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## Esau, Rebecca Calendar

Monday, September 30, 2019 – Sunday, October 6, 2019

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### September 2019

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29	<u>30</u>					

### October 2019

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## September 2019

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### ▲ Mon, Sep 30

- 9:30 AM – 10:00 AM Pre-LMC Co-Chairs Meeting
  - 10:00 AM – 10:30 AM travel
  - 10:30 AM – 11:00 AM Tom Rinehart (Chief Administrative Officer) re: Portland Online Permitting System Program Status (2019)
  - 11:00 AM – 11:30 AM travel
  - 11:30 AM – 12:00 PM Bureau of Development Services/Office of Mayor Wheeler - Weekly Check-in
  - 2:00 PM – 3:30 PM 2019 Weekly Senior Manager Meetings
  - 3:45 PM – 4:45 PM Elshad Hajiyev (Deputy Director) one on one
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## October 2019

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### ▲ Tue, Oct 1

- 9:00 AM – 10:00 AM Kim Tallant (Principal Planner) one on one
  - 10:00 AM – 10:15 AM Nancy Thorington (Code & Policy Development staff), Amit Kumar (Engineering Manager) re: Unreinforced Masonry Buildings
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### ▲ Wed, Oct 2

- All Day Working from home
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### ▲ Thu, Oct 3

- 9:00 AM – 9:30 AM Leanne Torgerson (Executive Assistant), Colleen poole (Customer Service & Outreach Coordinator) meeting
  - 9:30 AM – 10:00 AM Doug Morgan (Plan Review Services Manager) one on one
  - 10:00 AM – 10:30 AM Elshad Hayijev (Deputy Director), Mark Fetters (Facilities & Safety Manager) re: Customer Survey
  - 10:30 AM – 11:00 AM travel
  - 11:00 AM – 11:20 AM Bureau Directors Budget Direction from Mayor
  - 11:30 AM – 1:00 PM 2019 Bureau Directors Meeting
  - 1:00 PM – 1:30 PM travel
  - 2:30 PM – 2:45 PM David Kuhnhausen (Permitting Services Manager), Priscilla Partch (Permitting Services staff) re: McDonald's Drive-Thru sign
  - 3:00 PM – 4:00 PM Andy Peterson (Special Projects Manager) one on one
  - 4:00 PM – 4:15 PM Emily Sandy (Code & Policy Development staff) re: IA Agreements Project and Title 11 Ordinance
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▲ **Fri, Oct 4**

- 10:00 AM – 11:00 AM David Kuhnhausen (Permitting Services Manager) one on one
  - 11:00 AM – 11:30 AM (David Kuhnhausen (Permitting Services Manager), Alice Nielsen (Process Management staff), Collen Poole (Customer Service & Outreach Coordinator) re: University of Portland - de-brief on next steps and Key Milestone meeting - issues?
  - 1:30 PM – 2:00 PM Portland Online Permitting Services Executives: re: Finalize AMANDA UAT and Go Live Direction
  - 2:15 PM – 2:30 PM Archanaa Ananda (Portland Online Permitting System Risk Manager) re: R-118
  - 3:00 PM – 3:15 PM Elshad Hajiyev (Deputy Director), Alex Cousins (Communications Manager) check-in
  - 3:00 PM – 3:30 PM Elshad Hajiyev (Deputy Director), David Kuhnhausen (Permitting Services Manager) re: Supervisor II
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