
Esau, Rebecca Calendar

Monday, July 30, 2018 – Sunday, August 05, 2018

July 2018

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August 2018

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July 2018

▲ Mon, Jul 30

- 9:00 AM – 9:30 AM [Jeff Baer \(Chief Technology Officer\), Dan Coté \(Interim Portland Online Permitting System & Inspection Services Manager\), Sonia Schmanski \(Chief of Staff for Commissioner of Public Works\) re: Portland Online Permitting System \(POPS\) Updates and upcoming POPS Contract Council presentation](#)
Sonia's Office, Commissioner Fish's Office 131/240
Torgerson, Leanne
- 9:30 AM – 10:00 AM [Jeff Baer \(Chief Technology Officer\), Dan Coté \(Interim Portland Online Permitting System & Inspections Services Manager\), Tim Crail \(Chief of Staff for Commissioner of Public Utilities\) re: Portland Online Permitting System \(POPS\) updates and upcoming POPS contract Council Presentation](#)
Tim's Office, Commissioner Fritz's Office, 131/220
Torgerson, Leanne
- 10:00 AM – 10:30 AM [Jeff Baer \(Chief Technology Officer\), Dan Coté \(Interim Portland Online Permitting System & Inspections Services Manager\), Michael Cox \(Chief of Staff for the Mayor's Office\) re: Portland Online Permitting System \(POPS\) updates and upcoming POPS contract Council Presentation](#)
Michael's Office at Mayor's Office 131/340
Torgerson, Leanne
- 10:30 AM – 11:00 AM [Jeff Baer \(Chief Technology Officer\), Dan Coté \(Interim Portland Online Permitting System & Inspections Services Manager\), Matt Grumm \(Chief of staff for Commissioner of Public Affairs\) re: Portland Online Permitting System \(POPS\) updates and upcoming POPS contract Council Presentation](#)

- Commissioner Saltzman's Office, 131/230
Torgerson, Leanne
- 11:00 AM – 11:30 AM [Marshall Runkel \(Chief of Staff for Commissioner of Public Safety\) one on one](#)
Marshall's Office
Torgerson, Leanne
 - 1:00 PM – 2:00 PM [BDS/BOMA/GBD \(Development Customers\) re: Facility Permit Program Scope](#)
1900 SW 4th Ave, 5th floor, BDS Conf. 5A
Torgerson, Leanne
 - 2:00 PM – 3:00 PM [Colleen Poole \(Customer Service & Outreach Coordinator\), Leanne Torgerson \(Executive Assistant\) meeting](#)
Rebecca's Office
Torgerson, Leanne
 - 3:00 PM – 4:00 PM [Elshad Hajiye \(Business Operations & Finance Services Manager\) one on one](#)
Rebecca's Office
Torgerson, Leanne
-

▲ **Tue, Jul 31**

- 8:30 AM – 8:45 AM [Andy Peterson \(Plan Review Manager\) meeting](#)
- 8:45 AM – 9:00 AM [Darryl Godsby \(Commercial Inspections Manager\), Terry Whitehill \(Building Official\) re: Stop Work Order](#)
Rebecca's Office
Torgerson, Leanne
- 9:00 AM – 10:00 AM [Kim Tallant \(Principal Planner\) one on one](#)
Rebecca's Office
Torgerson, Leanne
- 10:00 AM – 11:00 AM [New DRAC Member Orientation](#)
1900 SW 4th Ave., 5th Floor, Director's Conference Room
Fetters, Mark
- 11:30 AM – 1:30 PM [Dan Coté \(Interim Portland Online Permitting System & Inspection Services Manager\), Duane Whitehurst \(Technology Capital Project Manager\) working lunch meeting to strategize about POPS](#)
Lunch Location TBD and back to Director's Conf. Room after
Torgerson, Leanne
- 2:00 PM – 3:00 PM [July NAIOP and City of Portland Meeting](#)
BDS Conf 4a (30)
Torgerson, Leanne
- 3:00 PM – 4:00 PM [Rob Humphrey \(permit customer\) re: permit issue](#)
Director's Conf. Room
Torgerson, Leanne
- 4:00 PM – 5:00 PM [Dan Coté \(Interim Portland Online Permitting System & Inspection Services Manager\) one on one](#)

