

Subject: Esau, Rebecca Calendar
Attachments: Esau Rebecca Calendar.ics

Esau, Rebecca Calendar

Rebecca.Esau@portlandoregon.gov

Monday, September 17, 2018 – Sunday, September 23, 2018

Time zone: (UTC-08:00) Pacific Time (US & Canada)

(Adjusted for Daylight Saving Time)

September 2018

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Busy Tentative Free
 Out of Office Working Elsewhere Outside of Working Hours

September 2018

▲ Mon, Sep 17

- 9:30 AM – 10:00 AM [David Kuhnhausen \(Permitting Services Manager\) re: Mayor's Fast Track Permitting Project review](#)
Rebecca's Office
Torgerson, Leanne
- 11:00 AM – 11:30 AM [Kim Tallant \(Principal Planner\), Elshad Hajiyev \(Business Operations & Finance Services Manager\), Linly Rees \(Chief Deputy City Attorney\), Kyle Chisek \(Mayor's Senior Staff Representative\) one on one re: Use of Land Use Services Fee Revenue](#)
Kyle's Office at City Hall
Torgerson, Leanne
- 11:00 AM – 11:30 AM [Kyle Chisek \(Mayor's Senior Staff Representative\) one on one](#)
Kyle's Office
Torgerson, Leanne

- 1:30 PM – 2:00 PM Ron Zito (Employee Relations Manager)
Rebecca's Office
Zito, Ronald
-

▲ Tue, Sep 18

- 9:00 AM – 9:30 AM [MEET: BDS/ The Permitting Pilot\(Kyle\)](#)
Mayor's Conference Room
Wheeler, Ted
 - 12:00 PM – 1:00 PM [Focus Group - Customer Service Training](#)
Room 5A
Fetters, Mark
 - 3:00 PM – 3:30 PM [Rebecca, Karen Guillen-Chapman \(Program Coordinator\) re: exit interview](#)
Rebecca's Office
Torgerson, Leanne
 - 3:30 PM – 4:00 PM [Review Design Options and Finishes for 5th floor reception lobby. Designer from OH Planning will present](#)
1900 SW 4th Ave - 5th floor - Director's Conf. Room
Torgerson, Leanne
 - 4:00 PM – 5:00 PM [Ross Caron \(Bureauwide Projects\), Alex Cousins \(Communications Manager\), Mark Fetters \(Senior Management Analyst\) re: Proposed Quick Customer Survey](#)
Director's Conf. Room
Torgerson, Leanne
-

▲ Wed, Sep 19

- 9:30 AM – 10:00 AM [BDS/BPS Directors and staff re: Fee Revenue](#)
BDS Director's Conf. Room
Torgerson, Leanne
- 10:30 AM – 11:00 AM [Rebecca, Kareen Perkins \(Development Supervisor II\) re: Best Practices in other Cities](#)
Rebecca's Office
Torgerson, Leanne
- 1:15 PM – 1:30 PM [Emily Sandy \(Senior Management Analyst\) one on one re: IA Agreements Project](#)
Rebecca's Office
Torgerson, Leanne
- 1:30 PM – 2:00 PM [Darryl Godsby \(Commercial Inspections Manager\) one on one](#)
Rebecca's Office
Torgerson, Leanne
- 3:30 PM – 4:00 PM [Mike Liefeld \(Supervising Planner\) Beth Benton \(Livability Inspections Manager\) one on one](#)
Rebecca's Office
Torgerson, Leanne

- 3:30 PM – 4:00 PM [Beth Benton \(Livability Inspections Manager\) one on one](#)
Rebecca's Office
Torgerson, Leanne
 - 4:00 PM – 5:00 PM [BDS staff and Johns Landing Owners Association re: Greenway](#)
1900 SW 4th Ave - 5th floor - BDS Conf 5B
Torgerson, Leanne
-

