



**City of Portland, Oregon**  
**Bureau of Development Services**  
**Land Use Services**  
FROM CONCEPT TO CONSTRUCTION

Ted Wheeler, Mayor  
Rebecca Esau, Director  
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Fax: (503) 823-5630  
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[www.portlandoregon.gov/bds](http://www.portlandoregon.gov/bds)

**Date:** August 12, 2019  
**To:** Interested Person  
**From:** Hillary Adam, Land Use Services  
503-823-3581/Hillary.Adam@portlandoregon.gov

## **NOTICE OF A TYPE II PROPOSAL IN YOUR NEIGHBORHOOD**

Development has been proposed in your neighborhood. The proposed development requires a land use review. The proposal, review process, and information on how to respond to this notice are described below. A copy of the site plan and zoning map is attached. I am the staff person handling the case. Please call me if you have questions regarding this proposal. Please contact the applicant if you have questions regarding any future development on the site.

Because we must publish our decision within 28 days, **we need to receive your written comments by 5 p.m. on September 3, 2019.** Please mail or deliver your comments to the address at the bottom of the page, and include the Case File Number, LU 19-199684 DZ, in your letter. It also is helpful to address your letter to me, Hillary Adam. You can also e-mail your comments to me at my e-mail address identified above. Please note that all correspondence received will become part of the public record.

## **CASE FILE NUMBER: LU 19-199684 DZ – NEW ENTRY**

**Applicant:** Chris Hagerman  
The Bookin Group LLC  
1140 SW 11th Ave, Suite 500  
Portland, OR 97205

**Owner**  
**Representative:** Erin Blue  
Ab/Dcp Portland Hotel Property Owner LLC  
3022 Citrus Circle, Ste 130  
Walnut Creek CA 94598

**Owner:** AB/DCP Portland Hotel Property Owner LLC  
3021 Citrus Circle #130  
Walnut Creek CA 94598

**Site Address:** 1401 SW NAITO PKWY

**Legal Description:** BLOCK 115 LOT 1-8, PORTLAND  
**Tax Account No.:** R667710610  
**State ID No.:** 1S1E03BD 02900  
**Quarter Section:** 3129, 3229

**Neighborhood:** Portland Downtown, contact Wendy Rahm at [wvrahm@aol.com](mailto:wvrahm@aol.com)  
**Business District:** Downtown Retail Council, contact at [lfrisch@portlandalliance.com](mailto:lfrisch@portlandalliance.com)  
**District Coalition:** Neighbors West/Northwest, contact Mark Sieber at 503-823-4212.

**Plan District:** Central City - Downtown

**Zoning:** CXd- Central Commercial with Design overlay

**Case Type:** DZ – Design Review

**Procedure:** Type II, an administrative decision with appeal to the Design Commission.

**Proposal:**

The applicant proposes alterations to the exiting entry within the eastern porte cochère, replacing existing doors and a revolving door with a sliding door vestibule with integrated awning, resulting in a small increase to the entry footprint. The proposed materials would match the existing.

Staff must enter the proposal description here, write text that will describe the proposal and/or project and uses or development which will be authorized by this review. Describe **why** each review is necessary.

**Relevant Approval Criteria:**

In order to be approved, this proposal must comply with the approval criteria of Title 33. The relevant criteria are:

- Central City Fundamental Design Guidelines
- Oregon Statewide Planning Goals

Zoning Code Section 33.700.080 states that Land Use Review applications are reviewed under the regulations in effect at the time the application was submitted, provided that the application is complete at the time of submittal, or complete within 180 days. This application was submitted on July 26, 2019 and determined to be complete on August 8, 2019.

**DECISION MAKING PROCESS**

The Bureau of Development Services will make a decision on this proposal. After we consider your comments we will do one of the following:

- Approve the proposal;
- Approve the proposal with conditions; or
- Deny the proposal.

The neighborhood association listed on the first page of this notice may take a position on this application. They may also schedule an open meeting prior to making their recommendation to the Bureau of Development Services. Please contact the person listed as the neighborhood contact to determine the time and date of this meeting.

