
Esau, Rebecca Calendar
Monday, March 05, 2018 – Sunday, March 11, 2018

March 2018
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|---|---|---|
| <input type="checkbox"/> Busy | <input checked="" type="checkbox"/> Tentative | <input type="checkbox"/> Free |
| <input checked="" type="checkbox"/> Out of Office | <input checked="" type="checkbox"/> Working Elsewhere | <input type="checkbox"/> Outside of Working Hours |

March 2018

▲ **Mon, Mar 5**

- 9:00 AM – 9:30 AM [Bureau Equity Committee to Brief Director](#)
- 11:00 AM – 11:30 AM [CHECK IN: Commissioner of Public Safety](#)
Office of Commissioner Eudaly, 1221 SW 4th Avenue
Suite 200
Eudaly, Chloe
- 1:00 PM – 2:00 PM [Weekly Portland Online Permitting System Executive meeting](#)
1900 SW 4th Ave, - 5th floor - Director's Conf. Room
Torgerson, Leanne
- 2:00 PM – 3:00 PM [Colleen Poole \(Customer Service & Outreach Coordinator\), Leanne Torgerson \(Executive Assistant\) meeting](#)
Rebecca's Office
Torgerson, Leanne
- 3:00 PM – 4:00 PM [Andy Peterson \(Plan Review Services Manager\) one on one](#)
Rebecca's Office
Torgerson, Leanne
- 4:00 PM – 4:30 PM [Dave Austin \(Interim Communications Manager\) one on one](#)
Rebecca's Office
Torgerson, Leanne
- 4:30 PM – 5:00 PM HR Issue

▲ **Tue, Mar 6**

- 8:30 AM – 9:00 AM [Providence Park - follow-up](#)
Rebecca's conference room
Esau, Rebecca
 - 9:00 AM – 9:30 AM [David Kuhnhausen \(Permitting Services Manager\) one on one](#)
Rebecca's Office
Torgerson, Leanne
 - 10:00 AM – 11:00 AM [BDS Director and Managers, Khanh Le, Iris Hodge \(Main Street Alliance\)](#)
1900 SW 4th Ave - 5th Floor - BDS Conf 5B
Torgerson, Leanne
 - 11:00 AM – 12:00 PM [Rebecca to join the New Management Team Training](#)
BDS Conf 5B
Torgerson, Leanne
 - 2:00 PM – 3:30 PM [Development Directors Meeting](#)
1900 SW 4th Ave, 2nd floor, Room 2500C
Torgerson, Leanne
 - 4:00 PM – 4:30 PM [Ross Caron \(Bureauwide Projects Manager\) one on one](#)
Rebecca's Office
Torgerson, Leanne
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▲ Wed, Mar 7

- 8:00 AM – 11:30 AM [Inspections Division Manager Interviews](#)
BDS CH2M Conf 1 (15); BDS CH2M Conf 3 (4)
BDS Recruitment Activity Calendar
 - ▨ 1:30 PM – 3:00 PM [Labor-Management Committee Meeting](#)
1900 building, Conference room 2500 B
Storey, Oretha
 - 3:30 PM – 4:00 PM [Rebecca and Mike one on one](#)
Rebecca's Office
Torgerson, Leanne
-

▲ Thu, Mar 8

- 8:30 AM – 9:00 AM [BDS/Portland Public Schools re: Conditional Use review and permits](#)
1900 SW 4th Ave - 5th floor - Director's Conf. Room
Torgerson, Leanne
- 9:00 AM – 10:00 AM [Leanne Torgerson \(Executive Assistant\), Colleen Poole \(Customer Service & Outreach Coordinator\) meeting](#)
Rebecca's Office
Torgerson, Leanne
- 10:30 AM – 12:00 PM [Planning & Development Directors Meeting](#)
Steel Room, Portland Housing Bureau
Dacanay, Radcliffe
- 1:00 PM – 1:30 PM [Mark Feters \(Development Review Advisory Committee Coordinator\) re: Additional DRAC applications](#)

- 1:30 PM – 3:00 PM [Fast Track Pilot Kick-off Meeting](#)
 Rebecca's Office
 Torgerson, Leanne
 2500B (1900 Building, 2nd Floor)
 Caron, Ross
- 3:00 PM – 4:00 PM [Dan Coté \(Interim Portland Online Permitting System & Inspection Services Manager\) one on one](#)
 Rebecca's Office
 Torgerson, Leanne

▲ **Fri, Mar 9**

- 8:00 AM – 12:00 PM [Inspections Division Manager Interviews](#)
 BDS CH2M Conf 1 (15); BDS CH2M Conf 3 (4)
 BDS Recruitment Activity Calendar
- 2:00 PM – 2:30 PM [David Kuhnhausen \(Permitting Services Manager\) - Hiring](#)
- 2:45 PM – 3:45 PM [Kim Tallant \(Principal Planner\)](#)

