
Esau, Rebecca Calendar
Monday, October 7, 2019 – Sunday, October 13, 2019

October 2019
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October 2019

▲ **Mon, Oct 7**

- 11:00 AM – 11:30 AM travel
- 11:30 AM – 12:00 PM Bureau of Development Services/Office of Mayor Wheeler - Weekly Check-in
- 12:00 PM – 12:30 PM travel
- 1:00 PM – 1:30 PM Kim Tallant (Principal Planner) one on one
- 1:30 PM – 3:30 PM 2019 Weekly Senior Manager Meetings
- 3:30 PM – 3:45 PM Elshad Hajiyev (Deputy Director), Alex Cousins (Communications Manager) check-in
- 3:45 PM – 4:45 PM Elshad Hajiyev (Deputy Director) one on one
- 4:30 PM – 5:00 PM travel
- 5:00 PM – 6:00 PM Mike Jordan (Bureau of Environmental Services Director) Off-site Meeting

▲ **Tue, Oct 8**

- 8:00 AM – 12:00 PM NW Public Employee Diversity Conference
- 1:30 PM – 2:00 PM Inspections Bi-weekly Tactical meeting

▲ **Wed, Oct 9**

- 9:00 AM – 9:30 AM Doug Morgan (Plan Review Services Manager) one on one
- 9:30 AM – 10:00 AM Ross Caron (Bureauwide Projects Manager) one on one
- 10:00 AM – 10:15 AM Lisa Serrano (Residential Inspections staff) one on one
- 10:30 AM – 10:45 AM Ross Jonak (TRACS Support Manager) re: Portland Online Permitting System

- 11:00 AM – 12:00 PM Chris Dennis (Quality Assurance Consultant) to attend Weekly Portland Online Permitting System Executive Meeting to present Technology Oversight Committee Report
 - 1:00 PM – 2:00 PM Weekly Portland Online Permitting System Change Management & Communications Meeting
 - 2:00 PM – 2:30 PM City Attorney Monthly meeting
 - 2:30 PM – 2:45 PM Bureau Equity Committee to brief Bureau of Development Services Director
 - 3:00 PM – 4:00 PM Auditor's Office staff re: Bureau of Development Services permitting audit start
 - 5:00 PM – 5:30 PM Elshad Hajiyev (Deputy Director) re: Working Functional Oversight Team Presentation
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▲ Thu, Oct 10

- 9:00 AM – 10:30 AM Working Functional Oversight Team 2nd Thurs Meeting
 - 10:30 AM – 11:00 AM travel
 - 11:00 AM – 11:30 AM Employee Event re: Donut Hole Delivery from Rebecca
 - 11:30 AM – 12:00 PM Leanne Torgerson (Executive Assistant), Colleen Poole (Customer Service & Outreach Coordinator) meeting
 - 1:00 PM – 1:30 PM Employee Event re: Donut Delivery from Rebecca
 - 1:30 PM – 1:50 PM Kara Fioravanti (Design & Historic Resource Manager) meet-up
 - 2:00 PM – 2:30 PM Elshad Hajiyev (Deputy Director), Darryl Godsby (Commercial Inspections Manager), Dave Tebeau (Residential Inspections Manager) re: Senior Electrical Position
 - 2:30 PM – 3:00 PM David Kuhnhausen (Permitting Services Manager) one on one
 - 3:30 PM – 3:45 PM Elshad Hajiyev (Deputy Director), Alex Cousins (Communications Manager) Check-in
 - 4:00 PM – 4:15 PM Emily Sandy (Code & Policy Development staff) re: Interagency Agreements Project
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▲ Fri, Oct 11

- 9:30 AM – 10:00 AM Employee Event re: Donut Hole Delivery from Rebecca
 - 1:00 PM – 1:45 PM Jeff Baer (Chief Technology Officer) re: Governance Options for Portland Online Permitting System
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