Rebecca's Office
Torgerson, Leanne

August 2018

▲ Wed, Aug 1

- 9:00 AM – 9:30 AM [Kyle Chisek \(Mayor's Office\), Kim Tallant \(Principal Planner\) re: Centennial Mills](#)
1900 SW 4th - 5th floor - Director's Conf. Room
Torgerson, Leanne
 - 10:00 AM – 11:00 AM [City Attorney Meeting](#)
Rebecca's Conference Room
Hajiyev, Elshad
 - 11:00 AM – 12:00 PM [Weekly Portland Online Permitting System Executive meeting](#)
1900 SW 4th Ave, - 5th floor - Director's Conf. Room
Torgerson, Leanne
 - 1:30 PM – 3:00 PM [Labor-Management Committee Meeting](#)
1900 building, Conference room 2500 B
Storey, Oretha
-

▲ Thu, Aug 2

- 10:00 AM – 10:30 AM [Leanne Torgerson \(Executive Assistant\) meeting](#)
Rebecca's Office
Torgerson, Leanne
- 10:30 AM – 10:45 AM [Elshad Hajiyev \(Business Operations & Finance Services Manager\) re: Short-term Rental Audit Response Letter](#)
Rebecca's Office
Torgerson, Leanne
- 11:00 AM – 11:30 AM [David Kuhnhausen \(Permitting Services Manager\) one on one](#)
Rebecca's Office
Torgerson, Leanne
- 12:00 PM – 1:00 PM [Jeff Baer \(Chief Technology Officer\), Kim Freeman \(Portland Online Permitting System staff\), Dan Coté \(Interim Portland Online Permitting System & Inspection Services Manager\) working lunch final run-through for Council Presentation](#)
1900 Building - 5th floor - Director's Conf. Room
Torgerson, Leanne
- 2:00 PM – 2:30 PM [travel](#)
- 2:30 PM – 4:00 PM [Technology Oversight Committee Quarterly Report and Contract Funding at Council](#)
Council Chambers
Torgerson, Leanne

▲ **Fri, Aug 3**

<input type="checkbox"/>	Before 8:00 AM	Free
<input checked="" type="checkbox"/>	9:00 AM – 9:30 AM	Joe Disciascio (Residential Inspections Manager) meeting
<input checked="" type="checkbox"/>	10:00 AM – 10:45 AM	Dave Tebeau (Residential Inspection Services Manager) one on one Rebecca's Office Torgerson, Leanne
<input checked="" type="checkbox"/>	11:00 AM – 11:15 AM	Megan Greenauer (Housing Inspections & Construction Code 1 Manager) Follow-up Meeting Rebecca's Office Torgerson, Leanne

Details

Monday, July 30, 2018

▲ **Time** 9:00 AM – 9:30 AM
Subject Rebecca, Jeff, Dan, Sonia Schmanski re: POPS Updates and upcoming POPS Contract Council presentation
Location Sonia's Office, Commissioner Fish's Office 131/240
Show Time As Busy
Hi, Sonia –

This meeting will be to share updates on the POPS project and upcoming Council presentation on the POPS contract on 8/2/18 at 3:00 TC. It should only take 15 to 20 minutes. (Attendees are Rebecca Esau, Jeff Baer, Dan Coté)

I hope this time works for you.

Best,
Leanne
X37937

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Baer, Jeff <Jeff.Baer@portlandoregon.gov>	Required
	Cote, Dan <Dan.Cote@portlandoregon.gov>	Required

Schmanski, Sonia
<Sonia.Schmanski@portlandoregon.gov>

Required



Time 9:30 AM – 10:00 AM

Subject Rebecca, Jeff, Dan, Tim Crail re: POPS updates and upcoming POPS contract Council Presentation

Location Tim's Office, Commissioner Fritz's Office, 131/220

Show Time As Busy
Hi, Tim –

This meeting will be to share updates on the POPS project and upcoming Council presentation on the POPS contract on 8/2/18 at 3:00 TC. It should only take 15 to 20 minutes. (Attendees are Rebecca Esau, Jeff Baer, Dan Coté)

I hope this time works for you.

