

INTER-BUREAU CODE CHANGE PROJECT LIST

Last Updated May 17, 2018

Lead Bureau	Title/Code Guide/ Program Guide/ Admin Rule	Project Name	Step (1-5)	Project Lead	Reviewers	Next Steps & Key Dates	Online Document/Draft
BDS	Title 24	Demolition Ordinance	5	Nancy Thorington	DRAC Demo Subcommittee/BDS Staff	Implementation Report presented to City Council January 18, 2017; DRAC Demolition Subcommittee drafted proposed code changes; to full DRAC 5/17/18; to City Council in June	
BDS	Title 24	Add retaining wall, and Maintenance Agreement requirements	5	Mieke Keenan/ Terry Whitehill	Doug Morgan, Amit Kumar, Nancy Thorington	The 2017 ORSC exempts retaining walls from permit requirements unless it impacts a permitted building. It also deleted maintenance agreement requirements. The proposed amendments add these two omissions to T24.	Approved by Council on April 4, 2018 as an emergency ordinance, effective immediately. DELETE
BDS	Title 32	Sign Code Amendments	1	Mieke Keenan/ Nancy Thorington	Various	Scoping - An issues/ suggestions spreadsheet is under development based on 5 years of industry, applicant and staff identification of code challenges	
BDS	Title 24	Seismic Upgrade Triggers Code Guide	2	Mieke Keenan	Terry Whitehill, Andy Peterson, Doug Morgan, Amit Kumar	First draft distributed. Waiting on comments. ON HOLD	
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BDS	Admin Rule	Trails Rough Proportionality	2	Emily Sandy	Debbie Bischoff, Kim Tallant	Calculations for determining triggers for public trail improvements. Largely developed through Central City 2035 project. Draft to be published late April/early May, Hearing in June, 2018	
BDS	Admin Rule	Motor Vehicle Fuels	1	Emily Sandy	Kyle Diesner	Updating to address new industry technology and transfer implementation from BDS to BPS. Code changes to Title 16 also likely.	
BDS	Admin Rule	Special Inspection Program Admin Rules	3	Nancy Thorington, Dan Cote, Cindy Meyer	Various	Rescinded prior version; added temporary rules to BDS website; update drafted to reflect current practices. Being reviewed by City staff, then to be circulated for final internal review, review by City Attorney and public comment	
BDS	Admin Rule	Fee Refunds and Waivers	1	Emily Sandy	Various	Consolidate policies regarding permit fee waivers and refunds into one Administrative Rule. Draft in development.	

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BDS	Admin Rule	SB 871 - Asbestos & Lead-Based Paint	3	Nancy Thorington	Various	Admin rules implementing SB 871 addressing dust and site control measures for 1-4 dwelling units and related accessory structures reviewed by DRAC Demo Subcommittee 5/14/18; to full DRAC for review and comment 5/17/18; to public hearing in June	
BDS	Code Guide	Requirements for Private Sewer Easements	3	Emily Sandy	CO and RS Plumbing	Revise to clarify that appeals to location under or near structures can request appeal, other organizational changes.	
BDS	Code Guide	Use of HDPE in Existing Building Envelopes	5	Emily Sandy	Terry Whitehill, CO and RS Plumbing	Effective May 1, 2018. Revise to expand situations where HDPE can be used without appeal, including extending vertically into a building envelope from beneath the structure.	
BDS	Code Guide	Requirement and Acceptance Standards for Slope Hazard Evaluations	3	Doug Morgan/Erick a Koss	Various	New code guide. Soliciting input from external stakeholders until 12/9/16. See web link.	https://www.portlandoregon.gov/bds/article/597687
BDS	Code Guide	Equipment and Furniture Allowances in Fire-Rated Corridors	5	Mieke Keenan	Various	Effective 1/18/19. Drafted updates to replace references to UBC with IBC; update internal OSSC references; minor language modifications; add bike parking	

