

INTER-BUREAU CODE CHANGE PROJECT LIST

Last Updated October 15, 2020

Lead Bureau	Title/Code Guide/ Program Guide/ Admin Rule	Project Name	Step (1-5)	Project Lead	Reviewers	Next Steps & Key Dates	Online Document/Draft
BDS	Title 11	Trees in Development Situations	3	Emily Sandy	BPS, Parks-Urban Forestry	Examine whether to remove exemption from tree preservation and planting for some commercial and industrial zones and reduce threshold for inch-per-inch mitigation fee in lieu of preservation from 36" to 20". City Council currently scheduled for October 29.	https://www.portlandoregon.gov/bds/80501
BDS	Title 32	Sign Code Amendments Phase I	3	Mieke Keenan Mike Liefeld	Sign Team	Code organization and code clean up amendments to align regulations with current processes, eliminate duplicative code, and consolidate similar regulations into the same chapter for easier code navigation. Phase II will address sign policies. Internal review draft scheduled for early fall 2020.	
BDS	Title 24	FCC Shot Clocks	3	Nancy Thorington	Various	Draft amendments to Title 24 to require intake appointment and specify timelines for permit issuance and finalization for small wireless facilities per FCC Rule and Order; BDS staff met with wireless carriers in 2019 to address open permits on existing sites and discuss draft code language and is meeting internally to finalize draft language	
BDS	Title 24	Administrative Provisions	2	Nancy Thorington	Terry Whitehill Doug Morgan Amit Kumar	Adopt administrative provisions for implementing the State Building Codes based on State Building Codes Division determination that the administrative provisions of State Building Codes do not apply (except for scoping provisions) to local jurisdictions that have their own building permitting and inspection program (temporarily on hold while BDS decides what approach to take and works with Building Codes Division to determine best approach; BCD sent draft revisions to Chapter 1 of the Commercial and Residential Codes, which BDS reviewed and commented on in October. BDS will await final version from BCD before deciding how to approach amending the Title 24 administrative provisions)	
BDS	Title 24	Chapter 24.85 - Seismic Regulations	5	Nancy Thorington	Amit Kumar	Amend Chapter 24.85 to reference ASCE 41-17 instead of ASCE 41-13; first reading at City Council meeting on Council consent agenda September 9, 2020 passed to second reading September 16, 2020. Effective 30 days from September 16, 2020.	

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BDS	Title 24	Chapter 24.85 - Seismic Regulations	2	Nancy Thorington, Doug Morgan	Amit Kumar	Amend Chapter 24.85 to update seismic upgrade triggers that were deleted when the URM placarding ordinance was repealed.	
BDS	Title 24	Amend Chapter 24.55 - Demolitions	5	Mike Liefeld, Nancy Thorington, Jeremy Russell	Beth Benton	Revise demolition regulations based on lessons learned during first year of implementing new site development regulations for demolition of 1-4 units and their accessory structures. BDS has drafted administrative rule changes first (see below), and presented changes to the code to ensure consistency between the two at the June DRAC meeting. DRAC recommended the new language, which was presented to the City Council on September 9, 2020. The proposed new code language is clearer, eliminates redundant provisions that are elsewhere in the code, deletes language that is unnecessary or better suited for the administrative rules. Second Reading by Council occurred on September 16th, and the ordinance passed. Will be effective 30 days from September 16th.	https://www.portland.gov/sites/default/files/2020-08/proposed-ordinance-to-amend-the-building-demolition-code-september-2020.pdf and https://www.portland.gov/sites/default/files/2020-08/residential-demolition-enforcement-infographic.pdf
BDS	Admin Rule	Demolitions	5	Mike Liefeld, Nancy Thorington, Jeremy Russell	Beth Benton	Re-adopt existing Interim Rule, which expired August 10, 2020, to allow time to adopt permanent rule. Permanent rule hearing is scheduled for October 27th.	
BDS	Admin Rule	Special Inspection Program Admin Rules	5	Nancy Thorington, Amit Kumar	Various	Rescinded prior version; added temporary rules to BDS website; update drafted to reflect current practices. Being reviewed by City staff, then to be circulated for final internal review, review by City Attorney and public comment. These changes are necessary because the Oregon Building Officials Association (OBOA) discontinued its program of certifying special inspectors, so BDS must create a program for verifying special inspector credentials and ensuring requirements for special inspections are being met.	
BDS	Admin Rule	Fee Refunds and Waivers	2	Emily Sandy	Various; Sherri Peterson	Consolidate policies regarding permit fee waivers and refunds into one Administrative Rule. Draft in development.	

