

**City of Portland
Bureau of Development Services**

Sign, Awning Permit and Registration Fee Schedule

Effective Date: July 1, 2019

Illuminated (electric) Sign Review and Permit Fee

Fascia, freestanding or projecting signs with direct (neon), internal or changing image lighting or other electrical components.

Up to 20 square feet	\$215
Over 20 square feet and up to 40 square feet	\$266
Over 40 square feet and up to 60 square feet	\$308
Over 60 square feet and up to 80 square feet	\$337
Over 80 square feet and up to 100 square feet	\$369
Over 100 square feet and up to 120 square feet	\$411
Over 120 square feet and up to 140 square feet	\$431
Over 140 square feet and up to 160 square feet	\$450
Over 160 square feet and up to 180 square feet	\$473
Over 180 square feet	\$491

Non-illuminated Sign Review and Permit Fee

Fascia, freestanding or projecting signs without direct or internal lighting or other electrical components.

Up to 20 square feet	\$165
Over 20 square feet and up to 40 square feet	\$226
Over 40 square feet and up to 60 square feet	\$266
Over 60 square feet and up to 80 square feet	\$277
Over 80 square feet and up to 100 square feet	\$287
Over 100 square feet and up to 120 square feet	\$308
Over 120 square feet and up to 140 square feet	\$318
Over 140 square feet and up to 160 square feet	\$337
Over 160 square feet and up to 180 square feet	\$369
Over 180 square feet	\$391

Wall painted or adhered signs (i.e. vinyl, paper or similar material)	\$1.06 per square foot Minimum Fee - \$35
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Additional Plan Review Fee

Charged for changes, additions or revisions to approved plans and for review of proposed "pre-approved" structural designs.	Plan review time 1/2 hour or less: \$78 Plan review time greater than 1/2 hour: \$155 per hour or fraction thereof
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Alternate methods appeal fees - Chapter 32.44

Per appeal \$264

Awning Review and Permit Fees

Awnings without signs	\$9.12 per linear foot of awning
Sign and awning combinations	Awning fee plus \$1.53 per square foot of sign area
Signs added to existing awning	Fee as required for non-illuminated sign

Early Assistance for Sign Permits

Early assistance sign code meeting	\$77
Fee for each additional staff in attendance	\$90

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Inspections Outside of Normal Business Hours	\$210 per hour or fraction of an hour Minimum - \$210
Investigation Fee For commencement of work before obtaining a permit.	
Signs and awnings	\$110 per hour or fraction of an hour Minimum - \$110
Other Inspections Not Specifically Identified Elsewhere	\$155 per hour or fraction of hour Minimum - \$155
Permit Reactivation Processing Fee Fee for renewal of a permit that has been expired, provided no changes have been made to the original plans and specifications for such work. A permit may be renewed only once.	The renewal fee shall be one half the amount required for a new permit. Minimum Fee - \$155
Portable Signs (A-Board) Registration	\$74 for 1 year \$133 for 2 years \$239 for 4 years \$800 one-time fee
Reinspection Fee	\$110 per inspection
Sign & Awning Plan Review	Maximum number of allowable checksheets: 2 Additional checksheet will be charged at the rate of \$184 per checksheet
Structural Alteration to Existing Sign	Same fee as for new sign
Structural Plan Review Fee Required for: Fascia signs over 400 pounds All projecting signs All freestanding signs over 6 feet in height All pitched roof signs All awnings	65% of the permit fee Minimum fee - \$155
Temporary Balloon Registration Maximum of once, per lot, per calendar year	\$39
Temporary Banner Registration Maximum of six (6) months, per lot, per calendar year	\$39 per month
Temporary Fascia or Temporary Freestanding Sign Registration	Per Sign \$78 per year