▲ Thu, Sep 20

- 10:30 AM – 11:00 AM Puja Bhutani (City Planner II) re: equity work
Rebecca's Office
Torgerson, Leanne
 - 1:30 PM – 2:00 PM [Doug Morgan \(Interim Plan Review Services Manager\) one on one](#)
Rebecca's Office
Torgerson, Leanne
 - 2:00 PM – 2:30 PM [Andy Peterson \(Inspection Manager\) one on one](#)
Rebecca's Office
Torgerson, Leanne
 - 2:30 PM – 4:00 PM [Permitting Process Drop-in Session #2](#)
Room 4A
Fetters, Mark
 - 3:45 PM – 4:00 PM [Alison Belter \(Management Analyst\), Kim Tallant \(Principal Planner\), Dan Cote \(Permitting Online Permitting System & Inspection Services\) one on one re: CAC minor additions to the by-laws](#)
Rebecca's Office
Torgerson, Leanne
-

▲ Fri, Sep 21

- All Day [Vacation \(Return 9/24/18\)](#)
-

▲ Sat, Sep 22 – Sun, Sep 23

Details

Monday, September 17, 2018

- ▲ **Time** 8:30 AM – 9:30 AM
Subject Reserved
Show Time As Busy
 - ▲ **Time** 9:30 AM – 10:00 AM
-

Subject Rebecca, David re: Mayor's Fast Track Permitting Project review
Location Rebecca's Office
Show Time As Busy
Hi, David –

Rebecca would like you to bring what you are going to present at the meeting with the Mayor (on 9/18/18) re: the Fast Track Permitting Project. Please have everything you are going to present ready for Rebecca's review on 9/17/18 at 9:30.

Thanks,
Leanne
X37937

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Kuhnhausen, David <David.Kuhnhausen@portlandoregon.gov>	Required

▲ **Time** 11:00 AM – 11:30 AM
Subject Kim, Elshad, Linly to join Rebecca and Kyle's one on one re: Use of Land Use Services Fee Revenue
Location Kyle's Office at City Hall
Importance High
Show Time As Busy
This meeting is to discuss the use of Land Use Services Fee Revenue for BPS projects.

I hope this time works for all. If not, I'd be glad to look for another date/time that does.

Best,
Leanne
X37937

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Chisek, Kyle <Kyle.Chisek@portlandoregon.gov>	Required
	Tallant, Kimberly <Kimberly.Tallant@portlandoregon.gov>	Required

Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov> Required
Rees, Linly <Linly.Rees@portlandoregon.gov> Required

▲ **Time** 11:00 AM – 11:30 AM
Subject Rebecca Esau, Kyle Chisek one on one
Location Kyle's Office
Recurrence Occurs every Monday effective 9/17/2018 until 9/17/2018 from 11:00 AM to 11:30 AM
Show Time As Busy
This meeting is a weekly check-in for Rebecca Esau and Kyle Chisek.

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Chisek, Kyle <Kyle.Chisek@portlandoregon.gov>	Required

▲ **Time** 1:30 PM – 2:00 PM
Subject Quarterly 1:1
Location Rebecca's Office
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Zito, Ronald <Ronald.Zito@portlandoregon.gov>	Organizer
	Grundy, Ashlie <Ashlie.Grundy@portlandoregon.gov>	Required
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required

Tuesday, September 18, 2018

▲ **Time** 9:00 AM – 9:30 AM
Subject MEET: BDS/ The Permitting Pilot(Kyle)
Location Mayor's Conference Room
Show Time As Busy
The Permitting Pilot

Ideas for implementing his commitment around reducing permit times and streamlining workflow/regulatory environment

Attendees	Name <E-mail>	Attendance
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Wheeler, Ted <Ted.Wheeler@portlandoregon.gov>	Organizer
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
Kuhnhausen, David <David.Kuhnhausen@portlandoregon.gov>	Required
Peterson, Andy <Andy.Peterson@portlandoregon.gov>	Required
Tallant, Kimberly <Kimberly.Tallant@portlandoregon.gov>	Required
Chisek, Kyle <Kyle.Chisek@portlandoregon.gov>	Required
Mayor's Conference Room <mayorconfrm@portlandoregon.gov>	Required
Dennis, Kristin <Kristin.Dennis@portlandoregon.gov>	Required
Cox, Michael <Michael.B.Cox@portlandoregon.gov>	Optional
Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Optional

▲ **Time** 12:00 PM – 1:00 PM
Subject Focus Group - Customer Service Training
Location Room 5A
Show Time As Busy
We will be meeting with a group of customers from NAIOP, BOMA, and HBA to gather their input on our upcoming customer service training. Lunch will be provided.

