
Esau, Rebecca Calendar

Monday, June 04, 2018 – Sunday, June 10, 2018

June 2018

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17	18	19	20	21	22	23
24	25	26	27	28	29	30

June 2018

▲ Mon, Jun 4

- 8:30 AM – 9:00 AM call Yvonne Mumford (Land Use Services Retiree)
 - 11:00 AM – 11:30 AM [CHECK IN: Commissioner of Public Safety](#)
Office of Commissioner Eudaly, 1221 SW 4th Avenue
Suite 200
Eudaly, Chloe
 - 1:00 PM – 2:00 PM [June NAIOP/City Meeting](#)
1900 SW 4th Ave, 5th floor, BDS Conf. 5A
Torgerson, Leanne
 - 2:00 PM – 3:00 PM [Colleen Poole \(Customer Service & Outreach Coordinator\), Leanne Torgerson \(Executive Assistant\) meeting](#)
Rebecca's Office
Torgerson, Leanne
 - 3:00 PM – 4:00 PM [Elshad Hajiyev \(Business Operations & Finance Services Manager\) one on one](#)
Rebecca's Office
Torgerson, Leanne
 - 4:00 PM – 5:00 PM [Elshad Hajiyev \(Business Operations & Finance Services Manager\), Dan Coté \(Interim Portland Online Permitting Services & Inspections Services Manager\) re: Staffing](#)
Rebecca's Conference Room
Hajiyev, Elshad
-

▲ Tue, Jun 5

- 9:00 AM – 9:30 AM [Marshall Runkell \(Commissioner of Public Safety Chief of Staff\), Jamie Dunphy \(Commissioner of Public Works Staff\), Polly Birge \(Commissioner of Public Safety Staff\)](#)

[re: BDS Small Business Liaison Position](#)

Rebecca's Office - 1900 SW 4th - 5th floor

Torgerson, Leanne

- 10:00 AM – 10:30 AM [Trainee Program](#)
BDS Conf 5b (14)
Torgerson, Leanne
 - 10:30 AM – 12:00 PM [Special Senior Managers Meeting re: Bureauwide Projects & Priorities](#)
BDS Conf 4a (30)
Torgerson, Leanne
 - 2:00 PM – 3:00 PM [Kim Tallant \(Principal Planner\) one on one](#)
Rebecca's Office
Torgerson, Leanne
 - 3:30 PM – 4:00 PM [Ricky Thomas \(Residential Inspector\) one on one](#)
Rebecca's Office
Torgerson, Leanne
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▲ Wed, Jun 6

- 10:00 AM – 10:30 AM [Ross Caron \(Bureauwide Projects Manager\) one on one](#)
Rebecca's Office
Torgerson, Leanne
 - 10:30 AM – 11:00 AM [HR issue](#)
Director's Conf. Room
Torgerson, Leanne
 - 11:00 AM – 12:00 PM [Weekly Portland Online Permitting System Executive meeting](#)
1900 SW 4th Ave, - 5th floor - Director's Conf. Room
Torgerson, Leanne
 - 1:30 PM – 3:00 PM [Labor-Management Committee Meeting](#)
1900 building, Conference room 2500 B
Storey, Oretha
 - 3:30 PM – 3:45 PM [Christy Pierce \(Permitting Services Supervisor\) to introduce 4 newer employees](#)
Director's Conf. Room
Torgerson, Leanne
 - 4:00 PM – 5:00 PM [Dan Coté \(Interim Portland Online Permitting System & Inspection Services Manager\), Duane Whitehurst \(Portland Online Permitting System Manager\), Martha Shonya \(TRACS Production Team\), Robert Walker \(Technology Team\) re: Transition Plan and other issues](#)
Director's Conf. Room
Torgerson, Leanne
-

▲ Thu, Jun 7

- 9:00 AM – 10:30 AM [Government Accountability T Results: Community Livability](#)

