

INTER-BUREAU CODE CHANGE PROJECT LIST

Last Updated January 18, 2018

Lead Bureau	Title/Code Guide/ Program Guide/ Admin Rule	Project Name	Step (1-5)	Project Lead	Reviewers	Next Steps & Key Dates	Online Document/Draft
BDS	Title 24	Demolition Ordinance	4	Nancy Thorington	DRAC Demo Subcommittee/BDS Staff	Implementation Report presented to City Council January 18, 2017; continue convening DRAC Demolition Subcommittee to draft proposed code changes	
BDS	Title 24	Asbestos and Lead-Based Paint	5	Nancy Thorington	DRAC Demo Subcommittee/BDS Staff	Draft ordinance presented to DRAC for review in December; to Council 2/1/18; implementation date 7/1/18	
BDS	Title 24	Seismic Upgrades for URMs	1	Nancy Thorington/ Amit Kumar	Amit Kumar, Emily Sandy, Seismic Advisory Committee	Draft ordinance including timelines for seismic upgrades to URM buildings. Awaiting Policy Report from URM Building Policy Committee; City Council tent. Early 2018	
BDS	Title 24	Add retaining wall, and Maintenance Agreement requirements	3	Mieke Keenean/ Terry Whitehill	Doug Morgan, Amit Kumar, Nancy Thorington	Draft 1 underway	
BDS	Title 32	Sign Code Amendments	2	Nancy Thorington/ Mieke Keenan	Various	Drafting matrix of proposed amendments to Sign Code based on input from City staff and outside stakeholders	
BDS	City Code	Tiny Houses on Wheels	1	Emily Sandy	Various	New city code for tiny houses on wheels. Project scoping January 2018	

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BDS	Title 24	Seismic Upgrade Triggers Code Guide	2	Mieke Keenan	Terry Whitehill, Andy Peterson, Doug Morgan, Amit Kumar	First draft distributed. Waiting on comments	
BDS	Admin Rule	Special Inspection Program Admin Rules	3	Nancy Thorington, Dan Cote, Cindy Meyer	Various	Rescinded prior version; added temporary rules to BDS website; update drafted to reflect current practices. Being reviewed by City staff, then to be circulated for final internal review, review by City Attorney and public comment	
BDS	Code Guide	Requirement and Acceptance Standards for Slope Hazard Evaluations	3	Doug Morgan/Erick a Koss	Various	New code guide. Soliciting input from external stakeholders until 12/9/16. See web link.	https://www.portlandoregon.gov/bds/article/597687
BDS	Code Guide	Equipment and Furniture Allowances in Fire-Rated Corridors	4	Mieke Keenan	Various	Drafted updates to replace references to UBC with IBC; update internal OSSC references; minor language modifications; circulated for internal review	
BDS	Code Guide	Standby Power and Secondary Water Supplies in High Rise Buildings	3	Emily Sandy	Gary Boyles	Need to determine whether Code Guide should be rescinded; to Fire Marshal's Office for review and comment	
BDS	Code Guide	Greenhouse Structural Design Requirements	4	Mieke Keenan	Amit Kumar	Drafted update of internal OSSC references; minor language modifications; circulated for internal review	

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BDS	Code Guide	Adhesive Anchors in Existing Unreinforced Masonry Buildings	3	Mieke Keenan	Amit Kumar	Drafted updates to replace references to UBC with IBC; update internal OSSC references; minor language modifications; circulated for internal review	
BDS	Code Guide	Access Control systems Where Egress Is Restricted	3	Emily Sandy	Gary Boyles	Rescind and re-write section on access control systems in egress path to reflect current Building Code provisions	
BDS	Code Guide	Wood Frame Rated Construction	3	Emily Sandy	Terry Whitehill	Met with internal and external stakeholders; in process of drafting updates to replace references to UBC with IBC; substantial language modifications; circulated for internal review; rescinded outdated version 9/1/15	
BDS	Code Guide	Bath Fans and Range Hoods in Residential Structures	1	Nancy Thorington	Various	Needs to be drafted	
BDS	Code Guide	Breweries and Distilleries	4	Mieke Keenan	Plan Review/Fire	Final draft distributed. Waiting on final comments.	
BDS	Code Guide	Fire Rating Eaves	4	Emily Sandy	Plan Review/Inspections	Allowing alternative methods of fire rating close to property lines when accessory structures are converted to habitable space. Draft circulated for internal review.	

