
Esau, Rebecca Calendar
Monday, April 23, 2018 – Sunday, April 29, 2018)

April 2018

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29	30					

April 2018

▲ **Mon, Apr 23**

- 10:00 AM – 11:00 AM [Discuss South Portland Address Project](#)
Director's Conference Room
Torgerson, Leanne
- 11:30 AM – 12:00 PM [Marshall Runkel \(Commissioner of Public Safety Chief of Staff\) one on one](#)
Marshall's Office
Torgerson, Leanne
- 1:00 PM – 2:00 PM [Facility Permit Program, Tenant Improvements, and Seismic Upgrades](#)
Director's Conf. Room
Torgerson, Leanne
- 2:00 PM – 3:00 PM [Colleen Poole \(Customer Service & Outreach Coordinator\), Leanne Torgerson \(Executive Assistant\) meeting](#)
Rebecca's Office
Torgerson, Leanne
- 3:00 PM – 4:30 PM [Elshad Haiyev \(Business Operations & Finance Services Manager\) one on one](#)
Rebecca's Office
Torgerson, Leanne
- 4:30 PM – 6:30 PM [Technology Oversight Committee](#)
Columbia Square, Rm 415, Floor 4, 10-12 ppl
Clodius, Jen

▲ **Tue, Apr 24**

- 9:00 AM – 10:00 AM [Kim Tallant \(Principal Planner\) one on one](#)
Rebecca's Office
Torgerson, Leanne

- 10:30 AM – 12:00 PM [2018 Senior Managers Meeting](#)
BDS Conf 5e (10)
Torgerson, Leanne
 - 1:00 PM – 2:00 PM [Inspection Division Manager Interviews- Round 2](#)
BDS CH2M Conf 1 (15); BDS CH2M Conf 3 (4)
BDS Recruitment Activity Calendar
-

▲ **Wed, Apr 25**

- 10:00 AM – 10:30 AM [Ross Caron \(Bureauwide Projects Manager\) one on one](#)
Rebecca's Office
Torgerson, Leanne
 - 11:00 AM – 12:00 PM [Weekly Portland Online Permitting System Executive meeting](#)
1900 SW 4th Ave, - 5th floor - Director's Conf. Room
Torgerson, Leanne
 - 1:15 PM – 1:30 PM [City Attorney meeting](#)
Rebecca's Office
Torgerson, Leanne
 - 1:30 PM – 2:00 PM [Lisa Gill \(Facility Permit Program/Field Issuance Remodel Manager\) re: Portland Public Schools - Tubman](#)
BDS Conf 3a (16)
Gill, Lisa
 - 2:00 PM – 2:30 PM [Brett Hulstrom \(Process Manager\) re: Providence Park Update](#)
Rebecca's Office
Torgerson, Leanne
 - 2:30 PM – 3:15 PM [Monthly Building Developer Meeting with BDS Director Rebecca Esau](#)
1900 SW 4th Ave - 5th floor - Director's Conf. Room
Torgerson, Leanne
 - 3:30 PM – 4:30 PM [Insp Division Manager Interview](#)
BDS CH2M Conf 1 (15); BDS CH2M Conf 3 (4)
BDS Recruitment Activity Calendar
 - 4:30 PM – 5:00 PM [Metrics/Dashboards/Reports](#)
Rebecca's Office
O'Brien, Kyle
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▲ **Thu, Apr 26**

- **Before 8:00 AM Free**
- 8:00 AM – 8:30 AM [Kids at Work Day Welcome](#)
2500B
Torgerson, Leanne
- 9:00 AM – 9:15 AM [Leanne Torgerson \(Executive Assistant\), Colleen Poole \(Customer Service & Outreach Coordinator\) meeting](#)
Rebecca's Office
Torgerson, Leanne

