

---

**Esau, Rebecca Calendar**  
Monday, February 12, 2018 – Sunday, February 18, 2018

---

**February 2018**  
Su Mo Tu We Th Fr Sa

---

					1	2	3
4	5	6	7	8	9	10	
11	<a href="#">12</a>	<a href="#">13</a>	<a href="#">14</a>	<a href="#">15</a>	<a href="#">16</a>	<a href="#">17</a>	
<a href="#">18</a>	<a href="#">19</a>	<a href="#">20</a>	<a href="#">21</a>	<a href="#">22</a>	<a href="#">23</a>	<a href="#">24</a>	
<a href="#">25</a>	<a href="#">26</a>	<a href="#">27</a>	<a href="#">28</a>				

---

**February 2018**

---

▲ **Mon, Feb 12**

- 11:00 AM – 11:30 AM [Marshall Runkel \(Commissioner of Public Safety Chief of Staff\) one on one](#)  
Marshall's Office  
Torgerson, Leanne
  - 11:45 AM – 12:15 PM [Tom Rinehart \(Chief Financial Officer\) Monthly 1:1](#)  
Congress Center 1001 SW 5th Ave. Suite 2200 Tom's Huddle Room  
Rinehart, Tom
  - 2:00 PM – 3:00 PM [Leanne Torgerson \(Executive Assistant\), Colleen Poole \(Customer Service & Outreach Coordinator\), Katie Salazar \(BDS Facilities Coordinator\), and Colleen Harris \(Designer\) re: Rebecca's new furniture and possible office reconfiguration](#)  
1900 SW 4th Ave, 5th floor, Director's Conf. Room  
Torgerson, Leanne
  - 3:00 PM – 4:00 PM [Elshad Hajiyevev \(Business Operations & Finance Services Manager\) one on one](#)  
Rebecca's Office  
Torgerson, Leanne
- 

▲ **Tue, Feb 13**

- 9:00 AM – 10:00 AM [Kim Tallant \(Principal Planner\) one on one](#)  
Rebecca's Office  
Torgerson, Leanne
- 10:30 AM – 12:00 PM [2018 Senior Managers Meeting](#)  
BDS Conf 5e (10)  
Torgerson, Leanne

- 2:00 PM – 3:00 PM [Functional Oversight Team Meeting](#)  
BDS Conf 4a (30)  
POPS Planning
- 

### ▲ Wed, Feb 14

- 9:30 AM – 10:30 AM [BDS Director Rebecca Esau, LUS Manager Kim Tallant, and Emma Dugan re: SW Vermont Tree Concern](#)  
1900 SW 4th Ave - 5th Floor - Director's Conf. Room  
Torgerson, Leanne
  - 10:30 AM – 11:00 AM [Dave Austin \(Interim Communications Manager\) one on one](#)  
Rebecca's Office  
Torgerson, Leanne
  - 11:00 AM – 12:00 PM [Dan Coté \(Interim Portland Online Permitting System & Inspections Services Manager\), Elshad Hajiyev \(Business Operations & Finance Services Manager\), Dan Bauer \(Assistant Chief Technology Officer\), Saby Waraich \(BTS\), Jeff Baer \(Chief Technology Officer\), Duane Whitehurst \(Portland Online Permitting System\) re: Weekly POPS meeting](#)  
1900 SW 4th Ave, - 5th floor - Director's Conf. Room  
Torgerson, Leanne
  - 1:30 PM – 2:00 PM [Monthly City Attorney Meeting](#)  
1900 SW 4th, 5th floor, Director's Conf. Room  
Torgerson, Leanne
  - 2:30 PM – 3:00 PM [Martha Shonya \(TRACS Production Support Manager\) one on one](#)  
Rebecca's Office  
Torgerson, Leanne
  - 3:30 PM – 5:00 PM [Puja Bhuranti check-in](#)  
Rebecca's Office  
Torgerson, Leanne
  - 4:00 PM – 5:00 PM [coordination meeting with PPS about Tubman, Rice, Applegate](#)  
Esau, Rebecca
  - 5:00 PM – 5:30 PM [Dora Perry \(Equity & Policy Manager\) one on one](#)  
Rebecca's Office  
Torgerson, Leanne
- 

### ▲ Thu, Feb 15

- 8:00 AM – 10:00 AM [Development Review Advisory Committee](#)  
1900 Building, 2nd floor, Room 2500B  
Feters, Mark
- 10:15 AM – 11:45 AM [Weekly FOT Working Group Meeting](#)  
CH2M Center, 2020 SW 4th, Room 190 in Conf. Room 8  
Torgerson, Leanne