Details

Monday, March 05, 2018

▲ **Time** 9:00 AM – 9:30 AM
Subject BEC to Brief Director
Show Time As Busy

▲ **Time** 11:00 AM – 11:30 AM
Subject CHECK IN: Rebecca Esau, Bureau of Development Services Director
Location Office of Commissioner Eudaly, 1221 SW 4th Avenue Suite 200
Recurrence Occurs the first Monday of every 1 month(s) effective 3/5/2018 until 3/5/2018 from 11:00 AM to 11:30 AM
Show Time As Busy
 Meeting Coordinator: Leanne Torgerson x37937

In attendance:
 Rebecca Esau, BDS Director
 Marshall Runkel, Chief of Staff

Attendees	Name <E-mail>	Attendance
	Commissioner Chloe Eudaly	
	Eudaly, Chloe <Chloe.Eudaly@portlandoregon.gov>	Organizer
	Runkel, Marshall	Required
	<Marshall.Runkel@portlandoregon.gov>	

Esau, Rebecca <Rebecca.Esau@portlandoregon.gov> Required

▲ **Time** 1:00 PM – 2:00 PM
Subject Rebecca, Dan C, Elshad, Dan B, Saby re: Weekly POPS meeting
Location 1900 SW 4th Ave, - 5th floor - Director's Conf. Room
Show Time As Busy
This is a weekly meeting regarding POPS. I hope this time works for all.

Best regards,
Leanne Torgerson
Director's Executive Assistant
Bureau of Development Services
1900 SW Fourth Avenue, Suite 5000
Portland, OR 97201
503.823.7937
503.823.7250 (fax)
Leanne.Torgerson@portlandoregon.gov
<mailto:Leanne.Torgerson@portlandoregon.gov>

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Cote, Dan <Dan.Cote@portlandoregon.gov>	Required
	Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Required
	Bauer, Dan <Dan.Bauer@portlandoregon.gov>	Required
	Waraich, Saby <Saby.Waraich@portlandoregon.gov>	Required
	Whitehurst, Duane <Duane.Whitehurst@portlandoregon.gov>	Optional
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Cote, Dan <Dan.Cote@portlandoregon.gov>	Required
	Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Required
	Bauer, Dan <Dan.Bauer@portlandoregon.gov>	Required
	Waraich, Saby <Saby.Waraich@portlandoregon.gov>	Required
	Whitehurst, Duane <Duane.Whitehurst@portlandoregon.gov>	Optional

Baer, Jeff <Jeff.Baer@portlandoregon.gov>

Optional

▲ **Time** 2:00 PM – 3:00 PM
Subject Rebecca, Colleen, Leanne meeting
Location Rebecca's Office
Recurrence Occurs every Monday effective 3/5/2018 until 3/5/2018 from 2:00 PM to 3:00 PM
Show Time As Busy
New meeting series with 2:00 start time.

Leanne

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Poole, Colleen <Colleen.Poole@portlandoregon.gov>	Required

▲ **Time** 3:00 PM – 4:00 PM
Subject Rebecca and Andy one on one
Location Rebecca's Office
Show Time As Busy
Rescheduling this meeting only due to a calendar conflict.

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Peterson, Andy <Andy.Peterson@portlandoregon.gov>	Required

▲ **Time** 4:00 PM – 4:30 PM
Subject Rebecca and Dave one on one
Location Rebecca's Office
Show Time As Busy
Rescheduling due to a calendar conflict.

Leanne
X37937

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer

Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
Austin, David <David.Austin@portlandoregon.gov>	Required
Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Optional

Tuesday, March 06, 2018

▲ **Time** 8:30 AM – 9:00 AM
Subject Providence Park - follow-up
Location Rebecca's conference room
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Organizer
	Heron, Tim <Tim.Heron@portlandoregon.gov>	Required
	Rahali, Meriam <Meriam.Rahali@portlandoregon.gov>	Required
	Fioravanti, Kara <Kara.Fioravanti@portlandoregon.gov>	Optional

▲ **Time** 9:00 AM – 9:30 AM
Subject Rebecca and David K one on one
Location Rebecca's Office
Show Time As Busy
 Rescheduling this occurrence only due to a calendar conflict.

Attendees	Name <E-mail>	Attendance
	Leanne X37937	
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Kuhnhausen, David <David.Kuhnhausen@portlandoregon.gov>	Required

▲ **Time** 10:00 AM – 11:00 AM
Subject BDS Director and Managers, Khanh Le, Iris Hodge (Main Street Alliance)
Location 1900 SW 4th Ave - 5th Floor - BDS Conf 5B
Show Time As Busy
 This is a follow up meeting to discuss city issues that affect the small businesses that Main Street Alliance is connected to.

Attendees are:

From BDS: Rebecca Esau, Kim Tallant, David Kuhnhausen, Andy Peterson, Dave Austin and/or Dora Perry.

From Main Street Alliance: Khanh Le and Iris Hodge.

There may be other advisory members attending with Main Street Alliance.

