


## DevHub Permit Request screens

After Login, click Apply for a Permit:

[Home](#) [Logout](#) [Account Information](#) [View / Pay Fees](#) [My Bills](#) [Permit History](#) [Help / FAQ](#)



# Development Hub PDX

### Permit Status

Shown below is a list of the permits that you have applied for using Permits Online. (Note: Permits applied for in the Development Services Center may also be listed here.) Using this screen, you can view a summary list of your permits, pay for your permit(s), and find links to more detailed information on your permits.

Viewing/Editing Permit Details: To get further details about a specific permit, click on the "Detail" button to the right of that permit.

To Schedule Inspections: To schedule inspections on a permit, click on the "Detail" button to the right of that permit. On the "Application Detail" page, select "Processes/Inspection" menu link to schedule your inspection.

[Apply for a New Permit](#) [Request Revision or Deferred Submittal](#)

#### My Permits

IVR #	Status	Type	Address	Action
4468018	Request	Deferred Submittal Revision Request - Deferred Submittal	N/A	<a href="#">Detail</a>

Select a type of Permit, click Permit Request:

# Portland, Oregon

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## Steps

1. Type
2. Property
3. Detail
4. Additional Info
5. Fees
6. Confirmation

Select a type of Permit

[Trade Permits](#)

[Urban Forestry](#)

[Permit Request](#)

Information page. This will be expanded. It is currently just a stub. Click Continue:

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Steps:

1. Type      2. Property      3. Additional Info      4. Confirmation

Application

**Application Type:** Permit Intake Request - Building Permit Request

Information

This is a permit request only. After a Customer Service Tech reviews your information then a permit can be created.

Please look at the information at these links so that you are able to provide the most accurate and complete information.

[Information about Residential Permits](#)

[Information about Commercial Permits](#)

Incomplete or inaccurate information will delay the creation of your permit.

[Cancel Application](#)      [Continue](#)

[Back to Top](#)

NOTES Cancel Application takes user back to My Permits page; Continue brings user to Select Property page

Enter address where work will be completed, then click Search.

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**Steps**

1. Type **2. Property** 3. Additional Info 4. Confirmation

**Application Description**

Application Type: Permit Intake Request - Building Permit Request

**Search by Address**

Add Address search instructions here!

<b>House Number</b>	<b>Direction</b>	<b>Street Name</b> (Use numbers: 4th, not fourth)	<b>Street Type</b>	<b>Unit Number</b>	<b>Search</b>
<input type="text" value="2004"/>	<input type="text" value="NE"/>	<input type="text" value="HALSEY"/>	<input type="text" value="ST"/>	<input type="text"/>	

**Search by Tax ID Number (your tax Rnumber)**

Tax ID Number (For example: R232323)

**Search**

**Cancel Application**

Choose Continue button next to desired property:

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Application Description

Application Type: Permit Intake Request - Building Permit Request

Note: Only a maximum of 20 rows are returned. If you do not see expected search results in the table below, please try modifying your search.

Search Results

Address	City	ZipCode	Action
2004 NE HALSEY ST	PORTLAND	97232	<a href="#">Continue</a>

[Cancel Application](#)

Fill out the Customer Intake Info area, then click Update/Continue:

Steps

1. Type	2. Property	<b>3. Additional Info</b>	3. Confirmation
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Application Detail

**Application Type:** Permit Intake Request - Building Permit Request      **Status:** Internet Permit      **IVR Number:** 4468217

**Application Date:** 10/07/2020

**Description:**

**Condition:**

Update/Continue

Permits Info

Customer Intake Info

<b>Description of Work (required)</b> ⓘ <input type="text"/>	<b>Type of Work (required)</b> <input type="text" value="▼"/>
<b>Work Type Other - Description</b> ⓘ <input type="text"/>	<b>Category of Construction (required)</b> <input type="text" value="▼"/>
<b>Construction Category Other - Description</b> ⓘ <input type="text"/>	<b>Is this a Revision or Deferred Submittal? (required)</b> <input type="text" value="▼"/>
<b>Permit or IVR Number for Revision or Deferred Submittal</b> ⓘ <input type="text"/>	<b>Valuation of the work being done (required)</b> <input type="text"/>
<b>Approx Number of Pages in Plan drawings (required)</b> <input type="text"/>	

Upload required PDF application, plans, etc. There is an upload attachments button and a Continue button at bottom right (not shown in this screenshot) There will be additional instructions on this page. :

1. Type	2. Property	<b>3. Additional Info</b>	4. Confirmation
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### Application Detail

**Application Type:** Permit Intake Request - Building Permit Request      **Status:** Internet Permit      **IVR Number:** 4468217

**Application Date:** 10/07/2020

**Description:**

**Condition:**

### Support Documents

There are no support documents for this business.

### Upload New Document

**Attachment Type: (required)**      **Description: (required)**

**Detail:**

**File: (required)**

No file chosen

**Disclaimer:** By uploading records, the user acknowledges that the record is a public record subject to release under the Oregon Public Records Law and will be made available on the City's website. Please do not upload personally identifiable information that you do not want to be shared by the City with other members of the public.

Continuation after attaching one pdf and about to attach a second. When all uploads are complete, click continue:

Support Documents						
File Name	Attachment Type	Description	Date	Download	Delete	
Test Application PDF.pdf	Application - DevHub	Building Permit Application	2020-10-07	<a href="#">Download</a>	<a href="#">Delete</a>	

Upload New Document

**Attachment Type: (required)**      **Description: (required)**

Plans - DevHub      Plans

**Detail:**

stuff

**File: (required)**

[Choose File](#) Test Building Plan.pdf

Disclaimer:

[Add Attachment](#)

[Save for Later](#)

[Continue](#)



After completion of request, click Finish (Ignore the Apply for Another Permit button at this time):

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### Steps

1. Type      2. Property      3. Additional Info      **4. Confirmation**

### Permits

Permit Number	IVR Number	Payment Number	Description	Address
20 000498 000 00 INTK	4468219	N.A.		2004 NE HALSEY ST, PORTLAND

[Apply for Another Permit](#)      [Finish](#)

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