
Esau, Rebecca Calendar
Monday, March 19, 2018 – Sunday, March 25, 2018

March 2018
Su Mo Tu We Th Fr Sa

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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

- Busy ▨ Tentative □ Free
■ Out of Office ▩ Working Elsewhere ◻ Outside of Working Hours

March 2018

▲ **Mon, Mar 19**

- 9:30 AM – 10:00 AM [Chris Dennis \(Portland Online Permitting System Quality Assurance Consultant\) Meeting](#)
1900 Building - 5th floor - Director's Conf. Room
Torgerson, Leanne
 - 10:30 AM – 11:00 AM [Portland Online Permitting System Program Status](#)
Congress Center Rm 507
Rinehart, Tom
 - 11:15 AM – 11:45 AM [Marshall Runkel \(Commissioner of Public Safety Chief of Staff\) one on one](#)
Marshall's Office
Torgerson, Leanne
 - 2:00 PM – 3:00 PM [Colleen Poole \(Customer Service & Outreach Coordinator\), Leanne Torgerson \(Executive Assistant\) meeting](#)
Rebecca's Office
Torgerson, Leanne
 - 3:00 PM – 4:00 PM [Elshad Hajiyev \(Business Operations & Finance Services Manager\) one on one](#)
Rebecca's Office
Torgerson, Leanne
 - 4:00 PM – 4:30 PM [BDS Customer Annette and her husband](#)
1900 SW 4th Ave, 5th Floor, Director's Conf. Room
Torgerson, Leanne
 - 4:30 PM – 5:30 PM [Dan Coté \(Interim Portland Online Permitting System & Inspection Services Manager\), Potential Candidate Mouhamad Zaher meeting](#)
1900 SW 4th Ave, 5th floor, Director's Conf. Room
Torgerson, Leanne
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▲ Tue, Mar 20

- 9:00 AM – 10:00 AM [Kim Tallant \(Principal Planner\) one on one](#)
Rebecca's Office
Torgerson, Leanne
 - 10:00 AM – 11:30 AM [2018 BDS Management Team Meeting](#)
2500B
Torgerson, Leanne
 - 1:00 PM – 1:30 PM [Ross Caron \(Bureauwide Projects Manager\) one on one](#)
Rebecca's Office
Torgerson, Leanne
 - 1:30 PM – 2:30 PM [Chris Warner \(Transportation Assistant Director\), Local Builders/Developers](#)
1900 SW 4th Ave, 5th floor, Director's Conf. Room
Torgerson, Leanne
 - 4:00 PM – 5:00 PM Dan Coté (Interim Portland Online Permitting System & Inspection Services Manager), Dave Tebeau (Facility Permit Program / Field Issuance Remodel Manager) check-in
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▲ Wed, Mar 21

- 9:00 AM – 10:00 AM [Andy Peterson \(Plan Review Services Manager one on one\)](#)
Rebecca's Office
Torgerson, Leanne
 - 10:00 AM – 11:00 AM [Alanna Hein \(Facilitation Consultant\) meeting](#)
1900 Building, 5th floor, Director's Conf. Room
Torgerson, Leanne
 - 11:00 AM – 12:00 PM [Weekly Portland Online Permitting Services Executive meeting](#)
1900 SW 4th Ave, - 5th floor - Director's Conf. Room
Torgerson, Leanne
 - 1:00 PM – 4:00 PM [Interviews: Strategic Projects Manager](#)
Congress Center, Rm 508, Floor 5, 10-12 ppl
Ames, Betsy
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▲ Thu, Mar 22

- 9:00 AM – 10:00 AM [Leanne Torgerson \(Executive Assistant, Colleen Poole \(Customer Service & Outreach Coordinator\) meeting\)](#)
Rebecca's Office
Torgerson, Leanne
- 10:20 AM – 11:05 AM [Dave Austin \(Interim Communications Manager\) one on one](#)
Rebecca's Office
Torgerson, Leanne
- 1:00 PM – 2:00 PM [Building Official's Meeting](#)
Conference room 5A
Ruark, Donna

