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**Esau, Rebecca Calendar**  
Monday, August 5, 2019 – Sunday, August 11, 2019

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**August 2019**

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**August 2019**

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▲ **Mon, Aug 5**

- 11:00 AM – 11:30 AM travel
- 11:30 AM – 12:00 PM Sam Diaz (Liaison at the Mayor’s Office) - Weekly Check-in
- 12:00 PM – 12:30 PM travel
- 1:00 PM – 2:00 PM Shannon Callahan (Housing Bureau Director) and staff, Beth Benton (Property Compliance Inspections Manager), Megan Greenauer (Housing Inspection & Construction Code 1 Manager) re: Rental Registration
- 3:45 PM – 4:45 PM Elshad Hajiyev (Business Operations & Finance Services Manager) one on one

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▲ **Tue, Aug 6**

- 9:30 AM – 10:00 AM Josh Binkley (Change Management) one on one
  - 10:00 AM – 11:00 AM Andy Peterson (Special Projects Manager) one on one
  - 11:45 AM – 12:00 PM Travel
  - 12:00 PM – 1:00 PM Chris Warner (Bureau of Transportation Director) Lunch meeting
  - 1:00 PM – 1:15 PM Travel
  - 1:15 PM – 1:45 PM Dora Perry (Equity & Policy Manager) one on one
  - 1:45 PM – 2:00 PM Leesha Posey (Specialized Permitting Program staff), Dora Perry (Equity & Policy Manager re: Residential Listening Session
  - 2:00 PM – 2:30 PM Mike Liefeld (Zoning, Nuisance, and Site Inspections Manager), Colleen Poole (Customer Service Coordinator) re: Zoning Violation Enforcement
  - 2:30 PM – 2:50 PM Kyle O’Brien (Budget & Finance Manager) meet-up
  - 3:30 PM – 4:00 PM Elshad Hajiyev (Business Operations & Finance Services Manager) one on one
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### ▲ Wed, Aug 7

- 9:00 AM – 9:15 AM Darryl Godsby (Commercial Inspection Services Manager), Greg Wilken (Structural Engineer) 15-minute meeting re: Site Visit
  - 9:30 AM – 9:45 AM Tim Heron (Design/Historic staff) re: Central City 2035 LUBA appeal
  - 11:00 AM – 12:00 PM Weekly Portland Online Permitting System Executive meeting with CSDC (vendor)
  - 1:00 PM – 1:30 PM Weekly Portland Online Permitting System Change Management & Communications Meeting
  - 1:30 PM – 2:15 PM Labor-Management Committee Meeting
  - 2:45 PM – 3:45 PM Alex Cousins (Communications Manager) one on one
  - 4:00 PM – 4:30 PM Elshad Hajiyev (Business Operations & Finance Services Manager), Chloe Massarello (Portland Online Permitting System staff), Stephanie Yao Long (Communications staff) re: Bureau Equity Committee/Labor Management Committee Joint Subcommittee on 360 Review
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### ▲ Thu, Aug 8

- 8:45 AM – 9:15 AM Jay Shoemaker (Cannabis Program staff), Jill Grenda (Planning & Zoning Manager) re: Meeting with the Mayor
  - 9:00 AM – 9:30 AM Ron Zito (BHR Employee Relations Manager) Quarterly Bureau of Human Resources Check-In
  - 9:30 AM – 10:00 AM Leanne Torgerson (Executive Assistant), Colleen Poole (Customer Services & Outreach Coordinator) meeting
  - 10:00 AM – 10:30 AM Travel
  - 10:30 AM – 11:30 AM Planning & Development Directors Meeting
  - 11:30 AM – 12:00 PM Travel
  - 1:00 PM – 2:00 PM DevHub Employee Appreciation event
  - 3:00 PM – 4:00 PM Dan Coté (Interim Portland Online Permitting System Manager) one on one
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### ▲ Fri, Aug 9

- 9:00 AM – 10:00 AM Labor Management Committee Hiring Subcommittee Meeting
  - 10:00 AM – 10:30 AM Private Appointment
  - 12:00 PM – 1:00 PM Remote Video Reinspection Lunch & Learn
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