- Lovejoy Conference Room, City Hall
Carney, Shannon
- 11:30 AM – 1:00 PM [Bureau Directors Meeting](#)
Lovejoy Room, City Hall
Rinehart, Tom
 - 1:00 PM – 1:30 PM [Ted Wheeler \(Mayor\) meeting Harbor of Hope Shelter \(Maurice\)](#)
Mayor's Conference Room
Wheeler, Ted
 - 2:00 PM – 2:30 PM [Leanne Torgerson \(Executive Assistant\), Colleen Poole \(Customer Service & Outreach Coordinator\) meeting](#)
Rebecca's Office
Torgerson, Leanne
 - 3:00 PM – 4:00 PM [Dan Coté \(Interim Portland Online Permitting System & Inspection Services Manager\) one on one](#)
Rebecca's Office
Torgerson, Leanne
 - 4:00 PM – 4:30 PM [Doug Morgan \(Engineering Plan Review Manager\) re: Oregon Solutions Lents Project](#)
Rebecca's Office
Torgerson, Leanne
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▲ **Fri, Jun 8**

- 9:00 AM – 10:00 AM [Angie Tomlinson \(Electronic Plan Review Manager\), Ross Caron \(Bureauwide Projects Manager\), David Kuhnhausen \(Permitting Services Manager\), Kim Tallant \(Principal Planner\), Andy Peterson \(Plan Review Services Manager\) re: the timing of implements review gates](#)
Director's Conf. Room
Torgerson, Leanne
 - 11:30 AM – 12:00 PM [Elshad Hajiyev \(Business Operations & Finance Services Manager\), Dave Tebeau \(Residential Inspection Services Manager\), Steve Kass \(Housing Inspections & constructions Code 2 Manager\), Mike Liefeld \(Enforcement Program Manager\) re: Building Inspector I reclassification program](#)
Director's Conf. Room
Torgerson, Leanne
 - 2:00 PM – 3:30 PM [David Kuhnhausen \(Permitting Services Manager\) one on one](#)
Rebecca's Office
Torgerson, Leanne
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Monday, June 04, 2018

▲ **Time** 8:30 AM – 9:00 AM
Subject call Yvonne Mumford
Show Time As Busy

▲ **Time** 11:00 AM – 11:30 AM
Subject CHECK IN: Rebecca Esau, Bureau of Development Services Director
Location Office of Commissioner Eudaly, 1221 SW 4th Avenue Suite 200
Show Time As Busy
Meeting Coordinator: Leanne Torgerson x37937

In attendance:
Rebecca Esau, BDS Director
Marshall Runkel, Chief of Staff
Commissioner Chloe Eudaly

Attendees	Name <E-mail>	Attendance
	Eudaly, Chloe <Chloe.Eudaly@portlandoregon.gov>	Organizer
	Runkel, Marshall <Marshall.Runkel@portlandoregon.gov>	Required
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Commissioner Eudaly <chloe@portlandoregon.gov>	Optional
	Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Optional

▲ **Time** 1:00 PM – 2:00 PM
Subject June NAIOP/City Meeting
Location 1900 SW 4th Ave, 5th floor, BDS Conf. 5A
Show Time As Busy

This is an opportunity for BDS and some of our Interagency Partners to meet with NAIOP (a commercial real estate organization) on a regular basis – every other month on the odd months. We missed May due to vacations and the holiday. Be watching for the meeting series for every odd month beginning in Sept.

NAIOP folks – please check-in at the 5th floor reception when you arrive. Feel free to contact me should something come up between now and June 4th.

Best regards,
Leanne Torgerson
Director's Executive Assistant
Bureau of Development Services
1900 SW Fourth Avenue, Suite 5000
Portland, OR 97201

503.823.7937
503.823.7250 (fax)
Leanne.Torgerson@portlandoregon.gov
<mailto:Leanne.Torgerson@portlandoregon.gov>

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Bradley Miller (bmiller@brixlaw.com) <bmiller@brixlaw.com>	Required
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Ross, Kelly <kelly@westernadvocates.com>	Required
	Krueger, Kurt <Kurt.Krueger@portlandoregon.gov>	Required
	Kuhnhausen, David <David.Kuhnhausen@portlandoregon.gov>	Required
	Meyer, Cindy <Cindy.Meyer@portlandoregon.gov>	Required
	Mick, Erin <Erin.Mick@portlandoregon.gov>	Required
	mildnerg@pdx.edu (mildnerg@pdx.edu) <mildnerg@pdx.edu>	Required
	Morita, Will <William.Morita@portlandoregon.gov>	Required
	Paul Riso (Paul.j.riso@gmail.com) <Paul.j.riso@gmail.com>	Required
	Peterson, Andy <Andy.Peterson@portlandoregon.gov>	Required
	Reese Cadigan, Elisabeth <Elisabeth.Reese@portlandoregon.gov>	Required
	Tallant, Kimberly <Kimberly.Tallant@portlandoregon.gov>	Required
	Lee D. Leighton <LLeighton@mcknze.com>	Optional
	Suzannah Stanley (sstanley@mcknze.com) <sstanley@mcknze.com>	Required