Khanh and Iris – Please check-in at the 5th floor reception when you arrive. Please feel free to contact me should something come up between now and 3/6/18.

Best regards,
Leanne Torgerson
Director's Executive Assistant
Bureau of Development Services
1900 SW Fourth Avenue, Suite 5000
Portland, OR 97201
503.823.7937
503.823.7250 (fax)
Leanne.Torgerson@portlandoregon.gov
<mailto:Leanne.Torgerson@portlandoregon.gov>

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Tallant, Kimberly <Kimberly.Tallant@portlandoregon.gov>	Required
	Kuhnhausen, David <David.Kuhnhausen@portlandoregon.gov>	Required
	Peterson, Andy <Andy.Peterson@portlandoregon.gov>	Required
	Austin, David <David.Austin@portlandoregon.gov>	Required
	Perry, Dora <Dora.Perry@portlandoregon.gov>	Required
	Khanh Le <khanh@mainstreetalliance.org>	Required
	iris@mainstreetalliance.org <iris@mainstreetalliance.org>	Required



Time 11:00 AM – 12:00 PM
Subject Rebecca to join the New Management Team Training
Location BDS Conf 5B

Show Time As Busy

This is an opportunity for Rebecca to meet with the new members of the Management Team to cover BDS Management Principles and Expectations and other manager expectations that she would like to share with the new team members.

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Sharp, Kathy <Kathy.Sharp@portlandoregon.gov>	Required



Time 2:00 PM – 3:30 PM

Subject Development Directors Meeting

Location 1900 SW 4th Ave, 2nd floor, Room 2500C

Show Time As Busy

Location Change!!! Moving the location of this meeting to 1900 SW 4th Ave on the eastside of the 2nd floor in Room 2500C.

Each of our bureaus have staff involved in reviewing applications for building permits, public works permits, land use reviews, etc. This meeting series is to provide a venue to support a more holistic, coordinated approach to this shared review/permitting work. I understand your bureaus also sometimes wear the hat of the applicant for CIP projects, etc. But for these meetings the focus is on your bureau's role as an application reviewer, and how our staff work together to provide permitting services to the community. This will also be a place to resolve conflicts, address systemic bottlenecks, identify priorities and resource needs, and share solutions to make the overall development review and permitting process work better.

This meeting day/time appeared to be the best time where most could attend.

There will be no meeting in November 2017. This series is scheduled for the 1st Tuesday of each month (2:00 to 3:30 pm) from December 5, 2017 through May 1, 2018.

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Boyles, Gary <Gary.Boyles@portlandoregon.gov>	Required
	Carney, Shannon <Shannon.Carney@portlandoregon.gov>	Required

Chisek, Kyle <Kyle.Chisek@portlandoregon.gov>	Required
Criblez, Matthew <Matthew.Criblez@portlandoregon.gov>	Required
Drake, Sara <Sara.Drake@portlandoregon.gov>	Required
Filsinger, Mark <Mark.Filsinger@portlandoregon.gov>	Required
Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Required
Jackson, AJ <AJ.Jackson@portlandoregon.gov>	Required
Jogerst, Casey <Casey.Jogerst@portlandoregon.gov>	Required
Jordan, Michael <Mike.Jordan@portlandoregon.gov>	Required
Krueger, Kurt <Kurt.Krueger@portlandoregon.gov>	Required
Leon, Christine <Christine.Leon@portlandoregon.gov>	Required
Levy, Laurie <Laurie.Levy@portlandoregon.gov>	Required
Peterson, Andy <Andy.Peterson@portlandoregon.gov>	Required
Reese Cadigan, Elisabeth <Elisabeth.Reese@portlandoregon.gov>	Required
Runkel, Marshall <Marshall.Runkel@portlandoregon.gov>	Required
Scott, Andrew <Andrew.Scott@portlandoregon.gov>	Required
Solmer, Gabriel <Gabriel.Solmer@portlandoregon.gov>	Required
Takara, Nate <Nate.Takara@portlandoregon.gov>	Required
Uchiyama, Dawn <Dawn.Uchiyama@portlandoregon.gov>	Required
Warner, Chris <Chris.Warner@portlandoregon.gov>	Required
Yates, Jody <Jody.Yates@portlandoregon.gov>	Required
Grumm, Matt <Matt.Grumm@portlandoregon.gov>	Optional