ORS 227.178 states the City must issue a final decision on Land Use Review applications within 120-days of the application being deemed complete. The 120-day review period may be extended at the request of the applicant.

The file and all evidence on this case are available for your review by appointment by making a request online or contacting me.

- Please call the Request Line at our office, 1900 SW Fourth Avenue, Suite 5000, phone 503-823-7617, to schedule an appointment. Copies of all information in the file can be obtained for the cost of making copies during the appointment.
- If you would like to request a copy of the file online, please visit <https://www.portlandoregon.gov/bds/54732>. The fee for this service varies based on the size of the case file and how long it would take to scan or copy documents.
- I can provide some information over the phone or through email.

Additional information about the City of Portland, city bureaus, and a digital copy of the Portland Zoning Code is available on the internet at [www.portlandoregon.gov](http://www.portlandoregon.gov).

**APPEAL PROCESS**

If you disagree with the Bureau of Development Services administrative decision, you can appeal the decision to the Design Commission. This review body will hold a public hearing for the appeal. When the decision is mailed, the criteria used to make the decision and information on how to file an appeal will be included. If you do not send any comments, you can still appeal the decision. There is a 14-day deadline to file an appeal beginning on the day the decision is mailed. The reason for the appeal must be specifically defined in order for the review body to respond to the appeal. If an appeal is filed, you will be notified of the time and location of the appeal hearing.

There is a fee charged for appeals. Recognized neighborhood associations may qualify for an appeal fee waiver.

