

INTER-BUREAU CODE CHANGE PROJECT LIST

Last Updated March 15, 2018

Lead Bureau	Title/Code Guide/ Program Guide/ Admin Rule	Project Name	Step (1-5)	Project Lead	Reviewers	Next Steps & Key Dates	Online Document/Draft
BDS	Title 11	Trees; Development Impact to Trees	5	Emily Sandy	BDS Land Use Services, Parks Urban Forestry	Effective 3/16/18. Specifies that development must impact a tree to use development-related regulations; otherwise requires a permit from Urban Forestry for Removal.	
BDS	Title 24	Demolition Ordinance	4	Nancy Thorington	DRAC Demo Subcommittee/BDS Staff	Implementation Report presented to City Council January 18, 2017; continue convening DRAC Demolition Subcommittee to draft proposed code changes	
BDS	Title 24	Asbestos and Lead-Based Paint	5	Nancy Thorington	DRAC Demo Subcommittee/BDS Staff	Ordinance passed by Council 2/1/18; BDS to begin implementing by 7/1/18; Council amended distance for door hangers from 150 feet to 300 feet	
BDS	Title 24	Seismic Upgrades for URM's	1	Nancy Thorington/ Amit Kumar	Amit Kumar, Emily Sandy, Seismic Advisory Committee	Draft ordinance including timelines for seismic upgrades to URM buildings. Awaiting Policy Report from URM Building Policy Committee; City Council tent. Early 2018	

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BDS	Title 24	Add retaining wall, and Maintenance Agreement requirements	4	Mieke Keenean/ Terry Whitehill	Doug Morgan, Amit Kumar, Nancy Thorington	The 2017 ORSC exempts retaining walls from permit requirements unless it impacts a permitted building. It also deleted maintenance agreement requirements. The proposed amendments add these two omissions to T24.	
BDS	Title 32	Sign Code Amendments	2	Nancy Thorington/ Mieke Keenan	Various	Drafting matrix of proposed amendments to Sign Code based on input from City staff and outside stakeholders	
BDS	Title 24	Seismic Upgrade Triggers Code Guide	2	Mieke Keenan	Terry Whitehill, Andy Peterson, Doug Morgan, Amit Kumar	First draft distributed. Waiting on comments	
BDS	Admin Rule	Special Inspection Program Admin Rules	3	Nancy Thorington, Dan Cote, Cindy Meyer	Various	Rescinded prior version; added temporary rules to BDS website; update drafted to reflect current practices. Being reviewed by City staff, then to be circulated for final internal review, review by City Attorney and public comment	
BDS	Admin Rule	Fee Refunds and Waivers	1	Emily Sandy	Various	Consolidate policies regarding permit fee waivers and refunds into one Administrative Rule. Draft in development.	

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BDS	Admin Rule	SB 871 - Asbestos & Lead-Based Paint	1	Nancy Thorington	Various	Draft rules implementing SB 871 addressing dust and site control measures for 1-4 dwelling units and related accessory structures	
BDS	Code Guide	Requirement and Acceptance Standards for Slope Hazard Evaluations	3	Doug Morgan/Erick a Koss	Various	New code guide. Soliciting input from external stakeholders until 12/9/16. See web link.	https://www.portlandoregon.gov/bds/article/597687
BDS	Code Guide	Equipment and Furniture Allowances in Fire-Rated Corridors	5	Mieke Keenan	Various	Effective 1/18/19. Drafted updates to replace references to UBC with IBC; update internal OSSC references; minor language modifications; add bike parking	
BDS	Code Guide	Standby Power and Secondary Water Supplies in High Rise Buildings	3	Emily Sandy	Gary Boyles	Need to determine whether Code Guide should be rescinded; to Fire Marshal's Office for review and comment	
BDS	Code Guide	Greenhouse Structural Design Requirements	4	Mieke Keenan	Amit Kumar	Drafted update of internal OSSC references; minor language modifications; circulated for internal review	
BDS	Code Guide	Adhesive Anchors in Existing Unreinforced Masonry Buildings	3	Mieke Keenan	Amit Kumar	Drafted updates to replace references to UBC with IBC; update internal OSSC references; minor language modifications; circulated for internal review	

