

INTER-BUREAU CODE CHANGE PROJECT LIST

Last Updated October 17, 2019

Lead Bureau	Title/Code Guide/ Program Guide/ Admin Rule	Project Name	Step (1-5)	Project Lead	Reviewers	Next Steps & Key Dates	Online Document/Draft
BDS	Title 11	Preservation of Large Trees Amendment Extension	2	Emily Sandy	Land Use Services, Parks-Urban Forestry	Extend sunset date for 2016 amendment regarding preservation of large diameter trees on private property in development situations from December 31, 2019 to December 21, 2021. Planning and Sustainability Commission hearing on September 24, 2019. Urban Forestry Commission hearing on October 17, 2019. City Council November 13th.	
BDS	Title 24	Tanks	2	Mieke Keenan Terry Whitehill Doug Morgan	Fire Bureau	Comprehensive review necessary. Conversation involves seismic upgrades and includes BPS, PBEM, Fire and the Mayor's office.	
BDS	Title 32	Sign Code Amendments Phase I	2	Mieke Keenan Mike Liefeld	Sign Team	Scope of work complete . Business case distributed, proposed draft under development.	
BDS	Title 24	Seismic Upgrade Triggers Code Guide	3	Mieke Keenan	Amit Kumar Terry Whitehill	Under review with the Structural Advisory Committee	
BDS	Title 29	Tiny Houses on Wheels	1	Megan Greenauer Mieke Keenan Terry Whitehill	Various	Waiting on direction from the Mayor; Reach Code rescinded	
BDS	Title 24	FCC Shot Clocks	3	Nancy Thorington	Various	Draft amendments to Title 24 to require intake appointment and specify timelines for permit issuance and finalization for small wireless facilities per FCC Rule and Order; BDS staff met with wireless carriers in late June to address open permits on existing sites and discuss draft code language	
BDS	Title 24	Adopt 2019 OSSC	1	Nancy Thorington	Terry Whitehill Doug Morgan Amit Kumar	Adopt the 2019 Oregon Structural Specialty Code and make other changes to Title 24 to update the administrative provisions based on conversations with the State Building Codes Division	

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BDS	Title 27	Adopt 2019 OMSC	3	Nancy Thorington	Terry Whitehill	Adopt the 2019 Oregon Mechanical Specialty Code; ordinance anticipated to go to Council in early November	
BDS	Title 24	Amend Chapter 24.55 - Demolitions	1	Nancy Thoringto, Mike Liefeld, Jeremy Russell	Beth Benton	Revise demolition regulations based on lessons learned during first year of implementing new site development regulations for demolition of 1-4 units and their accessory structures	
BDS	Admin Rule	Accessory Short Term Rental Enforcement	5	Emily Sandy	Beth Benton, Mike Liefeld	Update to reference adopted BDS fee schedule for fine amounts and clarify rule applies to both Type A and Type B Accessory Short Term Rentals. No public hearing scheduled unless requested. Effective October 3, 2019	
BDS	Admin Rule	Motor Vehicle Fuels	3	Emily Sandy	Kyle Diesner	Updating to address new industry technology and transfer implementation from BDS to BPS. Code changes to Title 16 also likely.	
BDS	Admin Rule	Special Inspection Program Admin Rules	4	Nancy Thorington, Amit Kumar	Various	Rescinded prior version; added temporary rules to BDS website; update drafted to reflect current practices. Being reviewed by City staff, then to be circulated for final internal review. review by City Attorney and public comment	
BDS	Admin Rule	Neighborhood Contact On-Site Notice	5	Emily Sandy	Land Use	Rule specifying technical standards for on-site notice required by Title 33. Code changes to Title 33 requiring on-site sign. Passed council May 8th, effective December 2, 2019. Hearing held on September 9, 2019. Final rule adopted October 3, 2019 and effective December 2, 2019.	
BDS	Admin Rule	Fee Refunds and Waivers	2	Emily Sandy	Various; Sherri Peterson	Consolidate policies regarding permit fee waivers and refunds into one Administrative Rule. Draft in development.	
BDS/BES	Admin Rule	Erosion Control Manual	2	Emily Sandy	BES, BDS Site Development, BDS Site Inspections	Update to (2008) Erosion Control Manual. Engagement survey out and open until 9/20/19, located on BDS and BES websites. First public review draft to be published in late January or early February 2020.	