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BDS/BES	Admin Rule	Erosion Control Manual	2	Emily Sandy	BES, BDS Site Development, BDS Site Inspections	Comprehensive update to manual. First public review draft to be published January 2021. Review draft will also include proposed changes to Title 10, Erosion and Sediment Control, an a separate administrative rule for BDS enforcement of erosion control requirements.	
BDS	Admin Rule	Property Maintenance Regs: Title 29	5	Beth Benton, Nancy Thorington	Megan Greenauer and Steve Kass; PCD Staff; Various Bureaus BPS, PHB; various community stakeholders.	Drafting Permanent Admin Rules for the Title 29 Amendments adopted by Council in the Fall of 2019 (re: Insect and Rodent Harborage, Lead-based Paint, Interior Dampness/Mold, and ERIP; hearing to accept public testimony occurred on October 12, 2020. BDS had previously incorporated the comments presented at the hearing and will finalize the rule by the end of October.	Proposed T29 Admin Rule and information about hearing available at: http://bit.ly/title29rule
BDS	Admin Rule - Permanent	Demolitions	4	Mike Liefeld, Nancy Thorington, Jeremy Russell	Beth Benton	Draft permanent rules that incorporate the existing temporary rule language, eliminate unnecessary provisions, conform to existing practices, clarify what documentation is necessary at permit intake and during inspections, revises the inspection process based on input from stakeholders, and makes other changes recommended by the Demolition Stakeholder Working Group and state, local and federal agency stakeholders. The draft rules were presented along with Title 24 changes to DRAC at its June 18, 2020 meeting. The Proposed Permanent Administrative Rule have been published for public comment and set for public hearing October 27 2020	
BDS	Code Guide	Canabis Facilities	1	Jay Shoemaker Mieke Keenan	Fire Bureau	Update the existing code guide to incorporate changes to the 2019 OSSC and OMSC and BDS specific code interpretations and exceptions.	
BDS	Code Guide	Fire Rating Eaves	4	John Butler	Plan Review/Inspections	Allowing alternative methods of fire rating close to property lines when accessory structures are converted to habitable space. Draft circulated for 2nd internal review.	
BDS	Code Guide	Office Space/Occupant Load Calculations	4	Nancy Thorington/ Jody Orrison	Terry Whitehill Doug Morgan Amit Kumar	Clarify and develop criteria for occupant loads for flexible office space for purposes of egress, seismic upgrades and plumbing fixture counts. BDS is working with BOMA representatives on the language for the Code Guide and will meet with BOMA representatives in the next week or so to discuss final language for the Code Guide.	
BDS	Code Guide	Seismic Upgrade Analysis	1	Amit Kumar, Nancy Thorington	Doug Morgan Amit Kumar	Code guide to clarify how to prepare an occupancy matrix to compare proposed occpant loads with the 2004 occupant loads and conduct permit history research	

