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**Esau, Rebecca Calendar**  
Monday, April 09, 2018 – Sunday, April 15, 2018

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**April 2018**

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1	2	3	4	5	6	7
8	<a href="#">9</a>	<a href="#">10</a>	<a href="#">11</a>	<a href="#">12</a>	<a href="#">13</a>	<a href="#">14</a>
<a href="#">15</a>	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

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▲ **Mon, Apr 9**

- 9:00 AM – 10:45 AM [Portland Online Permitting System Leadership Discussion with Vendor \(zedIT\)](#)  
BDS CH2M Conf 8  
POPS Planning
  - 11:00 AM – 11:30 AM [CHECK IN with Commissioner of Public Safety and Chief of Staff](#)  
Office of Commissioner Eudaly, 1221 SW 4th Avenue  
Suite 200  
Eudaly, Chloe
  - 11:45 AM – 12:15 PM [Tom Rinehart Monthly 1:1](#)  
Congress Center 1001 SW 5th Ave. Suite 2200 Tom's  
Huddle Room  
Rinehart, Tom
  - 1:00 PM – 2:00 PM [Digitization Project: Status Update and Next Steps](#)  
Director's Conf Room  
Torgerson, Leanne
  - 2:00 PM – 3:00 PM [Colleen Poole \(Customer Service & Outreach Coordinator\), Leanne Torgerson \(Executive Assistant\) meeting](#)  
Rebecca's Office  
Torgerson, Leanne
  - 3:00 PM – 4:00 PM [Elshad Hajiyev \(Business Operations & Finance Services Manager\) one on one](#)  
Rebecca's Office  
Torgerson, Leanne
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▲ **Tue, Apr 10**

- 8:00 AM – 8:30 AM [Wonder Woman Award Recipient Picture Taking](#)  
1900 Building Lobby area  
Langi, Norma

- 9:00 AM – 10:00 AM [Kim Tallant \(Principal Planner\) one on one](#)  
Rebecca's Office  
Torgerson, Leanne
  - 10:30 AM – 12:00 PM [2018 Senior Managers Meeting](#)  
BDS Conf 5A  
Torgerson, Leanne
  - 1:30 PM – 2:00 PM [Portland Online Permitting System Executive Team and Quality Assurance Consultant Chris Dennis re: Portland Online Permitting System](#)  
1900 SW 4th Ave - 5th floor - Director's Conf. Room  
Torgerson, Leanne
  - 3:00 PM – 4:30 PM [Office of Management & Finance Advisory Committee - series](#)  
City Hall - Lovejoy Room  
Massenburg, Julian
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▲ **Wed, Apr 11**

■ All Day [Out Sick](#)

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▲ **Thu, Apr 12**

- 1:30 PM – 2:00 PM [Leanne Torgerson \(Executive Assistant\), Colleen Poole \(Customer Service & Outreach Coordinator\) meeting](#)  
Rebecca's Office  
Torgerson, Leanne
  - 3:00 PM – 4:00 PM [Dan Coté \(Interim Portland Online Permitting System & Inspection Services Manager\) one on one](#)  
Rebecca's Office  
Torgerson, Leanne
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▲ **Fri, Apr 13**

- 10:00 AM – 10:15 AM [Katie Salazar \(BDS Facilities Coordinator\) to bring the Painter through Rebecca's office](#)  
Rebecca's Office  
Poole, Colleen
  - 11:30 AM – 1:45 PM [Elshad Haiyev \(Business Operations & Finance Services Manager\), Kim Tallant \(Principal Planner\) to attend State of the City: The Conversation](#)  
Sentinel Hotel, 614 SW 11th Ave.  
Torgerson, Leanne
  - 2:05 PM – 2:20 PM [Mike Liefeld \(Enforcement Program Manager\) re: Mayor's email](#)  
Rebecca's Office  
Torgerson, Leanne
-

## Details

Monday, April 09, 2018

▲ **Time** 9:00 AM – 10:45 AM  
**Subject** POPS Leadership Discussion with zedIT  
**Location** BDS CH2M Conf 8  
**Show Time As** Busy  
Meeting updated to include the agenda  
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We will be meeting with zedIT 4/9 through 4/11 to start detail project planning in preparation for the kick off sessions the week of 4/30.