- 11:00 AM – 12:00 PM [Hearings Office Services](#)
Director's Conf. Room
Torgerson, Leanne
- 1:30 PM – 2:00 PM [HR Issue](#)
Director's Conf. Room
Torgerson, Leanne
- 2:00 PM – 3:00 PM [Dan Coté \(Interim Portland Online Permitting System & Inspection Services Manager\) one on one](#)
Rebecca's Office
Torgerson, Leanne
- 3:00 PM – 4:00 PM [BDS Director and Managers & Metro's David Fortney re: Construction Career Pathways Project](#)
BDS Conf 5a (14)
Torgerson, Leanne
- 4:00 PM – 4:30 PM [David Kuhnhausen \(Permitting Services Manager\) one on one](#)
Rebecca's Office
Torgerson, Leanne

▲ **Fri, Apr 27**

- 9:00 AM – 11:00 AM [Special Management Team Meeting with Michael Hulshof-Schmidt](#)
2020 SW 4th, CH2M, Lincoln Room
Torgerson, Leanne
- 10:00 AM – 11:00 AM [Mayor meeting with Bureau directors regarding budget \(Kristin\)](#)
Rose Room
Wheeler, Ted
- 2:30 PM – 3:00 PM [Courtney Patterson via phone](#)
via phone
Torgerson, Leanne


Details


Monday, April 23, 2018

- ▲ **Time** 10:00 AM – 11:00 AM
- Subject** Discuss South Portland Address Project
- Location** Director's Conference Room
- Show Time As** Busy
- Attendees**

Name <E-mail>	Attendance
Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer

Kuhnhausen, David <David.Kuhnhausen@portlandoregon.gov>	Required
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
Baumgartner, Lisa <Lisa.Baumgartner@portlandoregon.gov>	Required
Silleck, Janette <Janette.Silleck@portlandoregon.gov>	Required
Thorington, Nancy <Nancy.Thorington@portlandoregon.gov>	Required
Brown, Jake <Jake.Brown@portlandoregon.gov>	Required
Aebi, Andrew <Andrew.Aebi@portlandoregon.gov>	Required
Nistler, Tracy <Tracy.Nistler@portlandoregon.gov>	Optional

	Time 11:30 AM – 12:00 PM	
	Subject Rebecca and Marshall one on one	
	Location Marshall's Office	
	Show Time As Busy	
	Commissioner Eudaly will join this meeting on the 1st Monday of each month.	
	Leanne X37937	
Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Runkel, Marshall <Marshall.Runkel@portlandoregon.gov>	Required

	Time 1:00 PM – 2:00 PM	
	Subject FPP, Tenant Improvements, and Seismic Upgrades	
	Location Director's Conf. Room	
	Show Time As Busy	
	This meeting will be to discuss FPP, Tenant Improvements, and Seismic Upgrades.	
	Leanne X37937	
Attendees	Name <E-mail>	Attendance

Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
Peterson, Andy <Andy.Peterson@portlandoregon.gov>	Required
Cote, Dan <Dan.Cote@portlandoregon.gov>	Required
Gill, Lisa <Lisa.Gill@portlandoregon.gov>	Required
Shoemaker, Jay <Jay.Shoemaker@portlandoregon.gov>	Required
Davis, Natalie <Natalie.Davis@portlandoregon.gov>	Required
Morgan, Douglas <Douglas.Morgan@portlandoregon.gov>	Required
Tebeau, David <David.Tebeau@portlandoregon.gov>	Required
Kumar, Amit <Amit.Kumar@portlandoregon.gov>	Required

▲ **Time** 2:00 PM – 3:00 PM
Subject Rebecca, Colleen, Leanne meeting
Location Rebecca's Office
Recurrence Occurs every Monday effective 4/23/2018 until 4/23/2018 from 2:00 PM to 3:00 PM
Show Time As Busy
New meeting series with 2:00 start time.

Attendees	Name <E-mail>	Attendance
	Leanne	
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Poole, Colleen <Colleen.Poole@portlandoregon.gov>	Required

▲ **Time** 3:00 PM – 4:30 PM
Subject Rebecca and Elshad one on one
Location Rebecca's Office
Show Time As Busy
New series with 3:00 start time.