- 2:00 PM – 2:30 PM [Martha Shonya \(TRACs Manager\) re: 5/24/18 RPN](#)
Rebecca's Office
Torgerson, Leanne
- 2:30 PM – 3:00 PM [David Kuhnhausen \(Permitting Services Manager\) one on one](#)
Rebecca's Office
Torgerson, Leanne
- 3:00 PM – 4:00 PM [Dan Coté \(Interim Portland Online Permitting System & Inspection Services Manager\) one on one](#)
Rebecca's Office
Torgerson, Leanne

▲ **Fri, Mar 23**

- 9:00 AM – 9:30 AM [Mike Liefeld \(Enforcement Program Manager\) one on one](#)
Rebecca's Office
Torgerson, Leanne
- 10:30 AM – 11:00 AM [HR Issue](#)
Director's Conf. Room
Torgerson, Leanne
- 11:00 AM – 11:30 AM [Interview Follow-up](#)
Rebecca's Conference Room
Poole, Colleen
- 11:30 AM – 12:00 PM [Interview Follow-up](#)
Rebecca's Conference Room
Poole, Colleen
- 3:30 PM – 4:00 PM [Interview Follow-up](#)
Rebecca's Conference Room
Poole, Colleen

Details

Monday, March 19, 2018

▲ **Time** 9:30 AM – 10:00 AM
Subject Rebecca Esau, Chris Dennis POPS QA Meeting
Location 1900 Building - 5th floor - Director's Conf. Room
Importance High
Show Time As Busy
 Jeff can't make this meeting.

<p>Leanne X37937</p> <p>Attendees</p>	<p>Name <E-mail></p> <p>Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov></p>	<p>Attendance</p> <p>Organizer</p>
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Esau, Rebecca <Rebecca.Esau@portlandoregon.gov> Required
 Dennis, Chris <chris@delaris.com> Required
 Christopher Dennis <chris@steaming-kettle.com> Optional

▲ **Time** 10:30 AM – 11:00 AM
Subject POPs Program Status
Location Congress Center Rm 507
Recurrence Occurs every 2 week(s) on Monday effective 3/19/2018 until 3/19/2018 from 10:30 AM to 11:00 AM
Show Time As Busy

Attendees

Name <E-mail>	Attendance
Rinehart, Tom <Tom.Rinehart@portlandoregon.gov>	Organizer
Baer, Jeff <Jeff.Baer@portlandoregon.gov>	Required
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
Cote, Dan <Dan.Cote@portlandoregon.gov>	Required
Bauer, Dan <Dan.Bauer@portlandoregon.gov>	Required
Whitehurst, Duane <Duane.Whitehurst@portlandoregon.gov>	Required
Waraich, Saby <Saby.Waraich@portlandoregon.gov>	Optional
Schnoor, Katy <Katy.Schnoor@portlandoregon.gov>	Optional

▲ **Time** 11:15 AM – 11:45 AM
Subject Rebecca and Marshall one on one
Location Marshall's Office
Show Time As Busy
 Marshall – I'm hoping we can move the start time of this meeting to 11:15 to allow for travel time for Rebecca.

Leanne
 X37937

Attendees

Name <E-mail>	Attendance
Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
Runkel, Marshall <Marshall.Runkel@portlandoregon.gov>	Required

▲ **Time** 2:00 PM – 3:00 PM
Subject Rebecca, Colleen, Leanne meeting
Location Rebecca's Office
Recurrence Occurs every Monday effective 3/19/2018 until 3/19/2018 from 2:00 PM to 3:00 PM
Show Time As Busy
New meeting series with 2:00 start time.

