizer
	Clodius, Jen <Jen.Clodius@portlandoregon.gov>	Required
	bottsd@gmail.com <bottsd@gmail.com>	Optional
	joshmitch@gmail.com <joshmitch@gmail.com>	Optional
	ken@theneubauers.org <ken@theneubauers.org>	Optional
	Mike Lynch <mlynch@salesforce.com>	Optional
	Wilf Pinfeld <wilfred.pinfeld@gmail.com>	Optional
	Bauer, Dan <Dan.Bauer@portlandoregon.gov>	Optional
	Bristol, Elonda <Elonda.Bristol@portlandoregon.gov>	Optional
	Rinehart, Tom <Tom.Rinehart@portlandoregon.gov>	Optional
	Waraich, Saby <Saby.Waraich@portlandoregon.gov>	Optional
	Ananda, Archanaa <Archanaa.Ananda@portlandoregon.gov>	Optional
	Caron, Ross <Ross.Caron@portlandoregon.gov>	Optional
	Clifford Smith <cliff@caseassociates.com>	Optional
	David Sharon <daves@caseassociates.com>	Optional
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Optional
	Glass, Carolyn <Carolyn.Glass@portlandoregon.gov>	Optional
	Eden, Jess <Jessica.Eden@portlandoregon.gov>	Optional
	Poole, Erin <Erin.Poole@portlandoregon.gov>	Optional
	Scott, Andrew <Andrew.Scott@portlandoregon.gov>	Optional
	Cote, Dan <Dan.Cote@portlandoregon.gov>	Optional
	Baer, Jeff <Jeff.Baer@portlandoregon.gov>	Optional

Levy, Laurie <Laurie.Levy@portlandoregon.gov>	Optional
Chee, Peili <Peili.Chee@portlandoregon.gov>	Optional
Runkel, Marshall <Marshall.Runkel@portlandoregon.gov>	Optional
Krueger, Kurt <Kurt.Krueger@portlandoregon.gov>	Optional
Reese Cadigan, Elisabeth <Elisabeth.Reese@portlandoregon.gov>	Optional
Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Optional

Tuesday, December 19, 2017

▲ **Time** 8:45 AM – 9:00 AM
Subject Rebecca, Laurie one on one
Location Rebecca's Office
Show Time As Busy

Attendees

Name <E-mail>	Attendance
Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
Levy, Laurie <Laurie.Levy@portlandoregon.gov>	Required

▲ **Time** 9:00 AM – 9:30 AM
Subject Rebecca and Jeff one on one
Location Rebecca's Office - 1900 Bldg - 5th floor
Importance High
Show Time As Busy

I'm hoping 9:00 will work for Jeff for a one on one with Rebecca.

I'll also schedule another meeting at 9:30 re: POPS that Jeff should also attend. Attendees for the 9:30 meeting are Jeff, Rebecca, Marshall Runkel, Tom Rinehart, Dave Austin, and Dan Coté. Meeting request to follow for the 9:30 meeting.

Best,
Leanne
X37937

Attendees

Name <E-mail>	Attendance
Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer

Esau, Rebecca <Rebecca.Esau@portlandoregon.gov> Required
Baer, Jeff <Jeff.Baer@portlandoregon.gov> Required

▲ **Time** 9:30 AM – 10:00 AM
Subject Rebecca, Jeff, Dave, Dan, Marshall, Tom re: POPS
Location 1900 Building - 5th Floor - Director's Conf. Room
Importance High
Show Time As Busy
FYI – Dan will be out of the office on 12/19/17 but I wanted to make sure he knows about the meeting.

Best regards,
Leanne
X37937

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Baer, Jeff <Jeff.Baer@portlandoregon.gov>	Required
	Austin, David <David.Austin@portlandoregon.gov>	Required
	Cote, Dan <Dan.Cote@portlandoregon.gov>	Required
	Runkel, Marshall <Marshall.Runkel@portlandoregon.gov>	Required
	Rinehart, Tom <Tom.Rinehart@portlandoregon.gov>	Required
	Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Optional

▲ **Time** 10:30 AM – 11:30 AM
Subject 2017 BDS Leadership Team
Location 2500B
Importance High
Show Time As Busy
Shortening and changing start time of today's Management Team meeting – scheduled from 10:30 to 11:30.