Leanne

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Required

▲

Time 4:30 PM – 6:30 PM

Subject Technology Oversight Committee

Location Columbia Square, Rm 415, Floor 4, 10-12 ppl


Recurrence Occurs the fourth Monday of every 1 month(s) effective 4/23/2018 until 4/23/2018 from 4:30 PM to 6:30 PM

Show Time As Busy
Happy 2018!

Attendees	Name <E-mail>	Attendance
	Clodius, Jen <Jen.Clodius@portlandoregon.gov>	Organizer
	ken@theneubauers.org <ken@theneubauers.org>	Required
	Mike Lynch <mlynch@salesforce.com>	Required
	Wilf Pinfeld <wilfred.pinfeld@gmail.com>	Required
	Baer, Jeff <Jeff.Baer@portlandoregon.gov>	Required
	Dennis, Chris <chris@delaris.com>	Required
	Clifford Smith <cliff@caseassociates.com>	Required
	David Sharon <daves@caseassociates.com>	Required
	Eden, Jess <Jessica.Eden@portlandoregon.gov>	Required
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Levy, Laurie <Laurie.Levy@portlandoregon.gov>	Required
	Dennis, Lisa <lisa@delaris.com>	Required
	Scott, Andrew <Andrew.Scott@portlandoregon.gov>	Required
	Waraich, Saby <Saby.Waraich@portlandoregon.gov>	Required

Whitehurst, Duane <Duane.Whitehurst@portlandoregon.gov>	Required
Bristol, Elonda <Elonda.Bristol@portlandoregon.gov>	Optional
Rinehart, Tom <Tom.Rinehart@portlandoregon.gov>	Optional
Ball, Kelly <Kelly.Ball@portlandoregon.gov>	Optional
Braaten, Jane <Jane.Braaten@portlandoregon.gov>	Optional
Campuzano, Claudio <Claudio.Campuzano@portlandoregon.gov>	Optional
Le, Doug <Doug.Le@portlandoregon.gov>	Optional
Rosenberg, Elyse <Elyse.Rosenberg@portlandoregon.gov>	Optional
Salazar, Ida <Ida.Salazar@portlandoregon.gov>	Optional
Shifley, Katie <Kathryn.Shifley@portlandoregon.gov>	Optional
Smith, Ralph <Ralph.Smith@portlandoregon.gov>	Optional
Christopher Dennis <chris@steaming-kettle.com>	Optional
Merlo, Carmen <Carmen.Merlo@portlandoregon.gov>	Optional
Cote, Dan <Dan.Cote@portlandoregon.gov>	Optional
Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Optional
bottsd@gmail.com <bottsd@gmail.com>	Required
joshmitch@gmail.com <joshmitch@gmail.com>	Required
Bauer, Dan <Dan.Bauer@portlandoregon.gov>	Optional

Tuesday, April 24, 2018

	Time 9:00 AM – 10:00 AM
	Subject Rebecca and Kim one on one
	Location Rebecca's Office
	Recurrence Occurs every Tuesday effective 4/24/2018 until 4/24/2018 from 9:00 AM to 10:00 AM
	Show Time As Busy

Kim – I set your one on one with Rebecca every Tuesday at 9:00 but we can adjust, if needed.

Leanne
X37937

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Tallant, Kimberly <Kimberly.Tallant@portlandoregon.gov>	Required

▲ **Time** 10:30 AM – 12:00 PM
Subject 2018 Senior Managers Meeting
Location BDS Conf 5e (10)
Recurrence Occurs the fourth Tuesday of every 1 month(s) effective 4/24/2018 until 4/24/2018 from 10:30 AM to 12:00 PM
Show Time As Busy
This series is for the 2018 Senior Managers meeting for the 4th Tuesday of each month through December 2018.