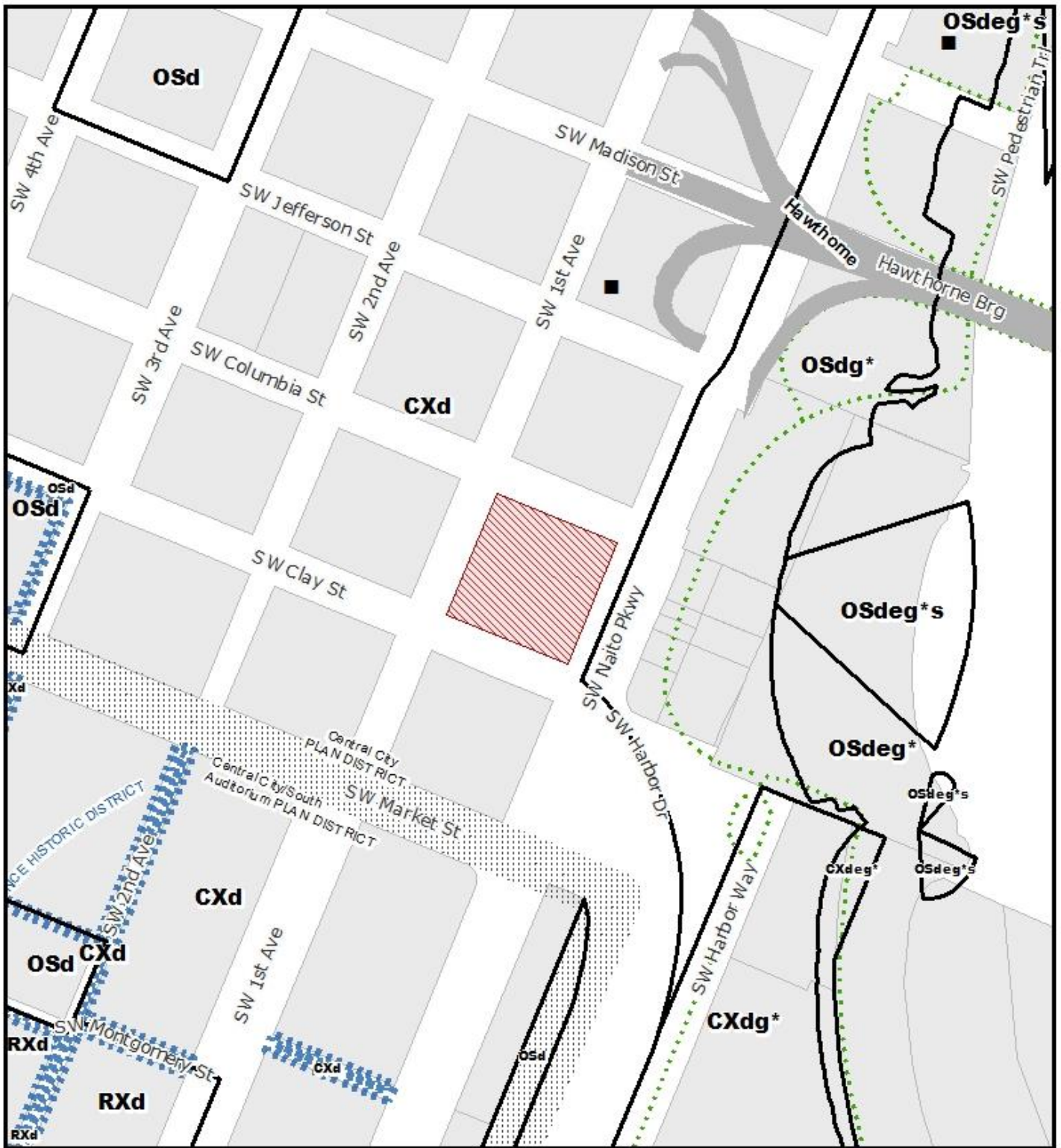
**APPEAL OF THE FINAL CITY DECISION**

After an appeal hearing, the review body decision may be appealed to the Oregon Land Use Board of Appeals (LUBA) at 775 Summer St NE, Suite 330, Salem, Oregon 97301-1283. The phone number for LUBA is 1-503-373-1265. Issues that may provide the basis for an appeal to LUBA must be raised prior to the comment deadline or prior to the conclusion of the hearing if a local appeal is requested. If you do not raise an issue with enough specificity to give the Bureau of Development Services an opportunity to respond to it, that may also preclude an appeal to LUBA on that issue.

**The Bureau of Development Services is committed to providing equal access to information and hearings. Please notify us no less than five business days prior to the event if you need special accommodations. Call 503-823-7300 (TTY 503-823-6868).**

**Enclosures:**

Zoning Map  
Site Plan  
Floor Plan  
Elevations



# ZONING



THIS SITE LIES WITHIN THE:  
CENTRAL CITY PLAN DISTRICT  
DOWNTOWN SUBDISTRICT

-  Site
-  Historic Landmark
-  Bridge
-  Recreational Trails

File No.	LU 19-199684 DZ
1/4 Section	3129,3229
Scale	1 inch = 200 feet
State ID	1S1E03BD 2900
Exhibit	B Jul 30, 2019

