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## Esau, Rebecca Calendar

Monday, May 28, 2018 – Sunday, June 03, 2018

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### May 2018

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### June 2018

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## May 2018

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### ▲ Mon, May 28

■ All Day [Memorial Day Holiday](#)

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### ▲ Tue, May 29

- 10:00 AM – 11:00 AM [Continued Digitization Project Status & Next Steps](#)  
Director's Conf. Room  
Torgerson, Leanne
  - 1:00 PM – 2:00 PM [Dora Perry \(Equity & Policy Manager\) one on one](#)  
Rebecca's Office  
Torgerson, Leanne
  - 2:30 PM – 3:30 PM [Elshad Hajiyev \(Business Operations & Finance Services Manager\) one on one](#)  
Rebecca's Office  
Torgerson, Leanne
  - 3:30 PM – 4:00 PM [Tom Rinehart \(Chief Administrative Officer\) Monthly 1:1](#)  
Rebecca's Office - 1900 SW 4th Ave  
Rinehart, Tom
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### ▲ Wed, May 30

- 9:00 AM – 10:00 AM [Andy Peterson \(Plan Review Services Manager\) one on one](#)  
Rebecca's Office  
Torgerson, Leanne
- 10:00 AM – 10:30 AM [Ross Caron \(Bureauwide Projects Manager\) one on one](#)  
Rebecca's Office  
Torgerson, Leanne

- 11:00 AM – 12:00 PM [Weekly Portland Online Permitting System Executive meeting](#)  
1900 SW 4th Ave, - 5th floor - Director's Conf. Room  
Torgerson, Leanne
- 2:00 PM – 3:00 PM [BDS/BHR/BOLI meeting re: Next steps for Apprentice Program for Commercial Plan Examiners](#)  
1900 SW 4th Ave, 5th floor, Director's Conf. Room  
Torgerson, Leanne
- 3:00 PM – 3:30 PM [Kim Tallant \(Principal Planner\) one on one](#)  
Rebecca's Office  
Torgerson, Leanne
- 3:30 PM – 4:00 PM [Mike Liefeld \(Enforcement Program Manager\) one on one](#)  
Rebecca's Office  
Torgerson, Leanne
- 5:30 PM – 6:30 PM [Program Coordinators Information Session](#)  
BDS CH2M Conf Lincoln Room (80)  
Cowen, Crystle

▲ **Thu, May 31**

- 9:30 AM – 10:00 AM [get back to Maurice Henderson \(Mayor's Chief of Staff\) about Portland Public Schools](#) via phone
- 10:00 AM – 10:30 AM [Mark Feters \(Special Projects staff\) re: Development Review Advisory Committee applications](#)  
Rebecca's Office  
Torgerson, Leanne
- 10:30 AM – 11:00 AM [Mark Feters \(Special Projects staff\) re: Employee Survey and messaging.](#)  
Director's Conf. Room  
Torgerson, Leanne
- 11:00 AM – 12:00 PM [Leanne Torgerson \(Executive Assistant, Colleen Poole \(Customer Service & Outreach Coordinator\) meeting](#)  
Rebecca's Office  
Torgerson, Leanne
- 3:00 PM – 3:30 PM [Dan Coté \(Interim Portland Online Permitting System & Inspection Service Manager\), Jenn Cairo \(Urban Forestry Manager\) re: Urban Forestry and Portland Online Permitting System](#)  
1900 SW 4th Ave, 5th floor, Director's Conf. Room  
Torgerson, Leanne
- 3:30 PM – 4:00 PM [Dan Coté \(Interim Portland Online Permitting System & Inspection Service Manager\)](#)  
Rebecca's Office  
Torgerson, Leanne
- 4:00 PM – 4:30 PM [David Kuhnhausen \(Permitting Services Manager\), Tracy Nistler \(Permitting Services Supervisor\), Kyle O'Brien \(Finance Services Manager\) re: Cannabis Permitting Expectations](#)

Director's Conf. Room  
Torgerson, Leanne

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June 2018

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▲ **Fri, Jun 1**

- 9:00 AM – 10:00 AM [Labor Management Committee Hiring Subcommittee Meeting](#)  
5b  
Storey, Oretha
  - 10:00 AM – 10:30 AM [Priscilla Partch \(Labor Management Committee Co-Chair\), Alanna Hein \(Facilitator\) re: Pre-Labor Management Committee meeting](#)  
via phone Director's Conf. Room 503-823-6198  
Torgerson, Leanne
  - 10:30 AM – 11:00 AM [David Kuhnhausen \(Permitting Services Manager\) one on one](#)  
Rebecca's Office  
Torgerson, Leanne
  - 11:15 AM – 11:45 AM [David Kuhnhausen \(Permitting Services Manager\), Elshad Hajiyev \(Business Operations & Finance Services Manager\), & Chris Corr \(Records Conversion staff\) re: Outsourcing digitization work for old historic building records](#)  
Rebecca's Office  
Poole, Colleen
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