Merlo, Carmen <Carmen.Merlo@portlandoregon.gov>	Required
Storey, Oretha <Oretha.Storey@portlandoregon.gov>	Required
Lam, Trang <Trang.Lam@portlandoregon.gov>	Required
Collentine, Mary Ellen <MaryEllen.Collentine@portlandoregon.gov>	Required
Cairo, Jenn <Jenn.Cairo@portlandoregon.gov>	Required
Carney, Shannon <Shannon.Carney@portlandoregon.gov>	Required
Chisek, Kyle <Kyle.Chisek@portlandoregon.gov>	Required
Criblez, Matthew <Matthew.Criblez@portlandoregon.gov>	Required
Drake, Sara <Sara.Drake@portlandoregon.gov>	Required
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
Filsinger, Mark <Mark.Filsinger@portlandoregon.gov>	Required
Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Required
Jackson, AJ <AJ.Jackson@portlandoregon.gov>	Required
Jogerst, Casey <Casey.Jogerst@portlandoregon.gov>	Required
Jordan, Michael <Mike.Jordan@portlandoregon.gov>	Required
Krueger, Kurt <Kurt.Krueger@portlandoregon.gov>	Required
Leon, Christine <Christine.Leon@portlandoregon.gov>	Required
Levy, Laurie <Laurie.Levy@portlandoregon.gov>	Required
Peterson, Andy <Andy.Peterson@portlandoregon.gov>	Required
Reese Cadigan, Elisabeth <Elisabeth.Reese@portlandoregon.gov>	Required
Runkel, Marshall <Marshall.Runkel@portlandoregon.gov>	Required

Scott, Andrew <Andrew.Scott@portlandoregon.gov>	Required
Solmer, Gabriel <Gabriel.Solmer@portlandoregon.gov>	Required
Takara, Nate <Nate.Takara@portlandoregon.gov>	Required
Uchiyama, Dawn <Dawn.Uchiyama@portlandoregon.gov>	Required
Waltz, Jamie <Jamie.Waltz@portlandoregon.gov>	Required
Warner, Chris <Chris.Warner@portlandoregon.gov>	Required
Yates, Jody <Jody.Yates@portlandoregon.gov>	Required
Merlo, Carmen <Carmen.Merlo@portlandoregon.gov>	Required
Storey, Oretha <Oretha.Storey@portlandoregon.gov>	Required
Lam, Trang <Trang.Lam@portlandoregon.gov>	Required
Collentine, Mary Ellen <MaryEllen.Collentine@portlandoregon.gov>	Required
Cairo, Jenn <Jenn.Cairo@portlandoregon.gov>	Required
Grumm, Matt <Matt.Grumm@portlandoregon.gov>	Optional
Bauer, Dan <Dan.Bauer@portlandoregon.gov>	Optional
Cote, Dan <Dan.Cote@portlandoregon.gov>	Optional
Whitehurst, Duane <Duane.Whitehurst@portlandoregon.gov>	Optional
Cheney, Robert <Robert.Cheney@portlandoregon.gov>	Optional
Abbate, Mike <Mike.Abbate@portlandoregon.gov>	Required
Baer, Jeff <Jeff.Baer@portlandoregon.gov>	Required
McGuire, Lauren <Lauren.McGuire@portlandoregon.gov>	Required
Stuhr, Michael <Michael.Stuhr@portlandoregon.gov>	Required

Villalvazo, Ramiro <Ramiro.Villalvazo@portlandoregon.gov>	Required
Tallant, Kimberly <Kimberly.Tallant@portlandoregon.gov>	Required
Treat, Leah <Leah.Treat@portlandoregon.gov>	Required
Waraich, Saby <Saby.Waraich@portlandoregon.gov>	Required
Mick, Erin <Erin.Mick@portlandoregon.gov>	Optional
Herwig, Britta <Britta.Herwig@portlandoregon.gov>	Optional
Laughlin, Robin <Robin.Laughlin@portlandoregon.gov>	Optional
Swanson, Ross <Ross.Swanson@portlandoregon.gov>	Optional

Time	4:00 PM – 4:30 PM	
Subject	Rebecca and Ross one on one	
Location	Rebecca's Office	
Show Time As	Busy	
Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Caron, Ross <Ross.Caron@portlandoregon.gov>	Required

Wednesday, March 07, 2018

Time	8:00 AM – 11:30 AM	
Subject	Inspections Division Manager Interviews	
Location	BDS CH2M Conf 1 (15); BDS CH2M Conf 3 (4)	
Show Time As	Busy	
	Hi all,	
	This date and time has been reserved on Rebecca's calendar for the first round of Inspections Division Manager interviews. Please let Leanne and I know if it will not work for you.	
	Thanks, Chloe	
Attendees	Name <E-mail>	Attendance

BDS Recruitment Activity Calendar <BDSRecruitmentActCal@portlandoregon.gov>	Organizer
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
Cote, Dan <Dan.Cote@portlandoregon.gov>	Required
Perry, Dora <Dora.Perry@portlandoregon.gov>	Required
Kelly, Tris <Tris.Kelly@portlandoregon.gov>	Required
Baumgartner, Lisa <Lisa.Baumgartner@portlandoregon.gov>	Required
Garduno, Sara Flores <Sara.Flores@portlandoregon.gov>	Required
Langi, Norma <Norma.Langi@portlandoregon.gov>	Required
BDS R2P2 <R2P2@portlandoregon.gov>	Optional



Time 1:30 PM – 3:00 PM

Subject Labor-Management Committee Meeting

Location 1900 building, Conference room 2500 B

Show Time As Tentative

Our meetings have resumed in the 1900 Building - 2500B as of 11/1/17

BDS LMC meeting occurs on the first Wednesday of every month from 1:30 p.m. to 3:00 p.m.