Time 2:00 PM – 3:00 PM
Subject Rebecca, Colleen, Leanne meeting

Location Rebecca's Office
Recurrence Occurs every Monday effective 6/4/2018 until 6/4/2018 from 2:00 PM to 3:00 PM
Show Time As Busy
New meeting series with 2:00 start time.

Leanne

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Poole, Colleen <Colleen.Poole@portlandoregon.gov>	Required

▲ **Time** 3:00 PM – 4:00 PM
Subject Rebecca and Elshad one on one
Location Rebecca's Office
Recurrence Occurs every Monday effective 6/4/2018 until 6/4/2018 from 3:00 PM to 4:00 PM
Show Time As Busy
New series with 3:00 start time.

Leanne

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Required

▲ **Time** 4:00 PM – 5:00 PM
Subject Staffing
Location Rebecca's Conference Room
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Cote, Dan <Dan.Cote@portlandoregon.gov>	Required

Tuesday, June 05, 2018

▲ **Time** 9:00 AM – 9:30 AM

Subject Rebecca, Marshall, Jamie Dunphy, Polly Birge re: BDS Small Business Liaison Position
Location Rebecca's Office - 1900 SW 4th - 5th floor
Show Time As Busy
Jamie cannot do 5/23/18 so rescheduling to 5/25/18 at 9:00. I'm hoping 6/5/18 at 9:00 works here at Rebecca's office..

Leanne
S37937

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Runkel, Marshall <Marshall.Runkel@portlandoregon.gov>	Required
	Birge, Pollyanne <Pollyanne.Birge@portlandoregon.gov>	Required
	Dunphy, Jamie <Jamie.Dunphy@portlandoregon.gov>	Required

▲ **Time** 10:00 AM – 10:30 AM
Subject Trainee Program
Location BDS Conf 5b (14)
Show Time As Busy
The purpose of this 30-minute meeting is to clarify a few things about the Trainee Program. A recent meeting with some of the above participants surfaced some concerns about starting the Program before we have addressed some significant concerns.

Additionally, Rebecca's guidance on roles and process would be helpful. Who is the lead for the overall project, and who has final authority to move the Program forward? What is the process if major questions or concerns arise?

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Required
	Tebeau, David <David.Tebeau@portlandoregon.gov>	Required
	Fahey, Brenda <Brenda.Fahey@portlandoregon.gov>	Required

Gill, Lisa <Lisa.Gill@portlandoregon.gov>	Required
Perry, Dora <Dora.Perry@portlandoregon.gov>	Required
Simpson, Shelonda <Shelonda.Simpson@portlandoregon.gov>	Required
Disciascio, Joe <Joe.Disciascio@portlandoregon.gov>	Required
Cowen, Crystle <Crystle.Cowen@portlandoregon.gov>	Required
Edwards, Adrienne <Adrienne.Edwards@portlandoregon.gov>	Required

▲ **Time** 10:30 AM – 12:00 PM
Subject Special Senior Managers Meeting re: Bureauwide Projects & Priorities
Location BDS Conf 4a (30)
Show Time As Busy
 Ross will be joining this special Senior Managers Meeting to discuss Bureauwide Projects and priorities.

We'll be meeting in 4A.

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	BDS Division Managers <BDSManagers@portlandoregon.gov>	Required
	Caron, Ross <Ross.Caron@portlandoregon.gov>	Required
	Tebeau, David <David.Tebeau@portlandoregon.gov>	Optional
	Tallant, Kimberly <Kimberly.Tallant@portlandoregon.gov>	Optional
	Peterson, Andy <Andy.Peterson@portlandoregon.gov>	Optional
	Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Optional
	Whitehurst, Duane <Duane.Whitehurst@portlandoregon.gov>	Optional
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Optional

Kuhnhausen, David
<David.Kuhnhausen@portlandoregon.gov>

Optional



Time 2:00 PM – 3:00 PM
Subject Rebecca and Kim one on one
Location Rebecca's Office
Show Time As Busy
Rescheduling due to a calendar conflict.

