
Esau, Rebecca Calendar
Monday, April 15, 2019 – Sunday, April 21, 2019

April 2019
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April 2019

▲ **Mon, Apr 15**

- 9:00 AM – 9:30 AM Alex Cousins (Communications Manager) one on one
- 10:00 AM – 10:30 AM travel
- 10:30 AM – 11:00 AM Tom Rinehart (Chief Administrative Officer) re: Portland Online Permitting System Program Status (2019)
- 11:00 AM – 11:30 AM Kyle Chisek (BDS Liaison at the Mayor’s Office) one on one
- 11:30 AM – 12:00 PM travel
- 1:00 PM – 1:30 PM David Kuhnhausen (Permitting Services Manager) one on one
- 1:30 PM – 2:00 PM Darryl Godsby (Commercial Inspection Services Manager) Monthly one on one
- 2:00 PM – 3:30 PM 2019 Weekly Senior Manager Meetings
- 3:45 PM – 4:45 PM Elshad Hajiyev (Business Operations & Finance Services Manager) one on one

▲ **Tue, Apr 16**

- 9:00 AM – 10:00 AM Kim Tallant (Principal Planner) one on one
- 10:00 AM – 11:30 AM 2019 BDS Management Team Meeting
- 11:45 AM – 12:00 PM Luke Mason (Process Management Manager) one on one
- 1:00 PM – 1:15 PM Alex Cousins (Communications Manager), Dan Coté (Interim Portland Online Permitting System & Inspection Services Manager) re: Portland Online Permitting System
- 2:30 PM – 3:00 PM Elshad Hajiyev (Business Operations & Finance Services Manager) one on one

- 3:30 PM – 4:00 PM Elshad Hajiyev (Business Operations & Finance Services Manager), David Kuhnhausen (Permitting Services Manager), Christy Pierce (Permitting Services Manager), Chris Corr (Records Conversion staff) re: Quarterly Digitization Meeting
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▲ **Wed, Apr 17**

- 9:00 AM – 9:30 AM Doug Morgan (Plan Review Services Manager) one on one
 - 10:00 AM – 11:00 AM Andy Peterson (Special Projects Manager) one on one
 - 11:00 AM – 12:00 PM Weekly Portland Online Permitting System Executive meeting
 - 2:30 PM – 2:45 PM Private Appointment
 - 3:00 PM – 3:45 PM Combined March/April Home Builder Development Customers Meeting
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▲ **Thu, Apr 18**

- 8:00 AM – 10:00 AM Development Review Advisory Committee
 - 10:30 AM – 11:00 AM Leanne Torgerson (Director's Executive Assistant) one on one meeting
 - 11:00 AM – 11:20 AM Brenda Fahey (Internal Business Services Manager) meet-up
 - 1:30 PM – 2:00 PM Alex Cousins (Communications Manager) one on one
 - 2:00 PM – 3:00 PM David Kuhnhausen (Permitting Services Manager) one on one
 - 3:00 PM – 4:00 PM Process Management Team Check-in
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▲ **Fri, Apr 19**

- 8:00 AM – 12:00 PM Internal Customer Service training 8:00-noon
 - 1:00 PM – 1:30 PM David Kuhnhausen (Permitting Services Manager) check-in
 - 2:00 PM – 2:30 PM Ross Caron (Bureauwide Projects Manager) one on one
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