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BDS	Code Guide	Habitable Space Standards for Existing Elements within One and Two Family Dwellings	5	Jody Orrison	Terry Whitehill	Revise existing code guide to clarify ceiling height calculations	
BDS	Program Guide	Residential Solar Panels	3	Mieke Keenan Amit Kumar	Permtting Services Land Use, Fire Bureau	Update the existing program guide for new and existing one and two family dwellings. Guide address solar electric and solar water heating building and zoning code requirements and permit processes. Public comments due October 12.	
BDS	Program Guide	Commercial Solar Panels	1	Mieke Keenan Amit Kumar	Permtting Services Land Use, Fire Bureau	Update the existing program guide for new and existing commercial buildings. Guide address solar electric and solar water heating systems building and zoning code requirements and permit processes.	
BDS	Policy	Records Management Project	4	Mieke Keenan/ Archives Office	Divisions Managers	Under Review with the City Attorney's Office The City Archives office is in the process of updating record retention schedules, citywide. The project moves from bureau-based schedules to one based on document type. Similar document types will be grouped based on topic rather than the bureau generating the document. This will reduce the number of schedules in the City from thousands to hundreds reducing overall administration needs. Proposal is under review with the City Attorney's Office	
BDS	Handout	Floating Structures - handout regarding applicable regulations	1	Dave Tebeau/ Nancy Thorington	River Community Advisory Committee; Sherri Peterson	Confusion exists regarding which regulations apply to floating structures, when permits are required, when structural reviews are required, and other issues identified by the River Community Advisory Committee. BDS staff will meet with the River Community Advisory Committee and draft the handout. [This is a placeholder; no work is currently being done on this project.]	
BPS	Title 33 + other titles	Shelter to Housing Continuum (S2HC)	1	Al Burns	Matt Wickstrom	S2HC will reduce the code barriers to provide additional alternative shelter/housing, including expanding code provisions for Group Living Uses and for transitional shelters as a Community Service Use. A Discussion Draft was released on 10/8/20, and the public can comment through the Map App. The PSC will hold a briefing on 11/10/20 followed by a public hearing scheduled on 12/8/20. The hearing will be on a subsequent Proposed Draft	www.portland.gov/bps/s2hc
BPS		Anti-Displacement Action Plan (ADAP)	2	Kathryn Hartinger		The focus of thie ADAP is to increase city/community resillience to racila and economic disparities that contrigbute to dispalement. A task force of 12-15 community members is being recruited. Applications are available on Civic Life webpae. The task force work will start in January 2021. Interested members can sign up for info through project web page.	www.portland.gov/bps/adap

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BPS	Title 33	Residential Infill Project (Update Single-Dwelling Zoning Regulations)	5	Morgan Tracy	Kristin Cooper	The project will allow a wider range of housing types within single dwelling zones, while limiting overall floor area of houses. City Council approved RIP on 8/12. Items related to state law on lots became effective in 30 days (9/11/20) with remainder effective in August 2021. The adopted code is available on the project web site.	https://portland.gov/rip
BPS	Title 33	Design Overlay Zoning Amendments (DOZA)	4	Lora Lillard/ Phil Nameny	Kara Fioravanti, Gina Tynan	DOZA updates the design guidelines and design overlay zone regulations that apply citywide. The Planning & Sustainability (PSC) and Design Commissions held a joint hearing on 10/22/19. Testimony was closed on 11/15. Both Commissions deliberated amendments to Proposed Draft in 2020. The Design Commission completed their recommendation on 6/18, while PSC made their recommendation on 7/14. The joint Recommended Draft is expected in late 2020 with Council hearing in early 2021..	https://portland.gov/bps/doza
BPS	Title 33	Historic Resources Code Project	2	Brandon Spencer-Hartle	Hillary Adam	This project updates code for identifying, designating, protecting and regulating historic resources. The Proposed Draft to PSC was released in mid September 2020. The PSC public hearing is scheduled on 10/27/20. Tetimony can be given through the MapApp or by signing up for the virtual hearing.	https://portland.gov/bps/hrpc
BPS	Title 33 Guideline	South Portland Historic Design Guidelines	1	Brandon Spencer-Hartle	Hillary Adam	An update to the existing guidelines that apply to the South Portland Historic District. A Community Advisory Group (CAG) is meeting bi-monthly with staff to guide development of this proposal.	https://portland.gov/sphd-guidelines
BPS	Policy/Title 33	West Portland Town Center Plan	2	Joan Frederiksen		An inclusive Plan for the area around the Barbur Transit Center to anticipate light rail and future development. The Community Advisory Group (CAG) last met on 9/8. On 10/27/20, a community forum will be held from 6:30 - 8:00pm. See website for more information.	https://portland.gov/wpdx-town-center
BPS	Policy/Title 33	South Portland Area Planning (Ross Island Bridge)	1	Kevin Bond	Hillary Adam	Refining land use, circulation and urban design along SW Naito and around the Ross Island Bridgehead Project in coordination with PBOT. On 9/22/20, staff gave a briefing to the PSC. Additional briefings are scheduled with the Design Commission on 10/8 and the Landmarks Commission on 10/12. PBOT will hold a final public event on 10/20/20 at 5:30pm.. After this, staff will refine two development concepts for the bridgehead	https://portland.gov/naito-mainstreet