Updated members list below as of 01/3/18:

Labor:

COPPEA (PTE 17)
 Lisa Buellesbach, Union Member, Engineering Plan Review
 Priscilla Partch, COPPEA Representative, Permitting Services, LMC Co-Chair, (Co-Chair since 8/2017)
 Elizabeth Duncan, Union Member, LUS Records Management
 Breah Pike-Salas, Union Member, LUS Planning & Zoning
 Lauren Russell, Union Member, LUS Title 33

IBEW, Local 48
 Brian Crise, Union Steward, Commercial Inspections

AFSCME, Local 189
 Connie Jones, Chapter Chair, Plan Review
 Jeff Donnelly, Union Member, Facility Permit Program
 Laura Duvall, Union Member, LUS Records Management
 John Duran, Union Member, Budget & Finance

U.A. Local Union No. 290
McKenzie James, Union Member, Commercial Inspections

Non- Represented Members
Lisa Dibert, Compliance Services
Lisa Gill, Portland Online Permitting System (POPS)

Management:
Kimberly Tallant, Land Use Services Manager
Dora Perry, BDS Equity & Policy Manager
Andy Peterson, Plan Review Services Division Manager
Rebecca Esau, Bureau Director & LMC Co-Chair, (Co-Chair since 4/2017)
Elshad Hajiyev, Business Operations & Finance Services Manager
Tim Morris, Residential Inspections Section Manager
Mike Liefeld, Enforcement Program Section Manager
David Kuhnhausen, Permitting Services Manager
Dave Austin, Interim Public Information Manager

LMC Support:
Oretha Storey

Attendees	Name <E-mail>	Attendance
	Storey, Oretha <Oretha.Storey@portlandoregon.gov>	Organizer
	Buellesbach, Lisa <Lisa.Buellesbach@portlandoregon.gov>	Required
	Partch, Priscilla <Priscilla.Partch@portlandoregon.gov>	Required
	Pike-Salas, Breah <Breah.Pike-Salas@portlandoregon.gov>	Required
	Crise, Brian <Brian.Crise@portlandoregon.gov>	Required
	Jones, Connie <Connie.Jones@portlandoregon.gov>	Required
	Donnelly, Jeff <Jeff.Donnelly@portlandoregon.gov>	Required
	Duvall, Laura <Laura.DuVall@portlandoregon.gov>	Required
	Duran, John <John.Duran@portlandoregon.gov>	Required
	James, Mc Kenzie <McKenzie.James@portlandoregon.gov>	Required
	Dibert, Lisa <Lisa.Dibert@portlandoregon.gov>	Required

Gill, Lisa <Lisa.Gill@portlandoregon.gov>	Required
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
Nickolds, Mitch <Mitch.Nickolds@portlandoregon.gov>	Required
Perry, Dora <Dora.Perry@portlandoregon.gov>	Required
Peterson, Andy <Andy.Peterson@portlandoregon.gov>	Required
Morris, Tim <Tim.Morris@portlandoregon.gov>	Required
Liefeld, Michael <Michael.Liefeld@portlandoregon.gov>	Required
Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Required
Sharp, Kathy <Kathy.Sharp@portlandoregon.gov>	Required
Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Required
Tallant, Kimberly <Kimberly.Tallant@portlandoregon.gov>	Required
Alanna Hein <heinconsultinggroup@gmail.com>	Required
Russell, Lauren <Lauren.Russell@portlandoregon.gov>	Required
Austin, David <David.Austin@portlandoregon.gov>	Required
Carroll, Bob <bob@ibew48.com>	Optional
Christensen, Pat <christensen@ua290.org>	Optional
Grumm, Matt <Matt.Grumm@portlandoregon.gov>	Optional
Hammond, Donna <Donna.Hammond@IBEW48.com>	Optional
Wheaton, Rob <rwheaton@oregonafscme.com>	Optional
Runkel, Marshall <Marshall.Runkel@portlandoregon.gov>	Optional
Whiteside, Rachel <Rachel@pte17.org>	Optional
O'Brien, Kyle <Kyle.O'Brien@portlandoregon.gov>	Optional

Duncan, Elizabeth
<Elizabeth.Duncan@portlandoregon.gov>

Required

▲ **Time** 3:30 PM – 4:00 PM
Subject Rebecca and Mike one on one
Location Rebecca's Office
Recurrence Occurs every 2 week(s) on Wednesday effective 3/7/2018 until 3/7/2018 from 3:30 PM to 4:00 PM
Show Time As Busy
New Series effective 10/18/17, 3:30 to 4:00 every 2 weeks.