Best,
Leanne
X37937

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Baer, Jeff <Jeff.Baer@portlandoregon.gov>	Required
	Cote, Dan <Dan.Cote@portlandoregon.gov>	Required
	Crail, Tim <Tim.Crail@portlandoregon.gov>	Required



Time 10:00 AM – 10:30 AM

Subject Rebecca, Jeff, Dan, Michael Cox re: Updates on POPS and POPS Contract Council presentation on 8/2/18

Location Michael's Office at Mayor's Office 131/340

Show Time As Busy
Hi, Michael –

This meeting will be to share updates on the Portland Online Permitting System (POPS) project and upcoming Council presentation on the POPS contract on 8/2/18 at 3:00 TC. It should only take 15 to 20 minutes. (Attendees are Rebecca Esau, Jeff Baer, Dan Coté)

I hope this time works for you.

Best,

Leanne
X37937

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Baer, Jeff <Jeff.Baer@portlandoregon.gov>	Required
	Cote, Dan <Dan.Cote@portlandoregon.gov>	Required
	Cox, Michael <Michael.B.Cox@portlandoregon.gov>	Required



Time 10:30 AM – 11:00 AM

Subject Rebecca, Jeff, Dan, Matt Grumm Re: POPS update and upcoming Council Presentation

Location Commissioner Saltzman's Office, 131/230

Importance High

Show Time As Busy

Hi, Matt –

This meeting will be to share updates on the POPS project and upcoming Council presentation on the POPS contract on 8/2/18 at 3:00 TC. It should only take 15 to 20 minutes. (Attendees are Rebecca Esau, Jeff Baer, Dan Coté)

I hope this time works for you.

Best,
Leanne
X37937

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Baer, Jeff <Jeff.Baer@portlandoregon.gov>	Required
	Cote, Dan <Dan.Cote@portlandoregon.gov>	Required
	Grumm, Matt <Matt.Grumm@portlandoregon.gov>	Required



Time 11:00 AM – 11:30 AM

Subject Rebecca and Marshall one on one

Location Marshall's Office
Recurrence Occurs every Monday effective 7/30/2018 until 7/30/2018 from 11:00 AM to 11:30 AM
Show Time As Busy
Commissioner Eudaly will join this meeting on the 1st Monday of each month.

Leanne
X37937

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Runkel, Marshall <Marshall.Runkel@portlandoregon.gov>	Required

▲ **Time** 1:00 PM – 2:00 PM
Subject BDS/BOMA/GBD re: Facility Permit Program Scope
Location 1900 SW 4th Ave, 5th floor, BDS Conf. 5A
Show Time As Busy
This 1-hour meeting will be to discuss the Facility Permit Program Scope.

The attendees are:
BOMA - Susan Steward
GBD – Michelle Schultz, Whit Middlecoff, Kent Pottebaum
BDS – Rebecca Esau, Andy Peterson, Dave Tebeau, Dan Coté, Darryl Godsby, Lisa Gill

Susan, Michelle, Whit, and Kent –

Please check-in at the 5th floor reception when you arrive. Please feel free to contact me should something come up between now and the 30th.