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BDS	Code Guide	Fats, Oils and Grease (FOG) Program Review and Permitting Process	1	Nancy Thorington	Terry Whitehill/ BES	Draft Code Guide and related forms to address the permitting process for projects with FOG devices	
BDS	Code Guide	Revisions: Marijuana Processing & Production Facilities	2	Mieke Keenan	Terry Whitehill, Kari Schimel	On hold due to potential OFC code adoption of IFC Chapter 39.	https://www.portlandoregon.gov/bds/article/637883
BDS	Code Guide	Gas Meter Locations	5	Emily Sandy	Tim Heron, PBOT	Rescinded 12/22/17	
BDS	Program Guide	Commercial Temporary Certificate of Occupancy and Substantial Completion	5	Emily Sandy	Inspections/Permitting Services	Effective 12/22/17 Expanding to include new "substantial completion guidelines" and sequencing of shell/TI permit issuance discussed at 5/17 DRAC, general updates. Forwarded to director for signature.	
BDS	Program Guide	Residential Certificate of Occupancy and Temporary Certificate of Occupancy	5	Emily Sandy	Inspections/Permitting Services	Effective 12/1/17 Update existing program guide for current administrative procedures and establish timeline for temporary certificates of occupancy at 30 days, with extensions allowed.	
BDS	Program Guide	Permit Expiration, Reactivation	3	Emily Sandy	All	Updating to expand to include reactivations policies as well as extension and expiration, reorganization. Proposal complete, will forward to Director and then DRAC for feedback	

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BDS	Manual	Tree and Landscaping Manual	3	Emily Sandy	Various, BES, Urban Forestry	Code references updated. Further update to include more suggested plants appropriate for both Title 33 and Stormwater requirements. Update to incorporate changes to Portland Plant List. Working with city stakeholders to prepare draft.	
BDS	Policy	Pilot Records Retention Project	2	Mieke Keenan/ Ross Caron/ Robert Walker	City Archives, Technology Team	Testing TRIM with pilot team leads. Reviewing filing structure, privacy controls and functionality.	
BDS	Policy	Bureau Records Retention Project	1	Mieke Keenan/ Ross Caron	BDS Leadership Team, City Attorney	Pilot phase underway	
BDS	Policy	Sewer Capping Notification	3	Emily Sandy	BES Nonconforming Sewer Group, BDS Site Development	For situations where property owners cap a private party sewer, transfer notification responsibilities from BDS to property owner and tracking responsibilities. Amend MOU	
BDS	Handout	Floating Structures handout regarding applicable regulations	1	Nancy Thorington/ Terry Whitehill	River Community Advisory Committee	Meet with stakeholders and draft handout.	

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BPS	Policy direction for Title 33/Title 17/Others and Comp Plan Map	Comprehensive Plan Update	5	Eric Engstrom	Various	On Nov 29 Council adopted ordinance delaying implementation until May 24th to provide time for LCDC hearing on appeal filed (likely in March 2018)	http://www.portlandoregon.gov/bps/57352
BPS	Zoning Map/Title 33/Title 17/Others	Comp Plan Early Implementation (Employment, Institutions, Mixed Use, Residential & OS, Community Involvement, TSP, and Misc. Zoning Amendments)	5	Eric Engstrom/ Staff	Various	Submitted to LCDC to be reviewed with updated Comp Plan. On Nov 29 Council adopted ordinance delaying implementation until May 24th to provide time for LCDC hearing on appeal filed (likely in March 2018)	http://www.portlandoregon.gov/bps/71486
BPS	Title 33	Central City Plan District Updates	4	Rachel Hoy	Staci Monroe	Council hearing on amendments Jan 18. Final vote and adoption of the plan expected in spring 2018.	http://www.portlandoregon.gov/bps/47907
BPS	Title 33	Residential Infill Project (Update Single-Dwelling Zoning Regulations)	3	Morgan Tracy	Kristin Cooper	Comments received on the Discussion Draft to be posted by mid-January; PSC hearings scheduled for May 2018.	www.portlandoregon.gov/bps/infill
BPS	Title 33	Better Housing by Design (Update Multi-Dwelling Zoning Regulations)	2	Bill Cunningham	Laura Lehman	Discussion Draft to be released January 22. Open houses Jan 31 (1900 Building); Feb 8 (East Portland)	www.portlandoregon.gov/bps/betterhousing