Best,
Leanne
X37937

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer

BDS Division & Section Managers <BDS-M&S@portlandoregon.gov>	Required
Kraut, Lory <Lory.Kraut@portlandoregon.gov>	Required
Garcia, Tony <Tony.Garcia@portlandoregon.gov>	Required
Greenauer, Megan <Megan.Greenauer@portlandoregon.gov>	Required
Austin, David <David.Austin@portlandoregon.gov>	Required
Kass, Steven <Steven.Kass@portlandoregon.gov>	Required
Davis, Natalie <Natalie.Davis@portlandoregon.gov>	Required
Nistler, Tracy <Tracy.Nistler@portlandoregon.gov>	Required
Hilbers, Nick <Nicholas.Hilbers@portlandoregon.gov>	Required
Nemes, Kyle <Kyle.Nemes@portlandoregon.gov>	Required
Shoemaker, Jay <Jay.Shoemaker@portlandoregon.gov>	Optional
Nickolds, Mitch <Mitch.Nickolds@portlandoregon.gov>	Optional
Morris, Tim <Tim.Morris@portlandoregon.gov>	Optional
Perry, Dora <Dora.Perry@portlandoregon.gov>	Optional
Tallant, Kimberly <Kimberly.Tallant@portlandoregon.gov>	Optional
Fetters, Mark <Mark.Fetters@portlandoregon.gov>	Optional
Morgan, Douglas <Douglas.Morgan@portlandoregon.gov>	Optional
Appleyard, Richard <Richard.Appleyard@portlandoregon.gov>	Optional
Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Optional
Meyer, Cindy <Cindy.Meyer@portlandoregon.gov>	Optional
Grenda, Jill <Jill.Grenda@portlandoregon.gov>	Optional
Denney, Ariana <Ariana.Denney@portlandoregon.gov>	Optional

Piercy, Janell <Janell.Piercy@portlandoregon.gov>	Optional
Jonak, Ross <Ross.Jonak@portlandoregon.gov>	Optional
Sharp, Kathy <Kathy.Sharp@portlandoregon.gov>	Optional
Marihart, Ed <Ed.Marihart@portlandoregon.gov>	Optional
Caron, Ross <Ross.Caron@portlandoregon.gov>	Optional
Deis, Fred <Fred.Deis@portlandoregon.gov>	Optional
Fioravanti, Kara <Kara.Fioravanti@portlandoregon.gov>	Optional
Levy, Laurie <Laurie.Levy@portlandoregon.gov>	Optional
Perkins, Kareen <Kareen.Perkins@portlandoregon.gov>	Optional
Hardy, Douglas <Douglas.Hardy@portlandoregon.gov>	Optional
Pierce, Christy <Christine.Pierce@portlandoregon.gov>	Optional
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Optional
Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Optional
Peterson, Andy <Andy.Peterson@portlandoregon.gov>	Optional
Wolley, Greg <Greg.Wolley@portlandoregon.gov>	Optional
O'Brien, Kyle <Kyle.O'Brien@portlandoregon.gov>	Optional
Whitehill, Terry <Terry.Whitehill@portlandoregon.gov>	Optional
Cote, Dan <Dan.Cote@portlandoregon.gov>	Optional
Beckman, Stephanie <Stephanie.Beckman@portlandoregon.gov>	Optional
Tebeau, David <David.Tebeau@portlandoregon.gov>	Optional

▲ **Time** 11:30 AM – 12:00 PM
Subject HR Issue
Location 2500B
Show Time As Busy

▲ **Time** 1:45 PM – 2:00 PM
Subject Rebecca and Philip re: Re-org update
Location Rebecca's Office

Show Time As Busy
Philip – Rebecca has a calendar conflict at 9:15 so rescheduling your one on one to Tues, 12/19 at 9:15 1:45.

Leanne
X37937

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Wafula, Philip <Philip.Wafula@portlandoregon.gov>	Required

▲ **Time** 2:00 PM – 2:30 PM
Subject Rebecca, Doug re: Pre FEMA BiOp Director meeting
Location Director's Conf. Room

Show Time As Busy
Andy and Kim are optional.

