

## INTER-BUREAU CODE CHANGE PROJECT LIST

Last Updated July 18, 2019

| Lead Bureau | Title/Code Guide/ Program Guide/ Admin Rule | Project Name                                 | Step (1-5) | Project Lead                                       | Reviewers                     | Next Steps & Key Dates  | Online Document/Draft |
|-------------|---|--|------------|--|-------------------------------|---|-----------------------|
| BDS         | Title 29                                    | Mold, pests & lead hazards in rental housing | 4          | Beth Benton, Nancy Thorington                      | Various                       | Draft Amendments of Title 29 have been presented to stakeholders; internal policy process reviews and scheduling for City Council in progress.  |                       |
| BDS         | Title 24                                    | Tanks  | 2          | Mieke Keenan<br>Terry Whitehill<br>Doug Morgan     | Fire Bureau                   | Comprehensive review necessary. Conversation involves seismic upgrades and includes BPS, PBEM, Fire and the Mayor's office.   |                       |
| BDS         | Title 32                                    | Sign Code Amendments                         | 2          | Mieke Keenan<br>Mike Liefeld                       | Sign Team                     | Scope of work complete. Business case distributed, proposed draft under development.  |                       |
| BDS         | Title 4                                     | Original Art Murals Code Amendments          | 4          | Mieke Keenan                                       | Kristen Cooper, Phil Nameny   | City Council Hearing August 7   |                       |
| BDS         | Title 24                                    | Seismic Upgrade Triggers Code Guide          | 3          | Mieke Keenan                                       | Amit Kumar<br>Terry Whitehill | Under review with the Structural Advisory Committee   |                       |
| BDS         | Title 29                                    | Tiny Houses on Wheels                        | 1          | Megan Greenauer<br>Mieke Keenan<br>Terry Whitehill | Various                       | Waiting on direction from the Mayor   |                       |
| BDS         | Title 24                                    | FCC Shot Clocks                              | 3          | Nancy Thorington                                   | Various                       | Draft amendments to Title 24 to require intake appointment and specify timelines for permit issuance and finalization for small wireless facilities per FCC Rule and Order; BDS staff will meet with wireless carriers in late June to address open permits on existing sites and discuss draft code language |                       |
| BDS         | Admin Rule                                  | URM Placarding Ordinance Implementation      | 4          | Nancy Thorington/<br>Amit Kumar/PBEM               | Various                       | THIS PROJECT IS ON HOLD DUE TO AN INJUNCTION BY THE FEDERAL DISTRICT COURT PROHIBITING THE CITY FROM ENGAGING IN ANY ENFORCEMENT ACTIONS RELATED TO THE URM PLACARDING AND TENANT NOTIFICATION ORDINANCE  |                       |
| BDS         | Admin Rule                                  | Motor Vehicle Fuels                          | 1          | Emily Sandy  | Kyle Diesner                  | Updating to address new industry technology and transfer implementation from BDS to BPS. Code changes to Title 16 also likely.  |                       |

| Lead Bureau | Title/Code Guide/ Program Guide/ Admin Rule | Project Name  | Step (1-5) | Project Lead                            | Reviewers                                       | Next Steps & Key Dates   | Online Document/Draft |
|-------------|---|---|------------|---|---|--|-----------------------|
| BDS         | Admin Rule                                  | Special Inspection Program Admin Rules  | 4          | Nancy Thorington, Amit Kumar            | Various   | Rescinded prior version; added temporary rules to BDS website; update drafted to reflect current practices. Being reviewed by City staff, then to be circulated for final internal review. <u>review by City Attorney and public comment</u>                         |                       |
| BDS         | Admin Rule                                  | Neighborhood Contact On-Site Notice   | 2          | Emily Sandy                             | Land Use  | Rule specifying technical standards for on-site notice required by Title 33. Code changes to Title 33 requiring on-site notice. Passed council May 8th, effective December 2, 2019. First draft of rule published middle of June, 2019. Hearing TBD early September. |                       |
| BDS         | Admin Rule                                  | Fee Refunds and Waivers   | 2          | Emily Sandy                             | Various   | Consolidate policies regarding permit fee waivers and refunds into one Administrative Rule. Draft in development.  |                       |
| BDS/BES     | Admin Rule                                  | Erosion Control Manual  | 2          | Emily Sandy                             | BES, BDS Site Development, BDS Site Inspections | Update to (2008) Erosion Control Manual. In process of engaging consultant. Will begin outreach in July/August.  |                       |
| BDS         | Cannabis Code Guide                         | Update  | 1          | Mieke Keenan                            | Various   | Hold - Waiting for the 2018 OSSC Code update   |                       |
| BDS         | Code Guide                                  | Neighborhood Contact  | 1          | Matt Wickstrom                          | Land Use  | Implement new neighborhood contact requirement through a series of code guides, educational video and staff trainings  |                       |
| BDS         | Code Guide                                  | Fire Rating Eaves   | 4          | John Butler                             | Plan Review/Inspections                         | Allowing alternative methods of fire rating close to property lines when accessory structures are converted to habitable space. Draft circulated for 2nd internal review.  |                       |
| BDS         | Code Guide                                  | ADUs and Common Spaces in Townhouses  | 3          | Terry Whitehill                         | Plan Review/Inspections                         | Establishes requirements for townhouses with interior ADUs and their common spaces. Requirements are mostly in line with existing practice except that sprinklers are required. Internal draft completed, will bring to DRAC likely in July.                         |                       |
| BDS         | Program Guide                               | Commercial Temporary Certificate of Occupancy and Substantial Completion Guidelines | 2          | Emily Sandy                             | Inspections                                     | Not proposing to change content significantly. Reorganize to make customer expectations clearer and more clearly show the interplay between TCO and Substantial Completion.  |                       |
| BDS         | Policy                                      | Records Management Project  | 2          | Mieke Keenan/ Ross Caron/ Robert Walker | City Archives, Bureau partners                  | This project will update BPS records retention descriptions and timelines. The scope is currently under discussion   |                       |
| BDS         | Policy                                      | Business Practice Policies  | 1          | Emily Sandy                             | All   | Create new policy type to document business practice decisions and enable them to be visible to the public.  |                       |