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BPS	Title 33	Code Reconciliation Project (Task 5 and Inclusionary Housing)	3	Barry Manning	Kristin Cooper	PSC approved on Jan 9. Recommended Draft will be available in early Feb 2018.	https://www.portlandoregon.gov/bps/72600 .
BPS	Title 33	Neighborhood Contact Requirement Project	1	Sara Wright	Kristin Cooper, Marguerite Feuersanger, Diane Hale	Discussion Draft scheduled to be released winter 2018.	https://www.portlandoregon.gov/bps/74046
BPS	Title 33	Design Overlay Zoning Amendments includes: DOZA Process, DOZA Tools and DOZA	1	Lora Lillard/ Kathryn Hartinger	Kara Fioravanti, Jean Hester	The DOZA Process Discussion Draft will be ready for public review in April 2018; the DOZA Tools Discussion Draft is scheduled to be released in	http://www.portlandoregon.gov/bps/70324
BPS	Title 33	Historic Resources Code Project	2	Brandon Spencer-Hartle	Hillary Adam	Public input roundtable and drop-in sessions Dec - Feb. Draft zoning code language will be released in spring 2018.	https://www.portlandoregon.gov/bps/58976
BPS	Policy direction	Portland Off-Road Cycling Master Plan	3	Tom Armstrong		Parks Board will review Feb/March; City Council review in spring 2018.	https://www.portlandoregon.gov/bps/68157
BPS	Possible code/map recommendations	82nd Avenue Development and Transportation Plan	3	Radcliffe Dacanay		Draft summary report to be released in January 2018.	https://www.portlandoregon.gov/bps/72125
BPS	Policy direction	SW Corridor Equitable Housing Strategy	2	Ryan Curren		Draft strategy to PSC winter 2018.	https://www.portlandoregon.gov/bps/article/635474

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BPS	Comp Plan Map and/or Zoning Map	Map Refinement Project	3	Marty Stockton		On Nov 14 PSC voted to recommend the Map Refinement Project to City Council. Recommended Draft to be released in Feb 2018.	https://www.portlandoregon.gov/bps/73388
BES	Rule and code update to improve transparency and consistency of BES administrative reviews and appeals	Rule and code changes to enhance transparency and consistency of BES administrative reviews and appeals. Drafting phase underway.	3	Rachele Altman		Drafting phase.	
BES	ENB-4.29, Sewer Permit Refund Rules	Rulemaking to make existing temporary rules permanent; rules govern issuance of refunds for sewer connection and repair permit fees.	3	Rachele Altman		Drafting phase. BES anticipates that a 30-day comment period will begin in the next 1-2 months. The proposed rules, a fact sheet, and instructions regarding how to comment will be posted on BES's website. In addition, a public notice of the opportunity to comment will be published in a newspaper of general circulation.	BES anticipates the proposed rules will not make significant substantive changes compared to the existing temporary rules.
BES	Clean-Up Code and Rule Package	Clean-Up Code and Rule Package	3	Alice Brawley Chesworth		This code and rule package will correct typos and drafting errors, clarify confusing language, etc. The intent is to not make policy changes through this package. Drafting phase.	

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BDS/ PBEM	Title 24	Seismic	1	Amit Kumar, Nancy Thorington, Emily Sandy, Dan Douthit	PBEM, BDS, BPS	Explore changes to City Code requiring seismic upgrades	