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BDS	Admin Rule	Sewer Capping Notification	3	Emily Sandy	BES Nonconforming Sewer Group, BDS Site Development; Sherri Peterson	For situations where property owners cap a private party sewer, transfer notification responsibilities from BDS to property owner. Retain 180 day delay for plumbing permit, but add 270 day delay where guest does not have public sewer available. <u>Draft/hearing notice expected by end of October</u>	
BDS	Admin Rule	Demolitions	1	Nancy Thorington, Mike Liefeld, Jeremy Russell	Beth Benton	Revise existing admin rules based on lessons learned during first year implementing new site control regulations for demolitions of 1-4 units and their accessory structures	
BDS	Cannabis Code Guide	Update	1	Mieke Keenan Jay Shoemaker	Various	Hold - Waiting for the 2018 OSSC Code update	
BDS	Code Guide	Neighborhood Contact	1	Matt Wickstrom	Land Use	Implement new neighborhood contact requirement through a series of code guides, educational video and staff trainings	
BDS	Code Guide	Fire Rating Eaves	4	John Butler	Plan Review/Inspections	Allowing alternative methods of fire rating close to property lines when accessory structures are converted to habitable space. <u>Draft circulated for 2nd internal review.</u>	
BDS	Code Guide	Office Space/Occupant Load Calculations	3	Nancy Thorington/ Jody Orrison	Terry Whitehill Doug Morgan Amit Kumar	Clarify and develop criteria for occupant loads for flexible office space for purposes of egress, seismic upgrades and plumbing fixture counts	
BDS	Code Guide	Seismic Upgrad Analysis	1	Nancy Thorington	Doug Morgan Amit Kumar	Code guide to clarify how to prepare an occupancy matrix to compare proposed occupant loads with the 2004 occupant loads <u>and conduct permit history research</u>	
BDS	Code Guide	Habitable Space Standards for Existing Elements within One and Two Family Dwellings	1	Nancy Thorington/ James Bryant	Terry Whitehill	Revise existing code guide to clarify ceiling height calculations	
BDS	Code Guide	Exhaust Ventilation for Parking Garages	1	Nancy Thorington/ James Bryant	Terry Whitehill	Clarify the need to avoid dead zones in the garage where there can be carbon monoxide build-up	
BDS	Policy	Records Management Project	2	Mieke Keenan/ Archives Office	Divisions Managers	City Archives project that consolidates retention schedules under the type of record rather than bureau-specific record series. Each division will need to review and approve/comment on new record retention descriptions and timelines.	
BDS	Policy	Business Practice Policies	5	Emily Sandy	All	Create new policy type to document business practice decisions and enable them to be visible to the public. Policy type finalized and ready for use October 3, 2019	

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BDS	Handout	Floating Structures handout regarding applicable regulations	1	Nancy Thorington/ Terry Whitehill	River Community Advisory Committee; Sherri Peterson	Meet with stakeholders and draft handout.	
BPS	Title 33	Residential Infill Project (Update Single-Dwelling Zoning Regulations)	4	Morgan Tracy	Kristin Cooper	The PSC's Recommended Draft and an updated Map App is now published. Council briefed in September, followed by 1st public hearing tentatively scheduled for December 11. Residential Infill and Better Housing by Design are now part of a broader Housing Opportunities Initiative that includes an Anti-Displacement Action Plan effort.	https://www.portlandoregon.gov/bps/67728
BPS	Title 33	Better Housing by Design (Update Multi-Dwelling Zoning Regulations)	4	Bill Cunningham	Laura Lehman	The PSC's Recommended Draft and an updated Map App is now published. 1st City Council hearing is October 2nd. Residential Infill and Better Housing by Design are now part of a broader Housing Opportunities Initiative that includes an Anti-Displacement Action Plan effort.	www.portlandoregon.gov/bps/betterhousing
BPS	Title 33	Neighborhood Contact Requirement Project	5	Eric Engstrom	Kristin Cooper, Marguerite Feuersanger, Diane Hale	Council voted to adopt the As-Amended Draft on May 8; effective date Dec. 2	https://www.portlandoregon.gov/bps/74046
BPS	Title 33	Design Overlay Zoning Amendments (DOZA)	2	Lora Lillard/ Phil Nameny	Kara Fioravanti, Jean Hester	Proposed Draft, available the week of September 16th. Briefing with PSC and Design Commission scheduled for October followed by 1st joint hearing with commissioners on October 22.	http://www.portlandoregon.gov/bps/70324
BPS	Title 33	Historic Resources Code Project	2	Brandon Spencer-Hartle	Hillary Adam	Proposed Draft to PSC expected to be released fall 2019, following analysis of any changes from 2019 Oregon State Legislature.	https://www.portlandoregon.gov/bps/58976