- 11:00 AM – 12:00 PM [City Attorney meeting](#)  
1900 SW 4th, 5th floor, Director's Conf. Room  
Torgerson, Leanne
- 1:30 PM – 2:30 PM [Leanne Torgerson \(Executive Assistant\), Colleen Poole \(Customer Service & Outreach Coordinator\) meeting](#)  
Rebecca's Office  
Torgerson, Leanne
- 2:30 PM – 3:00 PM [David Kuhnhausen \(Permitting Services Manager\) one on one](#)  
Rebecca's Office  
Torgerson, Leanne
- 3:00 PM – 4:00 PM [Dan Coté \(Interim Portland Online Permitting System & Inspection Services Manager\) one on one](#)  
Rebecca's Office  
Torgerson, Leanne

▲ **Fri, Feb 16**

■ All Day [Vacation](#)

**Details**

**Monday, February 12, 2018**

▲ **Time** 11:00 AM – 11:30 AM  
**Subject** Rebecca and Marshall one on one  
**Location** Marshall's Office  
**Recurrence** Occurs every Monday effective 2/12/2018 until 3/12/2018 from 11:00 AM to 11:30 AM  
**Show Time As** Busy  
 Commissioner Eudaly will join this meeting on the 1st Monday of each month.

Leanne  
X37937

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Runkel, Marshall <Marshall.Runkel@portlandoregon.gov>	Required

▲ **Time** 11:45 AM – 12:15 PM  
**Subject** Rebecca E/Tom Monthly 1:1

**Location** Congress Center 1001 SW 5th Ave. Suite 2200 Tom's Huddle Room  
**Recurrence** Occurs the second Monday of every 1 month(s) effective 2/12/2018 until 3/12/2018 from 11:45 AM to 12:15 PM  
**Show Time As** Busy  
Updating time for recurrence.

-Katy

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	Rinehart, Tom <Tom.Rinehart@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Optional

---

▲ **Time** 2:00 PM – 3:00 PM  
**Subject** Rebecca, Leanne, Colleen P., Katie S. and Colleen Harris re: Rebecca's new furniture and possible office reconfiguration  
**Location** 1900 SW 4th Ave, 5th floor, Director's Conf. Room  
**Show Time As** Busy  
This meeting will be to discuss and review possible options for BDS Director Rebecca Esau's new furniture and the possibility of reconfiguring her office space.

Colleen H. – Please check-in at the 5th floor reception when you arrive.

Best,  
Leanne

Leanne Torgerson  
Director's Executive Assistant  
Bureau of Development Services  
1900 SW Fourth Avenue, Suite 5000  
Portland, OR 97201  
503.823.7937  
503.823.7250 (fax)  
Leanne.Torgerson@portlandoregon.gov  
<mailto:Leanne.Torgerson@portlandoregon.gov>

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Poole, Colleen <Colleen.Poole@portlandoregon.gov>	Required
	Salazar, Katie <Katie.Salazar@portlandoregon.gov>	Required

Colleen Harris <colleenh@HarrisWorkSystems.com> Required

---

▲ **Time** 3:00 PM – 4:00 PM  
**Subject** Rebecca and Elshad one on one  
**Location** Rebecca's Office  
**Recurrence** Occurs every Monday effective 2/12/2018 until 3/12/2018 from 3:00 PM to 4:00 PM  
**Show Time As** Busy  
New series with 3:00 start time.

Leanne

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Required

---

### Tuesday, February 13, 2018

▲ **Time** 9:00 AM – 10:00 AM  
**Subject** Rebecca and Kim one on one  
**Location** Rebecca's Office  
**Recurrence** Occurs every Tuesday effective 2/13/2018 until 3/13/2018 from 9:00 AM to 10:00 AM  
**Show Time As** Busy  
Kim – I set your one on one with Rebecca every Tuesday at 9:00 but we can adjust, if needed.

Leanne  
X37937

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Tallant, Kimberly <Kimberly.Tallant@portlandoregon.gov>	Required

---

▲ **Time** 10:30 AM – 12:00 PM  
**Subject** 2018 Senior Managers Meeting  
**Location** BDS Conf 5e (10)  
**Recurrence** Occurs the second Tuesday of every 1 month(s) effective 2/13/2018 until 3/13/2018 from 10:30 AM to 12:00 PM

**Show Time As**

Busy

This is meeting series is for the 2nd Tuesday of each month through 2018. Be watching for the 2nd series for the 4th Tuesday of each month.