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Morgan, Douglas <Douglas.Morgan@portlandoregon.gov>	Required
	Peterson, Andy <Andy.Peterson@portlandoregon.gov>	Required

▲ **Time** 2:40 PM – 3:00 PM
Subject Rebecca, Ross, Ariana re: results of the Call-in Customer Service Committee
Location Director's Conf. Room

Show Time As Busy
Just updating to reflect the actual time your met.

Attendees	Name <E-mail>	Attendance
	Leanne X37937 Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Caron, Ross <Ross.Caron@portlandoregon.gov>	Required
	Denney, Ariana <Ariana.Denney@portlandoregon.gov>	Required

Time 3:30 PM – 4:30 PM
Subject LOA with DCTU
Location BDS Conf 5f (6)
Show Time As Busy

This meeting is come up with a strategy on how to address compensation for certain DCTU classifications.

Meeting is at 1900 SW 4th avenue building, 5th floor, please check in with the reception when you arrive

Thank you

Attendees	Name <E-mail>	Attendance
	Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Organizer
	Gaddis, Jerrell <Jerrell.Gaddis@portlandoregon.gov>	Required
	Sharp, Kathy <Kathy.Sharp@portlandoregon.gov>	Required
	Zito, Ronald <Ronald.Zito@portlandoregon.gov>	Required
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Uto, Jon <Jon.Uto@portlandoregon.gov>	Optional
	Weber, Maureen <Maureen.Weber@portlandoregon.gov>	Optional

Time 4:30 PM – 4:45 PM
Subject Rebecca and Anastasia re: Interview Feedback
Location Rebecca's Office
Show Time As Busy

Anastasia –

This is an opportunity for you to get feedback on your interview or talk about your career goals in general with Rebecca.

I'm not sure what your work hours are and if you are here this late in the day. I'd be glad to reschedule in early January, if needed.

Best,
 Leanne
 X37937

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required

Howard, Anastasia
<Anastasia.Howard@portlandoregon.gov>

Required

Wednesday, December 20, 2017

▲ **Time** 8:00 AM – 9:00 AM
Subject FEMA BiOp Mtg
Location Congress Center, 1001 SW 5th Avenue, 5th floor, Room 513
Show Time As Busy
Floodplain Management and Regulation Update (FEMA BiOp) Program
Executive Team Meeting
December 20, 2017
8:00 am – 9:00 am
Congress Center, 1001 SW 5th Ave, 5th Floor, Room 513

Agenda

1. Programmatic Environmental Impact Statement on the National Flood Insurance Program
2. Proposed City Budget Approach
3. Endangered Species Act Compliance for Letters of Map Revision based on Fill (CLOMR-F and LOMR-F review)
4. Federal Delegation Staff Briefing on January 11, 2018

Briefing documents will be provided a week prior to the meeting on December 13.

Please contact Alexandra Howard, OMF, with questions about this meeting.

alexandra.howard@portlandoregon.gov
<mailto:alexandra.howard@portlandoregon.gov> | 503-823-5566

Attendees	Name <E-mail>	Attendance
	Jordan, Michael <Mike.Jordan@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Rinehart, Tom <Tom.Rinehart@portlandoregon.gov>	Required
	Abbate, Mike <Mike.Abbate@portlandoregon.gov>	Required
	Reeve, Tracy <Tracy.Reeve@portlandoregon.gov>	Required
	Edwards, Elizabeth <Elizabeth.Edwards@portlandoregon.gov>	Required
	Branam, Kimberly <BranamK@prosperportland.us>	Required
	Lovell, Kaitlin <Kaitlin.Lovell@portlandoregon.gov>	Optional
	Howard, Alexandra <Alexandra.Howard@portlandoregon.gov>	Optional