Leanne

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Poole, Colleen <Colleen.Poole@portlandoregon.gov>	Required

▲ **Time** 3:00 PM – 4:00 PM
Subject Rebecca and Elshad one on one
Location Rebecca's Office
Recurrence Occurs every Monday effective 3/19/2018 until 3/19/2018 from 3:00 PM to 4:00 PM
Show Time As Busy
New series with 3:00 start time.

Leanne

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Required

▲ **Time** 4:00 PM – 4:30 PM
Subject BDS Director Rebecca Esau and BDS Customer Annette and her husband
Location 1900 SW 4th Ave, 5th Floor, Director's Conf. Room
Show Time As Busy
Hi, Annette –

This is an opportunity for you and your husband to meet with BDS Director Rebecca Esau to discuss your experience at BDS.

Please check-in at the 5th floor reception when you arrive.

Also, please feel free to contact me should something come up between now and 3/19/18.

Best regards,
Leanne Torgerson
Director's Executive Assistant
Bureau of Development Services
1900 SW Fourth Avenue, Suite 5000
Portland, OR 97201
503.823.7937
503.823.7250 (fax)
Leanne.Torgerson@portlandoregon.gov
<mailto:Leanne.Torgerson@portlandoregon.gov>

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	annette.lk.idler@gmail.com <annette.lk.idler@gmail.com>	Required

▲ **Time** 4:30 PM – 5:30 PM
Subject Rebecca Esau, Dan Cote, Mouhamad Zaher meeting
Location 1900 SW 4th Ave, 5th floor, Director's Conf. Room
Importance High
Show Time As Busy
Mouhamad –

Thank you for speaking with me today to arrange this informal meeting with BDS Director Rebecca Esau and BDS Manager Dan Coté.

Please check-in at the 5th floor reception when you arrive.

Best regards,

Leanne Torgerson
Director's Executive Assistant
Bureau of Development Services
1900 SW Fourth Avenue, Suite 5000
Portland, OR 97201
503.823.7937
503.823.7250 (fax)
Leanne.Torgerson@portlandoregon.gov
<mailto:Leanne.Torgerson@portlandoregon.gov>

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Cote, Dan <Dan.Cote@portlandoregon.gov>	Required

m.zaher@live.com <m.zaher@live.com>

Required

Tuesday, March 20, 2018



Time 9:00 AM – 10:00 AM

Subject Rebecca and Kim one on one

Location Rebecca's Office

Recurrence Occurs every Tuesday effective 3/20/2018 until 3/20/2018 from 9:00 AM to 10:00 AM

Show Time As Busy

Kim – I set your one on one with Rebecca every Tuesday at 9:00 but we can adjust, if needed.

Leanne
X37937

Attendees

Name <E-mail>

Attendance

Torgerson, Leanne
<Leanne.Torgerson@portlandoregon.gov>

Organizer

Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>

Required

Tallant, Kimberly
<Kimberly.Tallant@portlandoregon.gov>

Required



Time 10:00 AM – 11:30 AM

Subject 2018 BDS Management Team Meeting

Location 2500B

Recurrence Occurs the third Tuesday of every 1 month(s) effective 3/20/2018 until 3/20/2018 from 10:00 AM to 11:30 AM

Show Time As Busy

This is the new series beginning February 20, 2018 through January 15, 2019. The Management Team meeting time is from 10:00 to 11:30 on the third Tuesday of each month. Please hit accept the series to include these meetings on your calendar.