Leanne  
X37937

**Attendees****Name <E-mail>****Attendance**

Torgerson, Leanne

Organizer

&lt;Leanne.Torgerson@portlandoregon.gov&gt;

Esau, Rebecca &lt;Rebecca.Esau@portlandoregon.gov&gt;

Required

Austin, David &lt;David.Austin@portlandoregon.gov&gt;

Required

Hajiyev, Elshad &lt;Elshad.Hajiyev@portlandoregon.gov&gt;

Required

Kuhnhausen, David

Required

&lt;David.Kuhnhausen@portlandoregon.gov&gt;

Perry, Dora &lt;Dora.Perry@portlandoregon.gov&gt;

Required

Peterson, Andy &lt;Andy.Peterson@portlandoregon.gov&gt;

Required

Tallant, Kimberly

Required

&lt;Kimberly.Tallant@portlandoregon.gov&gt;

Cote, Dan &lt;Dan.Cote@portlandoregon.gov&gt;

Required

BDS Events &amp; Training Calendar

Required

&lt;BDSEventsCal@portlandoregon.gov&gt;

**Time** 2:00 PM – 3:00 PM**Subject** Functional Oversight Team Meeting**Location** BDS Conf 4a (30)**Show Time As** Busy**Attendees****Name <E-mail>****Attendance**

POPS Planning &lt;POPSPlanning@portlandoregon.gov&gt;

Organizer

Kuhnhausen, David

Required

&lt;David.Kuhnhausen@portlandoregon.gov&gt;

Schulte, Rick &lt;Rick.Schulte@portlandoregon.gov&gt;

Required

Dennis, Chris &lt;chris@delaris.com&gt;

Required

Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
Cote, Dan <Dan.Cote@portlandoregon.gov>	Required
Fries, Arron <Arron.Fries@portlandoregon.gov>	Required
Rodriguez, Michelle <Michelle.Rodriguez@portlandoregon.gov>	Required
Waraich, Saby <Saby.Waraich@portlandoregon.gov>	Required
Bejarano, Alex <Alex.Bejarano@portlandoregon.gov>	Required
Grenda, Jill <Jill.Grenda@portlandoregon.gov>	Required
Kordmahaleh, Fardad <Fardad.Kordmahaleh@portlandoregon.gov>	Required
Armstrong, Tom <Tom.Armstrong@portlandoregon.gov>	Required
Caruso, Christine <Christine.Caruso@portlandoregon.gov>	Required
DiSalvo, Angie <Angie.DiSalvo@portlandoregon.gov>	Required
Krueger, Kurt <Kurt.Krueger@portlandoregon.gov>	Required
Schimmel, Kari <Kari.Schimmel@portlandoregon.gov>	Required
Austin, David <David.Austin@portlandoregon.gov>	Required
Wier, Christopher <Christopher.Wier@portlandoregon.gov>	Required
Collentine, Mary Ellen <MaryEllen.Collentine@portlandoregon.gov>	Required
Freeman, Kimberly <Kimberly.Freeman@portlandoregon.gov>	Required
Jackson, AJ <AJ.Jackson@portlandoregon.gov>	Required
Ngo, Thomas <Thomas.Ngo@portlandoregon.gov>	Required
Reese Cadigan, Elisabeth <Elisabeth.Reese@portlandoregon.gov>	Required

Mace, Ryan <Ryan.Mace@portlandoregon.gov>	Required
Salazar, Ida <Ida.Salazar@portlandoregon.gov>	Required
Mai, Vu <Vu.Mai@portlandoregon.gov>	Required
Gupta, Ashish <Ashish.Gupta@portlandoregon.gov>	Required
Gebbie, Thane <Thane.Gebbie@portlandoregon.gov>	Required
Filsinger, Mark <Mark.Filsinger@portlandoregon.gov>	Required
Welliver, Joseph <Joseph.Welliver@portlandoregon.gov>	Required
Van Orden, Paul <Paul.VanOrden@portlandoregon.gov>	Required
Rothi, Paul <Paul.Rothi@portlandoregon.gov>	Required
Raschke, Glenn <Glenn.Raschke@portlandoregon.gov>	Required
Linehan, Melissa <Melissa.Linehan@portlandoregon.gov>	Required
Langdon, Lloyd <Lloyd.Langdon@portlandoregon.gov>	Required
Christopher Dennis <chris@steaming-kettle.com>	Required
Wheeler, Leigh <Leigh.Wheeler@portlandoregon.gov>	Required
Peterson, Andy <Andy.Peterson@portlandoregon.gov>	Required
Levy, Laurie <Laurie.Levy@portlandoregon.gov>	Required
Parandvash, Vida <Vida.Parandvash@portlandoregon.gov>	Required
Caron, Ross <Ross.Caron@portlandoregon.gov>	Required
Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Required
Baer, Jeff <Jeff.Baer@portlandoregon.gov>	Required
Bauer, Dan <Dan.Bauer@portlandoregon.gov>	Required
Moore, Mari <Mari.Moore@portlandoregon.gov>	Optional