Edmunds, Sallie <Sallie.Edmunds@portlandoregon.gov> Optional

Tillstrom, Nils <Nils.Tillstrom@portlandoregon.gov> Optional

Shaffner, Eric <Eric.Shaffner@portlandoregon.gov> Optional

Morgan, Douglas
<Douglas.Morgan@portlandoregon.gov> Optional

Allison, James <James.Allison@portlandoregon.gov> Optional

Ocken, Julie <Julie.Ocken@portlandoregon.gov> Optional

Zehnder, Joe <Joe.Zehnder@portlandoregon.gov> Optional

Holmes, Tanya <Tanya.Holmes@portlandoregon.gov> Optional

▲ **Time** 10:00 AM – 10:30 AM

Subject Rebecca and Ross one on one

Location Rebecca's Office

Recurrence Occurs every Wednesday effective 12/20/2017 until 12/20/2017 from 10:00 AM to 10:30 AM

Show Time As Busy

Attendees

Name <E-mail>	Attendance
Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
Caron, Ross <Ross.Caron@portlandoregon.gov>	Required

▲ **Time** 10:30 AM – 11:00 AM

Subject Rebecca and Dave one on one

Location Rebecca's Office

Recurrence Occurs every Wednesday effective 12/20/2017 until 12/20/2017 from 10:30 AM to 11:00 AM

Show Time As Busy

This meeting series is for Rebecca and Dave to meet weekly for 30 minutes beginning 9/13/17 through 4/25/18. We can adjust along the way, as needed.

Leanne
X37937

Attendees

Name <E-mail>	Attendance
Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required

Austin, David <David.Austin@portlandoregon.gov> Required

▲ **Time** 11:00 AM – 12:00 PM
Subject Rebecca and Laurie one on one
Location Rebecca's Office
Recurrence Occurs every 2 week(s) on Wednesday effective 12/20/2017 until 12/20/2017 from 11:00 AM to 12:00 PM
Show Time As Busy
Extending this meeting to 1 hour.

Attendees

Name <E-mail>	Attendance
Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
Levy, Laurie <Laurie.Levy@portlandoregon.gov>	Required

▲ **Time** 1:00 PM – 2:00 PM
Subject Development Directors re: Expedited Permitting-Fast Track Pilot Project recommendations
Location 1900 SW 4th Ave - 5th floor - Director's Conf. Room
Importance High
Show Time As Busy
This meeting will be to discuss recommendations from the ½ day workshop on the Mayor's Expedited Permitting – Fast Track Pilot Project.

This date/time appeared to work for most. Thank you for sending your availability.

Best regards,
Leanne Torgerson
Director's Executive Assistant
Bureau of Development Services
1900 SW Fourth Avenue, Suite 5000
Portland, OR 97201
503.823.7937
503.823.7250 (fax)
Leanne.Torgerson@portlandoregon.gov
<mailto:Leanne.Torgerson@portlandoregon.gov>

Attendees

Name <E-mail>	Attendance
Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
Jordan, Michael <Mike.Jordan@portlandoregon.gov>	Required
Stuhr, Michael <Michael.Stuhr@portlandoregon.gov>	Required

Warner, Chris <Chris.Warner@portlandoregon.gov>	Required
Takara, Nate <Nate.Takara@portlandoregon.gov>	Required
Waltz, Jamie <Jamie.Waltz@portlandoregon.gov>	Required
Caron, Ross <Ross.Caron@portlandoregon.gov>	Required
Peterson, Andy <Andy.Peterson@portlandoregon.gov>	Optional
Holmes, Tanya <Tanya.Holmes@portlandoregon.gov>	Optional
Bejarano, Alex <Alex.Bejarano@portlandoregon.gov>	Optional
Krueger, Kurt <Kurt.Krueger@portlandoregon.gov>	Optional



Time 2:00 PM – 3:00 PM
Subject Portland Online Permitting System Schedule and Milestones
Location 1900 SW 4th - 5th floor - Director's Conr. Room
Importance High
Show Time As Busy
 This meeting will be to discuss the POPS scheduled and milestones.

Thank you for your flexibility in scheduling this meeting.