Thank you  
Vida Parandvash  
Project Manager, PMP  
City of Portland • Portland Online Permitting System  
503.865.4148 • [Vida.Parandvash@portlandoregon.gov](mailto:Vida.Parandvash@portlandoregon.gov)  
<<mailto:Vida.Parandvash@portlandoregon.gov>>  
Schedule: M-F, 7 AM to 4 PM

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	POPS Planning < <a href="mailto:POPSPlanning@portlandoregon.gov">POPSPlanning@portlandoregon.gov</a> >	Organizer
	Esau, Rebecca < <a href="mailto:Rebecca.Esau@portlandoregon.gov">Rebecca.Esau@portlandoregon.gov</a> >	Required
	Cote, Dan < <a href="mailto:Dan.Cote@portlandoregon.gov">Dan.Cote@portlandoregon.gov</a> >	Required
	Whitehurst, Duane < <a href="mailto:Duane.Whitehurst@portlandoregon.gov">Duane.Whitehurst@portlandoregon.gov</a> >	Required
	Bauer, Dan < <a href="mailto:Dan.Bauer@portlandoregon.gov">Dan.Bauer@portlandoregon.gov</a> >	Required
	Waraich, Saby < <a href="mailto:Saby.Waraich@portlandoregon.gov">Saby.Waraich@portlandoregon.gov</a> >	Required
	Mark Stiles < <a href="mailto:Mark.Stiles@zedIT.com">Mark.Stiles@zedIT.com</a> >	Required
	Derek Porter < <a href="mailto:Derek.Porter@zedIT.com">Derek.Porter@zedIT.com</a> >	Required
	Baumgartner, Lori < <a href="mailto:Lori.Baumgartner@portlandoregon.gov">Lori.Baumgartner@portlandoregon.gov</a> >	Required
	Shonya, Martha < <a href="mailto:Martha.Shonya@portlandoregon.gov">Martha.Shonya@portlandoregon.gov</a> >	Required
	Freeman, Kimberly < <a href="mailto:Kimberly.Freeman@portlandoregon.gov">Kimberly.Freeman@portlandoregon.gov</a> >	Required

Parandvash, Vida <Vida.Parandvash@portlandoregon.gov>	Required
Walker Jr, Robert <Robert.Walker@portlandoregon.gov>	Required
Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Optional
Schulte, Rick <Rick.Schulte@portlandoregon.gov>	Optional
Rothi, Paul <Paul.Rothi@portlandoregon.gov>	Optional
Fries, Arron <Arron.Fries@portlandoregon.gov>	Optional
Chauvin, Pablo <Pablo.Chauvin@portlandoregon.gov>	Optional
Dennis, Chris <chris@delaris.com>	Optional
Christopher Dennis <chris@steaming-kettle.com>	Optional
Baer, Jeff <Jeff.Baer@portlandoregon.gov>	Required

▲ **Time** 11:00 AM – 11:30 AM  
**Subject** CHECK IN: Rebecca Esau, Bureau of Development Services Director  
**Location** Office of Commissioner Eudaly, 1221 SW 4th Avenue Suite 200  
**Show Time As** Busy  
 Requesting to push this to 4/9 as there is a work session scheduled on 4/2 – Thanks!

Meeting Coordinator: Leanne Torgerson x37937

In attendance:  
 Rebecca Esau, BDS Director  
 Marshall Runkel, Chief of Staff  
 Commissioner Chloe Eudaly

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	Eudaly, Chloe <Chloe.Eudaly@portlandoregon.gov>	Organizer
	Runkel, Marshall <Marshall.Runkel@portlandoregon.gov>	Required
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Commissioner Eudaly <chloe@portlandoregon.gov>	Optional

▲ **Time** 11:45 AM – 12:15 PM  
**Subject** Rebecca E/Tom Monthly 1:1

**Location** Congress Center 1001 SW 5th Ave. Suite 2200 Tom's Huddle Room  
**Recurrence** Occurs the second Monday of every 1 month(s) effective 4/9/2018 until 4/9/2018 from 11:45 AM to 12:15 PM  
**Show Time As** Busy  
Updating time for recurrence.

-Katy

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	Rinehart, Tom <Tom.Rinehart@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Optional

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▲ **Time** 1:00 PM – 2:00 PM  
**Subject** Digitization Project: Status Update and Next Steps  
**Location** Director's Conf Room  
**Show Time As** Busy

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Required
	Peterson, Andy <Andy.Peterson@portlandoregon.gov>	Required
	Kuhnhausen, David <David.Kuhnhausen@portlandoregon.gov>	Required
	Cote, Dan <Dan.Cote@portlandoregon.gov>	Required
	Corr, Chris <Chris.Corr@portlandoregon.gov>	Required
	Nistler, Tracy <Tracy.Nistler@portlandoregon.gov>	Required
	Pierce, Christy <Christine.Pierce@portlandoregon.gov>	Required

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▲ **Time** 2:00 PM – 3:00 PM  
**Subject** Rebecca, Colleen, Leanne meeting  
**Location** Rebecca's Office  
**Recurrence** Occurs every Monday effective 4/9/2018 until 4/9/2018 from 2:00 PM to 3:00 PM  
**Show Time As** Busy

New meeting series with 2:00 start time.