Whitehurst, Duane <Duane.Whitehurst@portlandoregon.gov>	Required
Belter, Alison <Alison.Belter@portlandoregon.gov>	Optional
Carpenter, Terry <Terry.Carpenter@portlandoregon.gov>	Required

### Wednesday, February 14, 2018



**Time** 9:30 AM – 10:30 AM

**Subject** BDS Director Rebecca Esau, LUS Manager Kim Tallant, and Emma Dugan re: SW Vermont Tree Concern

**Location** 1900 SW 4th Ave - 5th Floor - Director's Conf. Room

**Show Time As** Busy

This meeting is an opportunity for Emma Dugan to meet with BDS Director Rebecca Esau and Land Use Services Manager Kim Tallant re: concerns about why the tree mitigation fee was waived for this applicant and how the determination on this case was made. Ms. Dugan is in support of the tree being removed but does not support waiving the mitigation fee. Someone from the Hillsdale Tree Team may attend this meeting with Ms. Dugan.

Emma – Please check-in at the 5th floor reception when you arrive. Please feel free to contact me should something come up between now and the 2/14/18 meeting.

Best regards,  
 Leanne Torgerson  
 Director's Executive Assistant  
 Bureau of Development Services  
 1900 SW Fourth Avenue, Suite 5000  
 Portland, OR 97201  
 503.823.7937  
 503.823.7250 (fax)  
 Leanne.Torgerson@portlandoregon.gov  
 <mailto:Leanne.Torgerson@portlandoregon.gov>

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Tallant, Kimberly <Kimberly.Tallant@portlandoregon.gov>	Required
	multnomahtreeteam@protonmail.com <multnomahtreeteam@protonmail.com>	Required

▲ **Time** 10:30 AM – 11:00 AM  
**Subject** Rebecca and Dave one on one  
**Location** Rebecca's Office  
**Recurrence** Occurs every Wednesday effective 2/14/2018 until 3/14/2018 from 10:30 AM to 11:00 AM  
**Show Time As** Busy  
Including Elshad as optional.

Leanne  
X37937

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Austin, David <David.Austin@portlandoregon.gov>	Required
	Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Optional

---

▲ **Time** 11:00 AM – 12:00 PM  
**Subject** Rebecca, Dan C, Elshad, Dan B, Saby re: Weekly POPS meeting  
**Location** 1900 SW 4th Ave, - 5th floor - Director's Conf. Room  
**Show Time As** Busy

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Cote, Dan <Dan.Cote@portlandoregon.gov>	Required
	Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Required
	Bauer, Dan <Dan.Bauer@portlandoregon.gov>	Required
	Waraich, Saby <Saby.Waraich@portlandoregon.gov>	Required
	Baer, Jeff <Jeff.Baer@portlandoregon.gov>	Optional
	Whitehurst, Duane <Duane.Whitehurst@portlandoregon.gov>	Optional

---

▲ **Time** 1:30 PM – 2:00 PM  
**Subject** Monthly City Attorney Meeting  
**Location** 1900 SW 4th, 5th floor, Director's Conf. Room

**Show Time As** Busy

---

▲ **Time** 2:30 PM – 3:00 PM  
**Subject** Rebecca, Martha one on one  
**Location** Rebecca's Office  
**Show Time As** Busy  
Just update the meeting request to show the actual time you met.

LT

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer

---

▲ **Time** 3:30 PM – 5:00 PM  
**Subject** Reschedule Rebecca, Puja check-in  
**Location** Rebecca's Office  
**Show Time As** Busy  
Just updating to show the actual length of time you met.

Leanne

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Bhutani, Puja <Puja.Bhutani@portlandoregon.gov>	Required

---

▲ **Time** 5:00 PM – 5:30 PM  
**Subject** Rebecca and Dora one on one  
**Location** Rebecca's Office  
**Show Time As** Busy  
Just to get this on the calendar.