Attendees	Name <E-mail>	Attendance
	Leanne X37937	
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Tallant, Kimberly <Kimberly.Tallant@portlandoregon.gov>	Required



Time 3:30 PM – 4:00 PM
Subject Rebecca, Ricky Thomas one on one
Location Rebecca's Office
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Thomas, Ricky <rick.thomas@portlandoregon.gov>	Required

Wednesday, June 06, 2018



Time 10:00 AM – 10:30 AM
Subject Rebecca and Ross one on one
Location Rebecca's Office
Recurrence Occurs every Wednesday effective 6/6/2018 until 6/6/2018 from 10:00 AM to 10:30 AM
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer

Esau, Rebecca <Rebecca.Esau@portlandoregon.gov> Required
Caron, Ross <Ross.Caron@portlandoregon.gov> Required

▲ **Time** 10:30 AM – 11:00 AM
Subject HR Issue
Location Director's Conf. Room
Show Time As Busy

▲ **Time** 11:00 AM – 12:00 PM
Subject Rebecca, Dan C, Elshad, Dan B, Saby re: Weekly POPS meeting
Location 1900 SW 4th Ave, - 5th floor - Director's Conf. Room
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Cote, Dan <Dan.Cote@portlandoregon.gov>	Required
	Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Required
	Bauer, Dan <Dan.Bauer@portlandoregon.gov>	Required
	Waraich, Saby <Saby.Waraich@portlandoregon.gov>	Required
	Whitehurst, Duane <Duane.Whitehurst@portlandoregon.gov>	Optional
	Baer, Jeff <Jeff.Baer@portlandoregon.gov>	Optional

▲ **Time** 1:30 PM – 3:00 PM
Subject Labor-Management Committee Meeting
Location 1900 building, Conference room 2500 B
Show Time As Busy
Our meetings have resumed in the 1900 Building - 2500B as of 11/1/17

BDS LMC meeting occurs on the first Wednesday of every month from 1:30 p.m. to 3:00 p.m.

Updated members list below as of 01/3/18:
Labor:

COPPEA (PTE 17)

Lisa Buellesbach, Union Member, Engineering Plan Review
Priscilla Partch, COPPEA Representative, Permitting Services, LMC Co-Chair, (Co-Chair since 8/2017)
Elizabeth Duncan, Union Member, LUS Records Management
Breah Pike-Salas, Union Member, LUS Planning & Zoning
Lauren Russell, Union Member, LUS Title 33

IBEW, Local 48

Brian Crise, Union Steward, Commercial Inspections

AFSCME, Local 189

Connie Jones, Chapter Chair, Plan Review
Jeff Donnelly, Union Member, Facility Permit Program
Laura Duvall, Union Member, LUS Records Management
John Duran, Union Member, Budget & Finance

U.A. Local Union No. 290

McKenzie James, Union Member, Commercial Inspections

Non- Represented Members

Lisa Dibert, Compliance Services
Lisa Gill, Portland Online Permitting System (POPS)

Management:

Kimberly Tallant, Land Use Services Manager
Dora Perry, BDS Equity & Policy Manager
Andy Peterson, Plan Review Services Division Manager
Rebecca Esau, Bureau Director & LMC Co-Chair, (Co-Chair since 4/2017)
Elshad Hajiyev, Business Operations & Finance Services Manager
Tim Morris, Residential Inspections Section Manager
Mike Liefeld, Enforcement Program Section Manager

David Kuhnhausen, Permitting Services Manager
Dave Austin, Interim Public Information Manager

LMC Support:

Oretha Storey

Attendees	Name <E-mail>	Attendance
	Storey, Oretha <Oretha.Storey@portlandoregon.gov>	Organizer
	Buellesbach, Lisa <Lisa.Buellesbach@portlandoregon.gov>	Required
	Partch, Priscilla <Priscilla.Partch@portlandoregon.gov>	Required
	Pike-Salas, Breah <Breah.Pike-Salas@portlandoregon.gov>	Required

