

INTER-BUREAU CODE CHANGE PROJECT LIST

Last Updated December 12, 2019

Lead Bureau	Title/Code Guide/ Program Guide/ Admin Rule	Project Name	Step (1-5)	Project Lead	Reviewers	Next Steps & Key Dates	Online Document/Draft
BDS	Title 11	Preservation of Large Trees Amendment Extension	4	Emily Sandy	Land Use Services, Parks-Urban Forestry	Extend sunset date for 2016 amendment regarding preservation of large diameter trees on private property in development situations from December 31, 2019 to December 21, 2021. Council hearing on extension on November 13th, Continued to December 5th at 3:00 pm Time Certain. Action on additional recommendations regarding removal of a zone exemption and reduction of a tree size threshold also planned for December 5th at 3:00 pm Time Certain, continued to December 12th 5:00 Time Certain.	
BDS	Title 24	Tanks	2	Mieke Keenan Terry Whitehill Doug Morgan	Fire Bureau	Comprehensive review necessary. Conversation involves seismic upgrades and includes BPS, PBEM, Fire and the Mayor's office.	
BDS	Title 32	Sign Code Amendments Phase I	2	Mieke Keenan Mike Liefeld	Sign Team	Scope of work complete . Business case distributed, proposed draft under development.	
BDS	Title 24	Seismic Upgrade Triggers Code Guide	3	Mieke Keenan	Amit Kumar Terry Whitehill	Under review with the Structural Advisory Committee	
BDS	Title 29	Tiny Houses on Wheels	1	Megan Greenauer Mieke Keenan Terry Whitehill	Various	Waiting on direction from the Mayor; Reach Code rescinded	
BDS	Title 24	FCC Shot Clocks	3	Nancy Thorington	Various	Draft amendments to Title 24 to require intake appointment and specify timelines for permit issuance and finalization for small wireless facilities per FCC Rule and Order; BDS staff met with wireless carriers in late June to address open permits on existing sites and discuss draft code language	
BDS	Title 24	Adopt 2019 OSSC	5	Nancy Thorington	Terry Whitehill Doug Morgan Amit Kumar	Adopt the 2019 Oregon Structural Specialty Code and make other changes to Title 24 to update the administrative provisions based on conversations with the State Building Codes Division. Project has been bifurcated - first phase adopting 2019 OSSC and 2014 Admin Provisions to Council 12/18/19	

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BDS	Title 27	Adopt 2019 OMSC	5	Nancy Thorington	Terry Whitehill	Adopt the 2019 Oregon Mechanical Specialty Code; ordinance to go to Council 12/18/19	
BDS	Title 24	Amend Chapter 24.55 - Demolitions	2	Nancy Thoringto, Mike Liefeld, Jeremy Russell	Beth Benton	Revise demolition regulations based on lessons learned during first year of implementing new site development regulations for demolition of 1-4 units and their accessory structures	
BDS	Interim Admin Rule	Accessory Short Term Rental Permit Compliance	5	Emily Sandy	Beth Benton, Mike Liefeld	Interim Rule Adopted 11/22/19. Specify inspection practices for compliance with life safety regulatons for Type A ASTRs. Requires self-certification for compliance and randomly selected 10% of permit applications will have on-site inspectons. Interim rule effective for up to 180 days. Permanent rule will be reviewed and adopted in spring 2020.	
BDS	Admin Rule	Motor Vehicle Fuels	4	Emily Sandy	Kyle Diesner	Updating to address new industry technology and transfer implementation from BDS to BPS. City Council December 18, 2019.	
BDS	Admin Rule	Special Inspection Program Admin Rules	4	Nancy Thorington, Amit Kumar	Various	Rescinded prior version; added temporary rules to BDS website; update drafted to reflect current practices. Being reviewed by City staff, then to be circulated for final internal review. review by City Attorney and public comment	
BDS	Admin Rule	Neighborhood Contact On-Site Notice	5	Emily Sandy	Land Use	Rule specifying technical standards for on-site notice required by Title 33. Code changes to Title 33 requiring on-site sign. Passed council May 8th, effective December 2, 2019. Hearing held on September 9, 2019. Final rule adopted October 3, 2019 and effective December 2, 2019.	
BDS	Admin Rule	Fee Refunds and Waivers	2	Emily Sandy	Various; Sherri Peterson	Consolidate policies regarding permit fee waivers and refunds into one Administrative Rule. Draft in development.	
BDS/BES	Admin Rule	Erosion Control Manual	2	Emily Sandy	BES, BDS Site Development, BDS Site Inspections	Update to (2008) Erosion Control Manual. Engagement survey out and open until 9/20/19, located on BDS and BES websites. First public review draft to be published in late January or early February 2020.	