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	Leanne Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Poole, Colleen <Colleen.Poole@portlandoregon.gov>	Required

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▲ **Time** 3:00 PM – 4:00 PM  
**Subject** Rebecca and Elshad one on one  
**Location** Rebecca's Office  
**Recurrence** Occurs every Monday effective 4/9/2018 until 4/9/2018 from 3:00 PM to 4:00 PM  
**Show Time As** Busy  
New series with 3:00 start time.

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	Leanne Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Required

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## Tuesday, April 10, 2018

▲ **Time** 8:00 AM – 8:30 AM  
**Subject** Wonder Woman Award Recipient Picture Taking  
**Location** 1900 Building Lobby area  
**Show Time As** Busy

Hello and congratulations to all of you,

As I reflected upon the meaning of “Wonder Woman”, I am truly humbled, proud and honored to be numbered among great women such as yourselves.

We many not come from the beautiful Island of Themyscira, but each of us, in our own way hold the abilities that Princess Diana has. In today’s busy world, working women have shown superhuman strength, speed, durability, fast reflexes, longevity and many more, too many to count.

In the words of our bureau director, Rebecca Esau, “thank you for

being mentors and leaders for positive change". May we flood our city with the good works that are ripples of everything noble and wholesome.

We are planning to take a picture of us and Nancy Thorington will write up something that will be included in the next Checksheet.

Thank you,  
Norma 😊  
3-9833

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	Langi, Norma <Norma.Langi@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Howard, Anastasia <Anastasia.Howard@portlandoregon.gov>	Required
	Pfaff, Anne <Anne.Pfaff@portlandoregon.gov>	Required
	Scholte, Cassandra <Cassandra.Scholte@portlandoregon.gov>	Required
	Ballew, Cassie <Cassandra.Ballew@portlandoregon.gov>	Required
	Pierce, Christy <Christine.Pierce@portlandoregon.gov>	Required
	Meyer, Cindy <Cindy.Meyer@portlandoregon.gov>	Required
	Perry, Dora <Dora.Perry@portlandoregon.gov>	Required
	Hays, Emily <Emily.Hays@portlandoregon.gov>	Required
	Bhutani, Puja <Puja.Bhutani@portlandoregon.gov>	Required
	Jeffreys, Grace <Grace.Jeffreys@portlandoregon.gov>	Required
	Adam, Hillary <Hillary.Adam@portlandoregon.gov>	Required
	Guillen-Chapman, Karen <Karen.Guillen-Chapman@portlandoregon.gov>	Required
	Piercy, Janell <Janell.Piercy@portlandoregon.gov>	Required
	Perkins, Kareen <Kareen.Perkins@portlandoregon.gov>	Required
	Sharp, Kathy <Kathy.Sharp@portlandoregon.gov>	Required

Salazar, Katie <Katie.Salazar@portlandoregon.gov>	Required
Duvall, Laura <Laura.DuVall@portlandoregon.gov>	Required
Baumgartner, Lisa <Lisa.Baumgartner@portlandoregon.gov>	Required
Paglia, Tanya <Tanya.Paglia@portlandoregon.gov>	Required
Dibert, Lisa <Lisa.Dibert@portlandoregon.gov>	Required
Do, MaiThy <MaiThy.Do@portlandoregon.gov>	Required
Gill, Lisa <Lisa.Gill@portlandoregon.gov>	Required
Butenschoen, Mary <Mary.Butenschoen@portlandoregon.gov>	Required
Monroe, Staci <Staci.Monroe@portlandoregon.gov>	Required
Greenauer, Megan <Megan.Greenauer@portlandoregon.gov>	Required
Davis, Natalie <Natalie.Davis@portlandoregon.gov>	Required
Boren-King, Tammy <Tammy.Boren- King@portlandoregon.gov>	Required
Luttrell, Natalie <Natalie.Luttrell@portlandoregon.gov>	Required
Partch, Priscilla <Priscilla.Partch@portlandoregon.gov>	Required
Hunter-James, Rochelle <Rochelle.Hunter- James@portlandoregon.gov>	Required
Fuller, Jessica <Jessica.Fuller@portlandoregon.gov>	Required
Olson, Shannon <Shannon.Olson@portlandoregon.gov>	Required
Yao Long, Stephanie <Stephanie.YaoLong@portlandoregon.gov>	Required
Alvey, Chandra <Chandra.Alvey@portlandoregon.gov>	Required
Jenkins, Dee Dee <Deirdre.Jenkins@portlandoregon.gov>	Required