Best regards,
 Leanne Torgerson
 Director's Executive Assistant
 Bureau of Development Services
 1900 SW Fourth Avenue, Suite 5000
 Portland, OR 97201
 503.823.7937
 503.823.7250 (fax)
 Leanne.Torgerson@portlandoregon.gov
 <mailto:Leanne.Torgerson@portlandoregon.gov>

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Baer, Jeff <Jeff.Baer@portlandoregon.gov>	Required
	Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Required
	Levy, Laurie <Laurie.Levy@portlandoregon.gov>	Required
	Austin, David <David.Austin@portlandoregon.gov>	Required

Cote, Dan <Dan.Cote@portlandoregon.gov> Required
Rinehart, Tom <Tom.Rinehart@portlandoregon.gov> Required

▲ **Time** 3:00 PM – 4:00 PM
Subject Rebecca and Dora one on one
Location Rebecca's Office
Show Time As Busy
Changing the start time of this occurrence only to 3:00 due to a calendar conflict.

Leanne

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Perry, Dora <Dora.Perry@portlandoregon.gov>	Required

▲ **Time** 4:30 PM – 4:45 PM
Subject Rebecca and Ed re: Interview Feedback
Location Rebecca's Office
Show Time As Busy
This is an opportunity for you to get feedback on your interview or talk about your career goals in general with Rebecca.

Leanne
X37937

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Marihart, Ed <Ed.Marihart@portlandoregon.gov>	Required

▲ **Time** 4:45 PM – 5:00 PM
Subject Rebecca and Rich re: Interview Feedback
Location Rebecca's Office on the 5th floor
Show Time As Busy
This is an opportunity for you to get feedback on your interview or talk about your career goals in general with Rebecca.

I'm not sure what your work hours are and if you are here this late in the day. I'd be glad to reschedule in early January, if needed.

Best,

	Leanne X37937	
Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Eisenhauer, Richard <Richard.Eisenhauer@portlandoregon.gov>	Required

Thursday, December 21, 2017

▲ **Time** 8:00 AM – 10:00 AM
Subject Development Review Advisory Committee
Location 1900 Building, 2nd floor, Room 2500B
Recurrence Occurs the third Thursday of every 1 month(s) effective 12/21/2017 until 12/21/2017 from 8:00 AM to 10:00 AM
Show Time As Busy
City Staff,

In canceling the July DRAC meeting, it appears that Outlook also canceled all future DRAC meetings. I am sending this request to put the meetings back in your calendar.

Mark Feters
BDS Business Operations
(503) 823-1028
Mark.feters@portlandoregon.gov
<mailto:Mark.feters@portlandoregon.gov>

Attendees	Name <E-mail>	Attendance
	Feters, Mark <Mark.Feters@portlandoregon.gov>	Organizer
	Adamsick, Claire <Claire.Adamsick@portlandoregon.gov>	Required
	Anderson, Susan <Susan.Anderson@portlandoregon.gov>	Required
	Armstrong, Michael <Michael.Armstrong@portlandoregon.gov>	Required
	Bejarano, Alex <Alex.Bejarano@portlandoregon.gov>	Required
	Caron, Ross <Ross.Caron@portlandoregon.gov>	Required
	Collentine, Mary Ellen <MaryEllen.Collentine@portlandoregon.gov>	Required

Dietz, Cindy <Cindy.Dietz@portlandoregon.gov>	Required
Engstrom, Eric <Eric.Engstrom@portlandoregon.gov>	Required
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
Finn, Brendan <Brendan.Finn@portlandoregon.gov>	Required
Fioravanti, Kara <Kara.Fioravanti@portlandoregon.gov>	Required
Grumm, Matt <Matt.Grumm@portlandoregon.gov>	Required
Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Required
Heron, Tim <Tim.Heron@portlandoregon.gov>	Required
Huggins, Sarah <Sarah.Huggins@portlandoregon.gov>	Required
Kane, Alisa <Alisa.Kane@portlandoregon.gov>	Required
Krueger, Kurt <Kurt.Krueger@portlandoregon.gov>	Required
Lam, Trang <Trang.Lam@portlandoregon.gov>	Required
Leon, Christine <Christine.Leon@portlandoregon.gov>	Required
Martin, Lyne <Lyne.Martin@portlandoregon.gov>	Required
Morgan, Douglas <Douglas.Morgan@portlandoregon.gov>	Required
Morris, Deborah Sievert <Deborah.SievertMorris@portlandoregon.gov>	Required
Nickolds, Mitch <Mitch.Nickolds@portlandoregon.gov>	Required
O'Brien, Kyle <Kyle.O'Brien@portlandoregon.gov>	Required
Perkins, Kareen <Kareen.Perkins@portlandoregon.gov>	Required
Perry, Dora <Dora.Perry@portlandoregon.gov>	Required
Peterson, Andy <Andy.Peterson@portlandoregon.gov>	Required
Reese Cadigan, Elisabeth <Elisabeth.Reese@portlandoregon.gov>	Required
Saltzman, Dan <Dan.Saltzman@portlandoregon.gov>	Required