If possible, please arrive a few minutes early so you can get food and be ready to begin at noon.

Mark Feters

Bureauwide Projects Group

(503) 823-1028

Attendees	Name <E-mail>	Attendance
	Feters, Mark <Mark.Feters@portlandoregon.gov>	Organizer

Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
Croll, Tammy <Tammy.Croll@portlandoregon.gov>	Required
Barnes, Lindsay <Lindsay.Barnes@portlandoregon.gov>	Required
Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Required
Cousins, Alex <Alex.Cousins@portlandoregon.gov>	Optional
Volpert, Emily <Emily.Volpert@portlandoregon.gov>	Optional
Fahey, Brenda <Brenda.Fahey@portlandoregon.gov>	Required

▲ **Time** 3:00 PM – 3:30 PM
Subject Rebecca, Karen exit interview
Location Rebecca's Office
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Guillen-Chapman, Karen <Karen.Guillen-Chapman@portlandoregon.gov>	Required

▲ **Time** 4:00 PM – 5:00 PM
Subject Rebecca, Ross, Alex, Mark re: Proposed Quick Customer Survey
Location Director's Conf. Room
Show Time As Busy
 This meeting will be to discuss the proposed Quick Customer Survey.
 Attached are two file for your reference/review.

Leanne
 X37937

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Caron, Ross <Ross.Caron@portlandoregon.gov>	Required

Cousins, Alex <Alex.Cousins@portlandoregon.gov> Required
Fetters, Mark <Mark.Fetters@portlandoregon.gov> Required
Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov> Optional

Wednesday, September 19, 2018

▲ **Time** 9:30 AM – 10:00 AM
Subject BDS/BPS Directors and staff re: Fee Revenue
Location BDS Director's Conf. Room
Importance High
Show Time As Busy

Attendees

Name <E-mail>	Attendance
Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Required
Tallant, Kimberly <Kimberly.Tallant@portlandoregon.gov>	Required
Anderson, Susan <Susan.Anderson@portlandoregon.gov>	Required
Zehnder, Joe <Joe.Zehnder@portlandoregon.gov>	Required

▲ **Time** 10:30 AM – 11:00 AM
Subject Rebecca, Karen re: Best Practices in other Cities
Location Rebecca's Office
Show Time As Busy
Updating to reflect the actual time you met.

LT

Attendees

Name <E-mail>	Attendance
Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer

▲ **Time** 1:15 PM – 1:30 PM
Subject Rebecca, Emily one on one re: IA Agreements Project
Location Rebecca's Office
Recurrence Occurs every Wednesday effective 9/19/2018 until 9/19/2018 from 1:15 PM to 1:30 PM
Show Time As Busy

We can adjust, as needed, or cancel if Emily doesn't have any updates.

Thanks,
Leanne
X37937

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Sandy, Emily <Emily.Sandy@portlandoregon.gov>	Required

▲ **Time** 1:30 PM – 2:00 PM
Subject Rebecca, Darryl one on one
Location Rebecca's Office
Recurrence Occurs every 2 week(s) on Wednesday effective 9/19/2018 until 9/19/2018 from 1:30 PM to 2:00 PM
Show Time As Busy
This meeting series is every other Wed. at 1:30 for 30 minutes. We can adjust, as needed, if calendar a conflict arises.

Best,
Leanne
X37937

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Godsby, Darryl <Darryl.Godsby@portlandoregon.gov>	Required

▲ **Time** 3:30 PM – 4:00 PM
Subject Mike to join Rebecca and Beth's one on one
Location Rebecca's Office
Recurrence Occurs every 2 week(s) on Wednesday effective 9/19/2018 until 9/19/2018 from 3:30 PM to 4:00 PM
Show Time As Busy
Per Beth, canceling reoccurring meeting. Last meeting was on 9/19/18.

Mike,

Please plan on attending Rebecca and Beth's one on one meeting on 9/5/18, 9/19/18 and 10/3/18 from 3:30 to 4:00.

Best,
Leanne
X37937

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Benton, Beth <Elizabeth.Benton@portlandoregon.gov>	Required
	Liefeld, Michael <Michael.Liefeld@portlandoregon.gov>	Required

▲ **Time** 3:30 PM – 4:00 PM
Subject Rebecca, Beth one on one
Location Rebecca's Office
Recurrence Occurs every 2 week(s) on Wednesday effective 9/19/2018 until 9/19/2018 from 3:30 PM to 4:00 PM
Show Time As Busy
Beth – This is to schedule your one on one with Rebecca. (30 minutes, Wednesday every 2 weeks). We can adjust, as needed.