Best,
Leanne
X37937

Attendees

Name <E-mail>

Attendance

Torgerson, Leanne
<Leanne.Torgerson@portlandoregon.gov>

Organizer

BDS Division & Section Managers <BDS-M&S@portlandoregon.gov>


Required

BDS Events & Training Calendar
<BDSEventsCal@portlandoregon.gov>

Required

Disciascio, Joe <Joe.Disciascio@portlandoregon.gov>	Required
Hilbers, Nick <Nicholas.Hilbers@portlandoregon.gov>	Required
Walker Jr, Robert <Robert.Walker@portlandoregon.gov>	Required
Shonya, Martha <Martha.Shonya@portlandoregon.gov>	Required
Garcia, Tony <Tony.Garcia@portlandoregon.gov>	Required
Kraut, Lory <Lory.Kraut@portlandoregon.gov>	Required
Fahey, Brenda <Brenda.Fahey@portlandoregon.gov>	Required
Gill, Lisa <Lisa.Gill@portlandoregon.gov>	Required
Jonak, Ross <Ross.Jonak@portlandoregon.gov>	Optional
Shoemaker, Jay <Jay.Shoemaker@portlandoregon.gov>	Optional
Grenda, Jill <Jill.Grenda@portlandoregon.gov>	Optional
Meyer, Cindy <Cindy.Meyer@portlandoregon.gov>	Optional
Morita, Will <William.Morita@portlandoregon.gov>	Optional
Cote, Dan <Dan.Cote@portlandoregon.gov>	Optional
Fetters, Mark <Mark.Fetters@portlandoregon.gov>	Optional
Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Optional
Tallant, Kimberly <Kimberly.Tallant@portlandoregon.gov>	Optional
Denney, Ariana <Ariana.Denney@portlandoregon.gov>	Optional
Morgan, Douglas <Douglas.Morgan@portlandoregon.gov>	Optional
Davis, Natalie <Natalie.Davis@portlandoregon.gov>	Optional
Whitehill, Terry <Terry.Whitehill@portlandoregon.gov>	Optional
Caron, Ross <Ross.Caron@portlandoregon.gov>	Optional
Piercy, Janell <Janell.Piercy@portlandoregon.gov>	Optional

Tebeau, David <David.Tebeau@portlandoregon.gov>	Optional
Morris, Tim <Tim.Morris@portlandoregon.gov>	Optional
Greenauer, Megan <Megan.Greenauer@portlandoregon.gov>	Optional
Kass, Steven <Steven.Kass@portlandoregon.gov>	Optional
Austin, David <David.Austin@portlandoregon.gov>	Optional
Fioravanti, Kara <Kara.Fioravanti@portlandoregon.gov>	Optional
Nistler, Tracy <Tracy.Nistler@portlandoregon.gov>	Optional
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Optional
Perry, Dora <Dora.Perry@portlandoregon.gov>	Optional
Pierce, Christy <Christine.Pierce@portlandoregon.gov>	Optional
Beckman, Stephanie <Stephanie.Beckman@portlandoregon.gov>	Optional
Kuhnhausen, David <David.Kuhnhausen@portlandoregon.gov>	Optional
Liefeld, Michael <Michael.Liefeld@portlandoregon.gov>	Optional
O'Brien, Kyle <Kyle.O'Brien@portlandoregon.gov>	Optional
Hardy, Douglas <Douglas.Hardy@portlandoregon.gov>	Optional
Sharp, Kathy <Kathy.Sharp@portlandoregon.gov>	Optional
Peterson, Andy <Andy.Peterson@portlandoregon.gov>	Optional
Whitehurst, Duane <Duane.Whitehurst@portlandoregon.gov>	Optional
Waraich, Saby <Saby.Waraich@portlandoregon.gov>	Optional

	Time	1:00 PM – 1:30 PM	
	Subject	Rebecca and Ross one on one	
	Location	Rebecca's Office	
	Show Time As	Busy	
	Attendees	Name <E-mail>	Attendance

Torgerson, Leanne
<Leanne.Torgerson@portlandoregon.gov> Organizer

Esau, Rebecca <Rebecca.Esau@portlandoregon.gov> Required

Caron, Ross <Ross.Caron@portlandoregon.gov> Required

▲ **Time** 1:30 PM – 2:30 PM
Subject Rebecca Esau, Chris Warner, Local Builders/Developers
Location 1900 SW 4th Ave, 5th floor, Director's Conf. Room
Show Time As Busy
This is an opportunity for you to meet with BDS Director Rebecca Esau and PBOT Assistant Director Chris Warner. I have included Justin Wood as optional since he will be out of town and unable to attend.