Parke, Diane <Diane.Parke@portlandoregon.gov> Required

Neville, Kati <Kati.Neville@portlandoregon.gov> Required

Nistler, Tracy <Tracy.Nistler@portlandoregon.gov> Required

Thorington, Nancy  
<Nancy.Thorington@portlandoregon.gov> Required

▲ **Time** 9:00 AM – 10:00 AM

**Subject** Rebecca and Kim one on one

**Location** Rebecca's Office

**Recurrence** Occurs every Tuesday effective 4/10/2018 until 4/10/2018 from 9:00 AM to 10:00 AM

**Show Time As** Busy

Kim – I set your one on one with Rebecca every Tuesday at 9:00 but we can adjust, if needed.

Leanne  
X37937

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Tallant, Kimberly <Kimberly.Tallant@portlandoregon.gov>	Required

▲ **Time** 10:30 AM – 12:00 PM

**Subject** 2018 Senior Managers Meeting

**Location** BDS Conf 5A

**Show Time As** Busy

Location Change this meeting only!

Tom Rinehart and Carmen Merlo will be joining us for the first 15 minutes to brief us on the OMF Strategic Plan.

Leanne  
X37937

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required

Austin, David <David.Austin@portlandoregon.gov>	Required
Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Required
Kuhnhausen, David <David.Kuhnhausen@portlandoregon.gov>	Required
Peterson, Andy <Andy.Peterson@portlandoregon.gov>	Required
Tallant, Kimberly <Kimberly.Tallant@portlandoregon.gov>	Required
Cote, Dan <Dan.Cote@portlandoregon.gov>	Required
BDS Events & Training Calendar <BDSEventsCal@portlandoregon.gov>	Required
Tebeau, David <David.Tebeau@portlandoregon.gov>	Required
Perry, Dora <Dora.Perry@portlandoregon.gov>	Required

▲ **Time** 1:30 PM – 2:00 PM  
**Subject** Monthly Rebecca, Elshad, Dan, Chris Dennis (QA Consultant) re: POPS  
**Location** 1900 SW 4th Ave - 5th floor - Director's Conf. Room  
**Recurrence** Occurs the second Tuesday of every 1 month(s) effective 4/10/2018 until 4/10/2018 from 1:30 PM to 2:00 PM  
**Show Time As** Busy  
This is to end the series as of June 12th. I will be inviting Jeff Bauer, Dan Bauer, Saby W and Duane to the May 8 and June 12 meetings seperately. I'll send new series for the 2nd Wed (mostly) starting in July through December (adjusting the August, Sept, and Dec meetings).

Chris – Please check-in at the 5th floor reception when you arrive.

I hope this day/time works for all. We can adjust, as needed.

Best regards,  
Leanne  
X37937

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Cote, Dan <Dan.Cote@portlandoregon.gov>	Required

Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov> Required  
 Dennis, Chris <chris@delaris.com> Required  
 Christopher Dennis <chris@steaming-kettle.com> Optional

**Time** 3:00 PM – 4:30 PM  
**Subject** OMF Advisory Committee - series  
**Location** City Hall - Lovejoy Room  
**Recurrence** Occurs the second Tuesday of every 1 month(s) effective 4/10/2018 until 4/10/2018 from 3:00 PM to 4:30 PM  
**Show Time As** Busy  
 -----Original Appointment-----  
 From: Massenburg, Julian  
 Sent: Tuesday, September 05, 2017 10:17 AM  
 To: Massenburg, Julian; OMF Advisory Committee/BAC; Greenfield, Mike; Jordan, Michael; Justice, Carol; McCullough, Robert; Reiland, Catherine; Scarlett, Paul; Lois Cohen; Guo, Jay; Jividen, Crystine; ernest@harmocity.com <mailto:ernest@harmocity.com>  
 Cc: OMF Advisory Committee Notification List; Kanwit, Anna; Enge, Bryant; Braaten, Jane; Torgerson, Leanne; Baer, Jeff; Miner, Peggy  
 Subject: OMF Advisory Committee - series  
 When: Occurs the second Tuesday of every 1 month(s) effective 9/12/2017 from 3:00 PM to 4:30 PM (UTC-08:00) Pacific Time (US & Canada).  
 Where: City Hall - Lovejoy Room

OMF Advisory Committee:

This is a calendar hold for the 2017 – 2018 OMF Advisory Committee meeting series. The meetings will occur every second Tuesday of the month from 3:00 p.m. – 4:30 p.m. in City Hall’s Lovejoy room.


