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## Esau, Rebecca Calendar

Monday, September 2, 2019 – Sunday, September 8, 2019

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### September 2019

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### September 2019

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#### ▲ Mon, Sep 2

■ All Day Labor Day Holiday

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#### ▲ Tue, Sep 3

- 11:30 AM – 12:00 PM Special Senior Managers Meeting re: Climate Action
  - 2:00 PM – 3:00 PM Weekly Portland Online Permitting System Change Management & Communications Meeting
  - 3:00 PM – 4:00 PM Kim Tallant (Principal Planner) one on one
  - 4:00 PM – 5:00 PM Bureau of Planning & Sustainability Director and staff, Kim Tallant (Principal Planner) check-in
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#### ▲ Wed, Sep 4

■ All Day Work from Home 3 hours, 5 hours sick leave

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#### ▲ Thu, Sep 5

- 9:00 AM – 9:30 AM Leanne Torgerson (Executive Assistant), Colleen Poole (Customer Service & Outreach Coordinator) meeting
- 9:30 AM – 9:45 AM Stephanie Yao Long (Communications staff) re: Portland Online Permitting System Video for City Council
- 10:30 AM – 10:50 AM Kathy Sharp (HR Business Partner) meet-up
- 11:00 AM – 11:30 AM travel
- 11:30 AM – 1:00 PM 2019 Bureau Directors Meeting
- 1:00 PM – 1:30 PM travel

- 1:30 PM – 2:00 PM Alex Cousins (Communications Manager) one on one
  - 2:00 PM – 3:00 PM David Kuhnhausen (Permitting Services Manager) one on one
  - 3:00 PM – 4:00 PM Dan Coté (Interim Portland Online Permitting System Manager) one on one
  - 4:00 PM – 4:15 PM Emily Sandy (Code & Policy Development staff) re: Interagency Agreements Project
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▲ **Fri, Sep 6**

- 1:30 PM – 2:00 PM Kim Tallant (Principal Planner), Doug Morgan (Plan Review Services Manager), David Kuhnhausen (Permitting Services Manager) discuss permit submittal to vest in old building code
  - 2:30 PM – 2:45 PM Emily Sandy (Code & Policy Development staff) one on one
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