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BDS	Admin Rule	Sewer Capping Notification	3	Emily Sandy	BES Nonconforming Sewer Group, BDS Site Development; Sherri Peterson	For situations where property owners cap a private party sewer, transfer notification responsibilities from BDS to property owner. Retain 180 day delay for plumbing permit, but add 270 day delay where guest does not have public sewer available. <u>Draft/hearing notice expected by end of October</u>	
BDS	Admin Rule	Property Maint Regs: Title 29 -	1	Nancy Thorington, Beth Benton	Megan Greenauer and Steve Kass; PCD Staff; Various Bureaus BPS, PHB; various community stakeholders	Drafting Admin Rule for recent Title 29 Amendments including: Insect and Rodent Harborage, Lead-based Paint, Interior Dampness/Mold, and ERIP	
BDS	Admin Rule	Demolitions	3	Nancy Thorington, Mike Liefeld, Jeremy Russell	Beth Benton	Revise existing admin rules based on lessons learned during first year implementing new site control regulations for demolitions of 1-4 units and their accessory structures	
BDS	Cannabis Code Guide	Update	1	Mieke Keenan Jay Shoemaker	Various	Hold - Waiting for the 2018 OSSC Code update	
BDS	Code Guide	Canabis Facilities	1	Jay Shoemaker Mieke Keenan	Various	Update the existing code guide to incorporate changes to the 2019 OSSC and OMSC and BDS specific code interpretations and exceptions.	
BDS	Code Guide	Neighborhood Contact	1	Matt Wickstrom	Land Use	Implement new neighborhood contact requirement through a series of code guides, educational video and staff trainings	
BDS	Code Guide	Fire Rating Eaves	4	John Butler	Plan Review/Inspections	Allowing alternative methods of fire rating close to property lines when accessory structures are converted to habitable space. Draft circulated for 2nd internal review.	
BDS	Code Guide	Office Space/Occupant Load Calculations	4	Nancy Thorington/ Jody Orrison	Terry Whitehill Doug Morgan Amit Kumar	Clarify and develop criteria for occupant loads for flexible office space for purposes of egress, seismic upgrades and plumbing fixture counts	
BDS	Code Guide	Seismic Upgrade Analysis	1	Nancy Thorington	Doug Morgan Amit Kumar	Code guide to clarify how to prepare an occupancy matrix to compare proposed occupant loads with the 2004 occupant loads and conduct permit history research	
BDS	Code Guide	Habitable Space Standards for Existing Elements within One and Two Family Dwellings	5	Jody Orrison	Terry Whitehill	Revise existing code guide to clarify ceiling height calculations	
BDS	Code Guide	Exhaust Ventilation for Parking Garages	1	Nancy Thorington/ James Bryant	Terry Whitehill	Clarify the need to avoid dead zones in the garaze where there can be carbon monoxide build-up	

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BDS	Policy	Records Management Project	2	Mieke Keenan/ Archives Office	Divisions Managers	City Archives project that consolidates retention schedules under the type of record rather than bureau-specific record series. Each division will need to review and approve/comment on new record retention descriptions and timelines.	
BDS	Handout	Floating Structures handout regarding applicable regulations	1	Nancy Thorington/ Terry Whitehill	River Community Advisory Committee; Sherri Peterson	Meet with stakeholders and draft handout.	
BPS	Title 33	Residential Infill Project (Update Single-Dwelling Zoning Regulations)	4	Morgan Tracy	Kristin Cooper	The PSC's Recommended Draft has been published City Council will have a briefing on 12/11 and the Public Hearing will be on 1/15/20. Residential Infill and Better Housing by Design are now part of a broader Housing Opportunities Initiative that includes an Anti-Displacement Action Plan effort.	https://www.portlandoregon.gov/bps/67728
BPS	Title 33	Better Housing by Design (Update Multi-Dwelling Zoning Regulations)	4	Bill Cunningham	Laura Lehman	City Council held Public Hearings on 10/2 and 11/6. They will be considering amendments on 11/21 and making an initial vote on 12/5. Testimony will be received until 11/21. Residential Infill and Better Housing by Design are now part of a broader Housing Opportunities Initiative that includes an Anti-Displacement Action Plan effort.	www.portlandoregon.gov/bps/betterhousing
BPS	Title 33	Neighborhood Contact Requirement Project	5	Eric Engstrom	Kristin Cooper, Marguerite Feuersanger, Diane Hale	Council voted to adopt the As-Amended Draft on May 8; effective date Dec. 2	https://www.portlandoregon.gov/bps/74046
BPS	Title 33	Design Overlay Zoning Amendments (DOZA)	2	Lora Lillard/ Phil Nameny	Kara Fioravanti, Jean Hester	The Planning & Sustainability and Design Commissions held a joint hearing on October 22. Testimony was closed on 11/15. Both Commissions will be deliberating the next few months, with a recommendation expected in late winter/early spring 2020.	http://www.portlandoregon.gov/bps/70324