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BDS	Code Guide	Access Control systems Where Egress Is Restricted	3	Emily Sandy	Gary Boyles	Rescind and re-write section on access control systems in egress path to reflect current Building Code provisions	
BDS	Code Guide	Wood Frame Rated Construction	3	Emily Sandy	Terry Whitehill	Met with internal and external stakeholders; in process of drafting updates to replace references to UBC with IBC; substantial language modifications; circulated for internal review; rescinded outdated version 9/1/15	
BDS	Code Guide	Bath Fans and Range Hoods in Residential Structures	1	Nancy Thorington	Various	Needs to be drafted	
BDS	Code Guide	Breweries and Distilleries	4	Mieke Keenan	Plan Review/Fire	Final draft distributed. Waiting on final comments.	
BDS	Code Guide	Fire Rating Eaves	4	Emily Sandy	Plan Review/Inspections	Allowing alternative methods of fire rating close to property lines when accessory structures are converted to habitable space. Draft circulated for 2nd internal review.	
BDS	Code Guide	Fats, Oils and Grease (FOG) Program Review and Permitting Process	1	Nancy Thorington	Terry Whitehill/ BES	Draft Code Guide and related forms to address the permitting process for projects with FOG devices	

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BDS	Code Guide	Revisions: Marijuana Processing & Production Facilities	2	Mieke Keenan	Terry Whitehill, Kari Schimel	On hold due to potential OFC code adoption of IFC Chapter 39.	https://www.portlandoregon.gov/bds/article/637883
BDS	Code Guide	Habitable Space Standards for Existing Elements in 1 & 2 Family	3	Emily Sandy	Terry Whitehill	Update information on egress and energy efficiency per 2017 ORSC. Internal draft circulated for review.	
BDS	Program Guide	Permit Expiration, Reactivation	3	Emily Sandy	All	Updating to expand to include reactivations policies as well as extension and expiration, reorganization. Draft proposal complete. Obtain feedback from DRAC	
BDS	Manual	Tree and Landscaping Manual	3	Emily Sandy	Various, BES, Uban Forestry	Code references updated. Further pdate to include more suggested plants appropriate for both Title 33 and Stormwater requirements. Update to incorporate changes to Portland Plant List. Working with city stakeholders to prepare draft.	
BDS	Policy/Agreement	Development Services Agreements with City -Interagency Partners	1	Emily Sandy	BDS Mangement, IA Development Management	Update 2003 Memoranda of Understanding with City Inter-Agency Partners regarding development services functions.	

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BDS	Policy	Pilot Records Retention Project	3	Mieke Keenan/ Ross Caron/ Robert Walker	City Archives, Technology Team	Technology team meetings underway. 1st presentation scheduled for 2/16/18. Team training to begin in March.	
BDS	Policy	Pilot Records Retention Project	2	Mieke Keenan/ Ross Caron/ Robert Walker	City Archives, Technology Team	Testing TRIM with pilot team leads. Reviewing filing structure, privacy controls and functionality.	
BDS	Policy	Bureau Records Retention Project	1	Mieke Keenan/ Ross Caron	BDS Leadership Team, City Attorney	Pilot phase underway	
BDS	Policy	Sewer Capping Notification	3	Emily Sandy	BES Nonconforming Sewer Group, BDS Site Development	For situations where property owners cap a private party sewer, transfer notification responsibilities from BDS to property owner and tracking responsibilities. Amend MOU	
BDS	Handout	Floating Structures handout regarding applicable regulations	1	Nancy Thorington/ Terry Whitehill	River Community Advisory Committee	Meet with stakeholders and draft handout.	
BPS	Policy direction for Title 33/Title 17/Others and Comp Plan Map	Comprehensive Plan Update	5	Eric Engstrom	Various	On Nov 29 Council adopted ordinance delaying implementation until May 24th to provide time for LCDC hearing on appeal filed (March 15)	http://www.portlandoregon.gov/bps/57352

