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**Esau, Rebecca Calendar**  
Monday, February 12, 2018 – Sunday, February 18, 2018

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**February 2018**  
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<a href="#">18</a>	<a href="#">19</a>	<a href="#">20</a>	<a href="#">21</a>	<a href="#">22</a>	<a href="#">23</a>	<a href="#">24</a>	
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**February 2018**

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▲ **Mon, Feb 12**

- 11:00 AM – 11:30 AM [Marshall Runkel \(Commissioner of Public Safety Chief of Staff\) one on one](#)  
Marshall's Office  
Torgerson, Leanne
  - 11:45 AM – 12:15 PM [Tom Rinehart \(Chief Financial Officer\) Monthly 1:1](#)  
Congress Center 1001 SW 5th Ave. Suite 2200 Tom's Huddle Room  
Rinehart, Tom
  - 2:00 PM – 3:00 PM [Leanne Torgerson \(Executive Assistant\), Colleen Poole \(Customer Service & Outreach Coordinator\), Katie Salazar \(BDS Facilities Coordinator\), and Colleen Harris \(Designer\) re: Rebecca's new furniture and possible office reconfiguration](#)  
1900 SW 4th Ave, 5th floor, Director's Conf. Room  
Torgerson, Leanne
  - 3:00 PM – 4:00 PM [Elshad Hajiyev \(Business Operations & Finance Services Manager\) one on one](#)  
Rebecca's Office  
Torgerson, Leanne
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▲ **Tue, Feb 13**

- 9:00 AM – 10:00 AM [Kim Tallant \(Principal Planner\) one on one](#)  
Rebecca's Office  
Torgerson, Leanne
- 10:30 AM – 12:00 PM [2018 Senior Managers Meeting](#)  
BDS Conf 5e (10)  
Torgerson, Leanne

- 2:00 PM – 3:00 PM [Functional Oversight Team Meeting](#)  
BDS Conf 4a (30)  
POPS Planning
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### ▲ Wed, Feb 14

- 9:30 AM – 10:30 AM [BDS Director Rebecca Esau, LUS Manager Kim Tallant, and Emma Dugan re: SW Vermont Tree Concern](#)  
1900 SW 4th Ave - 5th Floor - Director's Conf. Room  
Torgerson, Leanne
  - 10:30 AM – 11:00 AM [Dave Austin \(Interim Communications Manager\) one on one](#)  
Rebecca's Office  
Torgerson, Leanne
  - 11:00 AM – 12:00 PM [Dan Coté \(Interim Portland Online Permitting System & Inspections Services Manager\), Elshad Hajiyev \(Business Operations & Finance Services Manager\), Dan Bauer \(Assistant Chief Technology Officer\), Saby Waraich \(BTS\), Jeff Baer \(Chief Technology Officer\), Duane Whitehurst \(Portland Online Permitting System\) re: Weekly POPS meeting](#)  
1900 SW 4th Ave, - 5th floor - Director's Conf. Room  
Torgerson, Leanne
  - 1:30 PM – 2:00 PM [Monthly City Attorney Meeting](#)  
1900 SW 4th, 5th floor, Director's Conf. Room  
Torgerson, Leanne
  - 2:30 PM – 3:00 PM [Martha Shonya \(TRACS Production Support Manager\) one on one](#)  
Rebecca's Office  
Torgerson, Leanne
  - 3:30 PM – 5:00 PM [Puja Bhuranti check-in](#)  
Rebecca's Office  
Torgerson, Leanne
  - 4:00 PM – 5:00 PM [coordination meeting with PPS about Tubman, Rice, Applegate](#)  
Esau, Rebecca
  - 5:00 PM – 5:30 PM [Dora Perry \(Equity & Policy Manager\) one on one](#)  
Rebecca's Office  
Torgerson, Leanne
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### ▲ Thu, Feb 15

- 8:00 AM – 10:00 AM [Development Review Advisory Committee](#)  
1900 Building, 2nd floor, Room 2500B  
Fetters, Mark
- 10:15 AM – 11:45 AM [Weekly FOT Working Group Meeting](#)  
CH2M Center, 2020 SW 4th, Room 190 in Conf. Room 8  
Torgerson, Leanne

- 11:00 AM – 12:00 PM [City Attorney meeting](#)  
1900 SW 4th, 5th floor, Director's Conf. Room  
Torgerson, Leanne
  - 1:30 PM – 2:30 PM [Leanne Torgerson \(Executive Assistant\), Colleen Poole \(Customer Service & Outreach Coordinator\) meeting](#)  
Rebecca's Office  
Torgerson, Leanne
  - 2:30 PM – 3:00 PM [David Kuhnhausen \(Permitting Services Manager\) one on one](#)  
Rebecca's Office  
Torgerson, Leanne
  - 3:00 PM – 4:00 PM [Dan Coté \(Interim Portland Online Permitting System & Inspection Services Manager\) one on one](#)  
Rebecca's Office  
Torgerson, Leanne
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▲ **Fri, Feb 16**

■ All Day [Vacation](#)

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