



Building Permit Application
City of Portland, Oregon - Bureau of Development Services

1900 SW 4th Avenue, Portland, Oregon 97201 • 503-823-7300 • TTY 503-823-6868 • www.portlandoregon.gov/bds

Type of work

New construction Addition/alteration/replacement
 Demolition Other:

Category of construction

1 & 2 family dwelling Commercial/industrial Accessory building
 Multifamily Master builder Other:

Job site information and location

Job no.: _____ Job address: _____

City/State/ZIP: _____

Suite/bldg./apt. no.: _____ Project name: _____

Cross street/directions to job site: _____

Subdivision: _____ Lot no. _____ Tax map/parcel no. _____

Description of work

Provide RS Permit no. _____

Property owner **Tenant**

Name: _____ E-mail: _____

Address: _____

City/State/ZIP: _____

Phone: _____ FAX: _____

Owner installation: This installation is being made on property that I own, which is not intended for sale, lease, rent, or exchange.

Owner signature: _____ Date: _____

Contractor

Business name: _____ E-mail: _____

Address: _____

City/State/ZIP: _____

Phone: _____ FAX: _____

CCB lic. no. _____

Authorized signature: _____

Print name: _____ Date: _____

Applicant **Contact Person**

Business name: _____

Contact name: _____

Address: _____

City/State/ZIP: _____

Phone: _____ FAX: _____

E-mail: _____

Authorized signature: _____

Print name: _____ Date: _____

Office Use Only

Permit no: _____

Date received: _____

By: _____

Required Data: One and Two Family Dwelling

Permit fees* are based on the value of the work performed. Indicate the value (rounded to the nearest dollar) of all equipment, materials, labor, overhead, and the profit for the work indicated on this application.

Valuation:	_____
Number of bedrooms:	_____
Number of bathrooms:	_____
Total number of floors:	_____
New dwelling area:	_____ square feet
Garage/carport area:	_____ square feet
Covered porch area:	_____ square feet
Deck area:	_____ square feet
Other structure area:	_____ square feet

Required Data: Commercial Use

Permit fees* are based on the value of the work performed. Indicate the value (rounded to the nearest dollar) of all equipment, materials, labor, overhead, and the profit for the work indicated on this application.

Valuation:	_____
Existing building area:	_____ square feet
New building area:	_____ square feet
Number of stories:	_____
Type of construction:	_____
Occupancy groups	
Existing:	_____
New:	_____

Notice

All contractors and subcontractors are required to be licensed with the Oregon Construction Contractors Board under ORS 701 and may be required to be licensed in the jurisdiction in which work is being performed.

Statement of Fact: I certify that the facts and information set forth in this application are true and complete to the best of my knowledge. I understand that any falsification, misrepresentation or omission of fact (whether intentional or not) in this application or any other required document, as well as any misleading statement or omission, may be cause for revocation of permit and/or certificate of occupancy, regardless of how or when discovered.

I acknowledge that work related to this Building Permit Application may be subject to regulations governing the handling, removal and/or disposal of asbestos and/or lead-based paint. If the work is subject to regulations governing asbestos and/or lead-based paint, I will comply with all such regulations. _____ (initials)

Building Permit Fees*

Please refer to fee schedule

Fees due upon application	_____
Amount received	_____
Date received	_____

This permit application expires if a permit is not obtained within 180 days after it has been accepted as complete.