## Esau, Rebecca Calendar

Monday, June 17, 2019 – Sunday, June 23, 2019

#### June 2019

Su Mo Tu We Th Fr Sa

1 2 3 4 5 6 7 9 10 11 12 13 14 15 16 <u>17</u> <u>18</u> <u>19</u> <u>20</u> <u>21</u> <u>22</u> **23** 24 25 26 27 28 29 30

## June 2019

#### Mon, Jun 17

8:00 AM – 9:30 AM [EIM] Equity in Motion (AM)

11:00 AM - 11:15 AM Process Management Team Check-in

12:00 PM - 1:00 PM Andrea Durbin (Bureau of Planning & Sustainability

Director) lunch meeting

2:00 PM - 3:30 PM 2019 Weekly Senior Manager Meetings

3:30 PM - 3:45 PM HR Issue

3:55 PM - 4:55 PM Elshad Hajiyev (Business Operations & Finance Services

Manager) one on one

#### Tue, Jun 18

9:00 AM - 10:00 AM Kim Tallant (Principal Planner) one on one

10:00 AM – 12:00 PM 2019 BDS Management Team Meeting

1:00 PM - 2:00 PM Inspections Bi-weekly Tactical meeting

2:00 PM - 2:15 PM HR Issues

3:30 PM - 4:00 PM Bureau Equity Committee to brief BDS Director

4:00 PM - 4:30 PM Kathy Sharp (BHR Business Partner) One on One

#### Wed, Jun 19

9:30 AM - 9:50 AM Amit Kumar (Engineering Plan Review Manager) meet-

City of Portland and Bullseye Glass Meeting 10:00 AM - 10:30 AM

11:00 AM - 12:00 PM Weekly Portland Online Permitting System Executive meeting

	12:00 PM – 12:20 PM	BDS/Fire Bureau Coordination meeting
	1:00 PM – 1:30 PM	Weekly Portland Online Permitting System Change Management & Communications Meeting
	1:30 PM – 2:00 PM	Darryl Godsby (Commercial Inspection Services Manager) Monthly one on one
	2:15 PM – 2:30 PM	Damon Sims (Process Management staff) one on one
	2:30 PM – 3:00 PM	Leanne Torgerson (Director's Executive Assistant) meeting
•	3:30 PM – 4:00 PM	Alex Cousins (Communications Manager), Nancy Thorington (Code & Policy Development staff), Amit Kumar (Engineering Plan Review Manager) re: Unreinforced Masonry program and work group

## Thu, Jun 20

	Before 8:00 AM	Free
	8:00 AM – 10:00 AM	Development Review Advisory Committee
	11:00 AM – 11:30 AM	Kareen Perkins (Portland Online Permitting System Manager) one on one
•	1:00 PM – 2:00 PM	Elshad Hajiyev (Business Operations & Finance Services Manager), David Kuhnhausen (Permitting Services Manager), Andy Peterson (Special Projects Manager), Corby Oliver (Portland Online Permitting System staff), Alex Cousins (Communications Manager), Kyle O'Brien (Budget & Finance Manager), Brenda Fahey (Recruitment & Training Manager), Duane Whitehurst (Portland Online Permitting System Manager) re: DevHub Discussion
	2:00 PM – 2:30 PM	Alex Cousins (Communications Manager) one on one
	2:30 PM – 3:00 PM	David Kuhnhausen (Permitting Services Manager) one on one
•	3:00 PM – 3:30 PM	Elshad Hajiyev (Business Operations & Finance Services Manager), Kathy Sharp (BHR Business Partner) re: Information Share
	4:00 PM – 4:30 PM	Terry Whitehill (Building Official), Alex Cousins (Communications Manager) re: Zenith Project

# Fri, Jun 21

3:00 PM – 4:00 PM David Kuhnhausen (Permitting Services Manager) one on one