Best regards,
Leanne Torgerson
Director's Executive Assistant
Bureau of Development Services
1900 SW Fourth Avenue, Suite 5000
Portland, OR 97201
503.823.7937
503.823.7250 (fax)
Leanne.Torgerson@portlandoregon.gov
<mailto:Leanne.Torgerson@portlandoregon.gov>

Attendees	Name <E-mail>	Attendance
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Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
Peterson, Andy <Andy.Peterson@portlandoregon.gov>	Required
Cote, Dan <Dan.Cote@portlandoregon.gov>	Required
Godsby, Darryl <Darryl.Godsby@portlandoregon.gov>	Required
Gill, Lisa <Lisa.Gill@portlandoregon.gov>	Required
Steward, Susan <susan@bomaoregon.org>	Required
Michelle Schulz (MichelleS@gbdarchitects.com) <MichelleS@gbdarchitects.com>	Required
whit@gbdarchitects.com <whit@gbdarchitects.com>	Required
kent@gbdarchitects.com <kent@gbdarchitects.com>	Required

▲ **Time** 2:00 PM – 3:00 PM
Subject Rebecca, Colleen, Leanne meeting
Location Rebecca's Office
Recurrence Occurs every Monday effective 7/30/2018 until 7/30/2018 from 2:00 PM to 3:00 PM
Show Time As Busy
 New meeting series with 2:00 start time.

Attendees

Name <E-mail>	Attendance
Leanne	
Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
Poole, Colleen <Colleen.Poole@portlandoregon.gov>	Required

▲ **Time** 3:00 PM – 4:00 PM
Subject Rebecca and Elshad one on one
Location Rebecca's Office
Recurrence Occurs every Monday effective 7/30/2018 until 7/30/2018 from 3:00 PM to 4:00 PM
Show Time As Busy

New series with 3:00 start time.

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Required

Tuesday, July 31, 2018

▲ **Time** 8:30 AM – 9:00 AM
Subject Check in with Andy 8:30-8:45
Show Time As Busy

▲ **Time** 8:45 AM – 9:00 AM
Subject Rebecca, Darryl, Terry re: Stop Work Order
Location Rebecca's Office
Show Time As Busy
Rebecca is usually in at about 8:30. I'll try to reach her to let her know that I scheduled a meeting with you.

Attendees	Name <E-mail>	Attendance
	Leanne X37937 Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Godsby, Darryl <Darryl.Godsby@portlandoregon.gov>	Required
	Whitehill, Terry <Terry.Whitehill@portlandoregon.gov>	Required

▲ **Time** 9:00 AM – 10:00 AM
Subject Rebecca and Kim one on one
Location Rebecca's Office
Recurrence Occurs every Tuesday effective 7/31/2018 until 7/31/2018 from 9:00 AM to 10:00 AM
Show Time As Busy
Kim – I set your one on one with Rebecca every Tuesday at 9:00 but we can adjust, if needed.

Leanne
X37937

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Tallant, Kimberly <Kimberly.Tallant@portlandoregon.gov>	Required

▲ **Time** 10:00 AM – 11:00 AM
Subject New DRAC Member Orientation
Location 1900 SW 4th Ave., 5th Floor, Director's Conference Room
Show Time As Busy
 Holly & Lauren, please come to BDS main reception on the 5th floor of the 1900 Building. We look forward to meeting with you!

Mark Feters
 Senior Management Analyst
 Bureau of Development Services
 (503) 823-1028
 Mark.feters@portlandoregon.gov
 <mailto:Mark.feters@portlandoregon.gov>

Attendees	Name <E-mail>	Attendance
	Feters, Mark <Mark.Feters@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	holly@environspdx.com <holly@environspdx.com>	Required
	ljones@capstone-partners.com <ljones@capstone-partners.com>	Required
	Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Optional

▲ **Time** 11:30 AM – 1:30 PM
Subject Rebecca, Dan, Duane working lunch meeting to strategize about POPS
Location Lunch Location TBD and back to Director's Conf. Room after
Show Time As Busy
 This will be a working lunch meeting to strategize about POPS from 11:30 to 1:30. Have lunch out and then back to Director's Conf. Room.

Leanne
 X37937

Attendees	Name <E-mail>	Attendance
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Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
Cote, Dan <Dan.Cote@portlandoregon.gov>	Required
Whitehurst, Duane <Duane.Whitehurst@portlandoregon.gov>	Required

▲ **Time** 2:00 PM – 3:00 PM
Subject July NAIOP and City of Portland Meeting
Location BDS Conf 4a (30)
Show Time As Busy

This is an opportunity for BDS and some of our Interagency Partners to meet with NAIOP (a commercial real estate organization) on a regular basis – every other month on the odd months. I am waiting to hear back from NAIOP Executive Director Kelly Ross on possible dates to schedule for early June (we missed May due to vacations/holiday). I will also be scheduling the regular meeting series starting in September – in the few days. More to come.