FIGURE 3: SITEPLAN

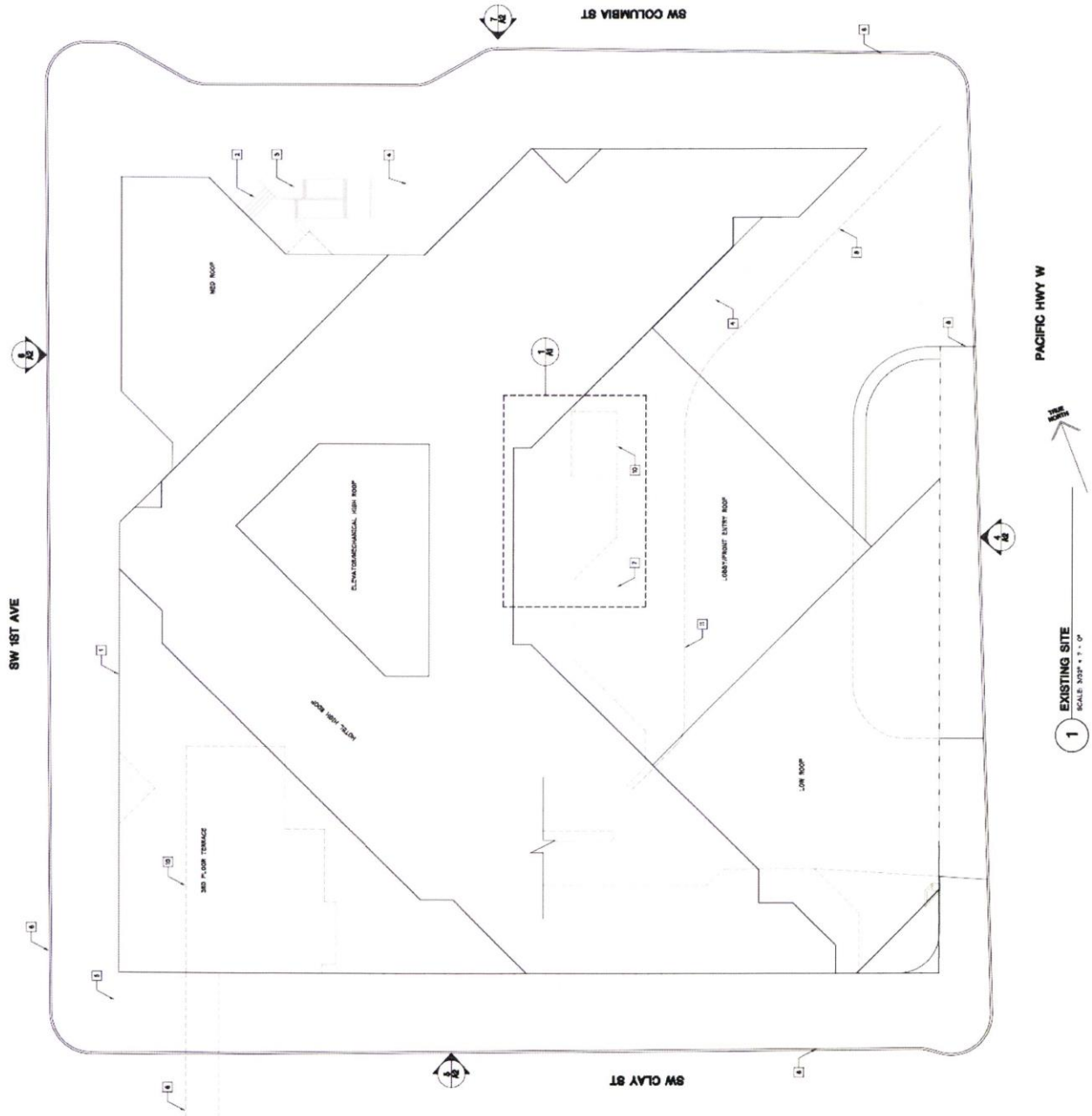