Crise, Brian <Brian.Crise@portlandoregon.gov>	Required
Jones, Connie <Connie.Jones@portlandoregon.gov>	Required
Donnelly, Jeff <Jeff.Donnelly@portlandoregon.gov>	Required
Duvall, Laura <Laura.DuVall@portlandoregon.gov>	Required
Duran, John <John.Duran@portlandoregon.gov>	Required
James, Mc Kenzie <McKenzie.James@portlandoregon.gov>	Required
Dibert, Lisa <Lisa.Dibert@portlandoregon.gov>	Required
Gill, Lisa <Lisa.Gill@portlandoregon.gov>	Required
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
Nickolds, Mitch <Mitch.Nickolds@portlandoregon.gov>	Required
Perry, Dora <Dora.Perry@portlandoregon.gov>	Required
Peterson, Andy <Andy.Peterson@portlandoregon.gov>	Required
Morris, Tim <Tim.Morris@portlandoregon.gov>	Required
Liefeld, Michael <Michael.Liefeld@portlandoregon.gov>	Required
Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Required
Sharp, Kathy <Kathy.Sharp@portlandoregon.gov>	Required
Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Required
Tallant, Kimberly <Kimberly.Tallant@portlandoregon.gov>	Required
Alanna Hein <heinconsultinggroup@gmail.com>	Required
Russell, Lauren <Lauren.Russell@portlandoregon.gov>	Required
Austin, David <David.Austin@portlandoregon.gov>	Required

Duncan, Elizabeth <Elizabeth.Duncan@portlandoregon.gov>	Required
Callier, Hakim <Hakim.Callier@portlandoregon.gov>	Required
Christensen, Pat <christensen@ua290.org>	Optional
Carroll, Bob <bob@ibew48.com>	Optional
Grumm, Matt <Matt.Grumm@portlandoregon.gov>	Optional
Hammond, Donna <Donna.Hammond@IBEW48.com>	Optional
Wheaton, Rob <rwheaton@oregonafscme.com>	Optional
Runkel, Marshall <Marshall.Runkel@portlandoregon.gov>	Optional
Whiteside, Rachel <Rachel@pte17.org>	Optional



Time 3:30 PM – 3:45 PM
Subject Rebecca, Christy to introduce 4 newer employees
Location Director's Conf. Room
Show Time As Busy
 This is an opportunity for Christy to introduce 4 newer employees to Rebecca.

Leanne
X37937

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Pierce, Christy <Christine.Pierce@portlandoregon.gov>	Required
	Grayson Reville, Anna <Anna.GraysonReville@portlandoregon.gov>	Optional
	Smetana, Kyle <Kyle.Smetana@portlandoregon.gov>	Optional
	Elnaser, Omar <Omar.Elnaser@portlandoregon.gov>	Optional
	Ventura, Rachael <Rachael.Ventura@portlandoregon.gov>	Optional

▲ **Time** 4:00 PM – 5:00 PM
Subject Rebecca, Dan, Duane, Martha, Robert re: Transition Plan and other issues
Location Director's Conf. Room
Show Time As Busy
This meeting will be to discuss the Transition Plan and other issues.

Leanne
X37937

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Cote, Dan <Dan.Cote@portlandoregon.gov>	Required
	Whitehurst, Duane <Duane.Whitehurst@portlandoregon.gov>	Required
	Shonya, Martha <Martha.Shonya@portlandoregon.gov>	Required
	Walker Jr, Robert <Robert.Walker@portlandoregon.gov>	Required

Thursday, June 07, 2018

▲ **Time** 9:00 AM – 10:30 AM
Subject Government Accountability Transparency Results (GATR): Community Livability
Location Lovejoy Conference Room, City Hall
Show Time As Busy
This is a first in a series of GATR sessions to enhance the effectiveness of City efforts to improve community livability and address issues of public health and safety. The focus of the initial session will be on improving support for of frontline staff.

Please find session materials attached. CBO will provide printed copies at the session.

This GATR session will take stock of the current state of City services in this area, consider how efforts might be coordinated, and determine short and mid-term goals. Bureaus providing frontline services related to homelessness will briefly present data on how these programs have changed in recent years, current results, and what the programs plan to achieve in FY 2018-19. Discussion of specific issue areas will inform goals for service and potential strategies for improvement.

CBO will work with participating bureaus to develop session materials. The session agenda and materials will be provided to attendees in advance of the session.

New to a GATR session? Find more information in the GATR session overview <<https://www.portlandoregon.gov/cbo/article/568340>> or contact Shannon Carney <<mailto:shannon%20carney@portlandoregon.gov?subject=GATR%20session%20>> with questions.