This meeting request is for the July 31st NAIOP and City of Portland Meeting.

NAIOP folks – please check-in at the 5th floor reception when you arrive. Feel free to contact me should something come up between now and July 31st.

Best regards,
 Leanne Torgerson
 Director's Executive Assistant
 Bureau of Development Services
 1900 SW Fourth Avenue, Suite 5000
 Portland, OR 97201
 503.823.7937
 503.823.7250 (fax)
 Leanne.Torgerson@portlandoregon.gov
 <mailto:Leanne.Torgerson@portlandoregon.gov>

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Bradley Miller (bmiller@brixlaw.com) <bmiller@brixlaw.com>	Required
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required

Ross, Kelly <kelly@westernadvocates.com>	Required
mildnerg@pdx.edu (mildnerg@pdx.edu) <mildnerg@pdx.edu>	Required
Paul Riso (Paul.j.riso@gmail.com) <Paul.j.riso@gmail.com>	Required
Suzannah Stanley (sstanley@mcknze.com) <sstanley@mcknze.com>	Required
Tallant, Kimberly <Kimberly.Tallant@portlandoregon.gov>	Required
Fioravanti, Kara <Kara.Fioravanti@portlandoregon.gov>	Required
Michelle Schulz (MichelleS@gbdarchitects.com) <MichelleS@gbdarchitects.com>	Required
Fetters, Mark <Mark.Fetters@portlandoregon.gov>	Required
Steward, Susan <susan@bomaoregon.org>	Optional
Krista Bailey <kristab@urbanrengroup.com>	Optional



Time 3:00 PM – 4:00 PM

Subject Rebecca Esau and Rob Humphrey re: permit issue

Location Director's Conf. Room

Show Time As Busy

Rob – Please check-in at the 5th floor reception when you arrive. I'm not sure if you and Rebecca have communicated about the issue or not. If not, please send any info that would be helpful ahead of time.

Best regards,
Leanne
503.823.7937

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Rob Humphrey <rob@fasterpermits.com>	Required



Time 4:00 PM – 5:00 PM

Subject Rebecca, Dan one on one
Location Rebecca's Office
Show Time As Busy
Rescheduling due to a calendar conflict.

LT

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Cote, Dan <Dan.Cote@portlandoregon.gov>	Required

Wednesday, August 01, 2018

▲ **Time** 9:00 AM – 9:30 AM
Subject Rebecca, Kyle, Kim re: Centennial Mills
Location 1900 SW 4th - 5th floor - Director's Conf. Room
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Chisek, Kyle <Kyle.Chisek@portlandoregon.gov>	Required
	Tallant, Kimberly <Kimberly.Tallant@portlandoregon.gov>	Required

▲ **Time** 10:00 AM – 11:00 AM
Subject City Attorney Meeting

▲ **Time** 11:00 AM – 12:00 PM
Subject Rebecca, Dan C, Elshad, Dan B, Saby re: Weekly POPS meeting
Location 1900 SW 4th Ave, - 5th floor - Director's Conf. Room
Recurrence Occurs every Wednesday effective 8/1/2018 until 8/1/2018 from 11:00 AM to 12:00 PM
Importance High
Show Time As Busy
This is a weekly meeting regarding POPS. I hope this time works for all.