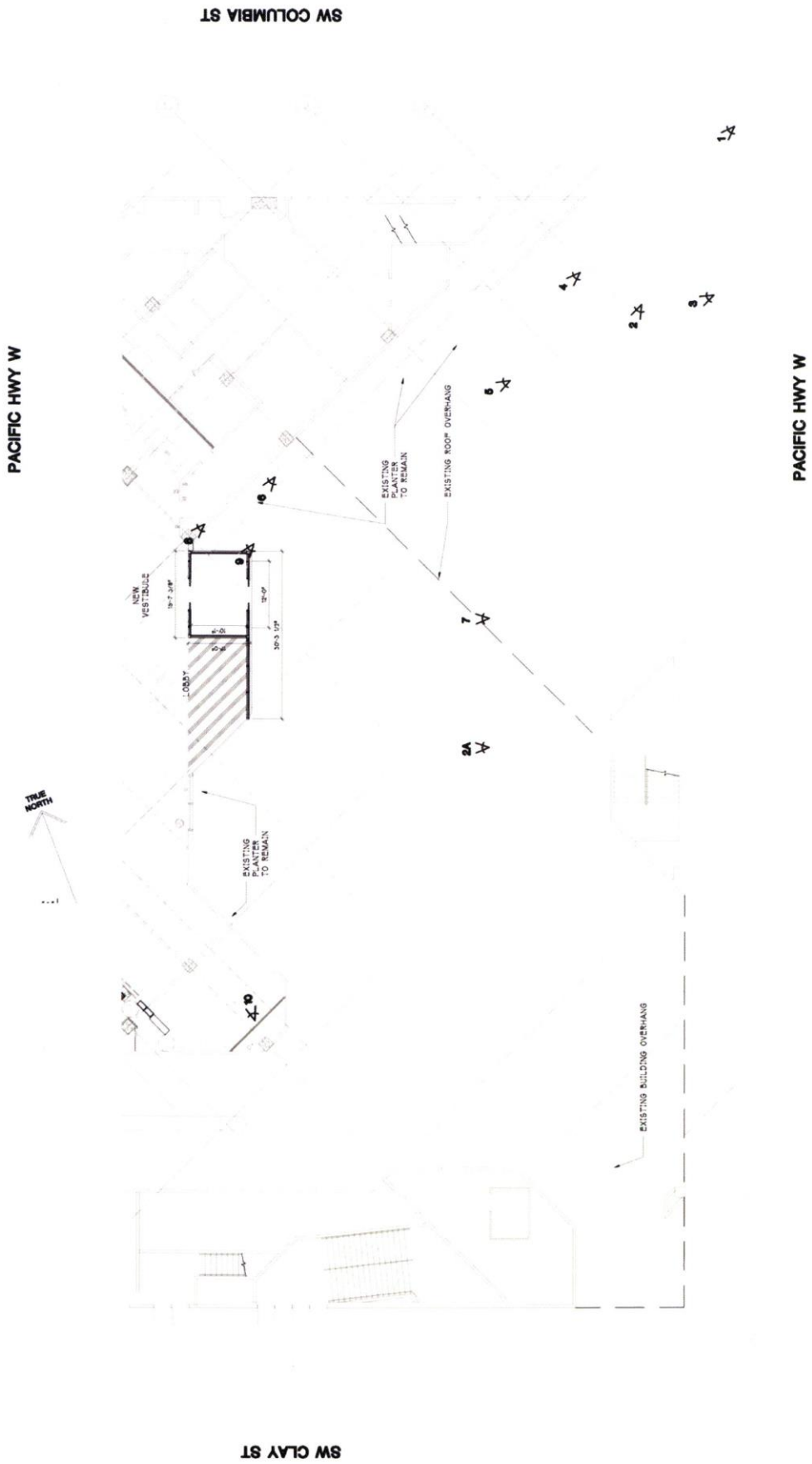
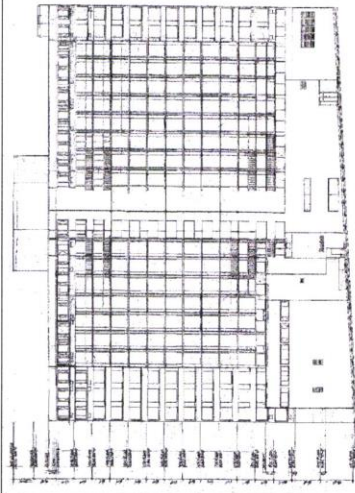