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BDS	Code Guide	Standby Power and Secondary Water Supplies in High Rise Buildings	3	Emily Sandy	Gary Boyles	Need to determine whether Code Guide should be rescinded; to Fire Marshal's Office for review and comment	
BDS	Code Guide	Greenhouse Structural Design Requirements	4	Mieke Keenan	Amit Kumar	Drafted update of internal OSSC references; minor language modifications; circulated for internal review	
BDS	Code Guide	Adhesive Anchors in Existing Unreinforced Masonry Buildings	3	Mieke Keenan	Amit Kumar	Drafted updates to replace references to UBC with IBC; update internal OSSC references; minor language modifications; circulated for internal review	
BDS	Code Guide	Access Control systems Where Egress Is Restricted	3	Emily Sandy	Gary Boyles	Rescind and re-write section on access control systems in egress path to reflect current Building Code provisions	
BDS	Code Guide	Wood Frame Rated Construction	3	Emily Sandy	Terry Whitehill	Met with internal and external stakeholders; in process of drafting updates to replace references to UBC with IBC; substantial language modifications; circulated for internal review; rescinded outdated version 9/1/15	
BDS	Code Guide	Bath Fans and Range Hoods in Residential Structures	1	Nancy Thorington	Various	Needs to be drafted	

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BDS	Code Guide	Breweries and Distilleries	5	Mieke Keenan	Plan Review/Fire	signed 5/7/18	Posted on BDS website https://www.portlandoregon.gov/bds/article/683842
BDS	Code Guide	Fire Rating Eaves	4	John Butler	Plan Review/Inspections	Allowing alternative methods of fire rating close to property lines when accessory structures are converted to habitable space. Draft circulated for 2nd internal review.	
BDS	Code Guide	Fats, Oils and Grease (FOG) Program Review and Permitting Process	1	Nancy Thorington	Terry Whitehill/ BES	Draft Code Guide and related forms to address the permitting process for projects with FOG devices	
BDS	Code Guide	Revisions: Marijuana Processing & Production Facilities	2	Mieke Keenan	Terry Whitehill, Kari Schimel	On hold due to potential OFC code adoption of IFC Chapter 39.	https://www.portlandoregon.gov/bds/article/637883
BDS	Code Guide	Habitable Space Standards for Existing Elements in 1 & 2 Family	5	Emily Sandy	Terry Whitehill	Signed 3/20/18 Update information on egress and energy efficiency per 2017 ORSC.	
BDS	Program Guide	Commercial Temporary Certificate of Occupancy and Substantial Completion Guidelines	2	Emily Sandy	Inspections	Not proposing to change content significantly. Reorganize to make customer expectations clearer and more clearly show the interplay between TCO and Substantial Completion.	

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BDS	Program Guide	Permit Expiration, Reactivation	3	Emily Sandy	Terry Whitehill	Revise to clarify replacement mini-split systems allowed through minor label; new mini-split systems only allowed in 1 & 2 family. Other clarifying changes. Internal draft circulated.	
BDS	Manual	Tree and Landscaping Manual	4	Emily Sandy	All	Updating to expand to include reactivations policies as well as extension and expiration, reorganization. Proposal Complete. Implementation TBD approximately July 1, 2018.	
BDS	Policy/Agreement	Development Services Agreements with City -Interagency Partners	1	Emily Sandy	BDS Mangement, IA Development Management	Update 2003 Memoranda of Understanding with City Inter-Agency Partners regarding development services functions.	
BDS	Policy	Pilot Records Retention Project	2	Mieke Keenan/ Ross Caron/ Robert Walker	City Archives, Technology Team	Filing structure complete. Training schedule complete. Pilot ON HOLD due to POPS focus. New pilot team evaluation/identification under discussion	
BDS	Policy	Bureau Records Retention Project	1	Mieke Keenan/ Ross Caron	City Archives Office	Scoping bureau-wide implementation.	

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BDS	Policy	Sewer Capping Notification	3	Emily Sandy	BES Nonconforming Sewer Group, BDS Site Development	For situations where property owners cap a private party sewer, transfer notification responsibilities from BDS to property owner and tracking responsibilities. Amend MOU	
BDS	Handout	Floating Structures handout regarding applicable regulations	1	Nancy Thorington/ Terry Whitehill	River Community Advisory Committee	Meet with stakeholders and draft handout.	
BPS	Policy direction for Title 33/Title 17/Others and Comp Plan Map	Comprehensive Plan Update	5	Eric Engstrom	Various	On Nov 29 Council adopted ordinance delaying implementation until May 24. On March 15 LCDC denied all appeals and approved the plan. City is awaiting LCDC's final order.	http://www.portlandoregon.gov/bps/57352
BPS	Zoning Map/Title 33/Title 17/Others	Comp Plan Early Implementation (Employment, Institutions, Mixed Use, Residential & OS, Community Involvement, TSP, and Misc. Zoning Amendments)	5	Eric Engstrom/ Staff	Various	Submitted to LCDC to be reviewed with Comp Plan Update. Waiting on LCDC's final order.	http://www.portlandoregon.gov/bps/71486