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BPS	Title 33	Historic Resources Code Project	2	Brandon Spencer-Hartle	Hillary Adam	Proposed Draft to PSC expected to be released February 2020. A public hearing is tentatively scheduled for 3/24/20.	https://www.portlandoregon.gov/bps/58976
BPS	Title 33 Guideline	South Portland Historic Design Guidelines	1	Brandon Spencer-Hartle	??	An update to the existing guidelines that apply to the South Portland Historic District. A Communiyt Advisory Group (CAG) is meeting monthly with staff to guide development of this proposal.	https://www.portlandoregon.gov/bps/article/739159
BPS	Policy direction	Portland Off-Road Cycling Master Plan	4	Tom Armstrong		This project is on hold.	https://www.portlandoregon.gov/bps/68157
BPS	Policy/Title 33	West Portland Town Center Plan	2	Joan Frederiksen		A Town Center Design workshop was held on 11/9 with more than 100 people attending. A set of "existing conditions" memos have been released. The Community Advisory Group (CAG) next meeting is 12/2.	https://www.portlandoregon.gov/bps/78530 (SW Corridor Inclusive Communities Project)
BPS	Policy/Title 33	SW Naito-Gibbs (Ross Island Bridgehead) Refinement Plan	1	Joan Frederiksen		Refining land use, circulation and urban design along SW Naito and around the Ross Island Bridgehead Community kickoff meeting held on 11/20.	https://www.portlandoregon.gov/bps/78530 (SW Corridor Inclusive Communities Project)
BPS	No policy or regulation changes	Willamette River Greenway Inventory Update	4	Debbie Bischoff		PSC's recommended inventory will be review concurrently with the River Plan/South Reach Plan in early 2020 (see below).	https://www.portlandoregon.gov/bps/article/713228
BPS	Policy/Title 33	River Plan/South Reach	3	Jeff Caudill		Discussion Draft was released in October. Comment period closed on 11/27. Open houses were held on 12/3 and 12/4. Staff is reviewing comments.	https://www.portlandoregon.gov/bps/42548
BPS	Title 33	Environmental Overlay Zone Map Correction Project	2	Mindy Brooks		The Discussion Draft for this project is available. Comments will be taken until 1/31/20. Open houses are held on 12/11/19 and 1/8/20.	www.portlandoregon.gov/bps/e-zone
BPS	Possible Title 33	Opportunities for Affordable Housing in Faith Communities	3	Nan Stark		Comment period on Discussion Draft has closed. Proposed Draft will be out in January. PSC Hearing tentatively scheduled for 2/11/20. Also 3 organizations working with consultants will present concepts for affordable housing on their sites. A public forum to present these comments will occur in 2020.	https://www.portlandoregon.gov/bps/78009
BPS	Concept Master Plan	Parkrose-Argay Development Study (Rossi Farms)	2	Barry Manning		Concept development for 30-acre site at NE 122nd and Shaver. Consultant and staff are reviewing input from open hosue to finalize concept. Final report and briefing at City Council on 12/11/19.	https://www.portlandoregon.gov/bps/77843

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BPS	Policy direction	Healthy Connected Community on Division Corridor	2	Marty Stockton		Identifying opportunities and actions to develop complete communities on Division between SE 76th and city limits as part of Division/Powell project. Final report on Division Healthy Connected Communities released August 15. City Council hearing on 12/19/19 at 2:45pm.	https://www.portlandoregon.gov/bps/article/739966
BPS	Title 17	Deconstruction Ordinance Proposed Amendments	5	Shawn Wood		Changes include expanding ordinance to cover houses or duplexes built before 1940. City Council held a hearing on 11/6 and approved the amendments on 11/13. Changes take effect on 1/20/20.	https://www.portlandoregon.gov/bps/68520
BPS	Title 33	Fossil Fuels Zoning Project	5	Tom Armstrong		Code amendments restrict the expansion of Fossil Fuels terminals. This project, approved in 2016, was appealed to the Oregon Supreme Court and is being heard again by City Council. The hearing was continued to 12/18.	https://www.portlandoregon.gov/bps/71118
BPS / PBOT	Title 33 +	Montgomery Park to Hollywood Transit and Land Use Strategy	1	Barry Manning		Exploring options for a successful transportation and land use strategy potentially involving streetcar between Montgomery Park and the Hollywood TC. A Grant has been awarded, a Phase I study has explored options in NW Portland and a public engagement plan is being developed	
BES	ENB-4.34 (Source Control Manual)	Update of BES Source Control Manual	3	Matt Criblez	Various	Update to 2016 Source Control Manual to clarify requirements to protect sanitary and storm from commercial and industrial pollutants. Draft for public review anticipated in early 2020.	
BES	PCC Chapter 17.38	Revisions to PCC chapter 17.38 to support implementation of the BES Stormwater Management Manual and Source Control Manual	3	Alice Coker		Anticipated to go to Council in early 2020.	

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PBOT / BPS	Title 17	Bicycle Parking Project	5	Sarsah Figliozzi and Liz Foreman	Grace Jeffreys	City Council voted to approve the Recommended Draft of the Bike Parking Code update with minor amendments. 2nd reading and vote took place on 12/4. New code will be effective on 3/1/20.	https://www.portlandoregon.gov/transportation/70440