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BPS	Policy direction	Portland Off-Road Cycling Master Plan	4	Tom Armstrong		Parks Board commented on the draft plan; BPS will make revisions before the plan goes to Council for adoption. Date TBD	https://www.portlandoregon.gov/bps/68157
BPS	Policy/Title 33	West Portland Town Center Plan	2	Joan Frederiksen		Community Advisory Group continues to meet; Next meeting is October 7. A Town Center Design Workshop is scheduled for November 9.	https://www.portlandoregon.gov/bps/78530 (SW Corridor Inclusive Communities Project)
BPS	Policy/Title 33	SW Naito-Gibbs (Ross Island Bridgehead) Refinement Plan	1	Joan Frederiksen		Refining land use, circulation and urban design along SW Naito and around the Ross Island Bridgehead Opportunities available for stakeholder involvement.	https://www.portlandoregon.gov/bps/78530 (SW Corridor Inclusive Communities Project)
BPS	No policy or regulation changes	Willamette River Greenway Inventory Update	4	Debbie Bischoff		PSC's recommended inventory will be review concurrently with the River Plan/South Reach Plan in early 2020 (see below).	https://www.portlandoregon.gov/bps/article/713228
BPS	Policy/Title 33	River Plan/South Reach	3	Jeff Caudill		Anticipated changes to maps and code for southern part of Willamette River. Discussion Draft to be released for public review in mid October.	https://www.portlandoregon.gov/bps/42548
BPS	Title 33	Environmental Overlay Zone Map Correction Project	2	Mindy Brooks		Draft ezones for all of Portland will be available for public review on the Ezone Map App.The Discussion Draft will be available for review in November.	www.portlandoregon.gov/bps/e-zone
BPS	Possible Title 33	Opportunities for Affordable Housing in Faith Communities	3	Nan Stark		Staff are working with 3 selected organizations on concept development and Zoning Code revisions to help institutions develop affordable housing on their properties. Potential zoning code changes researched to facilitate institution's ability to develop affordable housing on their property.	https://www.portlandoregon.gov/bps/78009
BPS	Concept Master Plan	Parkrose-Argay Development Study (Rossi Farms)	2	Barry Manning		Concept development for 30-acre site at NE 122nd and Shaver. Consultant and staff are reviewing input from open hosue to finalize conceptual plan due in fall 2019.	https://www.portlandoregon.gov/bps/77843
BPS	Policy direction	Healthy Connected Community on Division Corridor	2	Marty Stockton		Identifying opportunities and actions to develop complete communities on Division between SE 76th and city limits as part of Division/Powell project. Final report on Division Healthy Connected Communities released August 15. City Council hearing anticipated in December 2019.	https://www.portlandoregon.gov/bps/article/739966
BPS	Title 17	Deconstruction Ordinance Proposed Amendments	3	Shawn Wood		Changes include expanding ordinance to cover houses or duplexes built before 1940. Draft of proposed code changes was released for public comment on July 25. City Council hearing scheduled for November 6, 2019.	https://www.portlandoregon.gov/bps/68520

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BES	Rule and code update to improve transparency and consistency of BES administrative reviews and appeals.	Rule and code changes to enhance transparency and consistency of BES administrative reviews and appeals.	4	Rachele Altman		No public comments received. Rule revisions adopted summer 2019. Code change ordinance on October 16th council agenda.	
BES	ENB-4.34 (Source Control Manual)	Update of BES Source Control Manual	3	Matt Criblez	Various	Update to 2016 Source Control Manual to clarify requirements to protect sanitary and storm from commercial and industrial pollutants. Draft for public review anticipated in late 2019.	
BES	PCC Chapter 17.38	Revisions to PCC chapter 17.38 to support implementation of the BES Stormwater Management Manual and Source Control Manual	3	Alice Coker		Anticipated to go to Council in early 2020.	
PBOT / BPS	Title 17	Bicycle Parking Project	4	Sarsah Figliozzi and Liz Foreman	Grace Jeffreys	PSC voted Feb 26 to forward proposal to City Council. Recommended Draft released prior to Council review this summer.	https://www.portlandoregon.gov/transportation/70440