Best regards,
Leanne Torgerson
Director's Executive Assistant
Bureau of Development Services

1900 SW Fourth Avenue, Suite 5000
 Portland, OR 97201
 503.823.7937
 503.823.7250 (fax)
 Leanne.Torgerson@portlandoregon.gov
 <mailto:Leanne.Torgerson@portlandoregon.gov>

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Cote, Dan <Dan.Cote@portlandoregon.gov>	Required
	Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Required
	Bauer, Dan <Dan.Bauer@portlandoregon.gov>	Required
	Waraich, Saby <Saby.Waraich@portlandoregon.gov>	Required
	Whitehurst, Duane <Duane.Whitehurst@portlandoregon.gov>	Optional
	Baer, Jeff <Jeff.Baer@portlandoregon.gov>	Optional

▲ **Time** 1:30 PM – 3:00 PM
Subject Labor-Management Committee Meeting
Location 1900 building, Conference room 2500 B
Recurrence Occurs the first Wednesday of every 1 month(s) effective 8/1/2018 until 8/1/2018 from 1:30 PM to 3:00 PM
Show Time As Busy
 Our meetings have resumed in the 1900 Building - 2500B as of 11/1/17

BDS LMC meeting occurs on the first Wednesday of every month from 1:30 p.m. to 3:00 p.m.

Updated members list below as of 01/3/18:
 Labor:
 COPPEA (PTE 17)
 Lisa Buellesbach, Union Member, Engineering Plan Review
 Priscilla Partch, COPPEA Representative, Permitting Services, LMC Co-Chair, (Co-Chair since 8/2017)
 Elizabeth Duncan, Union Member, LUS Records Management
 Breah Pike-Salas, Union Member, LUS Planning & Zoning
 Lauren Russell, Union Member, LUS Title 33

IBEW, Local 48
 Brian Crise, Union Steward, Commercial Inspections

AFSCME, Local 189
 Connie Jones, Chapter Chair, Plan Review
 Jeff Donnelly, Union Member, Facility Permit Program
 Laura Duvall, Union Member, LUS Records Management
 John Duran, Union Member, Budget & Finance

U.A. Local Union No. 290
 McKenzie James, Union Member, Commercial Inspections

Non- Represented Members
 Lisa Dibert, Compliance Services
 Lisa Gill, Portland Online Permitting System (POPS)

Management:
 Kimberly Tallant, Land Use Services Manager
 Dora Perry, BDS Equity & Policy Manager
 Andy Peterson, Plan Review Services Division Manager
 Rebecca Esau, Bureau Director & LMC Co-Chair, (Co-Chair since 4/2017)
 Elshad Hajiyev, Business Operations & Finance Services Manager
 Tim Morris, Residential Inspections Section Manager
 Mike Liefeld, Enforcement Program Section Manager
 David Kuhnhausen, Permitting Services Manager
 Dave Austin, Interim Public Information Manager

LMC Support:
 Oretha Storey

Attendees	Name <E-mail>	Attendance
	Storey, Oretha <Oretha.Storey@portlandoregon.gov>	Organizer
	Buellesbach, Lisa <Lisa.Buellesbach@portlandoregon.gov>	Required
	Partch, Priscilla <Priscilla.Partch@portlandoregon.gov>	Required
	Pike-Salas, Breah <Breah.Pike-Salas@portlandoregon.gov>	Required
	Crise, Brian <Brian.Crise@portlandoregon.gov>	Required
	Jones, Connie <Connie.Jones@portlandoregon.gov>	Required
	Donnelly, Jeff <Jeff.Donnelly@portlandoregon.gov>	Required
	Duvall, Laura <Laura.DuVall@portlandoregon.gov>	Required
	Duran, John <John.Duran@portlandoregon.gov>	Required