| Lead Bureau | Title/Code Guide/ Program Guide/ Admin Rule | Project Name   | Step (1-5) | Project Lead                      | Reviewers   | Next Steps & Key Dates  | Online Document/Draft  |
|-------------|---|--|------------|-----------------------------------|---|---|--|
| BDS         | Admin Rule                                  | Sewer Capping Notification   | 3          | Emily Sandy                       | BES Nonconforming Sewer Group, BDS Site Development | For situations where property owners cap a private party sewer, transfer notification responsibilities from BDS to property owner. Retain 180 day delay for plumbing permit, but add 270 day delay where guest does not have public sewer available. <u>Draft/hearing notice expected by end of August.</u> |  |
| BDS         | Handout                                     | Floating Structures handout regarding applicable regulations           | 1          | Nancy Thorington/ Terry Whitehill | River Community Advisory Committee                  | Meet with stakeholders and draft handout.   |  |
| BPS         | Title 33                                    | Residential Infill Project (Update Single-Dwelling Zoning Regulations) | 4          | Morgan Tracy                      | Kristin Cooper                                      | The PSC's Recommended Draft and an updated Map App will be published this summer. Council briefing this fall, followed by public hearings anticipated by the end of the year.   | <a href="https://www.portlandoregon.gov/bps/67728">https://www.portlandoregon.gov/bps/67728</a>        |
| BPS         | Title 33                                    | Better Housing by Design (Update Multi-Dwelling Zoning Regulations)    | 4          | Bill Cunningham                   | Laura Lehman  | The PSC's Recommended Draft and an updated Map App will be published this summer. Council hearings will be announced once they are scheduled.   | <a href="http://www.portlandoregon.gov/bps/betterhousing">www.portlandoregon.gov/bps/betterhousing</a> |
| BPS         | Title 33                                    | Neighborhood Contact Requirement Project                               | 5          | Eric Engstrom                     | Kristin Cooper, Marguerite Feuersanger, Diane Hale  | Council voted to adopt the As-Amended Draft on May 8; effective date Dec. 2   | <a href="https://www.portlandoregon.gov/bps/74046">https://www.portlandoregon.gov/bps/74046</a>        |
| BPS         | Title 33                                    | Design Overlay Zoning Amendments (DOZA)                                | 2          | Lora Lillard/ Phil Nameny         | Kara Fioravanti, Jean Hester                        | Proposed Draft, available at the end of this summer. Joint public hearing on the Proposed Draft will be held in Sept. with the PSC and the Design Commission.   | <a href="http://www.portlandoregon.gov/bps/70324">http://www.portlandoregon.gov/bps/70324</a>          |