Leanne
X37937

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Austin, David <David.Austin@portlandoregon.gov>	Required
	Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Required
	Cote, Dan <Dan.Cote@portlandoregon.gov>	Required
	Kuhnhausen, David <David.Kuhnhausen@portlandoregon.gov>	Required
	Perry, Dora <Dora.Perry@portlandoregon.gov>	Required
	Peterson, Andy <Andy.Peterson@portlandoregon.gov>	Required
	Tallant, Kimberly <Kimberly.Tallant@portlandoregon.gov>	Required

BDS Events & Training Calendar
<BDSEventsCal@portlandoregon.gov> Required

▲ **Time** 1:00 PM – 2:00 PM
Subject Inspection Division Manager Interviews- Round 2
Location BDS CH2M Conf 1 (15); BDS CH2M Conf 3 (4)
Show Time As Busy

Attendees

Name <E-mail>	Attendance
BDS Recruitment Activity Calendar <BDSRecruitmentActCal@portlandoregon.gov>	Organizer
Perry, Dora <Dora.Perry@portlandoregon.gov>	Required
Kelly, Tris <Tris.Kelly@portlandoregon.gov>	Required
Langi, Norma <Norma.Langi@portlandoregon.gov>	Required
Baumgartner, Lisa <Lisa.Baumgartner@portlandoregon.gov>	Required
Garduno, Sara Flores <Sara.Flores@portlandoregon.gov>	Required
Cote, Dan <Dan.Cote@portlandoregon.gov>	Required
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required

Wednesday, April 25, 2018


▲ **Time** 10:00 AM – 10:30 AM
Subject Rebecca and Ross one on one
Location Rebecca's Office
Recurrence Occurs every Wednesday effective 4/25/2018 until 4/25/2018 from 10:00 AM to 10:30 AM
Show Time As Busy


Attendees

Name <E-mail>	Attendance
Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
Caron, Ross <Ross.Caron@portlandoregon.gov>	Required

▲ **Time** 11:00 AM – 12:00 PM
Subject Rebecca, Dan C, Elshad, Dan B, Saby re: Weekly POPS meeting
Location 1900 SW 4th Ave, - 5th floor - Director's Conf. Room

Show Time As	Busy	
Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Cote, Dan <Dan.Cote@portlandoregon.gov>	Required
	Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Required
	Bauer, Dan <Dan.Bauer@portlandoregon.gov>	Required
	Waraich, Saby <Saby.Waraich@portlandoregon.gov>	Required
	Whitehurst, Duane <Duane.Whitehurst@portlandoregon.gov>	Optional
	Baer, Jeff <Jeff.Baer@portlandoregon.gov>	Optional


Time 1:15 PM – 1:30 PM
Subject City Attorney Meeting
Location Rebecca's Office
Show Time As Busy


Time 1:30 PM – 2:00 PM
Subject PPS - Tubman
Location BDS Conf 3a (16)
Importance High
Show Time As Busy
 All:

I KNOW THIS IS SHORT NOTICE – BUT IT IS THE ONLY TIME REBECCA CAN MEET.

Thank you,
 Lisa Gill
 FIR & FPP Section Manager
 Bureau of Development Services • City of Portland
 503.823.7543 desk • 503.823.6544 cell
 Lisa.Gill@portlandoregon.gov <mailto:Lisa.Gill@portlandoregon.gov>

Attendees	Name <E-mail>	Attendance
	Gill, Lisa <Lisa.Gill@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required

Rago, Jeff <Jeff.Rago@portlandoregon.gov> Required
Burns, Parish <Parish.Burns@portlandoregon.gov> Required
Heimann, Carrie <Carrie.Heimann@portlandoregon.gov> Optional

▲ **Time** 2:00 PM – 2:30 PM
Subject Rebecca and Brett re: Providence Park Update
Location Rebecca's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
Hulstrom, Brett <Brett.Hulstrom@portlandoregon.gov>	Required

▲ **Time** 2:30 PM – 3:15 PM
Subject Monthly Meeting with BDS Director Rebecca Esau
Location 1900 SW 4th Ave - 5th floor - Director's Conf. Room
Recurrence Occurs the fourth Wednesday of every 1 month(s) effective 4/25/2018 until 4/25/2018 from 2:30 PM to 3:15 PM
Show Time As Busy
This is an opportunity for you to meet with BDS Director Rebecca Esau. This meeting will take place on the 4th Wednesday of each month from 2:30 to 3:15.