LT

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Perry, Dora <Dora.Perry@portlandoregon.gov>	Required

---

**Thursday, February 15, 2018**

---



**Time** 8:00 AM – 10:00 AM

**Subject** Development Review Advisory Committee

**Location** 1900 Building, 2nd floor, Room 2500B

**Recurrence** Occurs the third Thursday of every 1 month(s) effective 2/15/2018 until 3/15/2018 from 8:00 AM to 10:00 AM

**Show Time As** Busy  
City Staff,

In canceling the July DRAC meeting, it appears that Outlook also canceled all future DRAC meetings. I am sending this request to put the meetings back in your calendar.

Mark Feters  
BDS Business Operations  
(503) 823-1028  
Mark.feters@portlandoregon.gov  
<mailto:Mark.feters@portlandoregon.gov>

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	Feters, Mark <Mark.Feters@portlandoregon.gov>	Organizer
	Adamsick, Claire <Claire.Adamsick@portlandoregon.gov>	Required
	Anderson, Susan <Susan.Anderson@portlandoregon.gov>	Required
	Armstrong, Michael <Michael.Armstrong@portlandoregon.gov>	Required
	Bejarano, Alex <Alex.Bejarano@portlandoregon.gov>	Required
	Caron, Ross <Ross.Caron@portlandoregon.gov>	Required
	Collentine, Mary Ellen <MaryEllen.Collentine@portlandoregon.gov>	Required
	Dietz, Cindy <Cindy.Dietz@portlandoregon.gov>	Required
	Engstrom, Eric <Eric.Engstrom@portlandoregon.gov>	Required
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Finn, Brendan <Brendan.Finn@portlandoregon.gov>	Required
	Fioravanti, Kara <Kara.Fioravanti@portlandoregon.gov>	Required
	Grumm, Matt <Matt.Grumm@portlandoregon.gov>	Required

Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Required
Heron, Tim <Tim.Heron@portlandoregon.gov>	Required
Huggins, Sarah <Sarah.Huggins@portlandoregon.gov>	Required
Kane, Alisa <Alisa.Kane@portlandoregon.gov>	Required
Krueger, Kurt <Kurt.Krueger@portlandoregon.gov>	Required
Lam, Trang <Trang.Lam@portlandoregon.gov>	Required
Leon, Christine <Christine.Leon@portlandoregon.gov>	Required
Martin, Lyne <Lyne.Martin@portlandoregon.gov>	Required
Morgan, Douglas <Douglas.Morgan@portlandoregon.gov>	Required
Morris, Deborah Sievert <Deborah.SievertMorris@portlandoregon.gov>	Required
Nickolds, Mitch <Mitch.Nickolds@portlandoregon.gov>	Required
O'Brien, Kyle <Kyle.OBrien@portlandoregon.gov>	Required
Perkins, Kareen <Kareen.Perkins@portlandoregon.gov>	Required
Perry, Dora <Dora.Perry@portlandoregon.gov>	Required
Peterson, Andy <Andy.Peterson@portlandoregon.gov>	Required
Reese Cadigan, Elisabeth <Elisabeth.Reese@portlandoregon.gov>	Required
Saltzman, Dan <Dan.Saltzman@portlandoregon.gov>	Required
Sandy, Emily <Emily.Sandy@portlandoregon.gov>	Required
Spencer-Hartle, Brandon <Brandon.Spencer@portlandoregon.gov>	Required
Starin, Nicholas <Nicholas.Starin@portlandoregon.gov>	Required
Thorington, Nancy <Nancy.Thorington@portlandoregon.gov>	Required

Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Required
Torres, Raul <Raul.Torres@portlandoregon.gov>	Required
Wier, Christopher <Christopher.Wier@portlandoregon.gov>	Required
Wood, Sandra <Sandra.Wood@portlandoregon.gov>	Required
Wood, Shawn <Shawn.Wood@portlandoregon.gov>	Required
Lawrence, Asena <Asena.Lawrence@portlandoregon.gov>	Required
Jogerst, Casey <Casey.Jogerst@portlandoregon.gov>	Required
Faber, Rick <Richard.Faber@portlandoregon.gov>	Required
Pierce, Christy <Christine.Pierce@portlandoregon.gov>	Required
Tallant, Kimberly <Kimberly.Tallant@portlandoregon.gov>	Required
Whitehill, Terry <Terry.Whitehill@portlandoregon.gov>	Required
BDS Events & Training Calendar <BDSEventsCal@portlandoregon.gov>	Required
Nameny, Phil <Phil.Nameny@portlandoregon.gov>	Optional
Yates, Jody <Jody.Yates@portlandoregon.gov>	Optional
Hill, Anne <Anne.Hill@portlandoregon.gov>	Optional
Galinat, Ray <Ray.Galinat@portlandoregon.gov>	Optional
Cote, Dan <Dan.Cote@portlandoregon.gov>	Optional
Filsinger, Mark <Mark.Filsinger@portlandoregon.gov>	Optional
Mai, Vu <Vu.Mai@portlandoregon.gov>	Optional
Smith, Joel <Joel.Smith@portlandoregon.gov>	Optional