Leanne

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Liefeld, Michael <Michael.Liefeld@portlandoregon.gov>	Required

Thursday, March 08, 2018

▲ **Time** 8:30 AM – 9:00 AM
Subject BDS/PPS re: Conditional Use review and permits
Location 1900 SW 4th Ave - 5th floor - Director's Conf. Room
Importance High
Show Time As Busy

This is to confirm the 30-minute meeting to address any PPS concerns regarding the timing of Conditional Use Review and permits.

Stephanie Soden from PPS will be inviting 3 to 4 PPS Facilities staff to the meeting.

Stephanie and PPS staff – Please check-in at the 5th floor reception when you arrive.

Feel free to contact me should something come up between now and then.

Best regards,
Leanne Torgerson
Director's Executive Assistant
Bureau of Development Services
1900 SW Fourth Avenue, Suite 5000
Portland, OR 97201
503.823.7937
503.823.7250 (fax)
Leanne.Torgerson@portlandoregon.gov

<mailto:Leanne.Torgerson@portlandoregon.gov>
<objattph://>

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Callison, Alice <Alice.Callison@portlandoregon.gov>	Required
	Hardy, Douglas <Douglas.Hardy@portlandoregon.gov>	Required
	Tallant, Kimberly <Kimberly.Tallant@portlandoregon.gov>	Required
	ssoden@pps.net <ssoden@pps.net>	Required
	Jerry Vincent <jvincent2@pps.net>	Optional
	Steven Simonson <ssimonson@pps.net>	Optional
	Sara King <sking1@pps.net>	Optional

▲ **Time** 9:00 AM – 10:00 AM

Subject Rebecca, Leanne, and Colleen meeting

Location Rebecca's Office

Recurrence Occurs every Thursday effective 3/8/2018 until 3/8/2018 from 9:00 AM to 10:00 AM

Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Poole, Colleen <Colleen.Poole@portlandoregon.gov>	Required

▲ **Time** 10:30 AM – 12:00 PM

Subject P&D Directors Meeting

Location Steel Room, Portland Housing Bureau

Show Time As Busy

Primary P&D directors meeting – 2nd Thursday of every month.

Meetings are generally expected to take place at the Housing Bureau,

Steel Room.

If location changes, an update will be sent.

Attendees	Name <E-mail>	Attendance
	Dacanay, Radcliffe <Radcliffe.Dacanay@portlandoregon.gov>	Organizer
	Branam, Kimberly <BranamK@prosperportland.us>	Required
	Abbate, Mike <Mike.Abbate@portlandoregon.gov>	Required
	Anderson, Susan <Susan.Anderson@portlandoregon.gov>	Required
	Callahan, Shannon <Shannon.Callahan@portlandoregon.gov>	Required
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Merlo, Carmen <Carmen.Merlo@portlandoregon.gov>	Required
	Myers, Mike <Mike.J.Myers@portlandoregon.gov>	Required
	Reeve, Tracy <Tracy.Reeve@portlandoregon.gov>	Required
	Rinehart, Tom <Tom.Rinehart@portlandoregon.gov>	Required
	Scott, Andrew <Andrew.Scott@portlandoregon.gov>	Required
	Stuhr, Michael <Michael.Stuhr@portlandoregon.gov>	Required
	Treat, Leah <Leah.Treat@portlandoregon.gov>	Required
	Harpole, Sarah <HarpoleS@prosperportland.us>	Required
	Miner, Peggy <Peggy.Miner@portlandoregon.gov>	Optional
	Ames, Betsy <Betsy.Ames@portlandoregon.gov>	Optional
	Armstrong, Tom <Tom.Armstrong@portlandoregon.gov>	Optional
	Bacchieri, Jane <Jane.Bacchieri@portlandoregon.gov>	Optional
	Edmunds, Sallie <Sallie.Edmunds@portlandoregon.gov>	Optional
	Engstrom, Eric <Eric.Engstrom@portlandoregon.gov>	Optional

Leclerc, Mauricio <Mauricio.Leclerc@portlandoregon.gov>	Optional
Reese Cadigan, Elisabeth <Elisabeth.Reese@portlandoregon.gov>	Optional
Zehnder, Joe <Joe.Zehnder@portlandoregon.gov>	Optional
Braaten, Jane <Jane.Braaten@portlandoregon.gov>	Optional
Crail, Tim <Tim.Crail@portlandoregon.gov>	Optional
Lisle, Karl <Karl.Lisle@portlandoregon.gov>	Optional
Pearce, Art <Art.Pearce@portlandoregon.gov>	Optional
Uchiyama, Dawn <Dawn.Uchiyama@portlandoregon.gov>	Optional
Villalvazo, Ramiro <Ramiro.Villalvazo@portlandoregon.gov>	Optional
Walkiewicz, Marie <Marie.Walkiewicz@portlandoregon.gov>	Optional
Whitaker, Mark <Mark.Whitaker@portlandoregon.gov>	Optional
Graff, Gabriel <Gabriel.Graff@portlandoregon.gov>	Optional
Diffenderfer, Sarah <Sarah.Diffenderfer@portlandoregon.gov>	Optional
Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Optional
McGuire, Lauren <Lauren.McGuire@portlandoregon.gov>	Optional
Solmer, Gabriel <Gabriel.Solmer@portlandoregon.gov>	Optional
Rees, Linly <Linly.Rees@portlandoregon.gov>	Optional
Taylor, Robert <Robert.Taylor@portlandoregon.gov>	Optional
Jordan, Michael <Mike.Jordan@portlandoregon.gov>	Required
Straussman, Kyra <straussmank@prosperportland.us>	Required