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BPS	Title 33	Central City Plan District Updates	4	Rachel Hoy	Staci Monroe	Council completed their votes on amendments April 11. Adoption expected in early June 2018 and effective by July 9.	http://www.portlandoregon.gov/bps/47907
BPS	Title 33	Residential Infill Project (Update Single-Dwelling Zoning Regulations)	3	Morgan Tracy	Kristin Cooper	Proposed Draft released April 2. PSC hearings May 8 and 15.	www.portlandoregon.gov/bps/infill
BPS	Title 33	Better Housing by Design (Update Multi-Dwelling Zoning Regulations)	3	Bill Cunningham	Laura Lehman	Discussion Draft to be released mid-May; PSC hearing scheduled for June 12	www.portlandoregon.gov/bps/betterhousing
BPS	Title 33	Code Reconciliation Project (Task 5 and Inclusionary Housing)	4	Barry Manning	Kristin Cooper	Council hearing held on March 21. Next Council session scheduled for May 24, 2018.	https://www.portlandoregon.gov/bps/72600 .
BPS	Title 33	Neighborhood Contact Requirement Project	1	Sara Wright	Kristin Cooper, Marguerite Feuersanger, Diane Hale	Discussion Draft Comments due April 23. PSC hearing tentatively scheduled for July 24.	https://www.portlandoregon.gov/bps/74046
BPS	Title 33	Design Overlay Zoning Amendments includes: DOZA Process, DOZA Tools and DOZA	2	Lora Lillard/ Kathryn Hartinger	Kara Fioravanti, Jean Hester	DOZA Process Discussion Draft comments due June 1; DOZA Tools Discussion Draft scheduled for released May 2; Open house May 9	http://www.portlandoregon.gov/bps/70324

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BPS	Title 33	Historic Resources Code Project	2	Brandon Spencer-Hartle	Hillary Adam	Draft zoning code language will be released in early summer.	https://www.portlandoregon.gov/bps/58976
BPS	Policy direction	Portland Off-Road Cycling Master Plan	3	Tom Armstrong		Parks Board commented on the draft plan; BPS will make revisions before the plan goes to Council later in 2018.	https://www.portlandoregon.gov/bps/68157
BPS	Possible code/map recommendations	82nd Avenue Development and Transportation Plan	3	Radcliffe Dacanay		Draft summary report to be released in March 2018.	https://www.portlandoregon.gov/bps/72125
BPS	Policy direction	SW Corridor Equitable Housing Strategy	3	Ryan Curren		Discussion draft available; PSC briefing on May 8. Portland and Tigard City Councils' review this summer.	https://www.portlandoregon.gov/bps/article/635474
BPS	Comp Plan Map and/or Zoning Map	Map Refinement Project	4	Marty Stockton		City Council hearing held March 14; next Council session scheduled for April 25, 2018.	https://www.portlandoregon.gov/bps/73388
BES	Rule and code update to improve transparency and consistency of BES administrative reviews and appeals	Rule and code changes to enhance transparency and consistency of BES administrative reviews and appeals. Drafting phase underway.	3	Rachele Altman		Drafting phase.	

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BES	ENB-4.29, Rules for Refunds of Sewer Connection and Repair Permit Fees	Rulemaking to make existing temporary rules at ENB-4.29 permanent; rules govern issuance of refunds for sewer connection and repair permit fees.	5	Rachele Altman		<p>The public comment period for these proposed rules ran from 5p on March 5 through 5p on April 6, 2018. No request for a public hearing was made and no comments were submitted by the stated deadlines.</p> <p>The proposed rules circulated for comment were finalized and adopted by the Director on 5/14/18.</p> <p>The rules have been transmitted to the Auditor's Office, which will post the rules online in the Portland Policy Documents within the next few weeks.</p>	The adopted rules replaced but did not substantively differ from the temporary rules that had been in place since July 2014.
BES	Clean-Up Code and Rule Package	Clean-Up Code and Rule Package	3	Alice Brawley Chesworth		<p>This code and rule package will correct typos and drafting errors, clarify confusing language, etc. The intent is to not make policy changes through this package. Drafting phase.</p>	
BDS/ PBEM	Title 24	Seismic	1	Amit Kumar, Nancy Thorington, Emily Sandy, Dan Douthit	PBEM, BDS, BPS	Explore changes to City Code requiring seismic upgrades	