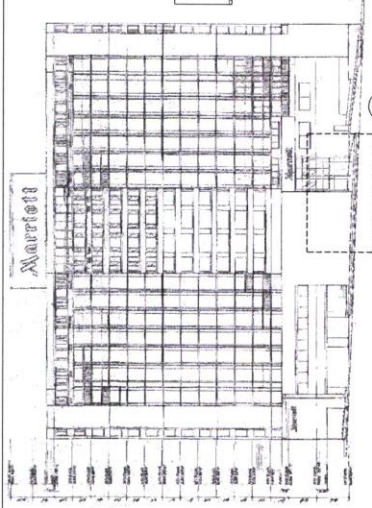


FIGURE 4: PROPOSED ENTRY DETAIL

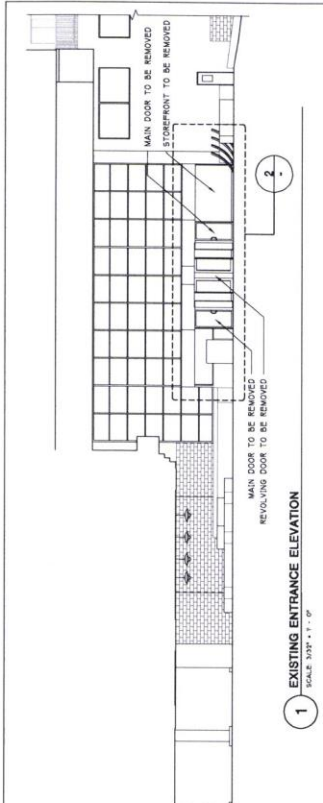




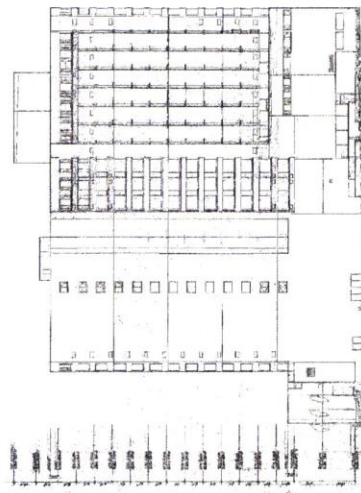
6 WEST ELEVATION-EXISTING  
SCALE 3/8" = 1'-0"



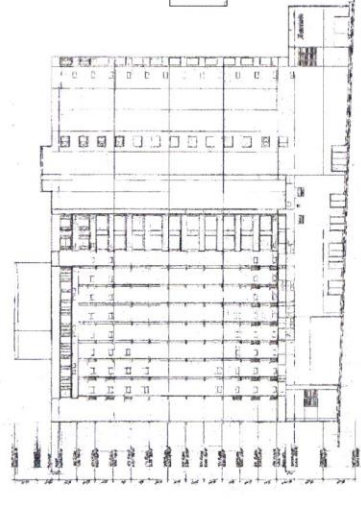
4 EAST ELEVATION-EXISTING  
SCALE 3/8" = 1'-0"



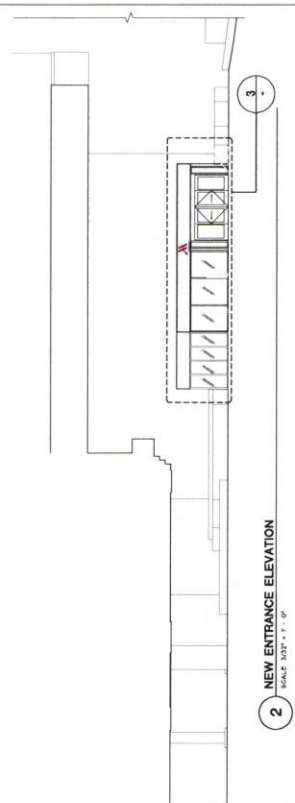
1 EXISTING ENTRANCE ELEVATION  
SCALE 3/32" = 1'-0"



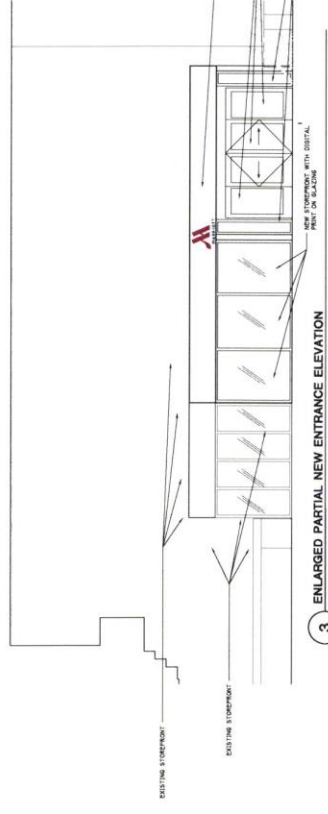
7 NORTH ELEVATION-EXISTING  
SCALE 3/8" = 1'-0"



5 SOUTH ELEVATION-EXISTING  
SCALE 3/8" = 1'-0"



2 NEW ENTRANCE ELEVATION  
SCALE 3/32" = 1'-0"



3 ENLARGED PARTIAL NEW ENTRANCE ELEVATION  
SCALE 1/4" = 1'-0"