Sandy, Emily <Emily.Sandy@portlandoregon.gov>	Required
Spencer-Hartle, Brandon <Brandon.Spencer@portlandoregon.gov>	Required
Starin, Nicholas <Nicholas.Starin@portlandoregon.gov>	Required
Thorington, Nancy <Nancy.Thorington@portlandoregon.gov>	Required
Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Required
Torres, Raul <Raul.Torres@portlandoregon.gov>	Required
Wier, Christopher <Christopher.Wier@portlandoregon.gov>	Required
Wood, Sandra <Sandra.Wood@portlandoregon.gov>	Required
Wood, Shawn <Shawn.Wood@portlandoregon.gov>	Required
Lawrence, Asena <Asena.Lawrence@portlandoregon.gov>	Required
Jogerst, Casey <Casey.Jogerst@portlandoregon.gov>	Required
Faber, Rick <Richard.Faber@portlandoregon.gov>	Required
Pierce, Christy <Christine.Pierce@portlandoregon.gov>	Required
Tallant, Kimberly <Kimberly.Tallant@portlandoregon.gov>	Required
Whitehill, Terry <Terry.Whitehill@portlandoregon.gov>	Required
BDS Events & Training Calendar <BDSEventsCal@portlandoregon.gov>	Required
Nameny, Phil <Phil.Nameny@portlandoregon.gov>	Optional
Yates, Jody <Jody.Yates@portlandoregon.gov>	Optional
Hill, Anne <Anne.Hill@portlandoregon.gov>	Optional
Galinat, Ray <Ray.Galinat@portlandoregon.gov>	Optional
Cote, Dan <Dan.Cote@portlandoregon.gov>	Optional

Filsinger, Mark <Mark.Filsinger@portlandoregon.gov> Optional

Mai, Vu <Vu.Mai@portlandoregon.gov> Optional

Smith, Joel <Joel.Smith@portlandoregon.gov> Optional

▲ **Time** 10:15 AM – 11:00 AM
Subject BDS/BIBS meeting
Location 1900 SW 4th - 5th floor - Director's Conf. Room
Show Time As Busy
 This is a bi-monthly meeting. Meetings will reoccur every even month, on the 3rd Wednesday from 2:00 pm to 3:00 pm in Director Esau's Conf. Room at the 1900 Building.

Please note: Date, time and location may change.

Best regards,
 Leanne
 X37937

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Morris, Deborah Sievert <DeborahSievert.Morris@portlandoregon.gov>	Required
	Enge, Bryant <Bryant.Eng@portlandoregon.gov>	Required
	O'Longaigh, David <David.OLongaigh@portlandoregon.gov>	Required
	Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Optional

▲ **Time** 1:00 PM – 2:00 PM
Subject Rebecca, Leanne meeting
Location Rebecca's Office
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required

▲ **Time** 2:00 PM – 3:00 PM
Subject Rebecca and Kim one on one
Location Rebecca's Office

Show Time As Busy
Rescheduling due to a calendar conflict.

Leanne
X37937

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Tallant, Kimberly <Kimberly.Tallant@portlandoregon.gov>	Required
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required

▲ **Time** 3:00 PM – 4:00 PM
Subject Portland Online Permitting System de-brief and next steps
Location Rebecca's Office
Show Time As Busy

Friday, December 22, 2017

▲ **Time** 12/22/2017 8:00 AM – 12/25/2017 12:00 AM
Subject Vacation (Return on 1/2/18)
Show Time As Out of Office