Leanne
X37937

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Benton, Beth <Elizabeth.Benton@portlandoregon.gov>	Required

▲ **Time** 4:00 PM – 5:00 PM
Subject Meeting with Johns Landing Owners Association re: Greenway
Location 1900 SW 4th Ave - 5th floor - BDS Conf 5B
Show Time As Busy
This is a joint meeting with BDS, BPS, the Mayor's Office, and Johns Landing Owners Association re: Greenway.

Mayor's Office: Kyle Chisek (Director of Bureau Relations & Policy)

BDS Attendees: Rebecca Esau (Director), Kim Tallant (Land Use Services Division Manager), Beth Benton (Division Manager), Mike Liefeld (Enforcement Program Manager),

BPS Attendees: Sallie Edmunds (Supervising Planner), Joe Zehnder (Interim Director) has a calendar conflict but I have included him as


optional.


Johns Landing Owners Association: Judy Tuttle, 2 to 3 other representatives
(Judy's Cell: 503-539-0310)

Please check-in at the 5th floor reception when you arrive.

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Chisek, Kyle <Kyle.Chisek@portlandoregon.gov>	Required
	Tallant, Kimberly <Kimberly.Tallant@portlandoregon.gov>	Required
	Benton, Beth <Elizabeth.Benton@portlandoregon.gov>	Required
	Liefeld, Michael <Michael.Liefeld@portlandoregon.gov>	Required
	Edmunds, Sallie <Sallie.Edmunds@portlandoregon.gov>	Required
	Judy & Larry Tuttle <latjlt@earthlink.net>	Required
	Zehnder, Joe <Joe.Zehnder@portlandoregon.gov>	Optional

Thursday, September 20, 2018

	Time 10:30 AM – 11:00 AM	
	Subject Rebecca, Puja re: follow-up conversation	
	Location Rebecca's Office	
	Show Time As Busy	
	Attendees	
	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Bhutani, Puja <Puja.Bhutani@portlandoregon.gov>	Required

	Time 1:30 PM – 2:00 PM	
	Subject Rebecca and Doug one on one	
	Location Rebecca's Office	

Show Time As Busy
This is a weekly, 30-minute meeting series. We can adjust, as necessary.

Thanks,
Leanne
X37937

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Morgan, Douglas <Douglas.Morgan@portlandoregon.gov>	Required
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Morgan, Douglas <Douglas.Morgan@portlandoregon.gov>	Required

▲ **Time** 2:00 PM – 2:30 PM
Subject Rebecca, Andy one on one
Location Rebecca's Office
Show Time As Busy
New series: Weekly, 30-minute meetings, Thursdays at 2:00. We adjust, as necessary.

Best,
Leanne
X37937

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
	Peterson, Andy <Andy.Peterson@portlandoregon.gov>	Required

▲ **Time** 2:30 PM – 4:00 PM
Subject Permitting Process Drop-in Session #2
Location Room 4A
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Fettters, Mark <Mark.Fettters@portlandoregon.gov>	Organizer

Esau, Rebecca <Rebecca.Esau@portlandoregon.gov> Required

Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov> Required

Cousins, Alex <Alex.Cousins@portlandoregon.gov> Optional



Time 3:45 PM – 4:00 PM

Subject Alison and Kim to join the Rebecca and Dan's one on one re: CAC minor additions to the by-laws

Location Rebecca's Office

Show Time As Busy

Alison and Kim will join the last 15 minutes of Rebecca and Dan's one on one to discuss the CAC's minor additions to the bi-laws.

Leanne
X37937

Attendees	Name <E-mail>	Attendance
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	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
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	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
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	Cote, Dan <Dan.Cote@portlandoregon.gov>	Required
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	Belter, Alison <Alison.Belter@portlandoregon.gov>	Required
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	Freeman, Kimberly <Kimberly.Freeman@portlandoregon.gov>	Required
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Friday, September 21, 2018



Time All Day

Subject Vacation (Return 9/24/18)

Show Time As Out of Office
