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**Esau, Rebecca Calendar**  
Monday, May 27, 2019 – Sunday, June 2, 2019

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May 2019							June 2019						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4							<u>1</u>
5	6	7	8	9	10	11	<u>2</u>	3	4	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22
26	<u>27</u>	<u>28</u>	<u>29</u>	<u>30</u>	<u>31</u>		23	24	25	26	27	28	29
							30						

**May 2019**

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▲ **Mon, May 27**

All Day Memorial Day Holiday

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▲ **Tue, May 28**

- 8:00 AM – 9:30 AM HR Issue
  - 9:30 AM – 10:00 AM Elshad Hajiyev (Business Operations & Finance Services Manager), Carmen Merlo (Deputy Chief Administrative Officer), & Pauline Goble (Property Management Coordinator) re: Discuss BDS lease agreements (1900 Building & Jacob Center)
  - 11:00 AM – 12:00 PM Specialized Permitting Quarterly Meeting with the Director
  - 1:00 PM – 2:00 PM Dora Perry (Equity & Policy Manager) one on one
  - 3:30 PM – 4:00 PM Mark Feters (Development Review Advisory Committee Coordinator), Dora Perry (Equity & Policy Manager), and Leesha Posey (Specialized Permitting Services) re: Barriers to people of color on the Development Review Advisory Committee
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▲ **Wed, May 29**

- 9:00 AM – 9:30 AM Doug Morgan (Plan Review Services Manager) one on one
- 9:30 AM – 10:00 AM Ross Caron (Bureauwide Projects Manager) one on one
- 10:00 AM – 11:00 AM Andy Peterson (Special Projects Manager) one on one

- 11:00 AM – 12:00 PM Weekly Portland Online Permitting System Executive meeting
  - 12:00 PM – 12:15 PM Dora Perry (Equity & Policy Manager) one on one
  - 1:00 PM – 1:30 PM Kimberly Branam (Prosper Portland Executive Director) via phone
  - 1:15 PM – 1:30 PM Emily Sandy (Code & Policy Director staff) one on one re: Interagency Agreements Project
  - 1:30 PM – 2:00 PM Duane Whitehurst (Portland Online Permitting System Manager), and Dan Coté (Interim Portland Online Permitting System Manager) re: a) roles & responsibilities; & b) brainstorm future structure for City's development review/permitting technology needs
  - 3:30 PM – 4:00 PM Alex Cousins (Communications Manager) one on one
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#### ▲ Thu, May 30

- 9:00 AM – 9:50 AM Kathy Sharp (BHR Business Partner) one on one
  - 9:50 AM – 10:20 AM Leanne Torgerson (Executive Assistant) meeting
  - 11:00 AM – 11:50 AM Diane Parke (Field Issuance Remodel Manager) meet-up
  - 1:15 PM – 1:30 PM Kurt Krueger (Bureau of Transportation Manager) re: 30% design requirement for CCMP (Broadway Corridor)
  - 2:00 PM – 3:00 PM David Kuhnhausen (Permitting Services Manager) one on one
  - 3:00 PM – 4:00 PM Dan Coté (Interim Portland Online Permitting System Manager) one on one
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#### ▲ Fri, May 31

- 10:00 AM – 10:30 AM Pre-Labor Management Committee Co-Chairs Meeting
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