Best regards,
Leanne Torgerson
Director's Executive Assistant
Bureau of Development Services
1900 SW Fourth Avenue, Suite 5000
Portland, OR 97201
503.823.7937
503.823.7250 (fax)
Leanne.Torgerson@portlandoregon.gov
<mailto:Leanne.Torgerson@portlandoregon.gov>

Name <E-mail>	Attendance
Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
Vic Remmers <vic@everetthomesnw.com>	Required

Douglas MacLeod <douglas@blueskynw.com> Required
rob@fasterpermits.com <rob@fasterpermits.com> Required
Paul Grove (paulg@hbapdx.org) <paulg@hbapdx.org> Required
Roseann Johnson <roseann@bluestonehomes.net> Required

▲ **Time** 3:30 PM – 4:30 PM
Subject Insp Division Manager Interview
Location BDS CH2M Conf 1 (15); BDS CH2M Conf 3 (4)
Show Time As Busy

Attendees

Name <E-mail>	Attendance
BDS Recruitment Activity Calendar <BDSRecruitmentActCal@portlandoregon.gov>	Organizer
Garduno, Sara Flores <Sara.Flores@portlandoregon.gov>	Required
Cote, Dan <Dan.Cote@portlandoregon.gov>	Required
Perry, Dora <Dora.Perry@portlandoregon.gov>	Required
Kelly, Tris <Tris.Kelly@portlandoregon.gov>	Required
Langi, Norma <Norma.Langi@portlandoregon.gov>	Required
Baumgartner, Lisa <Lisa.Baumgartner@portlandoregon.gov>	Required
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required

▲ **Time** 4:30 PM – 5:00 PM
Subject Metrics/Dashboards/Reports
Location Rebecca's Office
Show Time As Busy

The purpose of this meeting is to review the inventory of reports Finance currently produces and the audiences of that information.

Attendees

Name <E-mail>	Attendance
O'Brien, Kyle <Kyle.O'Brien@portlandoregon.gov>	Organizer
Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Required
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required

Thursday, April 26, 2018



Time 8:00 AM – 8:45 AM
Subject Kids at Work Day Presentation
Location 2500B
Show Time As Tentative

Thank you for taking the time to teach our kids about the development review process! The 5-minute presentation should be short and simple and explain how your work relates to the development process. Keep in mind that the kids will range from 6 to 18 years old.

8 – 8:45 Orientation 2500 B

- * Director welcomes the kids
- * 3-5 minute overview of each division

- * Safety talk

Thanks,
Colleen

Attendees	Name <E-mail>	Attendance
	Poole, Colleen <Colleen.Poole@portlandoregon.gov>	Organizer
	Krueger, Kurt <Kurt.Krueger@portlandoregon.gov>	Required
	Peterson, Andy <Andy.Peterson@portlandoregon.gov>	Required
	Pina, Michael <Michael.Pina@portlandoregon.gov>	Required
	Winkler, Bret <Bret.Winkler@portlandoregon.gov>	Required
	Tallant, Kimberly <Kimberly.Tallant@portlandoregon.gov>	Required
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Hunter-James, Rochelle <Rochelle.Hunter-James@portlandoregon.gov>	Required



Time 9:00 AM – 9:15 AM
Subject Rebecca, Leanne, and Colleen meeting
Location Rebecca's Office
Show Time As Busy

Attendees	Name <E-mail>	Attendance
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Torgerson, Leanne
<Leanne.Torgerson@portlandoregon.gov> Organizer

Esau, Rebecca <Rebecca.Esau@portlandoregon.gov> Required

Poole, Colleen <Colleen.Poole@portlandoregon.gov> Required

▲ **Time** 11:00 AM – 12:00 PM
Subject Hearings Office Services
Location Director's Conf. Room
Show Time As Busy