\* Julian  
 Julian Massenburg  
 Management Analyst, Communications  
 Business Operations Division  
 Office of Management & Finance  
 1120 SW 5th Avenue Suite 1250  
 Portland, OR 97204  
 503.823.7674

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	Massenburg, Julian <Julian.Massenburg@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required

OMF Advisory Committee/BAC <OMFAdvisoryCommitteeBAC@portlandoregon.gov>	Required
OMF Advisory Committee Notification List <OMFAdvisoryCommitteeNotificationList@portlandoregon.gov>	Optional
Greenfield, Mike <orgreenfield@comcast.net>	Required
Jordan, Michael <Mike.Jordan@portlandoregon.gov>	Required
Justice, Carol <Carol.Justice@portlandoregon.gov>	Required
McCullough, Robert <Robert@mresearch.com>	Required
Reiland, Catherine <Catherine.Reiland@portlandoregon.gov>	Required
Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
Lois Cohen <lois@loisdcohen.com>	Required
Guo, Jay <Jay.Guo@portlandoregon.gov>	Required
Jividen, Crystine <Crystine.Jividen@portlandoregon.gov>	Required
ernest@harmocity.com <ernest@harmocity.com>	Required
Kanwit, Anna <Anna.Kanwit@portlandoregon.gov>	Optional
Enge, Bryant <Bryant.Engel@portlandoregon.gov>	Optional
Braaten, Jane <Jane.Braaten@portlandoregon.gov>	Optional
Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Optional
Baer, Jeff <Jeff.Baer@portlandoregon.gov>	Optional
Miner, Peggy <Peggy.Miner@portlandoregon.gov>	Optional

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### Wednesday, April 11, 2018


**Time** All Day  
**Subject** Out Sick  
**Show Time As** Out of Office

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## Thursday, April 12, 2018

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▲ **Time** 1:30 PM – 2:00 PM  
**Subject** Rebecca, Leanne, and Colleen meeting  
**Location** Rebecca's Office  
**Show Time As** Busy

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Poole, Colleen <Colleen.Poole@portlandoregon.gov>	Required
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required

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▲ **Time** 3:00 PM – 4:00 PM  
**Subject** Rebecca, Dan one on one  
**Location** Rebecca's Office  
**Recurrence** Occurs every Thursday effective 4/12/2018 until 4/12/2018 from 3:00 PM to 4:00 PM  
**Show Time As** Busy

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Cote, Dan <Dan.Cote@portlandoregon.gov>	Required

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## Friday, April 13, 2018

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▲ **Time** 10:00 AM – 10:15 AM  
**Subject** Bring the Painter through Rebecca's office  
**Location** Rebecca's Office  
**Show Time As** Busy

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	Poole, Colleen <Colleen.Poole@portlandoregon.gov>	Organizer
	Salazar, Katie <Katie.Salazar@portlandoregon.gov>	Required
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required

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▲ **Time** 11:30 AM – 1:45 PM  
**Subject** Rebecca, Elshad, Dan to attend State of the City: The Conversation

**Location** Sentinel Hotel, 614 SW 11th Ave.  
**Show Time As** Out of Office

Tickets attached for Rebecca, Elshad, and Dan to attend the State of the City: The Conversation at the Sentinel Hotel  
<<https://www.mapquest.com/directions/to/us/oregon/sentinel-363031647>> (between SW 10th & 11th and SW Morrison & Alder – enter on the 11th Avenue side of the building). You can walk or take the streetcar to SW 10th & Alder Streetcar Station (going) and SW 11th & Alder Streetcar (returning). Lunch provided.

I have allowed 30 minutes travel time on going/returning.

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Required
	Cote, Dan <Dan.Cote@portlandoregon.gov>	Required
	Tallant, Kimberly <Kimberly.Tallant@portlandoregon.gov>	Optional



**Time** 2:05 PM – 2:20 PM  
**Subject** Rebecca and Mike re: Mayor's email  
**Location** Rebecca's Office  
**Show Time As** Busy

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer

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