Attendees	Name <E-mail>	Attendance
	Carney, Shannon <Shannon.Carney@portlandoregon.gov>	Organizer
	Wheeler, Ted <Ted.Wheeler@portlandoregon.gov>	Required
	Scott, Andrew <Andrew.Scott@portlandoregon.gov>	Required
	Rinehart, Tom <Tom.Rinehart@portlandoregon.gov>	Required
	Merlo, Carmen <Carmen.Merlo@portlandoregon.gov>	Required
	Finn, Brendan <Brendan.Finn@portlandoregon.gov>	Required
	Schmanski, Sonia <Sonia.Schmanski@portlandoregon.gov>	Required
	Crail, Tim <Tim.Crail@portlandoregon.gov>	Required
	Runkel, Marshall <Marshall.Runkel@portlandoregon.gov>	Required
	Jolin, Marc <marc.jolin@multco.us>	Required
	Rhee, Suk <Suk.Rhee@portlandoregon.gov>	Required
	Jordan, Michael <Mike.Jordan@portlandoregon.gov>	Required
	Myers, Mike <Mike.J.Myers@portlandoregon.gov>	Required
	Nelson, Berk <Berk.Nelson@portlandoregon.gov>	Required
	Allen, Seraphie <Seraphie.Allen@portlandoregon.gov>	Required
	Alexander, Cupid <Cupid.Alexander@portlandoregon.gov>	Required

Plambeck, Michelle <Michelle.Plambeck@portlandoregon.gov>	Required
Chisek, Kyle (Kyle.Chisek@portlandoregon.gov) <Kyle.Chisek@portlandoregon.gov>	Required
Maurice Henderson (Maurice.Henderson@portlandoregon.gov) <Maurice.Henderson@portlandoregon.gov>	Required
Callahan, Shannon <Shannon.Callahan@portlandoregon.gov>	Required
Kinard, Jessica <Jessica.Kinard@portlandoregon.gov>	Required
Cannon, Kea <Kea.Cannon@portlandoregon.gov>	Required
Fairchild, Shannon <Shannon.Fairchild@portlandoregon.gov>	Required
Cheney, Robert <Robert.Cheney@portlandoregon.gov>	Required
Ford, Jane Marie <JaneMarie.Ford@portlandoregon.gov>	Required
Taylor, Lisa (Mayor) <Lisa.Taylor@portlandoregon.gov>	Required
Kinsella, Ryan <Ryan.Kinsella@portlandoregon.gov>	Required
Campuzano, Claudio <Claudio.Campuzano@portlandoregon.gov>	Required
Bellduboset, Asha <Asha.Bellduboset@portlandoregon.gov>	Required
Shifley, Katie <Kathryn.Shifley@portlandoregon.gov>	Required
Stuhr, Michael <Michael.Stuhr@portlandoregon.gov>	Required
Ouyang, Yung <Yung.Ouyang@portlandoregon.gov>	Required
Grant, Nicole <Nicole.Grant@portlandoregon.gov>	Required
Patterson, Courtney <Courtney.Patterson@portlandoregon.gov>	Required

Vuong, Minh Dan <MinhDan.Vuong@portlandoregon.gov>	Required
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
Hull Caballero, Mary <Mary.HullCaballero@portlandoregon.gov>	Required
Selley, Kia <Kia.Selley@portlandoregon.gov>	Required
Lam, Trang <Trang.Lam@portlandoregon.gov>	Required
Moyle, Geraldene <Geraldene.Moyle@portlandoregon.gov>	Optional
Moore, Janice <Janice.Moore@portlandoregon.gov>	Optional
Johnson, Aaron (Fire and Rescue) <Aaron.H.Johnson@portlandoregon.gov>	Optional
Matthew Tschabold (Matthew.Tschabold@portlandoregon.gov) <Matthew.Tschabold@portlandoregon.gov>	Optional
Pietka, Antoinette <Antoinette.Pietka@portlandoregon.gov>	Optional
Hobbs, Shaina <Shaina.Hobbs@portlandoregon.gov>	Optional
Grumm, Matt <Matt.Grumm@portlandoregon.gov>	Optional
Warner, Chris <Chris.Warner@portlandoregon.gov>	Optional
Dave Benson (Dave.Benson@portlandoregon.gov) <Dave.Benson@portlandoregon.gov>	Optional
Hillier, Lucas <Lucas.Hillier@portlandoregon.gov>	Optional
Uchiyama, Dawn <Dawn.Uchiyama@portlandoregon.gov>	Optional
Davis, Chris <Chris.Davis@portlandoregon.gov>	Optional
Adams-Wannberg, Kristine <Kristine.Adams- Wannberg@portlandoregon.gov>	Optional
Lewis, Jonathan <Jonathan.Lewis@portlandoregon.gov>	Optional

