



# PORTLAND PARKS & RECREATION

Healthy Parks, Healthy Portland

**Date:** April 19, 2018  
**To:** Development Review Advisory Committee  
**From:** Jenn Cairo, City Forester, PP&R Urban Forestry  
**Subject:** Urban Forestry FY 19 Development Fee Update

## Background

- Urban Forestry development fees partially cover the cost of performing Urban Forestry’s regulatory function as directed in Title 11
- The objective since Title 11 implementation in 2015 has been to move to towards full cost recovery over several years
- As of the current fiscal year, Urban Forestry development tree permits are at 44% cost recovery, resulting in a funding gap of more than \$1,000,000
- By comparison, other development permit issuing bureaus are between 75% and 100% cost recovery

Percentage of Total Development Fees (Excludes SDC) – FY18						
	UF	BDS	BES	PBOT	Water	Fire
<b>New 4-story Apt</b>	0.49%	83.04%	3.32%	8.63%	0.56	3.95%
<b>New 6-story Apt</b>	0.33%	83.71%	2.22%	8.99%	0.8%	3.94%
<b>Commercial Tenant Improvement</b>	4.69%	42.14%	10.07%	20.01%	21.15%	1.95%
<b>New Single-Family Dwelling</b>	1.69%	36.96%	7.83%	5.29%	48.23%	0%
<b>New Office Building</b>	0.44%	83.73%	2.96%	7.52%	1.34%	4.01%

- Urban Forestry development permit volume has increased every year since Title 11 implementation while staffing levels have remained constant.
  - FY 16: 3,689; FY 17: 4,189; FY 18: 4,456

**Urban Forestry**  
 1900 SW 4<sup>th</sup> Ave, Suite 5000  
 Portland, Oregon 97201  
 503-823-TREE (8733)  
 Fax 503-823-4493

**Administration**  
 1120 SW 5<sup>th</sup> Ave., Suite 1302  
 Portland, Oregon 97204  
 503-823-PLAY (7529)  
 Fax 503-823-6007

Portland Trees – [portlandoregon.gov/trees](http://portlandoregon.gov/trees) - permits, tree removal, report a downed tree.

*Sustaining a healthy park and recreation system to make Portland a great place to live, work and play.*  
[portlandparks.org](http://portlandparks.org) • Amanda Fritz, Commissioner • Mike Abbaté, Director



## Proposed Changes

- The proposed increases to development fees are associated with a FY 19 budget package to implement the Mayor’s directive to expedite development permitting and increase services levels.
  - A 2017 City Auditor’s report on Title 11 implementation stated UF has insufficient staffing and recommended increasing financial support through fee increases.
  - The City Budget Office has recommended this package.
- The package raises these fees to add nine positions. If the package is approved, there will be more staff working on development permitting and Tree Inspectors will no longer be pulled-off permitting work for other duties.
  - Due to insufficient staff levels, Tree Inspectors currently respond to tree emergencies in public rights-of-way, citywide, 24/7. This responsibility consumes substantial hours that otherwise would be used for permitting and delays permit issuance. Approval of the package will allow tree emergency duties to move from Tree Inspectors to UF Operations staff, and Tree Inspectors to solely work on permitting.

## Proposed Development Fee Changes

<b>Street Trees</b>	<b>FY 18 Fee</b>	<b>Actual Cost</b>	<b>FY 19 Fee</b>
Residential Remodel ≥ \$25,000 valuation	\$100	\$446	\$265
Residential Construction ≤ \$100,000 valuation	\$170	\$446	\$350
Residential Construction > \$100,000 valuation	\$220	\$446	\$400
Commercial Remodel ≥ \$25,000 valuation	\$215	\$446	\$425
Commercial Construction ≤ \$1,000,000 valuation	\$210	\$446	\$446
Commercial Construction > \$1,000,000 valuation	\$320	\$446	\$446
Public Works	\$400	\$794	\$794
<b>Street Trees - Land Use Services</b>	<b>FY 18 Fee</b>	<b>Actual Cost</b>	<b>FY 19 Fee</b>
Land Use Review	\$170	\$297	\$297
Early Assistance Meeting & Written Info	\$320	\$496	\$496
Pre-Application Conference	\$320	\$496	\$496
<b>City and Private Property Trees</b>	<b>FY 18 Fee</b>	<b>Actual Cost</b>	<b>FY 19 Fee</b>
Tree Preservation Inspection	\$97	\$248	\$215
Tree Preservation Re-Inspection	\$97	\$248	\$215
Tree Violation Inspection Fee (if confirmed)	\$97	\$248	\$215