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**Esau, Rebecca Calendar**  
Monday, April 8, 2019 – Sunday, April 14, 2019

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**April 2019**

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**April 2019**

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▲ **Mon, Apr 8**

- 9:10 AM – 9:40 AM Kara Fioravanti (Design/Historic Resources Manager), Hillary Adam (Sr. Planner), Tim Heron (Sr. Planner) re: Design Commission and Historic Landmarks Commission Reports to Council
- 10:30 AM – 11:00 AM travel
- 11:00 AM – 11:30 AM Kyle Chisek (BDS Liaison at the Mayor's Office) one on one
- 11:30 AM – 12:00 PM travel
- 1:00 PM – 1:30 PM Private Appointment
- 1:30 PM – 2:00 PM Kareen Perkins (Portland Online Permitting System Manager) one on one
- 2:00 PM – 3:30 PM 2019 Weekly Senior Manager Meetings
- 3:45 PM – 4:45 PM Elshad Hajiyev (Business Operations & Finance Services Manager) one on one

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▲ **Tue, Apr 9**

- 9:00 AM – 10:00 AM Kim Tallant (Principal Planner) one on one
  - 11:00 AM – 12:00 PM Adena Long (Parks Director) Meet & Greet (Reschedule)
  - 1:00 PM – 1:30 PM Private Appointment
  - 2:30 PM – 3:00 PM Travel
  - 3:00 PM – 3:30 PM OMF Advisory Committee meeting series - FY 2018-19
  - 3:30 PM – 4:00 PM Travel
  - 4:30 PM – 5:00 PM Kurt Krueger (Bureau of Transportation Manager), Terry Whitehill (Building Official) re: Oil Trains
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▲ **Wed, Apr 10**

- 9:00 AM – 9:30 AM Doug Morgan (Plan Review Services Manager) one on one
  - 9:30 AM – 10:00 AM Ross Caron (Bureauwide Projects Manager) one on one
  - 11:00 AM – 12:00 PM Chris Dennis (Quality Assurance Consultant) to attend Weekly Portland Online Permitting System Executive Meeting to present Technology Oversight Committee Report
  - 2:00 PM – 2:30 PM City Attorney Monthly meeting
  - 3:00 PM – 4:00 PM Elshad Hajiyev (Business Operations & Finance Services Manager), Ross Caron (Bureauwide Projects Manager), Duane Whitehurst (Portland Online Permitting System Manager), Dan Coté (Interim Portland Online Permitting System & Inspection Services Manager), Andy Peterson (Special Projects Manager), Kareen Perkins (Portland Online Permitting System Manager) re: Gantt Chart for Bureauwide Projects on the White Board
  - 4:00 PM – 5:00 PM Elshad Hajiyev (Business Operations & Finance Services Manager), Brenda Fahey (Internal Services Manager) re: Training & Workforce Development
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▲ **Thu, Apr 11**

- 10:00 AM – 10:30 AM travel
  - 10:30 AM – 12:00 PM Planning & Development Directors Meeting
  - 2:00 PM – 2:30 PM Alex Cousins (Communications Manager) one on one
  - 2:30 PM – 3:00 PM David Kuhnhausen (Permitting Services Manager) one on one
  - 4:00 PM – 4:45 PM Dan Coté (Interim Portland Online Permitting System & Inspection Services Manager) one on one
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▲ **Fri, Apr 12**

- 8:00 AM – 12:00 PM Coaching - A Leadership Skill Training
  - 1:30 PM – 2:00 PM travel
  - 2:00 PM – 3:30 PM Private Appointment
  - 3:30 PM – 4:00 PM travel
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