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BPS	Zoning Map/Title 33/Title 17/Others	Comp Plan Early Implementation (Employment, Institutions, Mixed Use, Residential & OS, Community Involvement, TSP, and Misc. Zoning Amendments)	5	Eric Engstrom/ Staff	Various	Submitted to LCDC to be reviewed with updated Comp Plan. On Nov 29 Council adopted ordinance delaying implementation until May 24th to provide time for LCDC hearing on appeal filed (March 15)	http://www.portlandoregon.gov/bps/71486
BPS	Title 33	Central City Plan District Updates	4	Rachel Hoy	Staci Monroe	City Council to vote on their amendments March 7. Adoption expected in Spring 2018.	http://www.portlandoregon.gov/bps/47907
BPS	Title 33	Residential Infill Project (Update Single-Dwelling Zoning Regulations)	3	Morgan Tracy	Kristin Cooper	Proposed Draft to be released April 2. PSC hearings scheduled for May 8 and 15.	www.portlandoregon.gov/bps/infill
BPS	Title 33	Better Housing by Design (Update Multi-Dwelling Zoning Regulations)	3	Bill Cunningham	Laura Lehman	Discussion Draft to be released; comments due on March 19.	www.portlandoregon.gov/bps/betterhousing
BPS	Title 33	Code Reconciliation Project (Task 5 and Inclusionary Housing)	4	Barry Manning	Kristin Cooper	Recommended Draft released; City Council hearing March 21.	https://www.portlandoregon.gov/bps/72600 .

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BPS	Title 33	Neighborhood Contact Requirement Project	1	Sara Wright	Kristin Cooper, Marguerite Feuersanger, Diane Hale	Discussion Draft released.	https://www.portlandoregon.gov/bps/74046
BPS	Title 33	Design Overlay Zoning Amendments includes: DOZA Process, DOZA Tools and DOZA	2	Lora Lillard/ Kathryn Hartinger	Kara Fioravanti, Jean Hester	DOZA Process Discussion Draft will be ready for public review April 10; DOZA Tools Discussion Draft is scheduled to be released in early May.	http://www.portlandoregon.gov/bps/70324
BPS	Title 33	Historic Resources Code Project	2	Brandon Spencer-Hartle	Hillary Adam	Draft zoning code language will be released in late spring.	https://www.portlandoregon.gov/bps/58976
BPS	Policy direction	Portland Off-Road Cycling Master Plan	3	Tom Armstrong		Parks Board will review April; City Council review later in 2018.	https://www.portlandoregon.gov/bps/68157
BPS	Possible code/map recommendations	82nd Avenue Development and Transportation Plan	3	Radcliffe Dacanay		Draft summary report to be released in March 2018.	https://www.portlandoregon.gov/bps/72125
BPS	Policy direction	SW Corridor Equitable Housing Strategy	3	Ryan Curren		Community discussions continue this spring. Draft strategy to PSC later in 2018.	https://www.portlandoregon.gov/bps/article/635474
BPS	Comp Plan Map and/or Zoning Map	Map Refinement Project	4	Marty Stockton		Recommended Draft released on February 5; City Council hearing March 14, 2018.	https://www.portlandoregon.gov/bps/73388

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BES	Rule and code update to improve transparency and consistency of BES administrative reviews and appeals	Rule and code changes to enhance transparency and consistency of BES administrative reviews and appeals. Drafting phase underway.	3	Rachele Altman		Drafting phase.	
BES	ENB-4.29, Rules for Refunds of Sewer Connection and Repair Permit Fees	Rulemaking to make existing temporary rules at ENB-4.29 permanent; rules govern issuance of refunds for sewer connection and repair permit fees.	4	Rachele Altman		The public comment period for these proposed rules runs from 5p on March 5 through 5p on April 6, 2018. The proposed rules, a fact sheet, and instructions regarding how to comment are posted on BES's website here: https://www.portlandoregon.gov/bes/75773 . A public notice of the opportunity to comment was published in The Oregonian and the Daily Journal of Commerce. A hearing will be held from 5:30p to 7:00p on March 26 if one is requested by 5p on March 19.	The proposed rules do not make significant substantive changes compared to the existing temporary rules that have been in place since July 2014. No comments or requests for hearing have been made as of noon on 3/13/18.
BES	Clean-Up Code and Rule Package	Clean-Up Code and Rule Package	3	Alice Brawley Chesworth		This code and rule package will correct typos and drafting errors, clarify confusing language, etc. The intent is to not make policy changes through this package. Drafting phase.	

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BDS/ PBEM	Title 24	Seismic	1	Amit Kumar, Nancy Thorington, Emily Sandy, Dan Douthit	PBEM, BDS, BPS	Explore changes to City Code requiring seismic upgrades	