
Esau, Rebecca Calendar
Monday, March 11, 2019 – Sunday, March 17, 2019

March 2019
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March 2019

▲ **Mon, Mar 11**

- 9:00 AM – 9:30 AM HR Issue
- 10:30 AM – 11:00 AM Travel
- 11:00 AM – 11:30 AM Kyle Chisek (BDS Liaison at the Mayor’s Office) one on one
- 11:30 AM – 12:00 PM Travel
- 1:00 PM – 2:00 PM Dora Perry (Equity & Policy Manage3r) additional one on one
- 2:00 PM – 3:30 PM 2019 Weekly Senior Manager Meetings
- 3:30 PM – 3:45 PM HR Issue
- 3:45 PM – 4:00 PM HR Issue
- 4:00 PM – 5:00 PM Elshad Hajiyev (Business Operation & Finance Services Manager) one on one

▲ **Tue, Mar 12**

- 9:00 AM – 10:00 AM Kim Tallant (Principal Planner) one on one
- 10:00 AM – 10:30 AM Andy Peterson (Special Projects Manager) one on one (Reschedule)
- 10:30 AM – 10:45 AM Emily Sandy (Code & Policy Development staff) one on one re: IA Agreements Project
- 11:30 AM – 12:00 PM Marguerite Feuersanger (Land Use Services staff) one on one
- 2:00 PM – 2:30 PM Alice Nielsen (Process Management staff) one on one
- 2:30 PM – 3:00 PM Travel
- 3:00 PM – 4:30 PM Office of Management & Finance Advisory Committee meeting series - FY 2018-19
- 4:30 PM – 5:00 PM Travel

▲ **Wed, Mar 13**

- 9:00 AM – 9:30 AM Doug Morgan (Plan Review Services Manager) one on one
- 9:30 AM – 10:00 AM Leanne Torgerson (Executive Assistant) and Colleen Poole (Customer Service & Outreach Coordinator) meeting
- 10:00 AM – 10:30 AM Ross Caron (Bureauwide Project Manager) one on one
- 11:00 AM – 12:00 PM Chris Dennis (Quality Assurance Consultant) to attend Weekly POPS Executive Meeting to present Technology Oversight Committee Report
- 1:30 PM – 2:00 PM Alex Cousins (Communications Manager) one on one
- 2:30 PM – 3:00 PM Bureau Equity Committee to brief Bureau Development Services Director
- 3:15 PM – 4:00 PM Elshad Hajiyev (Business Operations & Finance Services Manager), Ron Zito (BHR Employee Relations Manager), Kathy Sharp (BHR Business Partner) re: 360 Degree Review Process
- 4:00 PM – 4:30 PM Elshad Hajiyev (Business Operations & Finance Services Manager) one on one
- 5:00 PM – 6:45 PM Elshad Hajiyev (Business Operations & Finance Services Manager) re: Budget Presentation

▲ **Thu, Mar 14**

- 9:00 AM – 10:00 AM Portland Online Permitting Services and ProjectDox Avolve Executive Meeting
- 11:00 AM – 11:30 AM travel
- 11:30 AM – 12:00 PM Council Budget Work Session for Bureau of Development Services
- 12:00 PM – 12:30 PM travel
- 1:00 PM – 2:00 PM AMANDA Information Forum/Town Hall
- 2:30 PM – 3:00 PM David Kuhnhausen (Permitting Services Manager) one on one
- 3:00 PM – 4:00 PM Dan Coté (Interim Portland Online Permitting System & one on one

▲ **Fri, Mar 15**

- 10:30 AM – 11:00 AM Kim Tallant (Principal Planner), Emily Sandy (Code & Policy Development staff) re: Urban Forestry Commission's data request
- 12:00 PM – 12:30 PM Dan Coté (Interim Portland Online Permitting System & one on one
- 12:30 PM – 12:45 PM Dan Coté (Interim Portland Online Permitting System & Nancy Thornton (Code & Policy Development staff) meeting