**Subject** Weekly FOT Working Group Meeting  
**Location** CH2M Center, 2020 SW 4th, Room 190 in Conf. Room 8  
**Importance** High  
**Show Time As** Busy  
Changing the start time of this meeting to 10:15 due to DRAC.

Location change to CH2M Center, 2020 SW 4th, Room 190 in Conf. Room 8 (with the exception of 3/8/18 – that meeting will be in CH2M Conf. Room 1 – I'll update that invite separately.

This meeting series is an opportunity for the New FOT Working Group to meet weekly for 1.5 hours – Thursday 9:00 to 10:30. The group will discuss and evaluate options regarding the POPS program. If you cannot attend please send a representative to the meeting.

Best regards,  
Leanne  
X37937

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Cote, Dan <Dan.Cote@portlandoregon.gov>	Required
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Freeman, Kimberly <Kimberly.Freeman@portlandoregon.gov>	Required
	Krueger, Kurt <Kurt.Krueger@portlandoregon.gov>	Required
	Kuhnhausen, David <David.Kuhnhausen@portlandoregon.gov>	Required
	Ngo, Thomas <Thomas.Ngo@portlandoregon.gov>	Required
	Parandvash, Vida <Vida.Parandvash@portlandoregon.gov>	Required
	Peterson, Andy <Andy.Peterson@portlandoregon.gov>	Required
	Reese Cadigan, Elisabeth <Elisabeth.Reese@portlandoregon.gov>	Required
	Tallant, Kimberly <Kimberly.Tallant@portlandoregon.gov>	Required

Dennis, Chris <chris@delaris.com>	Optional
Bauer, Dan <Dan.Bauer@portlandoregon.gov>	Optional
Waraich, Saby <Saby.Waraich@portlandoregon.gov>	Optional
Grenda, Jill <Jill.Grenda@portlandoregon.gov>	Optional
Christopher Dennis <chris@steaming-kettle.com>	Optional
Whitehurst, Duane <Duane.Whitehurst@portlandoregon.gov>	Optional

▲ **Time** 11:00 AM – 12:00 PM  
**Subject** City Attorney meeting  
**Location** 1900 SW 4th, 5th floor, Director's Conf. Room  
**Show Time As** Busy

▲ **Time** 1:30 PM – 2:30 PM  
**Subject** Rebecca, Leanne, and Colleen meeting  
**Location** Rebecca's Office  
**Show Time As** Busy  
Rescheduling due to a calendar conflict.

Attendees	Name <E-mail>	Attendance
	Leanne Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Poole, Colleen <Colleen.Poole@portlandoregon.gov>	Required

▲ **Time** 2:30 PM – 3:00 PM  
**Subject** Rebecca and David K one on one  
**Location** Rebecca's Office  
**Recurrence** Occurs every Thursday effective 2/15/2018 until 3/15/2018 from 2:30 PM to 3:00 PM  
**Show Time As** Busy  
New Series effective 1/18/18, Thursdays from 2:30 to 3:00. We can adjust, as needed.

Attendees	Name <E-mail>	Attendance
	Leanne X37937	



Torgerson, Leanne  
<Leanne.Torgerson@portlandoregon.gov> Organizer

Esau, Rebecca <Rebecca.Esau@portlandoregon.gov> Required

Kuhnhausen, David  
<David.Kuhnhausen@portlandoregon.gov> Required

---

▲ **Time** 3:00 PM – 4:00 PM  
**Subject** Rebecca, Dan one on one  
**Location** Rebecca's Office  
**Recurrence** Occurs every Thursday effective 2/15/2018 until 3/15/2018 from 3:00 PM to 4:00 PM  
**Show Time As** Busy

**Attendees**

Name <E-mail>	Attendance
Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
Cote, Dan <Dan.Cote@portlandoregon.gov>	Required

---

### Friday, February 16, 2018

▲ **Time** All Day  
**Subject** Vacation  
**Show Time As** Out of Office

---