Lindsay, Katie <Katie.Lindsay@portlandoregon.gov>	Optional
Patton, Jeramy <Jeramy.Patton@portlandoregon.gov>	Optional
Burns, Ken <Ken.Burns@portlandoregon.gov>	Optional
Sahli, Shaun <Shaun.Sahli@portlandoregon.gov>	Optional
Burek, Robyn <Robyn.Burek@portlandoregon.gov>	Optional
Brown, Lynette <Lynette.Brown@portlandoregon.gov>	Optional
Randol, Heather <Heather.Randol@portlandoregon.gov>	Optional

▲ **Time** 11:30 AM – 1:00 PM

Subject Bureau Directors Meeting

Location Lovejoy Room, City Hall

Show Time As Busy

Attendees

Name <E-mail>	Attendance
Rinehart, Tom <Tom.Rinehart@portlandoregon.gov>	Organizer
City Bureau Directors <CitywideBurDirDistList@portlandoregon.gov>	Required
Dessou, Koffi <Koffi.Dessou@portlandoregon.gov>	Optional
Callahan, Shannon <Shannon.Callahan@portlandoregon.gov>	Optional
Henderson, Maurice <Maurice.Henderson@portlandoregon.gov>	Optional
Storm, Janet <Janet.Storm@portlandoregon.gov>	Optional
Warner, Chris <Chris.Warner@portlandoregon.gov>	Optional
Merlo, Carmen <Carmen.Merlo@portlandoregon.gov>	Optional
Anderson, Susan <Susan.Anderson@portlandoregon.gov>	Optional
Jordan, Michael <Mike.Jordan@portlandoregon.gov>	Optional

Outlaw, Danielle <Danielle.Outlaw@portlandoregon.gov>	Optional
Baer, Jeff <Jeff.Baer@portlandoregon.gov>	Optional
Hutchison, Sam <Sam.Hutchison@portlandoregon.gov>	Optional
Rhee, Suk <Suk.Rhee@portlandoregon.gov>	Optional
Reeve, Tracy <Tracy.Reeve@portlandoregon.gov>	Optional
Treat, Leah <Leah.Treat@portlandoregon.gov>	Optional
Stuhr, Michael <Michael.Stuhr@portlandoregon.gov>	Optional
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Optional
Landis, Sarah <Sarah.Landis@portlandoregon.gov>	Optional
Scott, Andrew <Andrew.Scott@portlandoregon.gov>	Optional
St. Helen, Lisa <Lisa.StHelen@portlandoregon.gov>	Optional
Ames, Betsy <Betsy.Ames@portlandoregon.gov>	Optional
James, Angel <Angel.James@portlandoregon.gov>	Optional
Summers-McGee, Serilda <Serilda.Summers-McGee@portlandoregon.gov>	Optional
Cooperman, Jennifer <Jennifer.Cooperman@portlandoregon.gov>	Optional
Patterson, Courtney <Courtney.Patterson@portlandoregon.gov>	Optional
Clayton, Letimya <Letimya.Clayton@portlandoregon.gov>	Optional
Edwards, Elizabeth <Elizabeth.Edwards@portlandoregon.gov>	Optional
Hendrie, David <David.Hendrie@portlandoregon.gov>	Optional
Wolf, Katy <Katy.Wolf@portlandoregon.gov>	Optional

Uehara, Chris <Chris.Uehara@portlandoregon.gov> Optional

Thompson, Julia <Julia.Thompson@portlandoregon.gov> Optional

Selley, Kia <Kia.Selley@portlandoregon.gov> Optional

Campuzano, Claudio
<Claudio.Campuzano@portlandoregon.gov> Optional

▲ **Time** 1:00 PM – 1:30 PM

Subject TW meeting Harbor of Hope Shelter (Maurice)

