
Esau, Rebecca Calendar
Monday, September 9, 2019 – Sunday, September 15, 2019

September 2019
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September 2019

▲ **Mon, Sep 9**

- 11:00 AM – 11:30 AM travel
 - 11:30 AM – 12:00 PM Sam Diaz (Office of Mayor Wheeler) - Weekly Check-in
 - 12:00 PM – 12:30 PM travel
 - 2:00 PM – 3:30 PM 2019 Weekly Senior Manager Meetings
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▲ **Tue, Sep 10**

- 9:00 AM – 10:00 AM Kim Tallant (Principal Planner) one on one
 - 10:00 AM – 10:45 AM HR Issue
 - 11:30 AM – 12:00 PM Stephanie Yao Long (Communications staff), Anne Castleton (Safety staff) re: Safety Month Photo Shoot
 - 1:00 PM – 2:00 PM Inspections Bi-weekly Tactical meeting
 - 2:30 PM – 3:00 PM travel
 - 3:00 PM – 4:00 PM Office of Management and Finance Advisory Committee - FY 2019-20 meeting series
 - 4:00 PM – 4:30 PM travel
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▲ **Wed, Sep 11**

- 9:10 AM – 9:40 AM Doug Morgan (Plan Review Manager) one on one
- 9:45 AM – 9:50 AM Ross Caron (Bureauwide Projects Manager) one on one
- 10:00 AM – 11:30 AM Portland Online Permitting System & Business Operations & Finance Services Portland Online Permitting System Roadshow

- 11:30 AM – 12:00 PM Chris Dennis (Quality Assurance Consultant) to attend Weekly Portland Online Permitting System Executive Meeting to present Technology Oversight Committee Report
 - 1:00 PM – 2:00 PM Weekly POPS Change Management & Communications Meeting
 - 2:00 PM – 2:30 PM City Attorney Monthly meeting
 - 3:00 PM – 3:30 PM David Kuhnhausen (Permitting Services Manager) one on one
 - 3:30 PM – 4:00 PM Alex Cousins (Communications Manager) one on one
 - 4:00 PM – 4:30 PM Terry Whitehill (Building Official) one on one
 - 4:30 PM – 5:00 PM Dan Coté (Interim Portland Online Permitting System Manager) one on one
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▲ **Thu, Sep 12**

- 7:30 AM – 9:00 AM Legislator Roundtable
 - 9:00 AM – 9:30 AM travel
 - 9:30 AM – 10:00 AM Leanne Torgerson Executive Assistant), Colleen Poole (Customer Service & Outreach Coordinator) meeting
 - 10:00 AM – 10:30 AM Rachel Whiteside (ProTech Representative) 2019 regular check-in
 - 10:30 AM – 12:00 PM September Labor Management Committee Reschedule - Please note: The start time has been adjusted
 - 1:00 PM – 5:00 PM Out of the office
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▲ **Fri, Sep 13**

- All Day Vacation (return 9/17/19)
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