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BPS	No policy or regulation changes	Willamette River Greenway Inventory Update	4	Debbie Bischoff		This project updates code for identifying, designating, protecting and regulating historic resources. This is being heard in conjunction with the River Plan/South Reach. (see next cell below)	https://portland.gov/south-reach
BPS	Policy/Title 33	River Plan/South Reach	4	Jeff Caudill	Morgan Steele	Plan provides updated vision, map and code for river overlays south of the Central City. PSC made their recommendation on 6/23. The Design Commission recommended changes to design guidelines along Macadam on 7/23. A City Council hearing is scheduled for 11/4/20 at 2pm. Info to register for testimony available on project webpage .	https://portland.gov/south-reach
BPS	Title 33	Environmental Overlay Zone Map Correction Project	4	Mindy Brooks		Updates zone maps of Environmental overlay zones citywide. Staff are continuing site visits. The Proposed Draft was released on 7/2/20. PSC held a public hearing on 7/28. The PSC continued the hearing until 2/23/21, and site visits are scheduled through November. Written testimony will re-open in 1/21 through the map app .	https://portland.gov/ezones
BPS	Title 33	Fossil Fuels Zoning Project	5	Tom Armstrong		Code amendments restrict the expansion of Fossil Fuels terminals. This project, approved in 2016, was appealed to the Oregon Supreme Court and referred back to City Council. Council adopted the new ordinance on 12/18/19, effective under emergency. The revised decision was appealed again and heard by LUBA on 7/14/20. A decision is expected in late October.	https://portland.gov/fossil-fuel-zoning

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BPS / PBOT	Title 33 +	Montgomery Park to Hollywood Transit and Land Use Strategy	1	Barry Manning (BPS) Kate Drennan (PBOT)		A joint PBOT/BPS project to explore options for a successful transportation and land use strategy potentially involving streetcar between Montgomery Park and the Hollywood TC. Project was in urban design concept phase with the help of a consultant team, with virtual open houses for both NE and NW PDX. A Discussion Draft preferred alternative will be released this fall.	https://portland.gov/mp2h
BPS	Title 33 (future)	Dark Skies Study	5	Shannon Buono		A project to consider the impacts of poorly aimed/shielded lights and consideration of the negative impacts on health, energy use, ecosystem health, and visibility of the night sky. Project focuses on light pollution from new development. The On 9/17/20, City Council accepted the final report with recommendations. At this point, there is no timeline for future regulatory work.	https://www.portland.gov/bps/dark-skies
BPS	Title 33 and other Titles	Electric Vehicle Ready Code Project	1	Ingrid Fish, Marty Stockton (BPS)		The project seeks to expand opportunities for electric vehicle (EV) charging, by looking at EV infrastructure requirements for multi-dwelling development. Code concepts and impacts will begin this fall. Web page provides opportunity to sign up for future events.	www.portland.gov/bps/ev-ready
BES	ENB-4.34 (Source Control Manual)	Comprehensive update of BES Source Control Manual	3	Matt Criblez	Various	Update to 2016 Source Control Manual to clarify requirements to protect sanitary and storm from commercial and industrial pollutants. The purposes of this revision are to improve readability, update requirements to meet current local, state, and federal requirements, and to improve protections of storm and sanitary assets, groundwater, and surface water. This will include requirements for Operations & Maintenance of built facilities, requirements for food cart pods, and a section devoted to enforcement of the SCM. Draft has been out for public review, with the public comment period closing on 9/11/20. An in-person briefing was provided to DRAC in Jan. 2020.	https://www.portlandoregon.gov/bes/79957
BES	ENB-4.34 (Source Control Manual)	Comprehensive update of BES Source Control Manual	3	Matt Criblez	Various	Update to 2016 Source Control Manual to clarify requirements to protect sanitary and storm from commercial and industrial pollutants. The purposes of this revision are to improve readability, update requirements to meet current local, state, and federal requirements, and to improve protections of storm and sanitary assets, groundwater, and surface water. This will include requirements for Operations & Maintenance of built facilities, requirements for food cart pods, and a section devoted to enforcement of the SCM. Draft has been out for public review. The public comment period closed on 9/11/20 and comments received are under review. An in-person briefing was provided to DRAC in Jan. 2020.	https://www.portlandoregon.gov/bes/79957