Location Mayor's Conference Room

Show Time As Busy
Please see attachment

Attendees

Name <E-mail>	Attendance
Wheeler, Ted <Ted.Wheeler@portlandoregon.gov>	Organizer
Henderson, Maurice <Maurice.Henderson@portlandoregon.gov>	Required
Allen, Seraphie <Seraphie.Allen@portlandoregon.gov>	Required
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
Myers, Mike <Mike.J.Myers@portlandoregon.gov>	Required
Warner, Chris <Chris.Warner@portlandoregon.gov>	Required
Jordan, Michael <Mike.Jordan@portlandoregon.gov>	Required
Stuhr, Michael <Michael.Stuhr@portlandoregon.gov>	Required
Mayor's Conference Room <mayorconfrm@portlandoregon.gov>	Required
Branam, Kimberly <BranamK@prosperportland.us>	Required
Reeve, Tracy <Tracy.Reeve@portlandoregon.gov>	Optional

▲ **Time** 2:00 PM – 2:30 PM

Subject Rebecca, Leanne, and Colleen meeting

Location Rebecca's Office

Show Time As Busy

Attendees

Name <E-mail>	Attendance
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Torgerson, Leanne
<Leanne.Torgerson@portlandoregon.gov> Organizer

Poole, Colleen <Colleen.Poole@portlandoregon.gov> Required

Esau, Rebecca <Rebecca.Esau@portlandoregon.gov> Required

▲ **Time** 3:00 PM – 4:00 PM
Subject Rebecca, Dan one on one
Location Rebecca's Office
Recurrence Occurs every Thursday effective 6/7/2018 until 6/7/2018 from 3:00 PM to 4:00 PM
Show Time As Busy

Attendees

Name <E-mail>	Attendance
Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
Cote, Dan <Dan.Cote@portlandoregon.gov>	Required

▲ **Time** 4:00 PM – 4:30 PM
Subject Rebecca and Doug re: Oregon Solutions Lents Project
Location Rebecca's Office
Show Time As Busy
This meeting will be to discuss the Oregon Solutions Lents Project.

I'd be glad to look at other dates/times, if necessary.

Best,
Leanne
X37937

Attendees

Name <E-mail>	Attendance
Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
Morgan, Douglas <Douglas.Morgan@portlandoregon.gov>	Required

Friday, June 08, 2018

▲ **Time** 9:00 AM – 10:00 AM

Subject Rebecca, Angie, Ross, David K., Kim, Andy re: the timing of implements review gates
Location Director's Conf. Room
Show Time As Busy
 Rebecca has asked that I schedule this meeting on Friday - I'm hoping you can make this time work. I'd be glad to look further, if necessary, however, several of you have meetings scheduled throughout the day. This time looked the best – but let me know.


Thanks,
 Leanne
 X37937

A note from Rebecca:
 I wanted to discuss with you the timing of implementing review gates...what's our plan? My understanding is that review gates will be part of the first phase roll out of electronic plan review, for those projects only. My question is if we want to apply review gates to everything (paper and digital review), and have it just be the way we manage the process vs. having review gates in place for some projects but not others....i.e., having two systems in place and rolling review gates out incrementally with each phase of additional permits transitioning to electronic plan review.

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Cote, Dan <Dan.Cote@portlandoregon.gov>	Required
	Tomlinson, Angie <Angie.Tomlinson@portlandoregon.gov>	Required
	Caron, Ross <Ross.Caron@portlandoregon.gov>	Required
	Kuhnhausen, David <David.Kuhnhausen@portlandoregon.gov>	Required
	Tallant, Kimberly <Kimberly.Tallant@portlandoregon.gov>	Required
	Peterson, Andy <Andy.Peterson@portlandoregon.gov>	Required

▲ **Time** 11:30 AM – 12:00 PM
Subject Rebecca, Elshad, Dave T, Steve, Mike re: BII reclassification program
Location Director's Conf. Room
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Required
	Tebeau, David <David.Tebeau@portlandoregon.gov>	Required
	Kass, Steven <Steven.Kass@portlandoregon.gov>	Required
	Liefeld, Michael <Michael.Liefeld@portlandoregon.gov>	Required


Time 2:00 PM – 3:30 PM
Subject Rebecca and David K one on one
Location Rebecca's Office
Show Time As Busy
 Adjusting the time to reflect the actual time you met.

Leanne
X37937

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Kuhnhausen, David <David.Kuhnhausen@portlandoregon.gov>	Required
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required