Please check-in at the 5th floor reception when you arrive.

Best regards,
Leanne Torgerson
Director's Executive Assistant
Bureau of Development Services
1900 SW Fourth Avenue, Suite 5000
Portland, OR 97201
503.823.7937
503.823.7250 (fax)
Leanne.Torgerson@portlandoregon.gov
<mailto:Leanne.Torgerson@portlandoregon.gov>

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Warner, Chris <Chris.Warner@portlandoregon.gov>	Required
	Paul Grove (paulg@hbapdx.org) <paulg@hbapdx.org>	Required
	Vic Remmers <vic@everetthomesnw.com>	Required
	Roseann Johnson <roseann@bluestonehomes.net>	Required
	Rob Humphrey <rob@fasterpermits.com>	Required
	Justin Wood (justin@hbapdx.org) <justin@hbapdx.org>	Optional
	Leon, Christine <Christine.Leon@portlandoregon.gov>	Optional

Wednesday, March 21, 2018

▲ **Time** 9:00 AM – 10:00 AM
Subject Rebecca and Andy one on one
Location Rebecca's Office
Recurrence Occurs every 2 week(s) on Wednesday effective 3/21/2018 until 3/21/2018 from 9:00 AM to 10:00 AM
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Peterson, Andy <Andy.Peterson@portlandoregon.gov>	Required


▲ **Time** 10:00 AM – 11:00 AM
Subject Rebecca Esau, Alanna Hein meeting
Location 1900 Building, 5th floor, Director's Conf. Room
Show Time As Busy
This meeting is a one on one with Rebecca and Alanna to discuss some repair work needed with Kareen.

Attendees	Name <E-mail>	Attendance
	Leanne X37937 Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Alanna Hein <heinconsultinggroup@gmail.com>	Required


▲ **Time** 11:00 AM – 12:00 PM
Subject Rebecca, Dan C, Elshad, Dan B, Saby re: Weekly POPS meeting
Location 1900 SW 4th Ave, - 5th floor - Director's Conf. Room
Recurrence Occurs every Wednesday effective 3/21/2018 until 3/21/2018 from 11:00 AM to 12:00 PM
Importance High
Show Time As Busy
This is a weekly meeting regarding POPS. I hope this time works for all.

Best regards,
Leanne Torgerson
Director's Executive Assistant
Bureau of Development Services
1900 SW Fourth Avenue, Suite 5000
Portland, OR 97201
503.823.7937
503.823.7250 (fax)

	Leanne.Torgerson@portlandoregon.gov <mailto:Leanne.Torgerson@portlandoregon.gov>	
Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Cote, Dan <Dan.Cote@portlandoregon.gov>	Required
	Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Required
	Bauer, Dan <Dan.Bauer@portlandoregon.gov>	Required
	Waraich, Saby <Saby.Waraich@portlandoregon.gov>	Required
	Baer, Jeff <Jeff.Baer@portlandoregon.gov>	Optional
	Whitehurst, Duane <Duane.Whitehurst@portlandoregon.gov>	Optional

	Time 1:00 PM – 4:00 PM	
	Subject Interviews: Strategic Projects Manager	
	Location Congress Center, Rm 508, Floor 5, 10-12 ppl	
	Show Time As Busy	
	Attendees	Name <E-mail>
		Attendance
	Ames, Betsy <Betsy.Ames@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Merlo, Carmen <Carmen.Merlo@portlandoregon.gov>	Required
	Warner, Chris <Chris.Warner@portlandoregon.gov>	Required
	Gibson-Hartnett, Susan <Susan.Hartnett@portlandoregon.gov>	Optional
	Rinehart, Tom <Tom.Rinehart@portlandoregon.gov>	Required

Thursday, March 22, 2018

	Time 9:00 AM – 10:00 AM
	Subject Rebecca, Leanne, and Colleen meeting
	Location Rebecca's Office
	Recurrence Occurs every Thursday effective 3/22/2018 until 3/22/2018 from 9:00 AM to 10:00 AM
	Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Poole, Colleen <Colleen.Poole@portlandoregon.gov>	Required

▲ **Time** 10:20 AM – 11:05 AM
Subject Rebecca and Dave one on one
Location Rebecca's Office
Show Time As Busy
Including Elshad as optional.