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BES	PCC Chapter 17.38	Revisions to PCC chapter 17.38 to support implementation of the BES Stormwater Management Manual and Source Control Manual	4	Adrienne Aiona		<p>Revising Chapter 17.38 to update language to better match current terminology including definitions and gender neutral language. Reorganizing some language to better align with implementation practices. Removing some specific details that remain in administrative rules.</p> <p>A public comment period was held from 5/18 to 7/2. Hosted 3 webinar-style information sessions; advertized in the Portland Business Journal and Daily Journal of Commerce; posted notice on the City, BES and BDS main webpages; and emailed notifications to PUB, CUB, and intersted members of the public.</p> <p>First council reading was held on 10/7, the second reading is scheduled on 10/14. Anticipated effective date: 11/13</p>	www.portlandoregon.gov/bes/2020SWMM
BES	ENB-4.01 (Stormwater Management Manual)	Comprehensive update of the SWMM.	3	Adrienne Aiona	Various	<p>The Stormwater Management Manual (SWMM) contains requirements and guidance for stormwater management in the right-of-way and on private property. It applies to development activities that construct or alter impervious area. The SWMM was last updated in 2016. This is a comprehensive update that impacts policies, site investigations, and engineering design. There will be minimal impacts to small projects including most single family homes. Engineered facilities will be changing in size, some will be smaller, some will get bigger. DRAC received an in-person briefing on this proposal in Sept</p>	www.portlandoregon.gov/bes/2020SWMM
BES	BES Rate Study	BES Rate Study	2	Ken Bartocci		<p>This will be an independent assessment of the Bureau's existing sanitary sewer and stormwater rates, stormwater discount program, system development charges and other fees. The study will result in possible revisions to certain rates, charges, and fees with a focus on providing clarity, equity, and affordability. Anticipated public comment period in Q2 2021. Anticipated completion of rate study is in May 2022.</p>	

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BES	ENB-4.29 (Administrative Rules for Refunds of Sewer Connection and Repair Permit Fees)	Revisions to ENB-4.29 (Administrative Rules for Refunds of Sewer Connection and Repair Permit Fees)	2	Glen Laube	BES Systems Development	Consolidate BES policies regarding development-related refunds into one Administrative Rule. Revisions expand the scope of ENB-4.29 to include criteria for BES decision-making for all development-related application fees. The revisions will also formalize internal policies for refunds that have not been adopted in permanent rule. Draft in development.	
BES	ENB-4.05 (System Development Charges Administrative Rules)	Revisions to ENB-4.05 (Systems Development Charges Administrative Rules)	4	Sherri Peterson		The goal of this rulemaking is to provide clarity on how BES calculates sewer and stormwater System Development Charges (SDCs) for development. To support the consistent application of SDC methodology, BES proposes to add specific occupancy types not previously explicit in rule and to more generally update the SDC calculation methodology descriptions to make transparent existing business practices. The public comment period closed in August. BES has incorporated comments submitted and finalized the rule. BES published the final rule in September of 2020.	www.portlandoregon.gov/bes/ENB4-05
BES	ENB-4.17 (Sanitary System Connection Administrative Rules)	Revisions to ENB-4.17 (Administrative Rules for BES Sewer Connection and Lateral Repair Permitting)	2	Glen Laube and Margaret Russell	BES Systems Dev, S&P, NCS, Maint. Eng.; and PBOT BOM and UCI	ENB-4.17 (Sanitary System Connections) was adopted in 2007 and updates are now needed to maintain consistency with other adopted standards including the City's Standard Construction Specifications (SCS), SCS Special Provisions, Standard Details and Drawings and Typical Details in the Sewer Drainage Facilities Design Manual (SDFDM). Amendments to ENB-4.17 will update the criteria and requirements BES will use to review, issue, and enforce sewer connection (UC) and lateral repair (UR) permits.	
PBOT / BPS	Title 17	Bicycle Parking Project	5	Sarsah Figliozzi and Liz Foreman	Grace Jeffreys	New code was effective on 3/1/20 Adopted report available online at link shown.	https://www.portlandoregon.gov/transportation/70440