Rhee, Suk <Suk.Rhee@portlandoregon.gov>	Required
Horner, Brett <Brett.Horner@portlandoregon.gov>	Optional
Wood, Sandra <Sandra.Wood@portlandoregon.gov>	Optional
Gibson-Hartnett, Susan <Susan.Hartnett@portlandoregon.gov>	Optional

▲ **Time** 1:00 PM – 1:30 PM

Subject Rebecca, Mark re: Additional DRAC applications

Location Rebecca's Office

Importance High

Show Time As Busy

Attendees

Name <E-mail>	Attendance
Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
Fetters, Mark <Mark.Fetters@portlandoregon.gov>	Required

▲ **Time** 1:30 PM – 3:00 PM

Subject Fast Track Pilot Kick-off Meeting

Location 2500B (1900 Building, 2nd Floor)

Show Time As Busy

Pilot Program Participants:

I realize that Thursday afternoons are when many staff meetings are held, but I hope that managers and staff involved in the Fast Track Pilot (FTP) will be able to move things around to attend this meeting. It will be an opportunity for staff and managers involved in the FTP to come together for an overview of the pilot project concepts, the current schedule of FTP projects, and the roles and responsibilities of the pilot. The performance monitoring survey for staff and managers to use in evaluating the pilot and concepts will also be covered. Time for questions and answers will be provided at the end of the meeting. You will receive detailed information on the pilot project roles, responsibilities and performance evaluation information in advance of the meeting and additional time will be given after to review and provide input.

If you are unable to attend the meeting, please contact me to schedule an alternative time to go over the material.

Thank you,
Ross

Ross Caron, Manager
Bureauwide Projects Section
Business Operations and Finance Services Division
City of Portland – Bureau of Development Services
503-823-4268
Ross.Caron@portlandoregon.gov
<mailto:Ross.Caron@portlandoregon.gov>

1900 SW 4th Ave, Suite 5000
Portland, Oregon 97201

Schedule: M-F 8:30 AM to 5:00 PM

Attendees	Name <E-mail>	Attendance
	Caron, Ross <Ross.Caron@portlandoregon.gov>	Organizer
	Nistler, Tracy <Tracy.Nistler@portlandoregon.gov>	Required
	Callison, Alice <Alice.Callison@portlandoregon.gov>	Required
	Pitner, Jennifer <Jennifer.Pitner@portlandoregon.gov>	Required
	Hulstrom, Brett <Brett.Hulstrom@portlandoregon.gov>	Required
	Orrison, Jody <Jody.Orrison@portlandoregon.gov>	Required
	Cooley, John <John.Cooley@portlandoregon.gov>	Required
	Aulwes, Katherine <Katherine.Aulwes@portlandoregon.gov>	Required
	McCall, Brian <Brian.McCall@portlandoregon.gov>	Required
	Mortensen, Steven <Steven.Mortensen@portlandoregon.gov>	Required
	Vieno, Marc <Marc.Vieno@portlandoregon.gov>	Required
	Wilken, Greg <Gregory.Wilken@portlandoregon.gov>	Required
	Minakami, Lisa <Lisa.Minakami@portlandoregon.gov>	Required
	Wong, Chris <Christopher.Wong@portlandoregon.gov>	Required
	Walkiewicz, Mike <Mike.Walkiewicz@portlandoregon.gov>	Required

Pike-Salas, Breah <Breah.Pike-Salas@portlandoregon.gov>	Required
Moffett, Mark <Mark.Moffett@portlandoregon.gov>	Required
Richling, Jason <Jason.Richling@portlandoregon.gov>	Required
Lehman, Laura <Laura.Lehman@portlandoregon.gov>	Required
Poisner, Suzan <Suzan.Poisner@portlandoregon.gov>	Required
Tynan, Gina <Gina.Tynan@portlandoregon.gov>	Required
Burns, Parish <Parish.Burns@portlandoregon.gov>	Required
Close, Wayne <Wayne.Close@portlandoregon.gov>	Required
Koziol, Daniel <Daniel.Koziol@portlandoregon.gov>	Required
Blanco, Joe <Joe.Blanco@portlandoregon.gov>	Required
Laube, Glen <Glen.Laube@portlandoregon.gov>	Required
Cermak, Abigail <Abigail.Cermak@portlandoregon.gov>	Required
Indarta, Ella <Ella.Indarta@portlandoregon.gov>	Required
Mellott, Andre <Andre.Mellott@portlandoregon.gov>	Required
Hess, Juanita <Juanita.Hess@portlandoregon.gov>	Required
Bowers, Tim <Tim.Bowers@portlandoregon.gov>	Required
Kersens, Ben <Ben.Kersens@portlandoregon.gov>	Required
Clapp, Casey <Casey.Clapp@portlandoregon.gov>	Required
Gallahan, Andrew <Andrew.Gallahan@portlandoregon.gov>	Required
Smith, Joel <Joel.Smith@portlandoregon.gov>	Required
Jackson, AJ <AJ.Jackson@portlandoregon.gov>	Required
Thornton, Joe <Joe.Thornton@portlandoregon.gov>	Required