Attendees

Name <E-mail>	Attendance
Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Required
Tallant, Kimberly <Kimberly.Tallant@portlandoregon.gov>	Required
Jonak, Ross <Ross.Jonak@portlandoregon.gov>	Required
Liefeld, Michael <Michael.Liefeld@portlandoregon.gov>	Required

▲ **Time** 1:30 PM – 2:00 PM
Subject HR Issue
Location Director's Conf. Room
Show Time As Busy

▲ **Time** 2:00 PM – 3:00 PM
Subject Rebecca, Dan one on one
Location Rebecca's Office
Show Time As Busy
Moving the start time of this meeting only due to a calendar conflict.

Attendees

Name <E-mail>	Attendance
Leanne Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required

Cote, Dan <Dan.Cote@portlandoregon.gov>

Required



Time 3:00 PM – 4:00 PM

Subject BDS Director and Managers & Metro's David Fortney re: Construction Career Pathways Project

Location BDS Conf 5a (14)

Show Time As Busy

Room location ONLY has been update

This meeting will be to discuss Metro's Construction Career Pathways Project and succession planning.

David F. – Please check-in at the 5th floor reception when you arrive.

Best regards,

Leanne Torgerson
Director's Executive Assistant
Bureau of Development Services
1900 SW Fourth Avenue, Suite 5000
Portland, OR 97201
503.823.7937
503.823.7250 (fax)
Leanne.Torgerson@portlandoregon.gov
<mailto:Leanne.Torgerson@portlandoregon.gov>

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Cote, Dan <Dan.Cote@portlandoregon.gov>	Required
	Peterson, Andy <Andy.Peterson@portlandoregon.gov>	Required
	Tebeau, David <David.Tebeau@portlandoregon.gov>	Required
	Fahey, Brenda <Brenda.Fahey@portlandoregon.gov>	Required
	Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Required
	David Fortney <David.Fortney@oregonmetro.gov>	Required
	Perry, Dora <Dora.Perry@portlandoregon.gov>	Required
	Grundy, Ashlie <Ashlie.Grundy@portlandoregon.gov>	Optional

Zito, Ronald <Ronald.Zito@portlandoregon.gov> Optional
Sharp, Kathy <Kathy.Sharp@portlandoregon.gov> Optional

▲ **Time** 4:00 PM – 4:30 PM
Subject Rebecca and David K one on one
Location Rebecca's Office
Show Time As Busy
Moving the start time of this meeting only due to a calendar conflict.

Leanne
X37937

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Kuhnhausen, David <David.Kuhnhausen@portlandoregon.gov>	Required

Friday, April 27, 2018


▲ **Time** 9:00 AM – 11:00 AM
Subject Special Management Team Meeting with Michael Hulshof-Schmidt
Location 2020 SW 4th, CH2M, Lincoln Room
Importance High
Show Time As Busy
This Special Management Team meeting is an opportunity for Michael Hulshof-Schmidt (EqualityWorks NW) to review his findings from the staff about interviews and interview panels, and his recommendations.

I hope you all can make it to this important meeting.

Best,
Leanne
X37937

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	BDS Division & Section Managers <BDS-M&S@portlandoregon.gov>	Required

equalityworks@hulshof-schmidt.net <equalityworks@hulshof-schmidt.net>	Required
Gill, Lisa <Lisa.Gill@portlandoregon.gov>	Optional
Kass, Steven <Steven.Kass@portlandoregon.gov>	Optional
Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Optional
Peterson, Andy <Andy.Peterson@portlandoregon.gov>	Optional
Fioravanti, Kara <Kara.Fioravanti@portlandoregon.gov>	Optional
Beckman, Stephanie <Stephanie.Beckman@portlandoregon.gov>	Optional
Grenda, Jill <Jill.Grenda@portlandoregon.gov>	Optional
Whitehurst, Duane <Duane.Whitehurst@portlandoregon.gov>	Optional
Piercy, Janell <Janell.Piercy@portlandoregon.gov>	Optional
Jonak, Ross <Ross.Jonak@portlandoregon.gov>	Optional
Tallant, Kimberly <Kimberly.Tallant@portlandoregon.gov>	Optional