| Lead Bureau | Title/Code Guide/ Program Guide/ Admin Rule | Project Name  | Step (1-5) | Project Lead           | Reviewers    | Next Steps & Key Dates  | Online Document/Draft   |
|-------------|---|---|------------|------------------------|--------------|---|---|
| BPS         | Title 33                                    | Historic Resources Code Project                           | 2          | Brandon Spencer-Hartle | Hillary Adam | Proposed Draft to PSC expected to be released fall 2019, following adjournment of 2019 Oregon State Legislature.  | <a href="https://www.portlandoregon.gov/bps/58976">https://www.portlandoregon.gov/bps/58976</a>   |
| BPS         | Policy direction                            | Portland Off-Road Cycling Master Plan                     | 4          | Tom Armstrong          |              | Parks Board commented on the draft plan; BPS will make revisions before the plan goes to Council for adoption in 2019.  | <a href="https://www.portlandoregon.gov/bps/68157">https://www.portlandoregon.gov/bps/68157</a>   |
| BPS         | Possible code/map recommendations           | 82nd Avenue Development and Transportation Plan           | 5          | Marty Stockton         |              | City Council held a public hearing on May 23. Both the Recommended Map Amendments and 82nd Avenue Plan were adopted. The effective date of the map amendments is June 28, 2019.                                   | <a href="https://www.portlandoregon.gov/bps/72125">https://www.portlandoregon.gov/bps/72125</a>   |
| BPS         | Policy/Title 33                             | West Portland Town Center Plan                            | 2          | Joan Frederiksen       |              | Public events on April 27 and June 15 provided valuable insights. Community Advisory Group continues to meet; upcoming community workshop opportunities this summer.  | <a href="https://www.portlandoregon.gov/bps/78530">https://www.portlandoregon.gov/bps/78530</a> (SW Corridor Inclusive Communities Project) |
| BPS         | Policy/Title 33                             | SW Naito-Gibbs (Ross Island Bridgehead) Refinement Plan   | 1          | Joan Frederiksen       |              | Refining land use, circulation and urban design along SW Naito and around the Ross Island Bridgehead. Work to begin in June. Opportunities for stakeholder involvement to be announced later this summer.         | <a href="https://www.portlandoregon.gov/bps/78530">https://www.portlandoregon.gov/bps/78530</a> (SW Corridor Inclusive Communities Project) |
| BPS         | No policy or regulation changes             | Willamette River Greenway Inventory Update                | 4          | Debbie Bischoff        |              | PSC's recommend inventory will be review concurrently with the River Plan/South Reach Plan in early 2020.   | <a href="https://www.portlandoregon.gov/bps/article/713228">https://www.portlandoregon.gov/bps/article/713228</a>                           |
| BPS         | Policy/Title 33                             | River Plan/South Reach                                    | 3          | Jeff Caudill           |              | Public comments sought on the River Plan/South Reach; Discussion Draft in Fall 2019.  | <a href="https://www.portlandoregon.gov/bps/42548">https://www.portlandoregon.gov/bps/42548</a>   |
| BPS         | Title 33                                    | Environmental Overlay Zone Map Correction Project         | 2          | Mindy Brooks           |              | Draft ezones for Southwest Hills, Columbia Slough and Columbia River are now available for public review on the Ezone Map App; Johnson Creek, Outer East and Northwest Hills were previously released for review. | <a href="https://www.portlandoregon.gov/bps/e-zo">www.portlandoregon.gov/bps/e-zo</a>   |
| BPS         | Possible Title 33                           | Opportunities for Affordable Housing in Faith Communities | 3          | Nan Stark              |              | Staff are working with 3 selected organizations on concept development and Zoning Code revisions to help institutions develop affordable housing on their properties. Metro grant; project to conclude Nov 2019.  | <a href="https://www.portlandoregon.gov/bps/78009">https://www.portlandoregon.gov/bps/78009</a>   |
| BPS         | Concept Master Plan                         | Parkrose-Argay Development Study (Rossi Farms)            | 2          | Barry Manning          |              | Concept development for 30-acre site at NE 122nd and Shaver; public open house to preview the Preferred Concept Plan on June 19.  | <a href="https://www.portlandoregon.gov/bps/77843">https://www.portlandoregon.gov/bps/77843</a>   |

| Lead Bureau | Title/Code Guide/ Program Guide/ Admin Rule   | Project Name  | Step (1-5) | Project Lead   | Reviewers | Next Steps & Key Dates  | Online Document/Draft   |
|-------------|---|---|------------|----------------|-----------|---|---|
| BES         | Rule and code update to improve transparency and consistency of BES administrative reviews and appeals. | Rule and code changes to enhance transparency and consistency of BES administrative reviews and appeals. Drafting phase underway. | 4          | Rachele Altman |           | No public comments received - finalizing Rules; code to follow in summer 2019 | More information, instructions for submitting comments, a fact sheet, and the proposed code and rule changes are available at <a href="https://www.portlandoregon.gov/bes/79018">https://www.portlandoregon.gov/bes/79018</a> . |
|             |   |   |            |                |           |   |   |

| Lead Bureau | Title/Code Guide/ Program Guide/ Admin Rule | Project Name   | Step (1-5) | Project Lead                     | Reviewers      | Next Steps & Key Dates  | Online Document/Draft   |
|-------------|---|--|------------|----------------------------------|----------------|---|---|
| BES         | PCC Chapter 17.38                           | Revisions to PCC chapter 17.38 to support implementation of the BES Stormwater Management Manual and Source Control Manual | 3          | Alice Coker                      |                | Anticipated to go to Council in late summer 2019.   |   |
| PBOT / BPS  | Title 17                                    | Bicycle Parking Project  | 4          | Sarsah Figliozzi and Liz Foreman | Grace Jeffreys | PSC voted Feb 26 to forward proposal to City Council. Recommended Draft released prior to Council review this summer. | <a href="https://www.portlandoregon.gov/transportation/70440">https://www.portlandoregon.gov/transportation/70440</a> |