Ragan, Mark <Mark.Ragan@portlandoregon.gov>	Required
Johnson, Alice <Alice.Johnson@portlandoregon.gov>	Required
Herman, Jeff <Jeff.Herman@portlandoregon.gov>	Required
Finch, Ken <Ken.Finch@portlandoregon.gov>	Required
Krauter, Rodney <Rodney.Krauter@portlandoregon.gov>	Required
Gualotunia, Melanie <Melanie.Gualotunia@portlandoregon.gov>	Required
Duval, Andre <Andre.Duval@portlandoregon.gov>	Required
Wiser, Jacob <Jacob.Wiser@portlandoregon.gov>	Required
Shoemaker, Jay <Jay.Shoemaker@portlandoregon.gov>	Required
Davis, Natalie <Natalie.Davis@portlandoregon.gov>	Required
Morgan, Douglas <Douglas.Morgan@portlandoregon.gov>	Required
Kumar, Amit <Amit.Kumar@portlandoregon.gov>	Required
Grenda, Jill <Jill.Grenda@portlandoregon.gov>	Required
Moore, Mari <Mari.Moore@portlandoregon.gov>	Required
Jogerst, Casey <Casey.Jogerst@portlandoregon.gov>	Required
Boyles, Gary <Gary.Boyles@portlandoregon.gov>	Required
Joachim, Valerie <Valerie.Joachim@portlandoregon.gov>	Required
Peterson, Andy <Andy.Peterson@portlandoregon.gov>	Required
Kuhnhausen, David <David.Kuhnhausen@portlandoregon.gov>	Required
Tallant, Kimberly <Kimberly.Tallant@portlandoregon.gov>	Required
Cote, Dan <Dan.Cote@portlandoregon.gov>	Required

Reese Cadigan, Elisabeth <Elisabeth.Reese@portlandoregon.gov>	Required
Mai, Vu <Vu.Mai@portlandoregon.gov>	Required
Collentine, Mary Ellen <MaryEllen.Collentine@portlandoregon.gov>	Required
Krueger, Kurt <Kurt.Krueger@portlandoregon.gov>	Required
Leon, Christine <Christine.Leon@portlandoregon.gov>	Required
Filsinger, Mark <Mark.Filsinger@portlandoregon.gov>	Required
Yates, Jody <Jody.Yates@portlandoregon.gov>	Required
Bejarano, Alex <Alex.Bejarano@portlandoregon.gov>	Required
Cairo, Jenn <Jenn.Cairo@portlandoregon.gov>	Required
Austin, David <David.Austin@portlandoregon.gov>	Required
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Required
Mick, Erin <Erin.Mick@portlandoregon.gov>	Required

▲ **Time** 3:00 PM – 4:00 PM
Subject Rebecca, Dan one on one
Location Rebecca's Office
Recurrence Occurs every Thursday effective 3/8/2018 until 3/8/2018 from 3:00 PM to 4:00 PM
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Cote, Dan <Dan.Cote@portlandoregon.gov>	Required

Friday, March 09, 2018



Time 8:00 AM – 12:00 PM

Subject Inspections Division Manager Interviews

Location BDS CH2M Conf 1 (15); BDS CH2M Conf 3 (4)

Show Time As Busy
Hi all,

This date and time has also been reserved on Rebecca’s calendar for the first round of Inspections Division Manager interviews. Please let Leanne and I know if it will not work for you.

Thanks,
Chloe

Attendees	Name <E-mail>	Attendance
	BDS Recruitment Activity Calendar <BDSRecruitmentActCal@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Cote, Dan <Dan.Cote@portlandoregon.gov>	Required
	Perry, Dora <Dora.Perry@portlandoregon.gov>	Required
	Kelly, Tris <Tris.Kelly@portlandoregon.gov>	Required
	Baumgartner, Lisa <Lisa.Baumgartner@portlandoregon.gov>	Required
	Garduno, Sara Flores <Sara.Flores@portlandoregon.gov>	Required
	Langi, Norma <Norma.Langi@portlandoregon.gov>	Required
	BDS R2P2 <R2P2@portlandoregon.gov>	Optional



Time 2:00 PM – 2:30 PM

Subject Rebecca & David K. - Hiring

Show Time As Busy



Time 2:45 PM – 3:45 PM

Subject Rebecca & Kim

Show Time As Busy