	Time	10:00 AM – 11:00 AM
	Subject	Ted Wheeler meeting with Bureau directors regarding budget (Kristin)
	Location	Rose Room
	Show Time As	Busy
	Attendees	
	Name <E-mail>	Attendance
	Wheeler, Ted <Ted.Wheeler@portlandoregon.gov>	Organizer
	Henderson, Maurice <Maurice.Henderson@portlandoregon.gov>	Required
	Dennis, Kristin <kristin.dennis@portlandoregon.gov>	Required
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Cozzie, Bob <Robert.Cozzie@portlandoregon.gov>	Required
	Jordan, Michael <Mike.Jordan@portlandoregon.gov>	Required

Hutchison, Sam <Sam.Hutchison@portlandoregon.gov>	Required
Enge, Bryant <Bryant.Engel@portlandoregon.gov>	Required
Anderson, Susan <Susan.Anderson@portlandoregon.gov>	Required
Scott, Andrew <Andrew.Scott@portlandoregon.gov>	Required
Summers-McGee, Serilda <Serilda.Summers-McGee@portlandoregon.gov>	Required
Dessou, Koffi <Koffi.Dessou@portlandoregon.gov>	Required
Edwards, Elizabeth <Elizabeth.Edwards@portlandoregon.gov>	Required
Rinehart, Tom <Tom.Rinehart@portlandoregon.gov>	Required
Rhee, Suk <Suk.Rhee@portlandoregon.gov>	Required
Reeve, Tracy <Tracy.Reeve@portlandoregon.gov>	Required
Cooperman, Jennifer <Jennifer.Cooperman@portlandoregon.gov>	Required
Patterson, Courtney <Courtney.Patterson@portlandoregon.gov>	Required
Treat, Leah <Leah.Treat@portlandoregon.gov>	Required
Branam, Kimberly <BranamK@prosperportland.us>	Required
Myers, Mike <Mike.J.Myers@portlandoregon.gov>	Required
Callahan, Shannon <Shannon.Callahan@portlandoregon.gov>	Required
Abbate, Mike <Mike.Abbate@portlandoregon.gov>	Required
Lannom, Thomas <Thomas.Lannom@portlandoregon.gov>	Required
Merlo, Carmen <Carmen.Merlo@portlandoregon.gov>	Required
Stuhr, Michael <Michael.Stuhr@portlandoregon.gov>	Required

Chisek, Kyle <Kyle.Chisek@portlandoregon.gov>	Required
Bauer, Dan <Dan.Bauer@portlandoregon.gov>	Optional
Taylor, Robert <Robert.Taylor@portlandoregon.gov>	Optional
Dietz, Susan <Susan.Dietz@portlandoregon.gov>	Optional
Tillstrom, Nils <Nils.Tillstrom@portlandoregon.gov>	Optional
Davis, Chris <Chris.Davis@portlandoregon.gov>	Optional
Gibson-Hartnett, Susan <Susan.Hartnett@portlandoregon.gov>	Optional
Williams, Tom <Tom.Williams@portlandoregon.gov>	Optional
Warner, Chris <Chris.Warner@portlandoregon.gov>	Optional
Baer, Jeff <Jeff.Baer@portlandoregon.gov>	Required
Danielle Outlaw (Danielle.Outlaw@portlandoregon.gov) <Danielle.Outlaw@portlandoregon.gov>	Required



Time 2:30 PM – 3:00 PM
Subject Courtney to call Rebecca
Location via phone
Show Time As Busy
 Re: URM Report at Council.

Attendees	Name <E-mail>	Attendance
	Leanne X37937	
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Patterson, Courtney <Courtney.Patterson@portlandoregon.gov>	Required