Attendees	Name <E-mail>	Attendance
	Leanne X37937	
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Austin, David <David.Austin@portlandoregon.gov>	Required
	Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Optional

▲ **Time** 1:00 PM – 2:00 PM
Subject Building Official's Meeting
Location Conference room 5A
Recurrence Occurs the fourth Thursday of every 1 month(s) effective 3/22/2018 until 3/22/2018 from 1:00 PM to 2:00 PM
Show Time As Busy
The general consensus was to try meeting at 1 pm, and I've reserved conference room 5A since the group has gotten so large.

Attendees	Name <E-mail>	Attendance
	Ruark, Donna <Donna.Ruark@portlandoregon.gov>	Organizer
	Whitehill, Terry <Terry.Whitehill@portlandoregon.gov>	Required
	Peterson, Andy <Andy.Peterson@portlandoregon.gov>	Required
	Kumar, Amit <Amit.Kumar@portlandoregon.gov>	Required
	Morgan, Douglas <Douglas.Morgan@portlandoregon.gov>	Required
	Caron, Ross <Ross.Caron@portlandoregon.gov>	Required

Cote, Dan <Dan.Cote@portlandoregon.gov>	Required
Kuhnhausen, David <David.Kuhnhausen@portlandoregon.gov>	Required
Meyer, Cindy <Cindy.Meyer@portlandoregon.gov>	Required
Tebeau, David <David.Tebeau@portlandoregon.gov>	Required
Thorington, Nancy <Nancy.Thorington@portlandoregon.gov>	Optional
Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Optional
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Optional

Subject Rebecca, Martha re: 5/24/18 RPN
Location Rebecca's Office
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Shonya, Martha <Martha.Shonya@portlandoregon.gov>	Required

▲ **Time** 2:30 PM – 3:00 PM
Subject Rebecca and David K one on one
Location Rebecca's Office
Recurrence Occurs every Thursday effective 3/22/2018 until 3/22/2018 from 2:30 PM to 3:00 PM
Show Time As Busy
 New Series effective 1/18/18, Thursdays from 2:30 to 3:00. We can adjust, as needed.

Attendees	Name <E-mail>	Attendance
	Leanne X37937 Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Kuhnhausen, David <David.Kuhnhausen@portlandoregon.gov>	Required

▲ **Time** 3:00 PM – 4:00 PM
Subject Rebecca, Dan one on one
Location Rebecca's Office
Recurrence Occurs every Thursday effective 3/22/2018 until 3/22/2018 from 3:00 PM to 4:00 PM
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Cote, Dan <Dan.Cote@portlandoregon.gov>	Required

Friday, March 23, 2018

▲ **Time** 9:00 AM – 9:30 AM
Subject Rebecca and Mike one on one
Location Rebecca's Office
Show Time As Busy
Rescheduling this occurrence only – due to a calendar conflict.

Attendees	Name <E-mail>	Attendance
	Leanne Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Liefeld, Michael <Michael.Liefeld@portlandoregon.gov>	Required

▲ **Time** 10:30 AM – 11:00 AM
Subject HR Issue
Location Director's Conf. Room
Importance High
Show Time As Busy

▲ **Time** 11:00 AM – 11:30 AM
Subject Interview Follow-up
Location Rebecca's Conference Room
Show Time As Busy

▲ **Time** 11:30 AM – 12:00 PM
Subject Interview Follow-up
Location Rebecca's Conference Room
Show Time As Busy



Time 3:30 PM – 4:00 PM

Subject Interview Follow-up

Location Rebecca's Conference Room

Show Time As Busy