James, Mc Kenzie <McKenzie.James@portlandoregon.gov>	Required
Dibert, Lisa <Lisa.Dibert@portlandoregon.gov>	Required
Gill, Lisa <Lisa.Gill@portlandoregon.gov>	Required
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
Nickolds, Mitch <Mitch.Nickolds@portlandoregon.gov>	Required
Perry, Dora <Dora.Perry@portlandoregon.gov>	Required
Peterson, Andy <Andy.Peterson@portlandoregon.gov>	Required
Morris, Tim <Tim.Morris@portlandoregon.gov>	Required
Liefeld, Michael <Michael.Liefeld@portlandoregon.gov>	Required
Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Required
Sharp, Kathy <Kathy.Sharp@portlandoregon.gov>	Required
Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Required
Tallant, Kimberly <Kimberly.Tallant@portlandoregon.gov>	Required
Alanna Hein <heinconsultinggroup@gmail.com>	Required
Russell, Lauren <Lauren.Russell@portlandoregon.gov>	Required
Austin, David <David.Austin@portlandoregon.gov>	Required
Duncan, Elizabeth <Elizabeth.Duncan@portlandoregon.gov>	Required
Carroll, Bob <bob@ibew48.com>	Optional
Christensen, Pat <christensen@ua290.org>	Optional
Grumm, Matt <Matt.Grumm@portlandoregon.gov>	Optional
Hammond, Donna <Donna.Hammond@IBEW48.com>	Optional

Wheaton, Rob <rwheaton@oregonafcscme.com> Optional
Runkel, Marshall <Marshall.Runkel@portlandoregon.gov> Optional
Whiteside, Rachel <Rachel@pte17.org> Optional

Thursday, August 02, 2018

▲ **Time** 10:00 AM – 10:30 AM
Subject Rebecca, Leanne, and Colleen meeting
Location Rebecca's Office
Show Time As Busy
Colleen out of the office. Updating to reflect the actual time we met.

LT

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Poole, Colleen <Colleen.Poole@portlandoregon.gov>	Required


▲ **Time** 10:30 AM – 10:45 AM
Subject Rebecca, Elshad re: STR Audit Response Letter
Location Rebecca's Office
Show Time As Busy


Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Required


▲ **Time** 11:00 AM – 11:30 AM
Subject Rebecca and David K one on one
Location Rebecca's Office
Show Time As Busy
Moving to 11:00 due to Rebecca at City Council.

Leanne
X37937

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Kuhnhausen, David <David.Kuhnhausen@portlandoregon.gov>	Required
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required

	Time 12:00 PM – 1:00 PM	
	Subject Rebecca, Jeff, Kim F, Alison, Dan working lunch	
	Location 1900 Building - 5th floor - Director's Conf. Room	
	Show Time As Busy	
	This working lunch will be to do a final walk through on the POPS Council Presentation.	
	Jeff – They are wanting to buy you two lunch – Do you have a preference?	
	Rebecca is good with a Turkey Sandwich on Sourdough, chips, and an iced tea.	
	Leanne X3937	
Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Baer, Jeff <Jeff.Baer@portlandoregon.gov>	Required
	Freeman, Kimberly <Kimberly.Freeman@portlandoregon.gov>	Required
	Belter, Alison <Alison.Belter@portlandoregon.gov>	Required
	Cote, Dan <Dan.Cote@portlandoregon.gov>	Required

	Time 2:00 PM – 2:30 PM
	Subject Travel
	Show Time As Busy

	Time 2:30 PM – 4:00 PM
	Subject TOC Quarterly Report and Contract Funding at Council

Location Council Chambers
Show Time As Busy
Just to get this on your calendars.

2:45 TC - TOC Quarterly Report (15 minutes)
3:00 TC – POPS Contract Funding (45 minutes)

Leanne
X37937

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Required
	Cote, Dan <Dan.Cote@portlandoregon.gov>	Required
	Whitehurst, Duane <Duane.Whitehurst@portlandoregon.gov>	Required

Friday, August 03, 2018

▲ **Time** 9:00 AM – 9:30 AM
Subject Joe Disciascio
Show Time As Busy

▲ **Time** 10:00 AM – 10:45 AM
Subject Rebecca, Dave T. one on one
Location Rebecca's Office
Show Time As Busy
Just updating to show the actual time you met.

Best,
Leanne

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Tebeau, David <David.Tebeau@portlandoregon.gov>	Required

▲ **Time** 11:00 AM – 11:15 AM
Subject Rebecca, Megan Follow-up Meeting

Location Rebecca's Office

Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Greenauer, Megan <Megan.Greenauer@portlandoregon.gov>	Required
